

RESOLUTION

Resolution Approving an Engineering Services Agreement and Appropriating Funds for Project Management of Bridge Projects Throughout the County (82)

WHEREAS, McHenry County has determined that there is a need to facilitate a Consultant Engineering Services Contract, as there is a staffing need at the McHenry County Division of Transportation; and

WHEREAS, said improvements will require the services of an engineering consulting firm to provide the engineering services; and

WHEREAS, McHenry County issued a Request for Qualifications (RFQ) on June 5, 2024 for said project; and

WHEREAS, Hampton, Lenzini and Renwick, Inc. (HLR) was selected as the preferred consultant to provide the engineering services in accordance with McHenry County's Consultant Selection Policy; and

WHEREAS, the Transportation and Finance & Audit Committees have reviewed and recommend approval of the attached Engineering Services Agreement with HLR of Elgin, Illinois for a not to exceed amount of \$1,749,916.00 to provide said engineering services.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that the Engineering Services Agreement between McHenry County and HLR is hereby approved in the not to exceed amount of \$1,749,916.00, which said agreement is attached hereto and hereby made a part hereof; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of three hundred and fifty thousand dollars (\$350,000.00) from the County Option Motor Fuel Tax Fund in FY2024; the sum of three hundred and fifty thousand dollars (\$350,000.00) from the County Option Motor Fuel Tax Fund in FY2025; the sum of three hundred and fifty thousand dollars (\$350,000.00) from the County Option Motor Fuel Tax Fund in FY2026; the sum of three hundred and fifty thousand dollars (\$350,000.00) from the County Option Motor Fuel Tax Fund in FY2027; the sum of three hundred and forty-nine thousand nine hundred sixteen dollars (\$349,916.00) from the County Option Motor Fuel Tax Fund in FY2028; Fund-Dept.-Div.-Main Acct. 262-82-8220-443520 (Highway Engineering and Consulting) for said agreement; and

BE IT FURTHER RESOLVED, that this project is hereby designated as Section 24-00587-00-BR; and

BE IT FURTHER RESOLVED, that the Chairman is hereby authorized to execute said agreement; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Administrator, the Chief Financial Officer, and an electronic copy of this Resolution to the Director of Transportation/County Engineer.

DATED at Woodstock, Illinois, this 19th day of November, A.D., 2024.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Approving an Engineering Services Agreement and Appropriating Funds for Project Management of Bridge Projects Throughout the County (82)

Board / Committee Action Requested:

To approve an engineering services agreement with Hampton, Lenzini and Renwick, Inc. (HLR) for an Engineering Project Manager and Coordinator for various bridge projects throughout the County.

Background and Discussion:

The McHenry County Division of Transportation has a need to supplement the County's in-house Design Engineers with an Engineering Project Manager/Coordinator for Phase I/II Bridge Projects for Various Locations within McHenry County.

The Division of Transportation issued a Request for Qualifications (RFQ) on June 5, 2024. HLR was selected as the preferred consultant to provide In-house Project Management, Quality Control Reviews, and Miscellaneous Engineering Services in accordance with the County Consultant Selection Policy.

HLR will be expected to have one (1) member of their staff assigned to perform the job duties of a MCDOT/Township Project Manager/Coordinator. The selected staff member will operate as the primary point of contact for outside consultants on assigned projects. The selected staff member will administer and coordinate quality control reviews for all Township or MCDOT Phase I/II bridge projects assigned to them. HLR will manage and complete QA/QC of typical Phase I and II tasks performed by an outside Consultant under separate contract.

The five (5) year term is consistent with the time frames that IDOT sets these types of contracts and is a typical length of a Phase I/II federal bridge design project from publishing the RFQ to the end of construction. MCDOT budgeted \$400,000/year over 5 years (\$2M total) for these services.

The Division of Transportation staff have negotiated and reviewed the engineering services agreement between the County and HLR to be less than the budgeted amount.

Impact on Human Resources: None

Impact on Budget (Revenue; Expenses, Fringe Benefits): Funds have been budgeted for the engineering in the County Board approved FY2024 budget.

Impact on Capital Expenditures: None

Impact on Physical Space: None

Impact on Other County Departments or Outside Agencies: Township Road Districts with deteriorating bridges may benefit from these added services.

Conformity to Board Ordinances, Policies and Strategic Plan:

Conforms to purchasing ordinances and policies and County's Strategic Plan.