



McHenry County  
County Board - Regular Meeting  
MINUTES

May 21, 2024, 7:00 PM  
County Board Room  
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Members Present: Pamela Althoff (D6), Carolyn Campbell (D3), Joseph Gottemoller (D4), Terri Greeno (D5), Eric Hendricks (D3), Carl Kamienski (D6), Jim Kearns (D9), Matt Kunkle (D1), Theresa Meshes (D1), Louissett Ness (D7), John Reinert (D2), Brian Sager (D7), Mike Shorten (D4), Michael Skala (D9), Larry Smith (D8), Gloria Van Hof (D2), Tracie Von Bergen (D8), Kelli Wegener (D5), Chairman Mike Buehler

Full comments on all agenda items are included in the video recording of this meeting.

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1. CALL TO ORDER

The meeting was called to order by Chairman Buehler at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

Ms. Meshes led the meeting in the Pledge of Allegiance.

3. INVOCATION

Reverend Maypatriece Wendt of Unity Spiritual Center of Woodstock gave the Invocation.

4. INTRODUCTORY ROLL CALL

5. ADOPT THE AGENDA

Mover: Skala

Second: Kamienski

To adopt the Agenda as presented.

Approved by Voice

6. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mover: Skala

Second: Gottemoller

To approve the Minutes as presented below.

6.a County Board- Committee of the Whole- April 11, 2024

6.b County Board- Regular Meeting- April 16, 2024

**7. CHAIRPERSON'S REMARKS / REPORT**

Chairman Buehler spoke. Full comments can be heard on the McHenry County website at 0:05:50 of the audio.

**8. MEMBERS' COMMENTS**

The following members spoke: Mr. Kamienski, Dr. Sager, Ms. Von Bergen, Ms. Ness, Ms. Campbell, and Ms. Wegener. Full comments can be heard on the McHenry County website at 0:09:24 of the audio.

**9. SPECIAL RECOGNITION**

9.a Proclamation Honoring Marian Central Catholic High School for Winning the Class 1A State Westling Championship (18)

Dr. Sager read the Proclamation into the record. Full comments can be heard on the McHenry County website at 0:26:02 of the audio.

**Mover:** Von Bergen

**Secunder:** Greeno

To approve a proclamation honoring the Marian Central Catholic High School for winning the Class 1A State wrestling Championship.

**Approved by Voice**

**10. ZONING PETITIONS**

10.a Zoning Consent Agenda

Full comments can be heard on the McHenry County website at 0:29:54 of the audio.

**Mover:** Skala

**Secunder:** Wegener

To approve the Zoning Consent Agenda

Aye (18): Althoff, Campbell, Gottemoller, Greeno, Hendricks, Kamienski, Kearns, Kunkle, Meshes, Ness, Reinert, Sager, Shorten, Skala, Smith, Van Hof, Von Bergen, and Wegener

**Approved (18 to 0)**

10.a.1 2024-011 Brenning Trusts, Riley Twp, A1-A2 (Needs majority vote of members.)

10.a.2 2024-014 TPE IL, MH637, LLC, Nunda Twp, A1-A1C (Needs majority vote of all members present.)

10.a.3 2024-019 Schey Family Joint Living Trust, McHenry Twp, A1CV-E1 (Needs majority vote of all members.)

10.a.4 2024-012 Toppel, Coral Twp, A1-A2V and A1-B3 (Needs majority vote of all members.)

10.a.5 2023-041 OneEnergy Development, LLC, Dorr Twp (Needs majority vote of all members.)

**Mover:** Skala  
**Secunder:** Meshes

To approve 10.a.5 and 10.a 6

Aye (12): Althoff, Campbell, Gottemoller, Kamienski, Meshes, Ness, Reinert, Sager, Skala, Smith, Van Hof, and Wegener

Nay (5): Greeno, Kearns, Kunkle, Shorten, and Von Bergen

Abstain (1): Hendricks

**Approved (12 to 5)**

10.a.6 2023-042 OneEnergy Development, LLC, Chemung Twp, A1-A1C (Needs majority vote of members present.)

