



**McHenry County**  
**Administrative Services - Public Meeting**  
**AGENDA**

September 3, 2025, 8:30 AM  
County Board Conference Room  
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Pages

1. **CALL TO ORDER**  
Roll Call
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3. **PUBLIC COMMENT**
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7. **OLD BUSINESS**
  - 7.1 Resolution Rescinding Resolution R-2021-12-190 and Setting County Board Member Compensation and Access to Benefits for FY27 and Thereafter (18) 93
8. **PRESENTATION**
  - 8.1 AI Efficiency  
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  - 8.2 Introduction to IPBC & Trending Changes to Insurance  
Niti Patel - Senior Benefits Consultant, The Intergovernmental Personnel Benefit Cooperative (IPBC)

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<b>13.</b>	<b>EXECUTIVE SESSION (AS NECESSARY)</b>	
<b>14.</b>	<b>ADJOURNMENT</b>	



**McHenry County**  
**Administrative Services - Public Meeting**  
**MINUTES**

August 6, 2025, 8:30 AM  
County Board Conference Room  
Administration Building, 667 Ware Rd., Woodstock, IL 60098

Members Present: Joseph Gottemoller, Pamela Althoff, John Collins, Terri Greeno, Matt Kunkle,  
Paul Thomas

Members Absent: Eric Hendricks

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**1. CALL TO ORDER**

Meeting called to order at: 8:30 A.M.

Also present: Peter Austin, County Administrator; Scott Hartman, Deputy County Administrator; Kerri Wisz, CFO; Alicia Schueller, Director of Public Affairs; Tom Sullivan, Director of IT; Nicole Gatusso, Director of GIS; Tom Burroughs, Director of Facilities; Suzanne Ziebart, Director of HR; Chris Steckbar, Chief Technology Officer; Chalen Daigle, County Coordinator; Joe Tirio, County Clerk/Recorder; Sandra Salgado, Sheriff's Office Business Manager; Michael Rein, Coroner; Lynsey Osborne, Facilities Coordinator; Will Davis, County Admin Intern; Donn Kurtz, Treasurer.

**Mover:** Greeno

**Second:** Kunkle

To allow the remote attendance of Ms. Althoff.

Aye (5): Gottemoller, Collins, Greeno, Kunkle, and Thomas

Abstain (1): Althoff

Absent (1): Hendricks

**Recommended (5 to 0)**

**2. MINUTES APPROVAL**

**Mover:** Greeno

**Second:** Thomas

Approve previous minutes of the July 2, 2025 meeting.

Aye (6): Gottemoller, Althoff, Collins, Greeno, Kunkle, and Thomas

Absent (1): Hendricks

**Recommended (6 to 0)**

2.1 Administrative Services - Public Meeting - Jul 2, 2025 8:30 A.M.

**3. PUBLIC COMMENT**

None.

**4. MEMBERS' COMMENTS**

Terri Greeno stated it might have been a good time to review the board rules. She reminded the committee that earlier in the year, they had discussed clarifying the process for negotiating and approving the administration contract and ensuring that this process was clearly outlined in the board rules for future members.

Chair Joe Gottemoller added that this could be included as a future topic.

Paul Thomas inquired if that was only for the administration contract. Chair Gottemoller stated they can review the board rules as a whole.

**5. PRESENTATION**

None.

**6. NEW BUSINESS**

None.

**7. ROUTINE CONSENT AGENDA**

7.1 Resolution Rescinding Resolutions R-202109-12-190 & R-202205-12-098 and Setting Compensation for The County Board Chairman, Clerk/Recorder, Treasurer, Sheriff, Auditor, Coroner and Clerk of the Circuit Courts (18)

Pulled for discussion by Chair Gottemoller.

Scott Hartman, Deputy County Administrator; Sandra Salgado, Sheriff's Business Manager; Joe Tirio, County Clerk; and Donna Kurtz, County Treasurer, joined the committee to discuss the resolution.

Mr. Hartman was asked if he wanted to begin the discussion, and he responded that although he would have preferred not to, he had to facilitate the conversation. He explained that this matter originated from a previous Administrative Services Committee meeting, where the committee had been asked to consider compensation for elected officials. Staff had been directed to prepare two separate resolutions—one addressing all elected officials, including the County Board Chairman, and another addressing County Board Member salaries.

Mr. Hartman stated that the resolution before the committee was the first of those, noting that it had been developed in response to the request. He added that three elected official salaries would soon need to be set—Clerk, Recorder, Treasurer, and Sheriff. State law required any salary adjustments to be made no later than 180 days prior to the election. While there was sufficient time, the request had been made to bring forward a resolution now.

He explained that the resolution addressed all elected officials and aimed to align constitutional officer salaries—Clerk, Recorder, and Treasurer—with each other. The proposal included annual indexing of those salaries to the Consumer Price Index (CPI) or 3%, whichever was lower. The intent was to ensure that, despite staggered election cycles, salaries for these offices would ultimately be aligned.



Mr. Hartman noted that the Sheriff's salary was treated differently because state statute required it to be set at 80% of the State's Attorney's salary. In addition, the State reimbursed counties for two-thirds of that cost if the Sheriff's salary met at least the 80% threshold. He clarified that the State's Attorney's current salary was a little over \$219,000, meaning the Sheriff's minimum salary would need to be approximately \$175,000.

Mr. Hartman further noted that the resolution also accounted for stipends. Most elected officials received a \$6,500 stipend from the State, while the Sheriff received an additional \$4,000 stipend from the County for serving as Safety Officer. Therefore, under the resolution as written, the Sheriff would be placed at parity with the State's Attorney salary (\$219,000), plus stipends totaling \$10,500.

He also provided comparative salary information from other counties, though he cautioned that some of the figures might be outdated. While the information was provided to give the committee a reference point, Mr. Hartman acknowledged that the data was limited because some counties had not yet updated their public postings to reflect recent changes.

