

RESOLUTION

Resolution Authorizing a 4-year Contract Agreement with Stanard and Associates, Inc. to Conduct Sergeant and Lieutenant Promotional Exams and Assessments (28)

WHEREAS, the Purchasing Ordinance of McHenry County requires all purchases over \$30,000 to be approved by the County Board; and

WHEREAS, through a 2024 bidding process, Stanard and Associates, Inc. was the only response received which was evaluated based on the criteria set forth in the RFP and deemed responsive; and

WHEREAS, it is the recommendation of the Merit Commission that Stanard and Associates, Inc. be selected to provide validated promotional testing for the positions of McHenry County Sheriff Sergeant and Lieutenant; and

WHEREAS, the Law and Government and Finance and Audit Committees have reviewed said request.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes the Chairman of the Board to enter into a 4 year contract with Stanard and Associates, Inc. at an annual cost not to exceed \$55,000 per year; and

BE IT FURTHER RESOLVED, that the costs of said contract have been planned in the Merit Commission budget; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to Director of Human Resources, the County Administrator, Deputy County Administrator, and Chief Financial Officer.

DATED at Woodstock, Illinois, this 20th day of May, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Authorizing a 4-year Contract Agreement with Stanard and Associates, Inc. to Conduct Sergeant and Lieutenant Promotional Exams and Assessments (28)

Board / Committee Action Requested:

To approve a 4 year contract with Stanard and Associates, Inc. to provide promotional testing for the positions of Sergeant and Lieutenant in the Sheriff's Department

Background and Discussion:

The Merit Commission is tasked with providing the Sheriff's Department with a list of employees eligible for promotion to Sergeant and Lieutenant. In 2024, the Merit Commission went out for bid for the purpose of conducting promotional testing for eligible Deputies for promotion to Sergeant and eligible Sergeants for promotion to Lieutenant in the Sheriff's Department. Eight companies were invited to participate and one response was received. Stanard and Associates, Inc. was determined to be a responsive bid and was chosen to conduct the testing.

Impact on Human Resources: NA

Impact on Budget (Revenue; Expenses, Fringe Benefits):

Funds are budgeted for testing each year.

Position Reclassification or Regrade, please address the following: NA

Impact on Capital Expenditures: NA

Impact on Physical Space: NA

Impact on Other County Departments or Outside Agencies: The Sheriff will have a current list of candidates eligible for promotion to Sergeant and Lieutenant.

Conformity to Board Ordinances, Policies and Strategic Plan: Yes