10.b Zoning Regular Agenda

10.b.1 2024-007 Prairie Enterprises LLC, Nunda Twp. B1-B3

The following member spoke: Mr. Reinert. Mr. Gottemoller abstained. Full comments can be heard on the McHenry County website at 0:33:51 of the audio.

**Mover:** Skala  
**Secunder:** Meshes

To approve 2024-007 Prairie Enterprises LLC, Nunda Twp. B1-B3

**Amendment:**

**Mover:** Reinert  
**Secunder:** Van Hof

To postpone 10.b.1 to July 16, 2024

**Approved by Voice**

10.b.2 2024-012 Toppel, Coral Twp, A1-A2V (A 3/4 vote of all members is required.)

**Mover:** Skala  
**Secunder:** Smith

To approve 2024-012 Toppel, Coral Twp, A1-A2V

Aye (17): Althoff, Campbell, Gottemoller, Greeno, Hendricks, Kamienski, Kearns, Kunkle, Ness, Reinert, Sager, Shorten, Skala, Smith, Van Hof, Von Bergen, and Wegener

Nay (1): Meshes

**Approved (17 to 1)**

10.c Zoning Unfinished Business

10.d 2024-007 Prairie Enterprises LLC, Nunda Twp, B1-B3 (Needs 3/4 vote of all members per UDO §16.20.010.D.2.b.(3). Objection recorded as document 2024R0009886)

10.e 2024-007 Prairie Enterprises LLC, Nunda Twp, B1-B3 (Needs 3/4 vote of all members per UDO §16.20.010.D.2.b.(3). Objection recorded as document 2024R0009886)

10.f 2024-007 Prairie Enterprises LLC, Nunda Twp, B1-B3 (Needs 3/4 vote of all members per UDO §16.20.010.D.2.b.(3). Objection recorded as document 2024R0009886)

**11. PLATS**

**12. PUBLIC COMMENT**

There was no public comment.

**13. NEW AND UNFINISHED BUSINESS**

13.a Resolution Amending the Agreement Between the County of McHenry and the McHenry County Economic Development Corporation and Authorizing an Emergency Appropriation to the Economic Development Fund Budget (18)

**Mover:** Skala  
**Second:** Smith

To Authorize the County Board Chairman to execute an amendment to the agreement with MCEDC and authorize an emergency appropriation to the FY 2024 Economic Development Fund.

Aye (18): Althoff, Campbell, Gottemoller, Greeno, Hendricks, Kamienski, Kearns, Kunkle, Meshes, Ness, Reinert, Sager, Shorten, Skala, Smith, Van Hof, Von Bergen, and Wegener

**Approved (18 to 0)**

**14. APPOINTMENTS**

14.a Appointment to the McHenry County Conservation District and the Farm Assessment Review Committee as of May 21, 2024 (12)

The following member spoke: Mr. Skala. Full comments can be heard on the McHenry County website at 0:40:39 of the audio.

**Mover:** Gottemoller  
**Second:** Von Bergen

To approve the appointments to the McHenry County Conservation District and the Farm Assessment Review Committee as of May 21, 2024.

Aye (18): Althoff, Campbell, Gottemoller, Greeno, Hendricks, Kamienski, Kearns, Kunkle, Meshes, Ness, Reinert, Sager, Shorten, Skala, Smith, Van Hof, Von Bergen, and Wegener

**Approved (18 to 0)**

**15. STANDING COMMITTEE CHAIRPERSON UPDATES / LIAISON REPORTS**

**16. ROUTINE CONSENT AGENDA**

**Mover:** Kearns  
**Second:** Meshes

To approve the Routine Consent Agenda

Aye (18): Althoff, Campbell, Gottemoller, Greeno, Hendricks, Kamienski, Kearns, Kunkle, Meshes, Ness, Reinert, Sager, Shorten, Skala, Smith, Van Hof, Von Bergen, and Wegener

