ArcaSearch

Digital Archiving Services

WORK CHANGE REQUEST

TO:
McHenry County
2200 N Seminary Ave.
Woodstock, IL 60098

Katherine Keefe
Clerk of Circuit Court
815.334.4193
kmkeefe@mchenrycountyil.gov

WORK CHANGE REQUEST NUMBER:

42050W

This Work Change Request Number must be referenced on all related correspondence, to include shipping papers and/or the invoice for the work performed.

DATE	REQUESTED BY	DEPARTMENT
03/25/2026	Tammy Hoekstra	Customer Service

DESCRIPTION OF WORK

1) $0.32/page price for the remaining estimated 91,800 film images, includes capturing, auditing and naming

2) $0.45/page on the extra physical books ArcaSearch has ~8,243 pages

3) Once the archive is complete, ArcaSearch will go back and add handwritten character recognition on the entire archive for $11,222

Katherine M. Keefe 3/25/2026

Client Signature Date

Return to: ArcaSearch Customer Service Email: customer.service@arcasearch.com