



McHenry County
Historic Preservation Commission - Public
Meeting
MINUTES

March 5, 2025, 6:15 PM
County Board Conference Room
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Members Present: Stuart Thiel, Anthony Alfaro, Kirk Donald, Peter Gussie, Melody Jacobson,
Sarah Metivier-Schadt

Members Absent: Rachell Horbenko, Sarah Taylor

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 6:15PM by Chairman Gussie

2. APPROVAL OF DRAFT MINUTES (October 2, 2024 and December 4, 2024)

Mover: Stuart Thiel

Second: Kirk Donald

Approve previous minutes from October 2, 2024 and December 4, 2024

Approved by Voice

3. INTRODUCTION OF GUESTS

Jake Marino with the Huntley Historical Society.

Dawn Milarski, board member of McHenry County Historical Society.

Jessica Rodarte and Ramon Bernal, homeowners of the Prescott Whittemore House.

4. PUBLIC COMMENT

None.

5. MEMBERS' COMMENTS

None.

6. OLD BUSINESS

6.1 Historic Landmark Nomination - Prescott Whittemore House

Jake Marino from Huntley Historical Society gave a history of the Prescott Whittemore House.

Chairman Gussie read the Landmarking Nomination Criteria. He informed the Commission it is not necessary to meet all the criteria, just one or more.

Ms. Rodarte clarified she only wants to landmark the house, not the barns. Chairman Gussie confirmed this application is for the house only. He informed her if she is interested in landmarking an additional structure, she would need to submit another application.

The public hearing was scheduled for the next HPC meeting on April 2nd. Ms. Scharlow said they will mail out notices to the adjoining property owners.

Mover: Sarah Metivier-Schadt

Seconded: Melody Jacobson

Motion to approve this nomination.

Approved by Voice

6.2 McHenry County Historic Preservation Network Meeting - Commissioner Gussie

Chairman Gussie said he is still working on scheduling the presenters.

6.3 Outreach to Owners of Potential Landmark Properties - Commissioner Metivier Schadt

Ms. Metivier-Schadt will redo the letter that Keith Bartosik was working on. Ms. Scharlow will resend the last draft of the letter she has via email to Ms. Metivier-Schadt.

Chairman Gussie pointed out on the completed survey, there are recommendations for properties that are eligible for county landmarking. He said we should review the recommendations to see if they want to send letters to all the recommended properties or to a select few for now.

6.4 Scenic Drive Updates - Commissioner Gussie

Chairman Gussie will reach out to GIS to meet with them about having an updated map.

He said he was interested in having the municipalities and their municipal routes incorporated into this.

7. NEW BUSINESS

7.1 Election of Vice Chair and Secretary

Chairman Gussie opened the nominations for Secretary.

Ms. Jacobson volunteered herself for Secretary.

There were no other nominations for Secretary.

Chairman Gussie closed the nominations for Secretary.

Approved by Voice

Chairman Gussie opened the nominations for Vice Chairman.

Mr. Donald volunteered himself for Vice Chairman.

There were no other nominations for Vice Chairman.

Chairman Gussie closed the nominations for Vice Chairman.

Approved by Voice

8. CHAIRMAN'S REPORT

Chairman Gussie said that Crystal Lake is still working on a nomination for the Crystal Lake Academy. It is being challenged by the current property owner who wants it demolished.

He said that in Richmond they have been working with Landmarks Illinois on the old wooden train bridge and are trying to work with Landmarks and MCCD on the McConnell Farmstead.

9. STAFF REPORT

9.1 Statement of Economic Interest discussion

Ms. Scharlow reminded everyone of the Disclosure of Economic Interest Statement is due by May 1st. She said they should have received an email from the county clerk's office and if they did not, to reach out to the clerk's office. She noted there is a penalty fee for every day it is late and if the fees are not paid by May 31st, it may result in a forfeiture of the position.

10. ANNOUNCEMENTS

10.1 Next Regular Meeting April 2, 2025

11. ADJOURNMENT

Mover: Stuart Thiel

Second: Sarah Metivier-Schadt

To adjourn the meeting at 7:08PM

Approved by Voice