

RESOLUTION

Resolution Authorizing a Contract with Top Roofing of Wheaton, IL, for the 2023 McHenry County Division of Transportation Office Roof Replacement Project – (16)

WHEREAS, the DOT office building's roof has exceeded its expected useful life; and

WHEREAS, the roof replacement was budgeted for in the 2023 Capital Plan; and

WHEREAS, the McHenry County Board desires to replace this roofing; and

WHEREAS, in accordance with the McHenry County Purchasing Ordinance, the Purchasing Department issued Bid #22-5557 to solicit bids for the replacement of the roof; and

WHEREAS, the bid submitted by Top Roofing of Wheaton, IL, for the lump sum amount of **\$154,000**, has been reviewed, found to be in compliance with the specifications and is jointly recommended for acceptance by the Director of Facilities Management, and the Director of Purchasing; and

WHEREAS, the total requested budget of **\$167,349** for the roofing replacement project at the McDOT office building, as outlined in the attached project investment summary document is reflected in the current year budget under the financial dimension 607000-60-90-9000-400; and

WHEREAS, the Administrative Services and Finance & Audit Committees have reviewed the said request.

NOW, THEREFORE BE IT RESOLVED, by this County Board of McHenry County, Illinois, that it hereby authorizes the commencement of the DOT office roofing replacement project; and

BE IT FURTHER RESOLVED, by this County Board of McHenry County, Illinois that the Chairman of the Board is also hereby authorized to accept the bid and enter into a contract with Top Roofing of Wheaton, IL, in accordance with their submitted bid in an amount not to exceed **\$154,000**; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to

BE IT FURTHER RESOLVED, that the Director of Facilities Management is hereby authorized to approve changes and/or change orders as may reasonably be necessary to keep the project on schedule and as intended so long as the aggregate total project cost does not exceed the approved project budget; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Facilities Management; the Director of Purchasing; the County Auditor; the Deputy County Administrator; the Chief Financial Officer; the Director of Purchasing and the County Administrator.

DATED at Woodstock, Illinois, this 17th day of January, A.D., 2023.

Michael Buehler, Chairman
McHenry County Board

ATTEST:

Joseph J. Tirio, County Clerk

RESOLUTION

SUBJECT: Resolution Authorizing a Contract with Top Roofing of Wheaton, IL, for the 2023 McHenry County Division of Transportation Office Roof Replacement Project – (16)

Board / Committee Action Requested:

Authorizing a contract with Top Roofing of Wheaton, IL, to provide contracting services needed to replace the roof at the DOT office building, located at 16111 Nelson Road, Woodstock, IL.

Background and Discussion:

The office roofing system 16111 Nelson Road is at the end of its useful life. Facilities Management coordinates biannual roofing service to repair damaged seams, joints, flashings, and terminations. This preventative maintenance while necessary, is no longer able to extend the useful life of this roof.

Plans, specifications, and phasing documents were drafted, reviewed, and sent to Purchasing. The Purchasing Department published Bid #22-5557 and it was sent to multiple potential bidders and published on the web. In consideration of the bid amount, Top Roofing of Wheaton, IL, has been deemed to be the lowest responsive, responsible bidder with a lump sum bid in the amount of **\$154,000**.

Impact on Human Resources:

Facilities Management staff will be tasked with the management and oversight of this project.

Impact on Budget (Revenue; Expenses, Fringe Benefits):

Funding for this project is included in FY23 Budget, Capital Improvement Fund, 607000-60-9000-400.

Impact on Capital Expenditures:

This is considered a capital expense and will be added to the County's book of record.

Impact on Physical Space:

This project will replace the aging roofing, copings, flashings at the DOT office building located at 16111 Nelson Road.

Impact on Other County Departments or Outside Agencies:

None

Conformity to Board Ordinances, Policies and Strategic Plan:

The DOT Office Roof Replacement project aligns with the 2017-2020 Strategic Plan, Quality Infrastructure Goal 4, Evaluate facility and capital needs and future uses, maintenance, and utilization.