16.a Receipt of Statutory Reports and Placed on File

16.a.1 County Clerk/Recorder

16.a.1.1 May 2024 Clerk And Recorder Board Report

16.a.2 Emergency Management Agency

16.a.2.1 EMA Report April 2024

16.a.3 Public Defender

16.a.3.1 Public Defender's April Monthly Report

16.a.4 Coroner Report

16.a.4.1 Coroner Monthly Report April 2024

16.a.5 Sheriff's Report

16.a.5.1 Sheriff's Monthly Report: April

16.a.6 Treasurer's Report

16.a.6.1 Treasurer Report March 2024

16.b Approve the Following Recommendations

16.b.1 Administrative Services

16.b.2 Finance and Audit

16.b.2.1 Resolution Authorizing the Re-Appointment of Regular Board of Review Hearing Officer Clifton A. Houghton and Regular Board of Review Hearing Officer Michael P.W. Grebenick (05)

**Mover:** Kearns  
**Second:** Meshes

To approve the re-appointment of regular Board of Review hearing officer Clifton A. Houghton and regular Board of Review hearing officer Michael P.W. Grebenick.

**Approved**

16.b.2.2 Reclassification of Position Appraisal Director to Mapping Technician in the Assessments Department (05)

**Mover:** Kearns  
**Second:** Meshes

To approve a resolution reclassifying the position of Appraisal Director to Mapping Technician in the Assessment Department.

**Approved**

16.b.2.3 Resolution Adopting the 2024 Non-Union Classification and Compensation Study Results and Authorizing the Implementation of Recommendations (09)

**Mover:** Kearns  
**Secunder:** Meshes

Authorize the Director of Human Resources, the Chief Financial Officer, and the County Administrator to execute the following components of this classification and compensation study plan:

- Adjustment of the Pay Grade Ranges, retaining a 45% spread,
- Reclassification of 21 positions,
- Movement of 201 newer employees into the new range, and
- Application of compression adjustments to about 262 employees, recognizing their years within their current position, up to a max of 10 years which is the market/mid of the ranges.

**Approved**

16.b.2.4 Resolution Authorizing Emergency Food and Shelter Funding and an Emergency Appropriation to the CD Division (10)

**Mover:** Kearns  
**Secunder:** Meshes

Add \$1,365 in Emergency Food and Shelter Program Revenue to the Community Development Division Budget through an Emergency Appropriation to be used for staff salary program administration.

**Approved**

16.b.2.5 Resolution Authorizing Revisions to The Community Development Division Staff Roster (10)

**Mover:** Kearns  
**Secunder:** Meshes

Authorize revisions to the Community Development Division Staff Roster.

**Approved**

16.b.2.6 Resolution Authorizing a contract with Engineering Resources Associates, Inc. (ERA), of Warrenville, IL for related Professional Engineering Services for the McHenry County Administration Building Parking Lot Renovation & Replacement Project (16)

**Mover:** Kearns  
**Secunder:** Meshes

Authorizing a contract with Engineering Resources Associates, Inc. (ERA), Inc of Warrenville, IL for related Professional Engineering Services for the McHenry County Administration Building Parking Lot Renovation & Replacement

**Approved**

16.b.2.7 Resolution Authorizing the Prepurchase of two (2) Daikin Gas Packaged Rooftop HVAC Units for the Administration Building from Thermosystems LLC. of Elmhurst IL (16)

**Mover:** Kearns  
**Seconded:** Meshes

Authorizing a contract with Thermosystems, of Elmhurst II. for Prepurchase of two packaged Rooftop HVAC units (RTU 1 & RTU 2) that serve the Administration Building.

**Approved**

16.b.2.8 Resolution Authorizing Monthly Transactions for the Delinquent Tax Program (17)

**Mover:** Kearns  
**Seconded:** Meshes

To approve the monthly transactions for the delinquent tax program.

**Approved**

16.b.2.9 Resolution Awarding A Contract for Technical Assistance to Migrate Microsoft Dynamics 365 Finance & Operations Environment To I12 US GCC Tenant (18)

**Mover:** Kearns  
**Seconded:** Meshes

To approve a contract with HSO for technical assistance to migrate D365 to a government tenant.

