

# RESOLUTION

## Resolution Adopting Reclassification of Six Positions Within the County Administration – Finance and Division of Transportation Roster (18)

**WHEREAS**, to improve efficiency and continue to provide services at the lowest cost, all County departments are looking at creative ways of staffing and effective allocation of resources; and

**WHEREAS**, to expand their skills in government finance the Division of Transportation Fiscal Operations Manager II has been working in Finance two days per week for the past several months on specific projects; and

**WHEREAS**, the position of Financial Planning & Reporting Analyst is currently open in Finance and the Division of Transportation Fiscal Operations Manager II is moving into this position, based on satisfactory completion of these projects; and

**WHEREAS**, with this change the County Engineer and Chief Financial Officer discussed reorganizations within their respective departments to increase efficiencies, promote cross-functional teamwork and succession planning; and

**WHEREAS**, to accomplish this, position changes are being requested and changes to the positions should be effective May 19, 2025, the start of the pay period in which these changes are authorized; an

**WHEREAS**, the following classifications changes are being requested:

Position #	Current Title	Current Grade	Proposed Title	Proposed Grade
18001216	Senior Financial Associate	11E	Senior Budget Analyst Senior Financial	13E
18001108	Senior Financial Associate	11E	Associate	12E
18110718	Accountant III	11E	Accountant III	12E
82000499	Fiscal Operations Manager II	12E	Fiscal Operations Manager I	10E
82003904	Accounting Assistant II	4N	Accounting Assistant I Administrative Specialist	3N
82006124	Accounting Assistant II	4N	II	3N

**WHEREAS**, this change has been reviewed by the Administrative Services and Finance & Audit Committees and is being recommended to the County Board for approval.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes reclassification contained herein; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this resolution to the County Engineer, Director of Human Resources, the Chief Financial Officer and the County Administrator.

**DATED** at Woodstock, Illinois, this 20<sup>th</sup> day of May, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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**SUBJECT:** Resolution Adopting Reclassification of Six Positions Within the County Administration – Finance and Division of Transportation Roster (18)

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**Board / Committee Action Requested:**

To approve reclassification of six Finance and Division of Transportation positions.

**Background and Discussion:** None.

**Impact on Human Resources:** None.

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** These reclasses were not discussed during the budget process because the Financial Planning & Reporting Analyst was filled until January 2025. Once the position became vacant, the DOT Fiscal Operations Manager II expressed interest in moving into this position. The position in Finance gives this employee the opportunity to expand her knowledge of all County departments and funds. Finance will continue to support DOT with all accounting functions. With the increase in grants and projects, DOT has a need for increased administrative functions.

The main reason for these reclassifications is to move the employees into the appropriate positions, giving them opportunities as well as benefiting the County. In addition, there will be total annual savings of \$10,698 (\$9,360 salary, \$716 FICA & \$622 IMRF). Finance (general fund) will increase \$22,572 (\$19,749 salary, \$1,510 FICA & \$1,313 IMRF). This can be absorbed into the current FY25 budget due to the vacancy of the Financial Planning & Reporting Analyst position since Jan 2025. DOT (highway fund) will decrease \$33,271 (\$29,108 salary, \$2,227 FICA & 1,936 IMRF).

**Impact on Capital Expenditures:** None.

**Impact on Physical Space:** None.

**Impact on Other County Departments or Outside Agencies:** None.

**Conformity to Board Ordinances, Policies and Strategic Plan:** This change conforms to the County position classification system and Salary Administration Policy.