



McHenry County
Finance & Audit - Public Meeting
MINUTES

June 7, 2024, 9:00 AM
County Board Conference Room
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Members Present: Michael Skala, Kelli Wegener, Carolyn Campbell, Terri Greeno, Brian Sager, Larry Smith, Theresa Meshes

Full comments on all agenda items are included in the video recording of this meeting.

1. CALL TO ORDER

Meeting called to order at: 9:00 A.M.

Also present: Peter Austin, County Administrator; Kerri Wisz, Chief Financial Officer; Cheryl Chukwu, Director of Human Resources; Donna Kurtz, County Treasurer; Sandra Salgado, Sheriff’s Office Business Manager; Dan Wallis, Trial Court Administrator; Scott Hennings, Assistant Director of Transportation; Darrell Kuntz, Assistant County Engineer; Adam Letendre, Director of Procurement and Special Services; Dodi Vainisi, Senior Financial Reporting Accountant; Stephanie Etten, Chief Deputy Internal Auditor; John Rader, Managing Director-Baker Tilly; Leah Gaffney, Manager-Baker Tilly; Pamela Althoff, County Board Member.

Mover: Campbell

Seconder: Meshes

To allow the remote attendance of Ms. Greeno

Aye (5): Skala, Campbell, Sager, Smith, and Meshes

Absent (1): Wegener

Recommended (5 to 0)

2. MINUTES APPROVAL

2.1 Finance & Audit - Public Meeting - May 9, 2024 8:30 A.M.

Mover: Smith

Seconder: Meshes

To approve the minutes from the May 9, 2024 meeting.

Aye (6): Skala, Campbell, Greeno, Sager, Smith, and Meshes

Absent (1): Wegener

Recommended (6 to 0)

3. PUBLIC COMMENT

None.

4. MEMBERS' COMMENTS

None.

5. NEW BUSINESS

None.

6. ROUTINE CONSENT AGENDA

Mover: Meshes

Second: Sager

To approve the remaining items of the Routine Consent Agenda.

Aye (6): Skala, Campbell, Greeno, Sager, Smith, and Meshes

Absent (1): Wegener

Recommended (6 to 0)

6.2 Resolution Authorizing Monthly Transactions for the Delinquent Tax Program (17)

Mover: Meshes

Second: Sager

To approve the monthly transactions for the delinquent tax program.

Recommended

6.3 Resolution Amending Resolution No. R-202207-17-148 Designating Depositories for Funds and Other Public Monies in the Custody of the County Treasurer (17)

Mover: Meshes

Second: Sager

To approve the amendment of Resolution No. R-202207-17-148 Designating Depositories.

Recommended

6.5 Resolution Authorizing Intergovernmental Agreements for Dispatching Services Between the McHenry County Sheriff's Office and Local Police Departments and Fire Departments from May 1, 2024, through April 30, 2027 (32)

Mover: Meshes

Second: Sager

Enter into intergovernmental agreement with fourteen (14) agencies for dispatch services provided by the McHenry County Sheriff's Office.

Recommended

- 6.6 Resolution Authorizing the Purchase of one (1) 1500 Tradesman Crew Cab from Sunnyside Company of McHenry, Illinois Per Bid 24-7153 for the McHenry County Sheriff's Office (32)

Mover: Meshes
Second: Sager

To approve the purchase of one (1) 1500 Tradesman Crew Cab as part of the McHenry County Annual replacement program.

Recommended

- 6.7 Resolution authorizing the reclassification of position #32001499 from Administration Assistant III 6N to Sheriff's Executive Coordinator 9E (32)

Mover: Meshes
Second: Sager

Approval of reclassification of the said position from 6N to 9E.

Recommended

- 6.8 Resolution Authorizing Upgrade of Jury Systems Incorporated Software to Web-Based Platform (42)

Mover: Meshes
Second: Sager

To approve upgrade of Jury Systems Incorporated Software in the amount of \$30,400 for the 22nd Judicial Circuit Jury Commission to a web-based platform.

Recommended

- 6.9 Resolution Approving a Supplemental Contract to TranSystems Corporation for Professional Engineering Services Associated with the Randall Road Reconstruction Project and Appropriating Funds (82)

Mover: Meshes
Second: Sager

To approve a supplemental engineering services agreement with TranSystems Corporation for Phase II Engineering for the Randall Road Reconstruction Project.

