

RESOLUTION

Resolution Appropriating Funds for FY2025 Emergency and On Call Tree Trimming (82)

WHEREAS, it is necessary for the Division of Transportation to maintain County-owned right-of-way for the removal and maintenance of trees located on the County Highway System on a 24-hour on call as needed basis for routine and emergency situations; and

WHEREAS, the Purchasing Department sent bids to five potential bidders and received one bid for McHenry County Bid #24-6583 for emergency and on-call tree trimming services; and

WHEREAS, the County can utilize the base year FY2025 bid for emergency and on-call tree trimming services from Clean Cut Tree Service, Inc. of Grayslake, Illinois; and

WHEREAS, it has been determined that entering a contract with a private company for emergency tree maintenance outside the scope of the Division of Transportation staff is more cost-effective than immediate response at the occurrence of an incident; and

WHEREAS, the Transportation Committee has reviewed said purchase.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois that there is hereby appropriated from the FY2025 budget the sum of one hundred thousand dollars (\$100,000.00) from the County Option Motor Fuel Tax Fund; Fund-Dept.-Div. 262-82-8242-413150 (Highway Maintenance Contracts) for emergency and on-call tree maintenance with Clean Cut Tree Service, Inc. of Grayslake, Illinois; and

BE IT FURTHER RESOLVED, that the contract be designated as Section Number 25-00000-03-GM; and

BE IT FURTHER RESOLVED, that the County Board Chairman is authorized to execute said contract; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby requested to distribute a certified copy of this resolution to the Director of Procurement and Special Services, the County Administrator, the Chief Financial Officer and an electronic copy to the Director of Transportation/County Engineer.

DATED at Woodstock, Illinois, this 18th day of February, A.D., 2025.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Appropriating Funds for FY2025 Emergency and On Call Tree Trimming (82)

Board / Committee Action Requested:

To approve the resolution appropriating FY2025 funds for emergency and on-call tree trimming and removal contract.

Background: The MCDOT has identified the need for an emergency tree removal and tree trimming contract in the case of severe storm events. Retaining a contractor and fixed unit prices within this contract will protect the County from paying inflated prices and securing a contractor during an emergency. The MCDOT has also identified the need for tree removal that is out of the scope of the MCDOT due to limitations with existing equipment and staff time. Having this flexibility will permit County resources to be better utilized.

Discussion: Bids were opened on September 19, 2023. Of the five potential bidders only one was received. Clean Cut Tree Service, Inc. of Grayslake, Illinois was the low and sole bidder. Three positive reference checks were secured by the Purchasing Department.

This bid has a base year plus three renewal option years. This would be the second year of the contract.

Impact on Human Resources: None.

Impact on Budget (Revenue, Expenses, Fringe Benefits) The necessary funds (\$100,000) are included in the FY2025 budget from County Option Motor Fuel Tax Fund.

Impact on Capital Expenditures: None.

Impact on Physical Space: None.

Impact on Other County Department or Outside Agencies: None.

Conformity to Board Ordinances and Policies: Conforms to purchasing ordinances and policies.