**Approved**

16.b.2.10 Resolution Authorizing a Contract with Presidio Network Solutions Group, LLC of Fulton, MD to Procure Network-Related Equipment, Materials, Licensing and Services for the Election Center (18)

**Mover:** Kearns  
**Seconded:** Meshes

To approve a contract with Presidio Network Solutions Group, LLC in an amount not to exceed \$58,000 for network-related equipment, materials, licensing and service for the Election Center.

**Approved**

16.b.2.11 Resolution Authorizing the use of ARPA Funds to pay a portion of the Election Center Lease at 410 S. Eastwood Drive, Woodstock, Illinois, and an Emergency Appropriation to the FY2024 Budget for Related Expenses (18)

**Mover:** Kearns  
**Seconded:** Meshes

To approve a resolution authorizing the use of ARPA funds for space at 410 S. Eastwood Dr., Woodstock, Illinois to provide for an election Center and an emergency appropriation to the FY24 budget to account for the related lease and expenditures.

**Approved**

- 16.b.2.12 Authorizing a Modification to R-202112-32-309 for Funding the Training Facility Capital Plan Project that Includes ARPA Funds not to Exceed \$6,200,000 and an Emergency Appropriation to the FY24 Budget for Additional Funds to Finish the Project (18)
- Mover:** Kearns  
**Secunder:** Meshes
- To approve a resolution authorizing a modification to R-202112-32-309 for funding the training facility capital plan project that includes ARPA funds not to exceed \$6,200,000 and an emergency appropriation to the FY24 budget for additional funds to finish the project.
- Approved**
- 16.b.2.13 To support the McHenry County Emergency Telephone System Board's Nelson Systems 36-month Renewal for PSAPs Logging Recorder Maintenance and Support (29)
- Mover:** Kearns  
**Secunder:** Meshes
- To support the McHenry County Emergency Telephone System Board's Nelson Systems 36-month Renewal for PSAPs Logging Recorder Maintenance and Support (29)
- Approved**
- 16.b.2.14 Resolution Authorizing a Contract with GALLS, LLC, for a Two-Year Base Contract Period (05/1/24-11/30/25 and Two Additional Option years (12/1/25-11/30/27) for the Sheriff's Office Uniforms and Accessories (32)
- Mover:** Kearns  
**Secunder:** Meshes
- To approve authorization to enter into a two-year base contract with two additional option years with GALLS for the purchase of body armor for the Correctional Facility.
- Approved**
- 16.b.2.15 Resolution Authorizing an Intergovernmental Agreement Between the County of McHenry, McHenry County Sheriff, and the Naval Station Great Lakes to Provide Housing for Pre and Post-trial Confinement of Naval Prisoners (32)
- Mover:** Kearns  
**Secunder:** Meshes
- Authorization to enter into an intergovernmental agreement with NAVSTA Great Lakes for prisoner confinement services.
- Approved**
- 16.b.2.16 Resolution Authorizing the Camera and Security Upgrade of the Sheriff's Office Evidence Barn using Convergint through the Omnia Partners R220702 for \$60,194.90 (32)
- Mover:** Kearns  
**Secunder:** Meshes



Authorization to upgrade the Sheriff's offsite evidence facilities' cameras and security system with Omnia Partners.

**Approved**

16.b.2.17 Resolution Authorizing Intergovernmental Agreements for Police Social Worker Services Between the McHenry County Sheriff's Office and Village/Municipal Partners for a Period of May 1, 2024, through April 30, 2027 (32)

**Mover:** Kearns

**Second:** Meshes

Authorization to enter into contractual agreements with the above villages/municipalities for services provided by the County's Police Social Worker Program.

**Approved**

16.b.2.18 Resolution Authorizing Annual Enhancements and Modifications to iJustice Case Management Software FY 2023-24 (41)

**Mover:** Kearns

**Second:** Meshes

The attached Resolution is for FY 2023-24 annual iJustice case management software enhancements & modifications to be contracted with ISS (Integrated Software Specialists, Inc.) under the current ISS Support & Maintenance contract pricing for consulting services, as approved by the Circuit Clerk and Chief Judge.

