

# RESOLUTION

## Resolution Authorizing a 2-Year Contract with Direct Supply, Inc. for the Purchase of Ancillary Medical Equipment, Furnishings, Parts, and other Resident and Facility Needs (61)

**WHEREAS**, Valley Hi routinely purchases medical equipment, resident room and common area furnishings, parts, and other resident and facility needs; and

**WHEREAS**, Direct Supply, Inc. is a vendor that specializes in the sale of medical equipment, parts, furnishings, and other items related to the provision of health care to the Valley Hi residents; and

**WHEREAS**, the Valley Hi Administrator and County Purchasing Director developed a bid request which was sent to multiple potential bidders of which Direct Supply, Inc. was determined to be responsive and acceptable; and

**WHEREAS**, Valley Hi has accounted for these expenditures in its fiscal year 2023 operating budget under the following budget line items:

509900-61-6150-800 Misc Commodities < \$2,500 - Nursing  
513600-61-6150-800 Equipment Parts - Nursing  
508000-61-6150-800 Medical Supplies - Nursing  
509900-61-6140-800 Misc Commodities < \$2,500 - Dietary  
513600-61-6140-800 Equipment Parts - Dietary  
507000-61-6160-800 Miscellaneous Supplies - Therapy  
509900-61-6120-800 Misc Commodities < \$2,500 - Laundry  
509900-61-6130-800 Misc Commodities < \$2,500 - Housekeeping  
513600-61-6130-800 Equipment Parts - Housekeeping

**WHEREAS**, Valley Hi follows the County's Purchasing Ordinance and obtains multiple quotes for equipment and/or utilizes the formal bid or RFP process as warranted for each individual purchase when using Direct Supply, Inc. as a vendor; and

**WHEREAS**, the Valley Hi Operating Committee and Finance and Audit Committee have reviewed said request.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that it hereby authorizes Valley Hi to purchase medical equipment, resident room and common area furnishings, parts, and other resident and facility needs from Direct Supply, Inc. in FY2023 and FY2024; and

**BE IT FURTHER RESOLVED**, that Valley Hi will continue to follow the County's Purchasing Ordinance to obtain pricing, quotes, or RFP's for purchases as warranted; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Valley Hi Nursing Home Administrator; the Director of Purchasing; the County Auditor; the Chief Financial Officer; and the County Administrator.

**DATED** at Woodstock, Illinois, this 17<sup>th</sup> day of January, A.D., 2023.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

ValleyHi-2023-004

## RESOLUTION

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**SUBJECT:** Resolution Authorizing a 2-Year Contract with Direct Supply, Inc. for the Purchase of Ancillary Medical Equipment, Furnishings, Parts, and other Resident and Facility Needs (61)

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**Board / Committee Action Requested:**

The staff of Valley Hi routinely purchases medical equipment, resident room and common area furnishings, parts, and other resident and facility needs from Direct Supply, Inc. Medline Medical and Professional Medical are Valley Hi's current contracted providers for routine medical supplies, but do not always have equipment or parts which need to be purchased through an alternative source. Often Valley Hi staff cannot anticipate what items would be needed for purchase until a resident or facility need occurs. Valley Hi personnel will continue to follow the County's Purchasing Ordinance to obtain pricing, quotes, or RFP's for purchases as warranted and will use the lowest cost provider that can meet the need at that time.

**Background and Discussion:**

Direct Supply, Inc. is a vendor that specializes in the sale of medical equipment, parts, furnishings, and other items related to the provision of health care to the Valley Hi residents.

**Impact on Human Resources:**

None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):**

Valley Hi personnel will continue to follow the County's Purchasing Ordinance to obtain pricing, quotes, or RFP's for purchases as warranted and will use the lowest cost provider that can meet the need at that time. All anticipated expenses have been accounted for in the Valley Hi operating budget.

**Impact on Capital Expenditures:**

None

**Impact on Physical Space:**

None

**Impact on Other County Departments or Outside Agencies:**

None

**Conformity to Board Ordinances, Policies and Strategic Plan:**

This Resolution is presumed to comply with all applicable policies, codes, and ordinances.