

RESOLUTION - SUPERMAJORITY

Resolution Authorizing the Creation of Two (2) Construction High School Internships Through McHenry County College and Partnered High Schools and an Emergency Appropriation to the FY25 Planning and Development Budget (10)

WHEREAS, since 2021 the Department of Planning and Development has participated on McHenry County College (MCC) Curriculum Advisory Committee for the Associate's in Applied Science (AAS) in Construction Management; and

WHEREAS, in partnership with MCC and other members of the Curriculum Advisory Committee the core curriculum for the AAS in Construction Management has evolved to require courses based on the International Code Council (ICC) technical training program; and

WHEREAS, in 2025 MCC's High School Internship Program offers students interested in construction management a 10-week internship in which the Illinois Community College Board (ICCB) will provide grant funding through MCC to cover 50% of the interns' wages; and

WHEREAS, the Department of Planning and Development requests funding to the Department's FY25 budget to support two interns with laptops, licensing, PPE, and wages a total cost of \$11,110.00; and

WHEREAS, after review and discussion by the Planning, Environment and Development, and Finance and Audit Committees of the County Board, the requested change to the FY25 budget is being recommended to the County Board for approval.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes the Director of Human Resources to create two ungraded intern positions on the Department of Planning and Development FY25 Department Roster; and

BE IT FURTHER RESOLVED, that an emergency appropriation in the amount of \$11,110.00 is hereby authorized to the Department of Planning and Development FY25 budget as follows:

Revenue:

100-90-9000-099100-91	Utilization of Fund Balance	\$11,110.00
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Expense:

100-10-1000-302010-30	PT Regular Salaries/ Personnel	\$4,640.00
100-10-1000-432100-40	Computer Software/ Support	\$970.00
100-10-1000-511400-50	Office Equipment <\$5,000	\$5,500.00
	Total	\$11,110.00

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Planning and Development, Director of Human Resources, Chief Financial Officer, and the County Administrator

DATED at Woodstock, Illinois, this 18th day of February, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Authorizing the Creation of Two (2) Construction High School Internships Through McHenry County College and Partnered High Schools and an Emergency Appropriation to the FY25 Planning and Development Budget (10)

Board / Committee Action Requested:

To approve the creation and funding of three internship positions within the Department of Planning and Development

Background and Discussion:

Since 2021 the Department of Planning and Development has participated in the McHenry County College (MCC) Curriculum Advisory Committee for the Associates in Applied Science (AAS) in Construction Management. This committee has modified the core curriculum for the AAS in Construction Management to include courses based on the International Code Council (ICC) technical training program covering fundamentals of six major disciplines: Building, Plumbing, HVAC, Electrical, Masonry/Concrete, and Energy, in addition to Print Reading for Construction, Building Codes and Code Enforcement.

In addition to the curriculum advancements, MCC has expanded the High School Internship Programs offered through the Architecture, Engineering, Construction, Industrial Management Technology Department (AECIMT). Prior to 2024 internships were only available to high school students pursuing careers in manufacturing. With over 120 interns placed around the County, the manufacturing program is a sustained success. The expectation is that the Construction Management internship program will realize similar success. The pilot program is a 10-week internship, 29-hours per week at \$16 per hour. Grant funding through the Illinois Community College Board (ICCB) has provided MCC with the ability to fund 65% of the interns' wages.

Student applications start February 1st, Student/Parent informational sessions run through the close of student applications on March 22nd. Intern matching and hiring process should conclude by May 17th and the internships run June 3 through August 9th. The Department, MCC, local high schools, and business partners are excited to offer students a rounded experience, an education, and ultimately a career that can be applied in McHenry County and perhaps even by McHenry County.

Impact on Human Resources:

Two ungraded internship positions would be created. These short-term roles would be under the direct supervision of the Building Division Manager, Office Manager, and the Director.

The goal of MCC and its partners is that this is an annual program, encouraging students to choose the AAS in Construction Management certificate, and creates employable graduates to work locally.

Impact on Budget (Revenue; Expenses, Fringe Benefits):

The funding for the internships was not budgeted.

The 50% wage support from the ICCB through MCC. The County is not participant or applicant in any grant.

The requested funds would come from the fund reserve.

The Department would like to offer ongoing internship opportunities and strives to make it part of the annual budget.

This was not addressed in the annual budget. The wage subsidies were not known prior to the assembly of Planning and Development's FY25. Further, it was evident that three interns were difficult to manage amid routine work and special projects; ie. the permitting system. The management team believes a reduction will provide a better experience for both parties.

The opportunity to commit to the internship program is February. This allows interested high school students to apply, follow MCC's orientation program and interview with prospective employees prior to the summer.

Impact on Capital Expenditures:

None.

Impact on Physical Space:

Two workstations will be available. Fortunately, the Department is modernizing the office procedures and in doing so removed the high-density electric file storage unit to free space in the front of the office.

The Facilities and IT Department have been instrumental in assisting Planning and Development with these improvements.

Impact on Other County Departments or Outside Agencies:

The impact is positive immediately by creating employment opportunities for high school students. The long-term impact is even greater. The education and adaptability provided through MCC gives residents and employers an opportunity to have a career in McHenry County.

The program has also brought a solution to the primary barrier MCC faces in general with high school internship programs: Transportation. MCDOT was able to provide a sound refresher of the multiple transportation options MCC students have that are either free to them or at a reduced fee.

Conformity to Board Ordinances, Policies and Strategic Plan:

The program directly supports numerous aspects of the Strategic Plan. Specifically:

Leadership and Governance Strategic Goal 5 and Goal 7

Organizational Advancement Strategic Goal 3, 4, and 5

Economic Workforce Development Strategic Goal 1, 2, and 3