

# RESOLUTION

## Resolution Authorizing Three Year Lease Extension with DFM and Associates for Ongoing Maintenance of the County's Election Management System (14)

**WHEREAS**, the Clerk of the County is responsible for the management of data related to elections, voters, poll workers and the events that drive elections; and

**WHEREAS**, the complexity of this data and their relationship to one another requires that a sophisticated system be used to manage this data; and

**WHEREAS**, in 2020, by way of an RFP, the Clerk and the evaluation team had selected DFM Associates of Irvine, California, as the lowest responsive, responsible bidder; and

**WHEREAS**, THE County Clerk requests that the County Board approve a three (3) year extension to the earlier lease agreement at the rate of \$110,254 per year beginning December 1, 2024 through November 30, 2027.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that the Director of Purchasing is hereby authorized to enter into a there (3) year lease extension with DFM Associates to provide election management software lease and services for the County; and

**BE IT FURTHER RESOLVED**, by this County Board of McHenry County, Illinois that the cost of said agreement has been accounted for and will be expensed from the County Clerk's fiscal budget line item 432100-40-14-1410-100 (Computer Software Support & Maintenance – County Clerk Election – General Fund); and.

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Auditor; the Director of Procurement and Special Services, the County Treasurer; the Director of Information Technology, Chief Financial Officer, and the County Administrator.

**DATED** at Woodstock, Illinois, this 19th day of November, A.D., 2024.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk



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**RESOLUTION**

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**SUBJECT:** Resolution Authorizing Three Year Lease Extension with DFM and Associates for Ongoing Maintenance of the County's Election Management System (14)

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**Board / Committee Action Requested:**

Request the County Board approve the attached software lease agreement extension for election management software from DFM Associates

**Background and Discussion:**

DFM Associates provides the County Clerk with software for the purposes of managing data related to elections including managing voter registration changes, candidate filing, notice generation, objection management, district maintenance, and virtually everything related to the performance of elections.

**Impact on Human Resources:** None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** None

**Impact on Capital Expenditures:** None

**Impact on Physical Space:** None

**Impact on Other County Departments or Outside Agencies:** None

**Conformity to Board Ordinances, Policies and Strategic Plan:** Conforms