

RESOLUTION

Resolution Authorizing an annual Maintenance and Support Renewal with Hyland Software, Inc. for the OnBase Document Imaging System in Fiscal Year 2025 (20)

WHEREAS, the County has utilized Hyland OnBase software for the Countywide enterprise document management system for over twenty years; and

WHEREAS, the Hyland OnBase maintenance and support that needs to be renewed will cover the period of January 1, 2025, through December 31, 2025; and

WHEREAS, Hyland Software, 28105 Clemons Road, Westlake, OH 44145 is the vendor offering said maintenance and support renewal; and

WHEREAS, this annual maintenance and support renewal has been accounted for in the Information Technology's and Circuit Clerk's FY2025 budgets at a total cost not to exceed of \$130,455.00; and

WHEREAS, said annual maintenance and support renewal has been reviewed and is recommended by the Administrative Services and Finance and Audit Committees.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes and directs the Director of Procurement and Special Services to execute the necessary documentation to enter into an agreement with Hyland Software, Inc. for the OnBase Document Imaging Maintenance and Support renewal for a total amount not to exceed \$130,455.00 in FY2025; and

BE IT FURTHER RESOLVED, by this County Board of McHenry County, Illinois that the cost of said renewal has been accounted for in the fiscal year 2025 budget and will be expended from Main Account 432100 – Dept. 20 – Division 2000 – Fund 100 (Information Technology – Computer Program Maintenance) in the amount of \$112,165.00; and from Main Account 432100 – Dept. 41 – Division 4100 – Fund 371 (Circuit Clerk Document Storage Fund – Computer Program Maintenance) in the amount of \$18,290.00, for a total not to exceed of \$130,455.00; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Information Technology; the Clerk of the Circuit Court; the Director of Procurement and Special Services; the County Auditor; the Chief Financial Officer; and the County Administrator.

DATED at Woodstock, Illinois, this 19th day of November, A.D., 2024.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk



McHenry County Board

County Board Room
Woodstock, IL 60098

Meeting: November 19, 2024
Department: Information Technology
Prepared By: Sabrina Boone

RESOLUTION

SUBJECT: Resolution Authorizing an annual Maintenance and Support Renewal with Hyland Software, Inc. for the OnBase Document Imaging System in Fiscal Year 2025 (20)

Board / Committee Action Requested:

To approve Resolution Authorizing Maintenance and Support Renewal with Hyland Software, Inc. for the OnBase Document Imaging System in Fiscal Year 2025.

Background and Discussion:

The County has been operating Hyland's OnBase document management system for more than twenty years. This maintenance and support needs to be renewed to maintain our current level of support.

OnBase is an enterprise content management software that combines integrated document management, business process management, and records management in a single application. This maintenance and support agreement enables access to telephone and web support, as well as software version updates.

Impact on Human Resources:

N/A

Impact on Budget (Revenue; Expenses, Fringe Benefits):

This maintenance and support renewal will impact the Information Technology's FY2025 budget Main Account 432100 – Dept. 20 – Division 2000 – Fund 100 (Information Technology – Computer Program Maintenance) in the amount of \$112,165.00; and the Clerk of the Circuit Court's FY2025 budget Main Account 432100 – Dept. 41 – Division 4100 – Fund 371 (Circuit Clerk's Document Storage Fund – Computer Program Maintenance) in the amount of \$18,290.00, for a total cost not to exceed \$130,455.00.

Impact on Capital Expenditures:

N/A

Impact on Physical Space:

N/A

Impact on Other County Departments or Outside Agencies:

N/A

Conformity to Board Ordinances, Policies and Strategic Plan:

N/A