He then addressed specific proposals regarding the Recorder and Treasurer salaries, noting that they had been proposed to increase from approximately \$114,000 to \$154,000. These figures were carried forward from prior committee discussions and aligned with the Clerk's salary.

Committee members engaged in a wide-ranging discussion. One member stated that while the County currently had excellent elected officials, those individuals had run for office knowing the existing salaries. He stressed the importance of balancing compensation with fiscal responsibility, emphasizing that the County could not continue to raise salaries without corresponding growth in its tax base. He expressed concern that additional increases would place more burden on taxpayers, who were already struggling with stagnant wages and increased costs. He acknowledged the strong performance of current officeholders but stated that in his opinion, salaries should remain flat until the County's financial situation improved.

Other questions were raised about the resolution. A member inquired whether allowing elected officials the option to forego Illinois Municipal Retirement Fund (IMRF) participation in favor of a 457(k) plan had any negative financial consequences for the County. Mr. Hartman explained that this practice had been put in place several years earlier to give officials flexibility, since vesting under Tier 2 IMRF required ten years of service, which many elected officials might not reach. The County's cost impact was either the IMRF contribution (7% of salary) or a dollar-for-dollar 457(k) match up to \$8,000 annually.

Further discussion clarified that while some salaries were already indexed to CPI or 3%, others would not be indexed until the next election cycle, beginning in FY26. Mr. Hartman reviewed the timelines for each office, noting that all constitutional officers, with the exception of the Regional Office of Education (ROE, set by the State), would eventually be indexed beginning in December 2026.

Members also debated the timing of when salaries needed to be set. It was clarified that salaries must be determined no later than 180 days before the general election, not the primary. While this provided additional time, several members emphasized the importance of setting salaries earlier so that potential candidates would know the compensation prior to filing petitions.

Concerns were also raised about comparisons to other counties. One member noted that the only two counties that currently paid more were Cook and Lake Counties, both of which had significantly higher property taxes. He stated that McHenry County should not aim to match those counties, given their tax burdens.

Discussion then shifted to whether the Sheriff should be paid in parity with the State's Attorney or set at 80% of that salary, consistent with statute. Some members suggested clarity was needed in the resolution before it could be finalized.

At this point, additional testimony was provided. A representative of the Sheriff's Office, Ms. Salgado, explained that parity with the State's Attorney made sense when considering leadership responsibilities and comparisons to municipal police chiefs in McHenry County, many of whom already earned more than the Sheriff. She cautioned that failing to set competitive compensation could make it difficult to attract qualified candidates in future elections.

Mr. Tirio addressed the committee and emphasized that the proposed increases should be viewed as a "catch-up provision" to account for inflation and the fact that elected officials had not received adjustments since 2021. He noted that salaries had remained flat while the cost of living had increased, and that peer department heads in the County had seen salary growth of approximately 28% since 2018. He added that his office had saved the County nearly \$10 million through efficiencies, consolidation, and service improvements, and argued that such performance warranted competitive compensation.

Other members acknowledged the value of professional experience and leadership brought by current officeholders but reiterated concerns about taxpayer burdens. One member pointed out that while the Bureau of Labor Statistics indicated average wages had increased by roughly 27% since 2018, many residents did not feel they had experienced such increases. He stressed the need to balance fairness to elected officials with accountability to taxpayers.

Another member added that the unincorporated population served by the County was approximately 38,000, and that residents in municipalities might not be concerned with county-level administrative salaries. He emphasized the need to ensure cost-efficiency and urged elected officials to demonstrate their ability to cut costs alongside requests for higher pay.

Ms. Althoff thanked her colleagues and reminded the committee that previous county boards had consistently kept the levy flat or low over the past 12 years, underscoring the County's long-standing efforts toward fiscal restraint. She requested additional information about the cost savings resulting from the merger of the Recorder's Office into the Clerk's Office, noting that the Clerk had assumed responsibility for both offices without an associated increase in salary.

Mr. Tirio responded by outlining efficiencies achieved since the merger. He explained that when he first took office, the Recorder's Office had 27 employees and required nearly five days to process a document. Today, the office operated with only eight employees, processing documents in minutes rather than days. These changes, combined with technology upgrades and process re-engineering, had saved the County between \$7–8 million. In addition, \$1.4 million accumulated in a fund had been returned to the County to help finance IT infrastructure and cybersecurity projects. He further noted that his office had reduced fees for constituents, contributing to nearly \$10 million in total savings since consolidation.

Mr. Hartman then presented a historical summary of elected official salaries to provide additional context. He confirmed that the Recorder's and Clerk's Offices were consolidated in 2018, generating more than \$100,000 annually in salary savings alone, not including FICA or IMRF costs. Mr. Tirio also confirmed that he did not participate in IMRF, meaning the County incurred no pension contributions on his behalf.

Representing the Sheriff's Office, Ms. Salgado explained that the Sheriff's role carried unique countywide responsibilities, including serving as the fallback for small municipalities that could no longer afford police services. She highlighted the Sheriff's proactive work with surrounding counties and agencies, such as housing inmates from Lake and Kane Counties, and partnerships with DCFS, which generated revenue without additional staffing. She argued that these efforts provided both financial and non-financial returns on investment for the County.

Ms. Kurtz then reviewed cost savings and revenue enhancements from her office. She noted that her first budget eliminated a staff position, saving \$80,000 annually. Her office had also implemented new technology to increase passport revenue by 20–30%, offsetting the need for additional staff. She highlighted that by professionalizing the County's investment strategy, her office had generated between \$10–12 million in additional investment income. She emphasized that McHenry County now had the

infrastructure to manage smaller, targeted investment portfolios for agencies such as Senior Services, creating liquidity and optimized returns while meeting unique needs. She stressed that these savings and gains reflected not campaign promises, but professional expertise and execution.

Ms. Althoff expressed appreciation for these efforts and asked Ms. Kurtz to prepare a written summary of investment performance since she took office. Ms. Kurtz confirmed she would do so.