Recommended

- 6.1 Resolution Authorizing a Collective Bargaining Agreement Between the Illinois Fraternal Order of Police, the McHenry County Sheriff, and the County of McHenry for the Time Period of 12/1/23 through 11/30/26 (09)

Sandra Salgado, Sheriff's Business Manager, Cheryl Chukwu, Director of Human Resources, and Peter Austin, County Administrator, joined the committee to discuss the resolution.

Mr. Sager stated the agreement looked like it consisted of a lot of clean-up but he inquired if there were points of contention that made the negotiations difficult in the current year and if they could identify what some of those were.

Ms. Chukwu stated their business representative was very difficult, and the union fired him, so they had to get a new business representative which was the most difficult of the negotiations. She mentioned wages are always a point of contention but she thinks they were very fair after analyzing the marketplace.

Mr. Sager inquired if the effort to adjust them was received positively and if not what the response was. Ms. Salgado stated they were as the two groups are a majority of the unit itself.

Mr. Austin requested Ms. Salgado inform the committee of the groups. Ms. Salgado stated they have the Garage, Civil Process Clerks, Civil Process Servers, Records Clerks, Court Security, Dispatch, and Custodians. She stated the hope is to have things ratified before the Committee of the Whole.

Mover: Sager

Secunder: Meshes

Authorize the County Board chairman to execute all necessary documents to enter into and implement the agreement between the Illinois Fraternal Order of Police, the McHenry County Sheriff, and the County of McHenry for the period 12/1/23 through 11/30/26.

Aye (6): Skala, Campbell, Greeno, Sager, Smith, and Meshes

Absent (1): Wegener

Recommended (6 to 0)

6.4 Resolution Creating the Position of Graduate Intern in the County Administration Departmental Roster and Authorizing an Emergency Appropriation to the FY 2024 County Administration Budget for Corresponding Salary Expenses (18)

Peter Austin, County Administrator, joined the committee to discuss the resolution.

Mr. Smith inquired if there were specific duties that the intern would be performing in the Administration Department that are not currently getting completed because of time constraints.

Mr. Austin confirmed that is not the case but mentioned that the organization has a history of working with Northern Illinois University (NIU) Master of Public Administration (MPA) interns. He stated that he is an NIU MPA alumni, along with Mr. Hartman, Ms. Schueller, and Mr. Letendre and the idea was to get an intern in the department to assist with any needs. He stated the likelihood is low that they will be able to secure the intern as there are more employers who want young professionals.

Mr. Smith stated his concern is the County's last intern turned into a full-time employee and he does not know if that would happen again.

Mr. Austin stated they would only commit to the individual for two years and no more than that.

Ms. Meshes inquired about what the amount would be in next year's budget. Mr. Austin stated it would roughly double the current amount.

Mr. Sager stated he believes there is a benefit to a good collaborative program between the County and NIU, as it could lead to the County gaining employees on top of getting experience

Mover: Smith

Secunder: Sager

To approve the creation of a Graduate Intern position in County Administration and an emergency appropriation to the FY 2024 Budget.

Aye (4): Skala, Campbell, Sager, and Meshes

Nay (2): Greeno, and Smith

Absent (1): Wegener

Recommended (4 to 2)

- 6.10 Resolution Appropriating Funds for Right-of-Way Acquisition Associated with the Flat Iron Road Bridge Replacement Project (056-3019) (82)

Mover: Sager

Seconded: Campbell

For consideration is a resolution appropriating funds for right-of-way acquisition for the County owned Flat Iron Road over the Mokeler Creek (056-3019) bridge replacement project in the City of Harvard.

Aye (5): Campbell, Greeno, Sager, Smith, and Meshes

Nay (1): Skala

Absent (1): Wegener

Recommended (5 to 1)

- 6.11 Resolution Appropriating Funds for Right-of-Way Acquisition Associated with the White Oaks Road Township Bridge Replacement Project (056-3043) (82)

Scott Hennings, Assistant Director of Transportation, and Darrell Kuntz, Assistant County Engineer, joined the committee to discuss the resolution.

Ms. Campbell inquired about what the County's responsibility is, how much they pay, whether there are townships that don't contribute at all, and whether there is a reason for that. She stated she knows that there is a history of the County funding township bridges but does not think they do it across all township bridges. Chair Skala interjected and noted that they do it for all townships and it is the same process for all of them, that their contributions are zero.

Mr. Kuntz stated he knows of only one township that has split the 50/50 match on a small bridge repair project. He stated most of their projects are funded through Federal funds which is an 80/20 match, 80% federal and 20% local.

Ms. Campbell stated she thinks that is a policy that they should revisit.

