

## Procurement Vehicle: NCPA (01-115) In Support of: McHenry County, IL

### ORDER DETAILS

**Prepared By:** Pat Moore  
**Phone:**  
**Email:** pat.moore@granicus.com  
**Order #:** Q-364622  
**Prepared On:** 28 Jan 2025  
**Expires On:** 21 Mar 2025

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Period of Performance:** The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

| One-Time Fees                |                   |               |                   |
|------------------------------|-------------------|---------------|-------------------|
| Solution                     | Billing Frequency | Quantity/Unit | One-Time Fee      |
| EHQ Standard Implementation  | Up Front          | 1 Each        | \$2,493.75        |
| EHQ Online Training Sessions | Up Front          | 1 Each        | \$0.00            |
| <b>SUBTOTAL:</b>             |                   |               | <b>\$2,493.75</b> |

| New Subscription Fees |                   |               |                    |
|-----------------------|-------------------|---------------|--------------------|
| Solution              | Billing Frequency | Quantity/Unit | Annual Fee         |
| EHQ Basic             | Annual            | 1 Each        | \$13,545.00        |
| <b>SUBTOTAL:</b>      |                   |               | <b>\$13,545.00</b> |

## FUTURE YEAR PRICING

| Solution(s)      | Period of Performance |                    |
|------------------|-----------------------|--------------------|
|                  | Year 2                | Year 3             |
| EHQ Basic        | \$14,493.15           | \$15,507.67        |
| <b>SUBTOTAL:</b> | <b>\$14,493.15</b>    | <b>\$15,507.67</b> |
|                  |                       |                    |

## PRODUCT DESCRIPTIONS

| Solution                     | Description  |
|------------------------------|--|
| EHQ Basic                    | Basic engagement package; <ul style="list-style-type: none"> <li>• Annual subscription</li> <li>• Ten digital engagement projects per year</li> <li>• One Site Administrator</li> <li>• Three Project Administrators</li> <li>• Access to all standard tools including embeddable Surveys/polls, Forums, Guestbook, Stories, Q&amp;A, Ideas, Places and Newsfeed</li> <li>• Customizable registration form and Participant Relationship Manager (PRM)</li> <li>• Appearance editor for homepage management, branding and styling</li> <li>• Access to reporting and analysis tools including Survey Analysis, Text Analysis with sentiment, tool dashboards, customizable PDF survey reports and downloadable excel reports</li> <li>• Newsletters for project updates and project communication</li> <li>• 24/7 independent moderation</li> </ul> |
| EHQ Standard Implementation  | EHQ Standard Implementation for training and onboarding; <ul style="list-style-type: none"> <li>• Site delivery and onboarding details</li> <li>• Scheduled kick-off call to discuss goals and implementation process</li> <li>• Site Admin training on EHQ platform</li> <li>• Site review and quality assurance checks prior to launch</li> </ul>  |
| EHQ Online Training Sessions | Two 90 minute online training sessions for EHQ.  |

## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-364622 dated 28 Jan 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of McHenry County. IL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.

## BILLING INFORMATION

|                         |  |  |                       |
|-------------------------|--|--|-----------------------|
| <b>Billing Contact:</b> |  | <b>Purchase Order Required?</b>            | [ ] - No<br>[ ] - Yes |
| <b>Billing Address:</b> |  | <b>PO Number:</b><br><i>If PO required</i> |                       |
| <b>Billing Email:</b>   |  | <b>Billing Phone:</b>                      |                       |

**If submitting a Purchase Order, please include the following language:**

*The pricing, terms, and conditions of quote Q-364622 dated 28 Jan 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.*

## AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

| McHenry County. IL |  |
|--------------------|--|
| <b>Signature:</b>  |  |
| <b>Name:</b>       |  |
| <b>Title:</b>      |  |
| <b>Date:</b>       |  |