



County of McHenry Procurement & Special Services  
Procurement Executive Summary

October 18, 2024

Requesting Department: Information Technology  
Procurement Name: Hyland OnBase Countywide document management system  
Recommended Vendor: Hyland Software, Inc.  
Amount of Award: \$130,455.00

Notification and Response

Proprietary system, originally installed over 20 years ago

Bid/RFP Due Date: N/A  
Bids/Proposals Received: N/A  
Prevailing Wage: Yes \_\_\_\_\_ Not Applicable \_\_X\_\_  
Proprietary: Yes \_\_X\_\_ No \_\_\_\_\_

Award Statement

Hyland OnBase has been the County’s document management system for over 20 years and is proprietary. County IT is satisfied with this current system and does not desire a new system. This cost is maintenance and support for one year. The Director of Information Technology and Director of Procurement & Special Services recommend maintenance and support be renewed with Hyland Software, Inc. of West Lake, OH.

Vendor	Service	Cost
Hyland Software, Inc	Hyland OnBase Document Management System	\$130,455.00