

## 202408-64 Ascension FY25 Funding Application Submission Request

### McHenry County Mental Health Board Decision Memorandum

#### Background

Ascension has submitted 3 of their 4 applications by the July 31, 2024, 4:30 pm deadline; however, the Clinical Navigator position application remains in “draft” format in Foundant since they failed to click submit on this application and did not realize until August 7, 2024 that this application was not submitted with the rest. They are requesting Board approval for this submission to be processed into the FY25 application process for review with others.

We have verified that not all elements of the application are completed.

- Needs to complete the Outcomes Measurement tool section by first responding to “the Primary Category and Program Type” question (i.e. type of disability and if it’s treatment, recovery or prevention) and completing the additional outcome questions that correspond to what’s selected in Primary Category/Program Type.
- This section needs to be completed to process the submission since it’s required; therefore, this was most likely the reason why it was still in draft format if the provider thought it was completed and clicked submit.

#### Impact

The Clinical Navigator position is solely funded by MHB. Position/services would most likely cease on November 30, 2024.

#### Historical precedent

- MHB has allowed a Provider agency to go back into Foundant and click **submit only** on draft applications left in draft format if all documents and applications were completed by the deadline.

#### Motion and Board Discussion warranted

Attachment: Letter of Request