Chair Skala stated he voted no during the Transportation Committee meeting and will be voting no at the Finance & Audit Committee meeting.

Mr. Smith stated if the townships don't have any money then the work will not get done. Chair Skala stated some townships have money and others do not which is the quandary which the situation revolves around.

Mr. Austin added that some townships have more bridges than others.

Mr. Smith stated the Northwest part of the County gets unfair treatment in regard to road money, so he has no issue with approving the resolution.

Mr. Sager stated he thinks the committee needs to support the resolution otherwise they would be doing a disservice to the County.

Mr. Hennings stated he looks forward to being a part of a further discussion in the future.

Mover: Meshes
Secunder: Smith

For consideration is a resolution appropriating funds for right-of-way acquisition for the Township owned White Oaks Road over the West Branch of the Piscasaw Creek (056-3043) bridge replacement projects in Chemung Township.

Aye (6): Wegener, Campbell, Greeno, Sager, Smith, and Meshes

Nay (1): Skala

Recommended (6 to 1)

6.12 Resolution Approving an Intergovernmental Agreement with Pace Creating the MCRide Connect Program and Appropriating Funds (82)

Scott Hennings, Assistant Director of Transportation, and Darrell Kuntz, Assistant County Engineer, joined the committee to discuss the resolution.

Mr. Hennings stated the County is going to help people by subsidizing their rides. They must be a resident of McHenry County, a senior over the age of 65, and must have a disability. If approved by the County Board in June, it will start the next day.

Mr. Smith inquired if there was an income eligibility requirement. Mr. Hennings confirmed that they thought about that but they wanted to keep the program as low maintenance and staffed as possible, so it would be a minimal effort on the DOT.

Mr. Smith then inquired if there was a destination requirement. Mr. Hennings stated the only requirement is that one part of their trip needs to be located in McHenry County.

Mover: Meshes
Secunder: Campbell

To approve an intergovernmental agreement with Pace Suburban Bus creating the MCRide Connect Program and appropriating funds.

Aye (7): Skala, Wegener, Campbell, Greeno, Sager, Smith, and Meshes

Recommended (7 to 0)

7. ADVANCE McHENRY COUNTY

None.

8. OLD BUSINESS

None.

9. DISCUSSION

None.

10. PRESENTATION

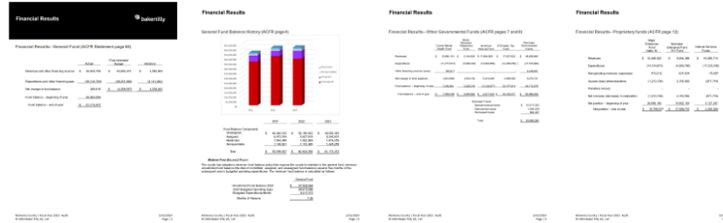
None.

11. REPORTS

11.1 Chief Financial Officer

Kerri Wisz, Chief Financial Officer, John Rader, Managing Director-Baker Tilly, and Leah Gaffney, Manager-Baker Tilly, joined the committee for the presentation of the report.

Mr. Rader stated he was going to spend most of the time presenting the financial results. He stated they have been using them for clients in the past, which was well-received, so they put them together for the Finance & Audit Committee meeting. He noted that it targets the major funds and provides a quick look at where they sit financially by the end of the year.



11.2 Contingency Reports

None.

11.3 Economic Development Corporation

- Chair Skala stated they have hired a new Executive Director who began on Monday and has already started working diligently on what is going on.
- They discussed the ARPA grant that was awarded to the MCEDC, which he was aware of but did not fully understand what it was about, and the division of the Finance & Audit Committee.
- He proposed the idea of working together with the Executive Director to formulate what they are doing and come before the committee to present a revised vision of what the program will look like before they fully implement it.
- He mentioned that they are looking for a speaker for the upcoming dinner, and suggested if any members have ideas to let him know.

11.4 Naturally McHenry County

Chair Skala stated there was a dinner, which he did not attend, but inquired if anyone wanted to speak about it.

Ms. Meshes stated they did an excellent job putting together the dinner and the speaker was great.

12. EXECUTIVE SESSION (AS NECESSARY)

None.

13. ADJOURNMENT

Mover: Sager

Second: Wegener

To adjourn the meeting at 10:26 A.M. -TCCazares

Aye (6): Skala, Wegener, Campbell, Sager, Smith, and Meshes

Absent (1): Greeno

Recommended (6 to 0)