

RESOLUTION

Resolution Adopting Reclassification of Six Positions Within the State’s Attorney’s Office Roster (45)

WHEREAS, after reviewing current responsibilities and grades, the newly elected McHenry County State’s Attorney has six positions to be reclassified; and

WHEREAS, The County of McHenry has adopted a Salary Administration policy which outlines the process for classification and reclassification of positions; and

WHEREAS, the six positions within the State’s Attorney’s Office were presented to the Director of Human Resources for review and discussed with County Administration during the development of the FY25 budget; and

WHEREAS, changes to the positions should be effective retroactively to December 1, 2024 to coincide with the beginning of the County’s fiscal year; and

WHEREAS, due to the reorganization within the office the classifications changes being requested do not have an impact on the FY25 budgeted personnel in the State’s Attorney’s Office; and

WHEREAS, the following classifications changes are being requested:

Position # and Title	Current Grade	Proposed Grade
45004099 Assistant States Attorney	12E	13E
45005123 Senior Asst State’s Attorney	13E	15E
45000899 Senior Asst State's Attorney	13E	15E
45004906 Victim Witness Coordinator	7E	8E
45000505 Victim Witness Coordinator	7E	8E
45006623 Victim Witness Coordinator	7E	8E

WHEREAS, this change has been reviewed by the Finance & Audit Committee and is recommended to the County Board for approval.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes reclassification contained herein; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this resolution to the McHenry County State’s Attorney, Director of Human Resources, the Chief Financial Officer and the County Administrator.

DATED at Woodstock, Illinois, this 18th day of February, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk



McHenry County Board

County Board Room
Woodstock, IL 60098

Meeting: February 18, 2025
Department: County Administration
Prepared By: Kerri Wisz

RESOLUTION

SUBJECT: Resolution Adopting Reclassification of Six Positions Within the State's Attorney's Office Roster (45)

Board / Committee Action Requested:

To approve reclassification of six State's Attorney's Office positions.

Background and Discussion: Discussed with the State's Attorney during the development of the FY25 budget. Reclassification is based on changes in responsibility and reflection of current work. There is no impact on the personnel budget.

Impact on Human Resources: None

Impact on Budget (Revenue; Expenses, Fringe Benefits): None

Impact on Capital Expenditures: None

Impact on Physical Space: None

Impact on Other County Departments or Outside Agencies: None

Conformity to Board Ordinances, Policies and Strategic Plan: this change conforms to the County position classification system and Salary Administration Policy