

# RESOLUTION

## **Resolution authorizing the Sheriff to enter contracts for off duty traffic and security details with a fee of \$70 per Deputy per hour to be paid to the County of McHenry and then paid to the Deputy through UKG (32)**

**WHEREAS**, the McHenry County Sheriff's Office offers off-duty traffic and security details to citizens and businesses of McHenry County; and

**WHEREAS**, the Sheriff recommends formalizing the contract process by having the \$70 fee per hour, per Deputy be paid to the County of McHenry and the County of McHenry paying the Deputy through the payroll system; and

**WHEREAS**, the \$70 fee covers all overhead costs and averages about \$50 per hour to the Deputy; and

**WHEREAS**, the businesses and/or citizens who wish to utilize this program must follow the guidelines and application process which is established by the Sheriff and provided on the Sheriff's website. Applications will be reviewed by the Sheriff and/or his designee prior to providing a signature on the contract.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the Sheriff to enter contracts with citizens and businesses for off-duty traffic and security details; and

**BE IT FURTHER RESOLVED**, that the off-duty details are paid at a fee of \$70 per hour, per Deputy made to the County of McHenry and paid to the Deputy through the payroll system; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Sheriff, County Auditor, Chief Financial Officer, Risk Manager and County Administrator.

**DATED** at Woodstock, Illinois, this 17th day of January, A.D., 2023.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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**SUBJECT:** Resolution authorizing the Sheriff to enter contracts for off duty traffic and security details with a fee of \$70 per Deputy per hour to be paid to the County of McHenry and then paid to the Deputy through UKG (32)

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**Board / Committee Action Requested:**

Authorizing the Sheriff to enter into contracts for off-duty details with a fee of \$70 per hour, per Deputy.

**Background and Discussion:** The Sheriff's Office currently enters into contracts for off-duty details and Deputies are paid \$40 directly from the entity contracting for services. This process is in the Unit 1 FOP contract and past practice. The Sheriff wishes to bring the process into the County's payroll and contracting systems with the authority for the Sheriff and/or his designee to enter into the contracts. The citizen/business would then pay the County \$70 per hour per Deputy and the Deputy would enter the off-duty detail hours into UKG to receive payment for contracted services. Payroll will need to establish a pay code that allows for no less than \$50 per hour, per deputy after taxes (\$70 covers FICA/SLEP, vehicle maintenance, life insurance and workers comp in addition to Deputy pay). The Sheriff worked with Risk Management and the SAO regarding this process.

**Impact on Human Resources:** No

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** Fees will be processed into 100-32-080252 (Sheriff off duty detail-fees & charges for service) and expenditure will be processed through 32-3220-301020 (Sheriff-Patrol-regular salaries-union).

**Impact on Capital Expenditures:** none

**Impact on Physical Space:** none

**Impact on Other County Departments or Outside Agencies:** Yes

**Conformity to Board Ordinances, Policies and Strategic Plan:** Yes