



McHenry County
Board of Health - Personnel Committee - Public
Meeting
MINUTES

December 16, 2024, 7:00 PM
County Board Conference Room
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Members Present: Kyle Marcussen, Juliana Morawski, Pamela Althoff, Cecilia Carman,
Guadalupe Ortiz

Full comments on all agenda items are included in the video recording of this meeting.

1. CALL TO ORDER

Meeting called to order by. K. Marcussen at 7:06 pm.

Also present: Melissa Adamson, Public Health Administrator

2. PUBLIC COMMENT

None

3. APPROVAL OF MINUTES

3.1 Personnel Committee Meeting-October 22, 2024

Mover: Pamela Althoff

Second: Juliana Morawski

Approved by Voice

4. BOARD ISSUES

5. EXECUTIVE SESSION

A motion was made to move to Executive Session by P. Althoff, seconded by J. Morawski. Motion passed unanimously with a voice vote. The Board moved into Executive Session at 7:08 pm.

5.1 5ILCS 120/2 (c)(21) Review of Executive Session Minutes-Personnel Committee Meeting October 22, 2024

5.2 5ILCS 120/2 (c)(1) Employee Performance Review

5.3 5ILCS 120/2 (c)(1) Employment Contract

6. REGULAR SESSION

A motion was made to enter Regular Session by P. Althoff, seconded by J. Morawski. Motion passed unanimously with a voice vote. The Board moved into Regular Session at 8:31 pm.

6.1 Board Action on Executive Session Items (As Needed)

A motion was made by J. Morawski to approve and release the Executive Session minutes of 10/22/24, seconded by G. Ortiz. Motion passed unanimously with a voice vote.

A motion was made by P. Althoff to recommend to the Board of Health to extend Public Health Administrator's contract 6/1/2025 and new negotiations to begin no later than 4/1/2025, seconded by J. Morawski. Motion passed unanimously with a voice vote.

7. ADJOURNMENT

Motion made by G. Ortiz to adjourn meeting at 8:33 pm, seconded by P. Althoff. Motion passed unanimously by voice vote.