

RESOLUTION

Authorizing the County of McHenry to Enter into a Three (3) Year Contract with Integrated Filtration System LLC of North Salt Lake, UT for HVAC Air Filters (16)

WHEREAS, the Facilities Management Department is responsible for maintaining the County facilities and includes filter changes in the preventative maintenance schedules, and finds that regular filter changes are not only important to maintaining the County's HVAC equipment, it is also beneficial to improving the County's energy efficiency; and

WHEREAS, the Facilities Management Department prepared specifications for air filters and the Procurement Department publicly posted and advertised, as required by law; and

WHEREAS, the Director of Facilities and the Director of Procurement and Special Services recommend entering into a three (3) year contract with Integrated Filtration System LLC of North Salt Lake, UT; and

WHEREAS, the costs of this expense has been accounted for in the Facilities Management FY2025 budget; and

WHEREAS, Administrative Services and the Finance and Audit Committees have reviewed said request

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes the Director of Procurement and Special Services to enter into a three (3) year contract with Integrated Filtration System LLC of North Salt Lake, UT to provide HVAC Air Filters at an approximate cost of \$13,500 in FY2025; and

BE IT FURTHER RESOLVED, that the costs of this expense have been and will be accounted for in the following proposed budgets:

Main Acct – Dept – Div - Fund	FY2025	FY2026	FY2027
430590-16-1600-100	\$13,500	\$14,175	\$14,800
430590-16-1630-205	\$560	\$590	\$620
430590-16-1635-800	\$1,350	\$1420	\$1,500

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Facilities, the Director of Procurement and Special Services, the Chief Financial Officer, and the County Administrator.

DATED at Woodstock, Illinois, this 18th day of February, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk
Facilities-2025-003



McHenry County Board

County Board Room
Woodstock, IL 60098

Meeting: February 18, 2025
Department: Facilities Management
Prepared By: Lynnsey Osborne

RESOLUTION

SUBJECT: Authorizing the County of McHenry to Enter into a Three (3) Year Contract with Integrated Filtration System LLC of North Salt Lake, UT for HVAC Air Filters (16)

Board / Committee Action Requested:

Approve the acceptance of a Three-year contract for HVAC air filters from Integrated Filtration System LLC of North Salt Lake, Ut in the amounts shown on the resolution.

Background and Discussion: The Facilities Manage Department is responsible for maintaining the County facilities and includes filter changes in their preventative maintenance schedules and finds that regular filter changes are not only important to maintaining the County's HVAC equipment, it is also beneficial to improving the County's energy efficiency. The Facilities Management Department prepared specifications, and the Procurement Department publicly posted and advertised, as required by law. Upon review of the responses the Director of Facilities and the Director of Procurement and Special Services is recommending entering into a three (3) year contract with Integrated Filtration System LLC of North Salt Lake, UT, the lowest responsive bidder. See attached Bid # 25-7741 Executive Procurement Summary.

Impact on Human Resources: None

Impact on Budget (Revenue; Expenses, Fringe Benefits): None

Impact on Capital Expenditures: None

Impact on Physical Space: None

Impact on Other County Departments or Outside Agencies: None

Conformity to Board Ordinances, Policies and Strategic Plan: Following current County Purchasing Ordinance.