Committee members then discussed whether the proposed salary increases could be adjusted to reflect partial increases rather than full parity. One member urged elected officials to consider what level of increase they could tolerate short of the full 28% adjustment. Another member emphasized that while the County had excellent leaders, the County's limited tax base required careful justification of any increase.

The discussion turned briefly to whether the County Board Chair should be included in the resolution, given the unique nature of that role. Some members suggested removing it for separate consideration.

**Mover:** Greeno

**Second:** Collins

To approve a resolution rescinding resolutions R-202109-12-190 & R-202205-12-098 and setting compensation for the County Board Chairman, Clerk/Recorder, Treasurer, Sheriff, Auditor, Coroner and Clerk of the Circuit Courts.

Aye (3): Gottemoller, Althoff, and Thomas

Nay (3): Collins, Greeno, and Kunkle

Absent (1): Hendricks

**Not Recommended (3 to 3)**

7.2 Resolution Rescinding Resolution R-2021-12-190 and Setting County Board Member Compensation and Access to Benefits for FY27 and Thereafter (18)

Pulled for discussion by Chair Gottemoller.

Peter Austin, County Administrator, joined the committee to discuss the resolution.

Chair Gottemoller stated the County Board resolution did not include a number. He noted that the resolution currently lacked clarity, particularly regarding compensation disclosures. He explained that historically, County Board members had received increases in pay primarily due to rising health insurance costs. He stated that in 1991, the Board allowed pensions and health coverage for members, which were not currently provided in the same manner. He compared benefits in surrounding counties, noting that nearly all offered both health insurance and pensions, although he clarified he was not advocating for pensions. He further explained that even a partial pension could be valuable because years served on the County Board might carry over to another position, creating significant financial value for certain individuals.

He noted that the current reported salary for Board members was approximately \$21,000, but when factoring in health insurance and other benefits, the total compensation equated to roughly \$50,000 annually. He emphasized that failing to disclose the total value of benefits misrepresented the true compensation to constituents and that transparency was necessary. He acknowledged previous attempts in 2020 to adjust reporting had not succeeded, as the Board chose to leave the matter unchanged. He also highlighted that health insurance costs had increased significantly since 1994, making the accurate reporting of total compensation essential.

Mr. Kunkle agreed with the need for transparency and stated that while disclosing the total value of benefits was important, it was equally crucial not to eliminate provisions that could deter qualified

individuals from running for office. He emphasized that many County Board members were active in other careers or had significant responsibilities, and overly restrictive compensation or benefits could reduce the pool of potential candidates. He argued that reporting total benefits accurately, including the maximum allowed for health insurance, would maintain fairness and accessibility while providing transparency to taxpayers.

Ms. Althoff added that the required yearly report from the state included comprehensive information on salary and benefits, making it publicly available. She noted that while the information existed online, it was not always easily accessible or transparent to the general public. She emphasized that clear disclosure of salary and benefits was important for maintaining public trust, particularly during election periods. She supported stating the maximum amount for benefits, allowing Board members access to those benefits while ensuring taxpayers were fully informed.

Further discussion clarified that some minor benefits, such as optional life insurance, were available to members but not automatically provided.

Ms. Greeno suggested that reporting should be consistent across all positions, focusing on total payroll burden, to allow for accurate comparisons.

Chair Gottemoller recommended continuing the discussion to the next month to compile numbers for the resolution, allowing the Board to decide how to report compensation comprehensively.

A motion was made to continue the discussion of the County Board members' compensation to the next month, and it was seconded. The motion passed with all in favor, allowing additional time to gather numbers and ensure transparency and consistency in reporting.

**Mover:** Collins

**Second:** Greeno

To continue the discussion at the September Administrative Services Committee for the resolution rescinding resolution R-2021-12-190 and setting County Board Member compensation for terms beginning in December 2026 and December 2028.

Aye (6): Gottemoller, Althoff, Collins, Greeno, Kunkle, and Thomas

Absent (1): Hendricks

**Tabled (6 to 0)**

7.3 Resolution Renewing a Memorandum of Understanding Between McHenry County and McHenry County Council of Governments for County Coordinator (18)

Pulled for discussion by Chair Gottemoller.

Peter Austin, County Administrator, joined the committee to discuss the resolution.

It was clarified that the only change from the current plan was the timing of the contract: instead of a two-year contract, the term would now be completed within the first four years, aligning it with the fiscal year. This adjustment effectively resulted in a two-year, four-month contract.

**Mover:** Collins

**Second:** Thomas

To approve the Resolution renewing a Memorandum of Understanding Between McHenry County and McHenry County Council of Governments for County Coordinator.

Aye (6): Gottemoller, Althoff, Collins, Greeno, Kunkle, and Thomas

**8. OLD BUSINESS**

None.

**9. FY26 BUDGET REVIEWS**

**9.1 Information Technology**

Tom Sullivan, Director of Information Technology, and Chris Steckbar, Chief Technology Officer, joined the committee members for a presentation of the FY25-26 Information Technology budget (contained in the meeting packet). Various department funds were reviewed, along with FY25-26 performance indicators.

It was the consensus of the committee to advance the Information Technology budget to the full County Board as presented.

**Approved by Voice**

**9.2 GIS**

Nicole Gattusso, Director of GIS, joined the committee members for a presentation of the FY25-26 GIS budget (contained in the meeting packet). Various department funds were reviewed, along with FY25-26 performance indicators.

It was the consensus of the committee to advance the GIS budget to the full County Board as presented.

**Approved by Voice**

**9.3 Facility Management**

Tom Burroughs, Director of Facilities Management, joined the committee members for a presentation of the FY25-26 Facility Management budget (contained in the meeting packet). Various department funds were reviewed, along with FY25-26 performance indicators.

It was the consensus of the committee to advance the Facility Management budget to the full County Board as presented.

**Approved by Voice**

**10. DISCUSSION**

**10.1 Discussion on Mid-Year Compensation Increases - Salary Administration Policy**

Peter Austin, County Administrator, joined the committee for the discussion.