**Approved**

16.b.2.19 Resolution Authorizing Valley Hi Nursing Home to Renew the Contract with Robinson Engineering for Water and Wastewater Operations and Testing Starting in FY2024 (61)

**Mover:** Kearns

**Second:** Meshes

The Valley Hi Administrator seeks authorization to enter into a 1-year contract with 2 additional option years with Robinson Engineering for water and wastewater operations and testing at Valley Hi Nursing Home.

**Approved**

16.b.2.20 Resolution Authorizing a Contract with Warehouse Direct to Provide Furniture, Fixtures, and Supplies to Valley Hi Nursing Home for the Memory Care Unit Project (61)

**Mover:** Kearns

**Second:** Meshes

Valley Hi is seeking authorization to enter into a contract with Warehouse Direct for the purchase of furniture, fixtures, and equipment designed for the memory care unit project at Valley Hi Nursing Home.

**Approved**

16.b.2.21 Resolution Authorizing an Emergency Appropriation to the FY2024 Valley Hi Operating Fund to Upgrade the Building Automation Systems (61)

**Mover:** Kearns  
**Second:** Meshes

Approved

**Mover:** Kearns  
**Second:** Meshes

Valley Hi is seeking authorization to upgrade the building automation systems following an emergency appropriation to the FY2024 Valley Hi Operating Fund in the amount of \$43,673.

Approved

16.b.3 Law & Government/Liquor

16.b.3.1 Resolution Authorizing an Intergovernmental Agreement Between the County of McHenry and the Village of Fox River Grove for the McHenry County Narcotics Task Force (32)

**Mover:** Kearns  
**Second:** Meshes

Authorize an intergovernmental agreement with the Village of Fox River Grove for the McHenry County Narcotics Task Force.

Approved

16.b.4 Planning, Environment & Development

16.b.5 Public Health & Community Services

16.b.6 Transportation

16.b.6.1 Resolution Appropriating Funds for Three (3) FY2024 Satellite Liquid Tanks (82)

**Mover:** Kearns  
**Second:** Meshes

For consideration is a resolution appropriating funds for three (3) FY2024 Satellite Liquid Tanks. The Satellite Liquid Tank installation is a part of the Five-Year Transportation Program.

Approved

16.b.6.2 Resolution Appropriating Funds for FY2025 Salt (82)

**Mover:** Kearns  
**Second:** Meshes

To approve the resolution appropriating funds for FY2025 enhanced salt.

Approved

- 16.b.6.3 Resolution Appropriating Funds for the 2024 - 2025 Nondedicated Subdivision Road Maintenance Program (82)
- Mover:** Kearns  
**Secunder:** Meshes
- For consideration is a resolution appropriating funds for the Nondedicated Subdivision Road Maintenance Program for the period ending May 31, 2025.
- Approved
- 16.b.6.4 Resolution for Use of Township Rebuild Illinois Funds for the 2024 Algonquin Township Resurfacing Project (82)
- Mover:** Kearns  
**Secunder:** Meshes
- For consideration is a resolution accepting Algonquin Township's 2024 Resurfacing Program bid.
- Approved
- 16.b.6.5 Resolution Awarding a Contract for Paint Pavement Markings and Appropriating Funds (82)
- Mover:** Kearns  
**Secunder:** Meshes
- For consideration is a resolution approving bids and appropriating funds for paint pavement markings for FY2024.
- Approved
- 16.b.6.6 Resolution Awarding Contracts for Thermoplastic Pavement Markings and Appropriating Funds (82)
- Mover:** Kearns  
**Secunder:** Meshes
- For consideration is a resolution accepting bids for thermoplastic pavement markings for the FY2024 pavement striping maintenance program.
- Approved

16.b.7 Valley Hi Operating

**17. ORDINANCES**

17.a For Review

17.b For Action

**18. REPORTS AND PRESENTATIONS**

**19. ADMINISTRATOR'S REPORT**

**20. EXECUTIVE SESSION (IF NECESSARY)**

**21. ADJOURNMENT**

Mr. Skala made a motion seconded by Ms. Meshes to adjourn the meeting at 7:43 pm. Chairman Buehler declared the motion passed by unanimous voice vote.

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Michael Buehler, Chairman

ATTEST:

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Joseph J. Tirio, County Clerk