

# RESOLUTION

## Resolution Authorizing an Agreement with Fort Orange Press for the Purpose of Printing Permanent Vote By Mail Applications and Authorization to Purchase Postage from the United States Postal Service to Mail Same (14)

**WHEREAS**, per 10 ILCS 5/19-2.5 an election authority shall notify all qualified voters of the option for a permanent vote by mail status; and

**WHEREAS**, the County Clerk is the election authority for McHenry County; and

**WHEREAS**, requests for proposals to print and prepare such a mailing as is required were prepared, answered, and evaluated; and

**WHEREAS**, Fort Orange Press was chosen from among six bidders to perform the work for an amount not to exceed \$39,100.00; and

**WHEREAS**, the United States Postal Service is the sole source provider of first-class postage and possesses particular processes for the safe delivery of election-related materials, an estimate for postage should not exceed \$115,000.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the Chairman of the Board to enter into a contract with Fort Orange Press for the printing and mailing of Permanent Vote by Mail applications; and

**BE IT FURTHER RESOLVED**, that the expenditure for printing, mailing, and postage has been accounted for in the Clerk's fiscal year 2023 budget under line item 405500-1410-14-100 – Contractual Printing; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Clerk, the Director of Purchasing, the Chief Financial Officer, and the County Administrator.

**DATED** at Woodstock, Illinois, this 17 day of January, A.D., 2023.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk



**McHenry County Board**

County Board Room  
Woodstock, IL 60098

Meeting: January 17, 2023

Department: County Clerk

Prepared By: Joe Tirio

**RESOLUTION**

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**SUBJECT:** Resolution Authorizing an Agreement with Fort Orange Press for the Purpose of Printing Permanent Vote By Mail Applications and Authorization to Purchase Postage from the United States Postal Service to Mail Same (14)

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**Board / Committee Action Requested:**

To approve expenditures to Fort Orange Press and USPS for the purpose of sending statutorily required Permanent Vote By Mail applications to all registered voters.

**Background and Discussion:** Due to recent changes in statute, election authorities around the state are required to send permanent vote-by-mail applications to all registered voters in their jurisdiction.

There are no grants to support this activity and none are expected. Legislation is anticipated to reduce the frequency of this mailing.

**Impact on Human Resources:** N/A

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** N/A

**Impact on Capital Expenditures:** N/A

**Impact on Physical Space:** N/A

**Impact on Other County Departments or Outside Agencies:** N/A

**Conformity to Board Ordinances, Policies and Strategic Plan:** N/A