

# RESOLUTION

## Resolution Authorizing a Three-Year Contract with VGM Education dba CE Solutions to Provide Online Staff Training (61)

**WHEREAS**, the Valley Hi Nursing Home annual operating budget provides for the purchase of online staff training that is designed to meet the unique regulatory training requirements for long term care; and

**WHEREAS**, the Valley Hi Administrator worked in concert with the Director of Purchasing sent a request for proposals to multiple online training companies; and

**WHEREAS**, the Valley Hi Administrator and the Director of Purchasing determined CE Solutions to be the lowest, most responsive bidder; and

**WHEREAS**, CE Solutions has complied with all criteria set forth to be considered a qualified vendor and has satisfied the requirements set forth by the McHenry County Purchasing Ordinance for submitting an acceptable bid; and

**WHEREAS**, CE Solutions has a training component that is routinely updated and meets all the required training for long term care employees; and

**WHEREAS**, Valley Hi annually budgets for online training services and said contract within the operating budget under 400600-40-61-6190-800 – In-Services; and

**WHEREAS**, this matter has been reviewed by the Valley Hi Operating Committee and Finance & Audit Committee have recommended for approval.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes Valley Hi to enter into a three-year contract with VGM Education dba CE Solutions of Waterloo, IA; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Valley Hi Administrator, the County Auditor, the Director of Purchasing, the Chief Financial Officer, and the County Administrator.

**DATED** at Woodstock, Illinois, this 17<sup>th</sup> day of January, A.D., 2023.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

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**RESOLUTION**

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**SUBJECT:** Resolution Authorizing a Three-Year Contract with VGM Education dba CE Solutions to Provide Online Staff Training (61)

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**Board / Committee Action Requested:**

Valley Hi seeks approval of a three-year contract with CE Solutions for online staff training and development.

**Background and Discussion:**

The Valley Hi Administrator worked in concert with the Director of Purchasing sent a request for proposals to multiple online training companies. After review of the proposals it was determined that CE Solutions to be the lowest, most responsive bidder. CE Solutions has a training component that is routinely updated and meets all the required training for long term care employees.

**Impact on Human Resources:**

None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):**

Valley Hi annually budgets for online training services and said contract within the operating budget under 400600-40-61-6190-800.

**Impact on Capital Expenditures:**

None

**Impact on Physical Space:**

None

**Impact on Other County Departments or Outside Agencies:**

None

**Conformity to Board Ordinances, Policies and Strategic Plan:**

This request is presumed to comply with all applicable policies and ordinances.