Mr. Austin stated that when the board passed a budget policy in May, an amendment had been requested to limit the amount of mid-year salary increases. He stated that there was some suggestion that this limitation was not appropriate for a budget policy and that a standalone salary administration policy would be a better place to acknowledge when employees were performing well and managers wished to request mid-year increases.

He explained that they had taken a step back to review the matter more comprehensively. In early August, Ms. Wisz, Ms. Ziebart, Mr. Hartman, Ms. Bough, and he met to review the salary administration policy,

which had not been updated since 2008. He noted that while some provisions were being adhered to, others were being inconsistently applied. The team aimed to conduct a more complete review of the document and ensure alignment with board rules.

He stated that the goal was to better manage mid-year increases, but he was hesitant to completely eliminate them or restrict them to only two specific dates, such as December 1 and May 1. He explained that mid-year increases sometimes reflected a static situation where an employee was being recognized for good performance, and these could potentially be scheduled twice a year. However, in situations such as organizational departures or role shuffling—he cited a recent example in community development—flexibility was necessary to acknowledge changes and performance. He concluded that the team intended to strike a balance and would bring forward an updated policy for board consideration.

## 10.2 Guidebook for Appointed Public Officials

Scott Hartman, Deputy County Administrator, and Will Davis, County Administration Intern, joined the committee for the discussion.

Mr. Hartman noted that the discussion pertained to the guidebook project and provided context regarding the summer intern, Mr. Davis, who had been working with the team. Mr. Davis, a soon-to-be senior at Huntley High School, had been assigned a variety of substantial projects to help develop professional skills and build a strong resume.

Mr. Hartman explained that the guidebook had originally been developed in 2015 through the preceding Community Management Services Committee. Its purpose was to provide appointed officials with guidance on how public bodies operate. He noted that the guidebook was in need of updating and that the team had engaged talented individuals within the organization to take over the project.

Mr. Hartman stated that Mr. Davis had presented the updates, explaining that the guidebook had been reformatted and redesigned for better readability and presentation. He noted improvements included updated graphics, enhanced formatting using modern software tools, and a more legible layout to aid appointed officials in understanding the material. Additionally, all contact information, links, addresses, and phone numbers had been verified and updated to ensure accuracy and usability. New contact information for administrative personnel, including Peter and Scott Lacey, had also been added.

Committee members reviewed the updated guidebook. Mr. Hartman noted that one member suggested the first photo in the guidebook be updated to reflect the current County Board, as the existing photo included former members. He stated that Mr. Davis acknowledged the original photo had been sourced from a Google search of the County Board and agreed that an updated photo should be obtained, possibly from Elise, to accurately reflect the current board members.

Mr. Hartman concluded that, aside from updating the photo, the guidebook was complete and well-prepared. Committee members commended Mr. Davis for a fantastic job and noted the significant improvement over the original 2015 version.

## 11. REPORTS

### 11.1 Capital Plan Update

None.

### 11.2 Human Resources Update

Ms. Althoff leaves at 10:50 A.M.

Suzanne Ziebart, Director of Human Resources, joined the committee for the report.

Ms. Ziebart noted that next month's meeting would focus extensively on HR matters, including budgets, performance reviews, and a review of the salary policy. She stated that the team was preparing for a substantial agenda and anticipated providing detailed updates.

She reported that the dependent audit was wrapping up successfully. Ms. Ziebart explained that the audit ensured employees removed ineligible dependents from insurance, such as a spouse following divorce. She noted that, in some cases, employees had maintained coverage for a former spouse for over two years. She stated that the county was considering penalties or repercussions for such situations, and discussed whether these consequences should be included in the employee handbook.

Ms. Ziebart highlighted that in divorce situations, employees often needed to purchase separate policies, as county insurance coverage could not extend to former spouses. She emphasized that the county administered dependent coverage carefully and monitored compliance closely.

She then noted ongoing communications regarding the 2026 benefits and updates to recruitment efforts for two high-level positions: the Mental Health Executive Director role and the BAC Superintendent role. She stated that the HR team was assisting these groups in identifying and filling key positions.

Ms. Ziebart also shared that the county's wellness program would host Class Farms, a local Harvard farm, for a farm stand the following Friday. She explained that this initiative promoted healthy eating and supported community development.

She concluded by stating that HR continued to manage numerous responsibilities and reiterated that next month's meeting would include a comprehensive review of metrics and key drivers for HR operations.

### 11.3 Communications

Alicia Schueller, Director of Public Affairs, joined the committee for the report.

#### **Communications Strategic Plan Update**

County communications personnel are meeting on August 4, 2025, to begin the development of the next Communications Strategic Plan. The Administrative Services Committee members are encouraged to begin thinking about the direction of county communications in the coming years as their ideas will be requested in the next two meetings.

#### **Communications Collaborations**

- County Administration staff collaborated with the following departments and offices on communications: A news release and social media messaging on Superintendent of Schools Diana Hartmann's honor flight with the Blue Angels- the story made the front page of the [Northwest Herald](#)
- The development and distribution of news release and social media content regarding summer gastrointestinal illnesses to assist the Department of Health
- A joint news release on the Police Social Work Program winning an Achievement Award from the National Association of Counties with the Sheriff's Office

#### **Communications of Note**

Chief Judge Feetterer and Trial Court Administrator Dan Wallis participated in an [interview with ABC7 news](#) regarding additional security measures being taken to protect judges and staff in the 22nd Judicial Circuit.

The Division of Transportation has launched the first two episodes of its new podcast, "McHenry on the Move." Anyone interested can listen to the [podcast episodes on Spotify](#).

#### **Follower Growth and Reach**

During the month of July, County Administration social media channels have increased their followings by these numbers: Facebook 100, Instagram 21, Twitter/X 14, and LinkedIn 65.

The County Administration Facebook posts have reached 73,101 accounts this month, which is a decrease from last month. Annually, County Administration Facebook posts have reached 754,265 accounts and have garnered over 3.3 million impressions. The Administration Instagram and LinkedIn accounts have all increased their reach this month to 1,850 and 7,144 accounts, respectively. Twitter/X has also increased its monthly impressions for a total of 10,867.

#### Reach and Engagement Metrics

Channel	Post Summary	Reach
Facebook	Workforce Network Kiosks are now at the Harvard & McHenry libraries	31,463
Facebook	New temporary work zone speed limit on Kishwaukee Valley Road	14,634
Facebook	The PSW Program won a national award for its community successes!	8,710
Instagram	Update to fatal hit-and-run crash in Crystal Lake	697
Instagram	The McHenry County Fair opened today!	615
Instagram	Diana Hartmann Blue Angels honor flight	461
Twitter (X)	Join Chairman Buehler for the video edition of his COW remarks	434
Twitter (X)	We're expecting strong storms today- please don't enter flood waters	391
Twitter (X)	Miller and Randall Road closure video	282
LinkedIn	McHenry County approved its new Strategic Plan	719
LinkedIn	Diana Hartmann Blue Angels honor flight	625
LinkedIn	Attend the next Talk and Tour on stream restoration in Algonquin	551

*\*Twitter provides metrics for impressions instead of reach.*

#### Top 3 Posts by Channel Engagement

Channel	Post Summary	Engagement Rate
Facebook	Suspected vehicle located in fatal Crystal Lake crash	30.88%
Facebook	Suspect identified in fatal hit-and-run crash	23.38%
Facebook	Wanted: 2018 Jeep Cherokee involved in fatal hit-and-run crash	21.84%
Instagram	Hot weather safety tips for pets	4.23%
Instagram	Honey and Louie were sworn in as official Court Facility Dogs!	3.62%
Instagram	Did you know McRide can take you anywhere in McHenry County?	3.36%
Twitter (X)	Check out the new MCDOT podcast!	6.42%
Twitter (X)	McHenry County is hiring. #FindajobFriday	4.64%
Twitter (X)	Miller and Randall Road closure video	4.61%
LinkedIn	Diana Hartmann Blue Angels honor flight	43.1%
LinkedIn	Thank you to our state lawmakers for updating us on mass transit	33.53%
LinkedIn	Hats off to our Facilities team on the completion of our new parking lot	19.27%

#### 11.4 Administrator Report

Peter Austin, County Administrator, joined the committee for the report.

Mr. Austin stated that he would provide a brief update. He noted that earlier in the month, Ms. Bough had sent out information regarding a candidate for the Valley High Cemetery Board. He explained that he had requested a pause on the matter because the Valley High Cemetery Board had not met in approximately five years. While the candidate was eager to participate, the board's inactivity meant that her desire could not be fully accommodated. He stated that staff was considering options for fulfilling the county's oversight role for the cemetery board and would present recommendations at the next meeting.

He also reported on grant-related activities, noting that the county was working with municipalities on a grant application for Trout Valley. He met with representatives from Wonder Lake and R1 regarding a \$10.5 million project, which included funding for the Hancock Road sewer expansion. He added that the



Village Administrator in Wonder Lake indicated that the village had approved an additional 820 homes for platting and development. He noted that a new stoplight had been approved by IDOT at 120 and Stoneware, near the elementary school, which had been a priority of the mayor.

Finally, he highlighted that at the September Administrative Services meeting, there would be a presentation on artificial intelligence. He stated that the presentation would cover current uses of AI in county operations and potential future applications.

**12. FUTURE TOPICS**

Chair Gottemoller noted that the board had discussed board rules, the board budget, and salary matters. He requested if there were any other future topics that needed to be addressed or if any items were missing. He stated that the September meeting was expected to be busy and encouraged members to keep their schedules open.

**13. EXECUTIVE SESSION (AS NECESSARY)**

None.

**14. ADJOURNMENT**

**Mover:** Collins

**Second:** Kunkle

To adjourn the meeting at 10:57 A.M. -TCCazares

Aye (5): Gottemoller, Collins, Greeno, Kunkle, and Thomas

Absent (2): Hendricks, and Althoff

**Recommended (5 to 0)**

# RESOLUTION

## Resolution Establishing 2026 Medical and Dental Plans, Premium Cost Sharing Percentages, and Incentives for the Period of 1/1/2026 through 12/31/2026 (09)

**WHEREAS**, the County, as a member of the Intergovernmental Personnel Benefits Cooperative (IPBC) since 2017, retains the ability to work with the broker to modify, change, and add plans, to establish premium cost-sharing levels, and establish incentives for participation in various plans; and

**WHEREAS**, plans, plan designs, incentives, and cost-sharing need to be established prior to the County's annual open enrollment which will be scheduled for October; and

**WHEREAS**, the Director of Human Resources, Benefits and Operations Manager, the Chief Financial Officer, and the County Administrator are recommending the following changes:

- All plan designs will remain unchanged.
- BCBS HMO will experience an increase of 10.7% from 2025.
- BCBS Regular PPO will experience an increase of 7.1% from 2025.
- BCBS HSA PPO will experience an increase of 7.1% from 2025
- New BCBS BCO Plan to be added offering 0% increase from 2025
- Delta Dental plans will experience an increase of 2.4% from 2025.

**WHEREAS**, the Administrative Services and Finance and Audit Committee have reviewed the recommended changes.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the recommended changes to the County's medical and Dental Plans, cost-sharing percentages, and incentives as outlined above and presented on the attached documents (documents attached hereto and made a part hereof) to be effective January 1, 2026; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to Elected Officials, Department Heads, the County Administrator, the Deputy County Administrator, and the Chief Financial Officer.

**DATED** at Woodstock, Illinois, this 16<sup>th</sup> day of September, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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**SUBJECT:** Resolution Establishing 2026 Medical and Dental Plans, Premium Cost Sharing Percentages, and Incentives for the Period of 1/1/2026 through 12/31/2026 (09)

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**Board / Committee Action Requested:** Approve recommended changes to the County's Medical and Dental Plans, cost sharing percentages/costs and incentives.

**Background and Discussion:** Each year, we review our insurance plans and incentives in order to propose adjustments deemed appropriate to affect desired change. We decide on changes prior to open enrollment so we can start to create documents and properly educate employees. This year's changes are outlined on the attached sheet and within the body of the resolution. We are not making any plan design changes. The premium increases reflect the change in the actual premium equivalent cost.

**Impact on Human Resources:** Once changes are approved by the Board, HR staff will work to modify documents and make plans to educate employees prior to open enrollment in October.

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** HMO and PPO premium equivalent costs will increase, and dental premium costs will increase, and the budget will reflect those changes.

**Impact on Capital Expenditures:** N/A

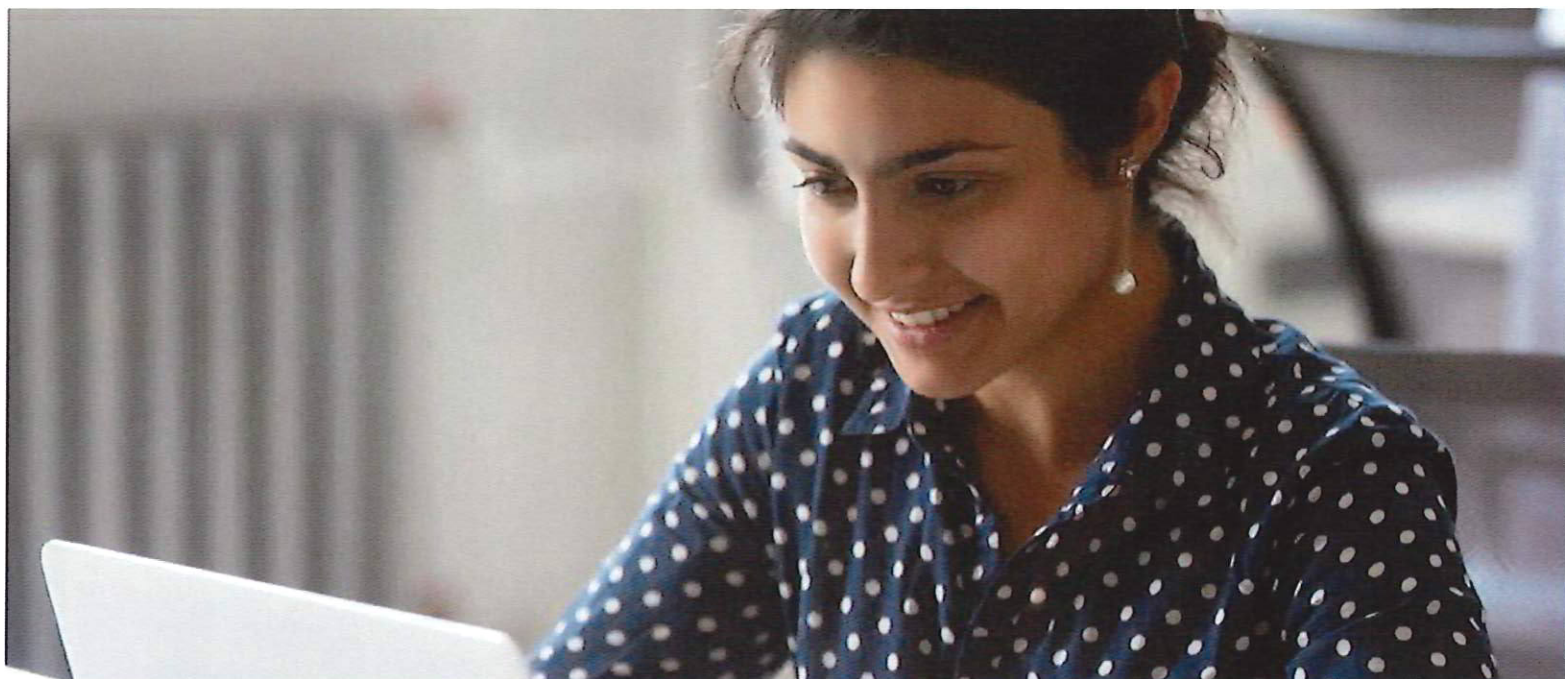
**Impact on Physical Space:** N/A

**Impact on Other County Departments or Outside Agencies:** N/A

**Conformity to Board Ordinances, Policies and Strategic Plan:** Yes

<b>Medical-Dental Plans</b>
BCBS-HMO-BA
BCBS-PPO
BCBS-HSA-PPO
*NEW PLAN* BCBS-BCO-PPO
Delta Dental Basic
Delta Dental Select
<b>Supplemental Plans, A Hospital Indemnity Ins</b>
The Securian-Life, ID Theft Protection
Securian Financial Accident Ins
Securian Financial Hospital Indemnity Ins
Securian Financial Critical Illness Ins
EyeMed-Vision
VSP - Vision
NCPERS Prudential- Life /IMRF
Employee Only
Employee + Spouse
Employee + Child(ren)
Employee + Family

Incentives
Insurance Waiver
Wellness Program



## Blue Choice Options<sup>SM</sup>

### Take Your Health Cost Savings to the Next Level

Blue Cross and Blue Shield of Illinois (BCBSIL) has a helpful solution to support your cost-savings strategy, including the tools to help educate your employees about their benefits with Blue Choice Options.

Blue Choice Options takes your efforts to help control health costs to the next level by encouraging employees to use a select network of independently-contracted providers in the Blue Choice OPT PPO<sup>SM</sup> network. Employees will still have the choice to use the larger PPO network but will pay a greater share of the cost. Blue Choice Options also gives employees the confidence to choose the trusted name of BCBSIL, which has been serving members for over 75 years.

#### How Blue Choice Options Works

Blue Choice Options is designed to encourage your employees to make consumer-directed decisions about their health care.

This is a unique PPO plan that offers a wide choice of independently-contracted doctors and hospitals, yet Blue Choice Options is priced significantly lower than other standard PPO plans.

#### Here's How it Works

- **Tier 1** — If the member elects to use a provider in the Blue Choice OPT PPO, a smaller, select network they pay the least out-of-pocket expenses.
- **Tier 2** — The member pays additional out-of-pocket costs by choosing a participating provider in the larger network of providers.
- **Tier 3** — The member pays the highest out-of-pocket cost by selecting an out-of-network provider.



# More Advantages from BCBSIL

## Online Support

BCBSIL offers a full-service website, Blue Access for Members<sup>SM</sup> (BAM<sup>SM</sup>), that allows your employees the security, convenience and ease of:

- Using Provider Finder<sup>®</sup> to find an independently-contracted doctor or hospital within the Blue Choice Options (BCO) plan
- Accessing self-service tools to help manage claims activity, benefit details and notification preferences
- Calculating estimated costs for hundreds of medical tests and procedures

## Blue Choice Options Offers:

- Member satisfaction
- Choice, access and savings
- Empowerment to make smart, personal health care decisions

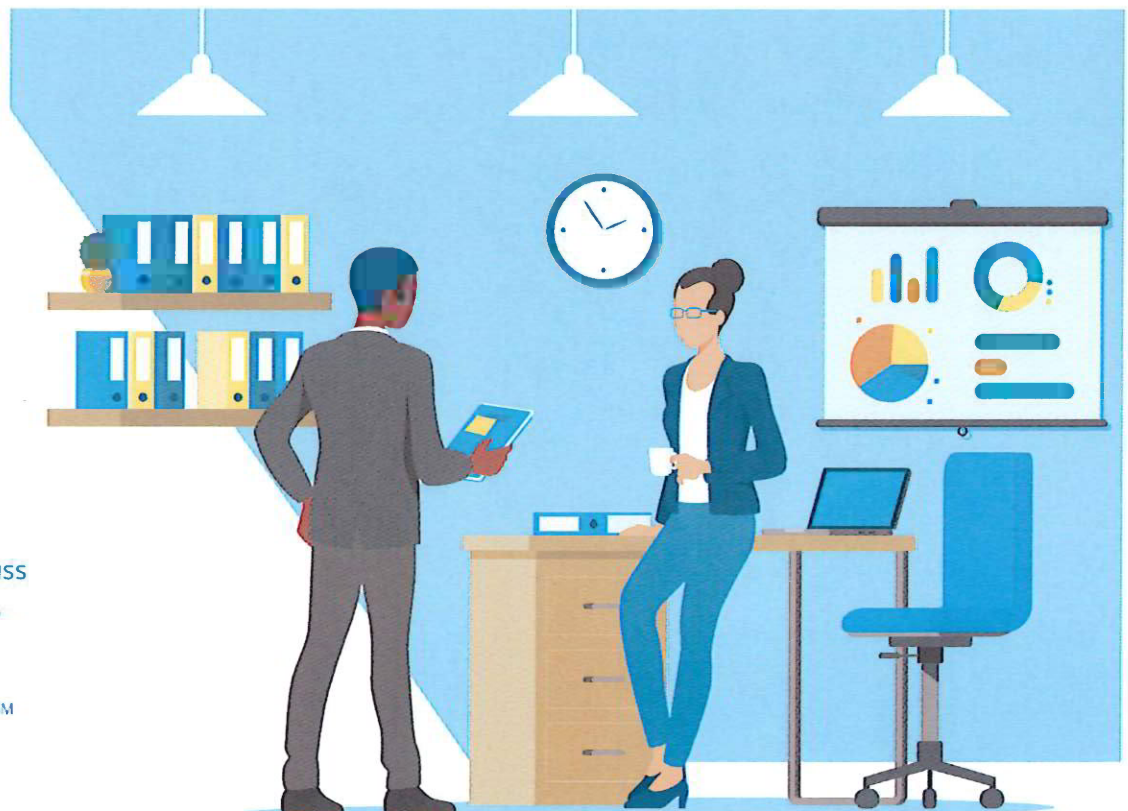
Your employees will appreciate the education they find on BAM when they look for network information, providers, treatment costs and other resources. Member satisfaction is enhanced with the help of Customer Service Advocates available to help guide your employees with questions they may have regarding their benefits or network information.

## The Strength of Blue<sup>SM</sup>

- Employees who choose a PPO plan get access to BlueCard<sup>®</sup>, a national network of independently-contracted providers, which includes more than 97 percent of hospitals nationwide for care when out of state
- Member discounts – save money on value-added health care products and services
- Access to health and wellness programs
- Blue Cross and Blue Shield is among the most trusted names in the industry

## Get Started Today

Call your BCBSIL Account Representative today to discuss the Blue Choice Options plan. Prospective employer groups can ask for a demonstration of Blue Access for Employers<sup>SM</sup> on [bcbsil.com](http://bcbsil.com).





**McHenry County**  
**Department of Human Resources**

2200 North Seminary Avenue ▪ Woodstock, IL 60098-2637  
 Phone: 815.334.4220 ▪ Fax: 815.334.4648  
[www.mchenrycountyil.gov](http://www.mchenrycountyil.gov)

## Benefit Insurance Rate Sheet

### Medical & Dental Plans

**Rates Effective: January 1, 2026 - December 31, 2026**

Blue Adv. HMO			Blue AdvantageHMO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$472.57	\$425.31	\$47.26
	Member + Spouse	Per Payroll	\$945.14	\$803.37	\$141.77
	Member + Child(ren)	Per Payroll	\$779.74	\$662.78	\$116.96
	Family (member, spouse, and children)	Per Payroll	\$1,181.42	\$1,004.21	\$177.21

HSA PPO			HSA PPO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$430.34	\$430.34	\$0.00
	Member + Spouse	Per Payroll	\$860.67	\$753.09	\$107.58
	Member + Child(ren)	Per Payroll	\$710.05	\$632.59	\$77.46
	Family (member, spouse, and children)	Per Payroll	\$1,075.84	\$925.22	\$150.62

