



## McHenry County Procurement

March 13, 2025

Requesting Department: Merit Commission/HR  
Procurement Name: RFP 24-7254.1 Sergeant and Lieutenant Exams and Assessments  
Recommended Vendor: Stanard & Associates  
Amount of Award: Not to Exceed budget based upon usage, 4-year contract (FY24-FY27)  
Estimated Total \$140,000.00

### Notification and Response

Bid/RFP Due Date: April 19, 2024  
Bids/Proposals Received: 1  
Prevailing Wage: Yes \_\_\_\_\_ Not Applicable \_\_X\_\_  
Proprietary: Yes \_\_\_\_\_ No \_\_X\_\_

### Award Statement

After Public Posting and email notifications to eight vendors, one response was received which was evaluated based on the criteria set forth in the RFP. The proposal and pricing was accepted by a selection committee. The Director of Human Resources and the Director of Procurement & Special Services recommend awarding this contract to the responsible low bidder, Stanard & Associates, of Chicago, IL.

Vendor	Sgt. Promotional Exam Per unit cost Yrs. 1-2	Sgt. Written Assessment Exercises Per unit cost Yrs. 1-2	Lt. Promotional Exam Per unit cost Yrs. 1-2	Lt. Written Assessment Exercises Per unit cost Yrs. 1-2	Responsive Responsible
Stanard & Associates	313.31	795.31	\$1,658.00	\$2,358.33	Yes
	Years 3-4, fees increase by 5%	Years 3-4, fees increase by 5%	Years 3-4, fees increase by 5%	Years 3-4, fees increase by 5%	