

RESOLUTION

Resolution Authorizing Entering into a Contract with Runbeck Election Services for Ballot Printing and Mailing Services at a cost not to Exceed \$115,650 In FY2024 (14)

WHEREAS, after researching ballot mailing services to meet the mailing requirements for the 2024 General Election, the County Clerk and Purchasing Department issued RFP 24-7516 and Runbeck Election Services of Phoenix, Arizona was able to meet the high-level specifications required to perform ballot printing and mailing services for the 2024 General Election, at a cost of \$115,650; and

WHEREAS, the services for the ballot printing and mailing include the printing of ballots, outer outbound envelopes, return envelopes, certification envelopes, instruction sheets, graphic design and layout of the mail components, automated folding and insertion, as well as barcoding the envelopes to correlate with data provided by the McHenry County Clerk's office; and

WHEREAS, the County Clerk requests authorization to enter into a contract with Runbeck Election Services of Phoenix, Arizona to procure the ballot printing and mailing services required for the 2024 General Election.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes and directs the Director of Procurement and Special Services to enter into a contract with Runbeck Election Services of Phoenix, Arizona for ballot printing and mailing services, at a cost not to exceed \$115,650 to be charged to FY2024 budget expenditure line item 405500-40-14-1410-100 (Contractual Printing – Elections); and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Clerk, the Director of Procurement and Special Services; the Chief Financial Officer; and the County Administrator.

DATED at Woodstock, Illinois, this 20th day of August, A.D., 2024.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk



McHenry County Board

County Board Room
Woodstock, IL 60098

Meeting: August 20, 2024
Department: County Clerk
Prepared By: Joseph J Tirio

RESOLUTION

SUBJECT: Resolution Authorizing Entering into a Contract with Runbeck Election Services for Ballot Printing and Mailing Services at a cost not to Exceed \$115,650 In FY2024 (14)

Board / Committee Action Requested:

We request the County Board approve the request to enter into the contract with Runbeck Election services for ballot printing and mailing.

Background and Discussion:

An RFP was issued and six companies responded. Runbeck was chosen due to cost, capability, references, technology, and experience in this field.

Impact on Human Resources:

None

Impact on Budget (Revenue; Expenses, Fringe Benefits):

None

Impact on Capital Expenditures:

None

Impact on Physical Space:

None

Impact on Other County Departments or Outside Agencies:

None

Conformity to Board Ordinances, Policies and Strategic Plan: