

RESOLUTION

Resolution Authorizing the Reclassification of Position #05002707 from 8E to 9E within the McHenry County Assessment Office Roster (05)

WHEREAS, the Supervisor of Assessments and the Chief Deputy of Assessments have done an assessment of the Mapping section Supervisor position. The Mapping section is instrumental in ensuring that all recorded deeds, subdivision plats and other legal documents regarding real estate in McHenry County are processed to reflect the correct ownership in taxation files; and

WHEREAS, the Mapping section Supervisor responsibilities have changed with changes in technology, new personnel, and workload; and

WHEREAS, the Supervisor of Assessments Office is requesting the following reclassification to the Department's departmental roster:

05002707 Mapping Section Manager (8E) to Parcel Maintenance and Mapping Manager (9E)

WHEREAS, the Supervisor of Assessments and the Chief Deputy reviewed all positions within this department and the reclassification of this position will be supported by the general fund; and

WHEREAS, this requested change does not change the full-time equivalents nor the headcount of the Department; and

WHEREAS, the annualized increase in the base salary from 8E to 9E grade is projected to cost \$3,671; and

WHEREAS, recent and sudden retirements in the Department have reduced the Department's general funds expenditure, negating an increase to the Department's general fund; and

WHEREAS, the mentioned retirements were sudden and after the 2025 Budget was finalized prompting a subsequent review; and

WHEREAS, the implementation of new technology and processes appear imminent due in part to the diligent and steadfast work by the manager; and

WHEREAS, the environment for the change is optimal considering all the above and waiting for the next budget could change the noted dynamics; and

WHEREAS, this reclassification is supported by the County Administrator and the HR Director.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that effective immediately, position 05002707 Mapping Section Manager, pay grade 8E, within the Supervisor of Assessments Office will be reclassified to Parcel Maintenance and Mapping Manager, pay grade 9E; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to Supervisor of Assessments, the Director of Human Resources and the County Administrator.

DATED at Woodstock, Illinois, this 18th day of February, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Authorizing the Reclassification of Position #05002707 from 8E to 9E within the McHenry County Assessment Office Roster (05)

Board / Committee Action Requested:

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Background and Discussion: NA

Impact on Human Resources: NA

Impact on Budget (Revenue; Expenses, Fringe Benefits): The Supervisor of Assessments and the Chief Deputy reviewed all positions within this department and the reclassification of this position will be supported by general funds

- Was it budgeted? The mentioned retirements were sudden and after the 2025 Budget was finalized prompting a subsequent review.
- Is it from a grant? Is there a match? No
- Is the money coming from the fund reserve? No
- Will it be an ongoing expense? If so, do we know where the money will come from in the future? Recent and sudden retirements in the Department have reduced the Department's general funds expenditure, negating an increase to the Department's general fund.
- Why was this not addressed during the budget development process? The mentioned retirements were sudden and after the 2025 Budget was finalized prompting a subsequent review.
- Can this wait until the next budget is developed? The environment for the change is optimal considering all the above and waiting for the next budget could change the noted dynamics

Impact on Capital Expenditures: NA

Impact on Physical Space: NA

Impact on Other County Departments or Outside Agencies: NA

Conformity to Board Ordinances, Policies and Strategic Plan: Yes