

202408-65 CCCS FY25 Funding Application Submission Request

McHenry County Mental Health Board Decision Memorandum

Background

Consumer Credit Counseling of Northern Illinois has submitted 1 of their 2 applications by the July 31, 2024, 4:30 pm deadline; however, the Mental Wellness through Financial Hardship Counseling application remains in “draft” format in Foundant since they failed to click submit on this application and did not realize until August 5, 2024 that this application was not submitted with the rest. They are requesting Board approval for this submission to be processed into the FY25 application process for review with others.

We have verified that all elements of the application are completed. However, budget which is complete and same one attached to other application, was not uploaded on this application which is most likely why the submission failed; however, it is **complete for the Mental Wellness through Financial Hardship Counseling program**.

Historical precedent

- MHB has allowed a Provider agency to go back into Foundant and **click submit only** on draft applications left in draft format if all documents and applications were completed by the deadline. (Similar situation with a Provider two years ago allowing budget upload & late submission).

Recommendation and Motion

The Executive Director is directed to re-open the Foundant application for the Mental Wellness through Financial Hardship Counseling FY25 application and allow CCCS back into the online Foundant system for a specific time-limited period this week to upload the budget and click submit on this application.

Attachment: Letter of Request