



Developmental Disabilities • Behavioral Health • Homeless Services

*Passion to Serve. Commitment to Care.*

Leonetta Rizzi  
 Executive Director  
 McHenry County Mental Health Board  
 620 Dakota Street  
 Crystal Lake, IL 60012

August 15, 2024

CC: Carrie Freund –Director of Homeless/PADS; Jason Clark, Sr. Director, Developmental Disabilities.

**RE: FY24 - PADS- Case Management/Mental Health Services and Intellectual Developmental Disabilities (IDD), Warrant of Need (WON) Day Program – Additional Funding Request of \$147,000 to cover over-utilization of funds**

Dear Leo,

The Homeless Services/PADS and IDD WON Program utilizations and details are outline below:

Project/Program Description	Type	Project #	Original Approved Funding	Utilized Amount/ \$ - Thru July 2024 (8 months)	Remaining Funding Aug-Nov 2023	Average Monthly Utilization Rate (8 Months)	Additional Requested Amount (4 months x monthly Utilization - Remaining Funding)
PADS – Mental Health Services	B1	115.23	\$150,000	\$121,702	\$28,298	\$15,213	\$33,000
IDD WON Day Program	B1	109.40	\$420,000	\$355,914	\$64,086	\$44,489	\$114,000
						<b>Total Requested</b>	<b>\$147,000</b>

Please note that the over utilization in the program is mainly due to increased services provided to both PADS and IDD clients. In FY24 (Dec 2023-Jul 2024 – 8 months) we served 141 PADS and 293 IDD WON clients. Based on the average monthly utilization for 8 months per above table, we will need \$147,000 to support our needs in both programs for the rest of the funded year (July-November 2024).

I would appreciate your consideration and approval of the additional funding of **\$147,000** to support the needs of the Homeless Services/PADS and IDD WON Day Programs.

Thank-you,  
  
 Sincerely,  
 Frank Samuel  
 Chief Executive Officer  
 Phone: 815-759-7135