Regular PPO			Regular PPO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$607.37	\$546.63	\$60.74
	Member + Spouse	Per Payroll	\$1,214.73	\$971.78	\$242.95
	Member + Child(ren)	Per Payroll	\$1,002.15	\$801.72	\$200.43
	Family (member, spouse, and children)	Per Payroll	\$1,518.42	\$1,214.74	\$303.68

Blue Cross Options			Blue Cross Options - BCO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$565.17	\$508.65	\$56.52
	Member + Spouse	Per Payroll	\$1,130.34	\$904.27	\$226.07
	Member + Child(ren)	Per Payroll	\$932.54	\$746.03	\$186.51
	Family (member, spouse, and children)	Per Payroll	\$1,412.94	\$1,130.35	\$282.59

Dental-Delta Basic			Dental - Delta Basic		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$22.54	\$20.29	\$2.25
	Member + Spouse	Per Payroll	\$39.43	\$31.54	\$7.89
	Member + Child(ren)	Per Payroll	\$30.42	\$24.34	\$6.08
	Family (member, spouse, and children)	Per Payroll	\$48.45	\$38.76	\$9.69

Dental-Delta Select			Dental - Delta Select		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$29.81	\$26.83	\$2.98
	Member + Spouse	Per Payroll	\$52.17	\$41.74	\$10.43
	Member + Child(ren)	Per Payroll	\$40.24	\$32.19	\$8.05
	Family (member, spouse, and children)	Per Payroll	\$64.09	\$51.27	\$12.82



# Accident insurance

## Don't let an accident hurt more than it should

Accident insurance offers additional financial protection by providing a cash payment directly to you if an accident occurs.



### Why would you need accident insurance?

Accident insurance is a cost-effective way to help with the expenses above and beyond what your health insurance plan covers. These expenses can include health care deductibles, groceries, child care, dog sitter, travel expenses and more.

### Key benefits

- \$50 health and wellness benefit available to everyone insured for completing an eligible health screening, including an annual exam
- Multiple cash payments may be received for accidents throughout the year
- Additional payments may be available if also enrolled in critical illness and hospital indemnity insurance
- Many accidents are covered, including injury and hospital care benefits, child and adult organized sports, emergency care and follow-up care
- Cash payments paid directly to you to use for medical and non-medical expenses

### Here's an example of how it works\*



Janet elects the high plan for herself offered by her employer.



Janet slips off a stair and takes a tumble. She breaks her lower leg (requiring surgery). She also has a concussion and spends two days in the hospital (non-ICU).



Janet submits a claim and gets a \$7,000 payment from Securian Financial.



Janet uses the money to pay her mortgage and hire a cleaning service.



\*Actual experience and benefit payouts may vary from this example.

## What does your accident insurance plan cover and how much will you receive?

It provides a cash payment to help you offset expenses that occur due to an accident.

Injury benefits	Low plan	High plan	Injury benefits	Low plan	High plan
<b>Burns (2nd degree)</b>			<b>Fracture (surgical)</b>		
Less than 10% of body	\$150	\$300	Ankle	\$1,000	\$2,000
Between 10 and 20% of body	\$375	\$750	Collarbone	\$600	\$1,200
20% or more of body	\$750	\$1,500	Coccyx	\$600	\$1,200
<b>Burns (3rd degree)</b>			Facial (excluding lower jaw)	\$1,400	\$2,800
Less than 10% of body	\$1,500	\$3,000	Finger	\$600	\$1,200
Between 10 and 20% of body	\$3,750	\$7,500	Foot	\$1,000	\$2,000
20% or more of body	\$7,500	\$15,000	Hand (excluding fingers)	\$1,200	\$2,400
<b>Concussion</b>	\$200	\$400	Hip/thigh	\$4,000	\$8,000
<b>Dislocation (surgical)</b>			Kneecap	\$1,000	\$2,000
Ankle	\$1,600	\$3,200	Lower jaw	\$1,000	\$2,000
Collarbone	\$800	\$1,600	Lower leg	\$2,000	\$4,000
Elbow	\$800	\$1,600	Nose	\$400	\$800
Finger	\$400	\$800	Pelvis	\$3,000	\$6,000
Foot	\$1,600	\$3,200	Ribs	\$1,000	\$2,000
Hand (excluding fingers)	\$800	\$1,600	Sacrum	\$2,000	\$4,000
Hip/thigh	\$4,000	\$8,000	Shoulder blade	\$2,000	\$4,000
Knee	\$3,000	\$6,000	Skull - depressed	\$6,000	\$12,000
Lower jaw	\$800	\$1,600	Skull - non-depressed	\$4,000	\$8,000
Ribs	\$800	\$1,600	Sternum	\$3,000	\$6,000
Shoulder	\$1,200	\$2,400	Toe	\$400	\$800
Toe	\$400	\$800	Upper arm	\$1,400	\$2,800
Wrist	\$1,200	\$2,400	Vertebral body	\$2,000	\$4,000
Non-surgical	50% of surgical benefit	50% of surgical benefit	Vertebral processes	\$800	\$1,600
Partial dislocation	25% of non-surgical benefit	25% of non-surgical benefit	Wrist or forearm	\$1,000	\$2,000
<b>Eye injury</b>			Non-surgical	50% of surgical benefit	50% of surgical benefit
With surgery	\$200	\$400	Chip fracture	25% of non-surgical benefit	25% of non-surgical benefit
Removal of foreign object	\$50	\$100			
			<b>Lacerations</b>		
			No repair	\$250	\$500
			With repair	\$50	\$100
			<b>Organized sports injury</b>	25% increase in claim	25% increase in claim
			<b>Paralysis</b>		
			Quadriplegia	\$15,000	\$30,000
			Paraplegia	\$7,500	\$15,000
			Hemiplegia	\$7,500	\$15,000
			Uniplegia	\$3,750	\$7,500
			<b>Traumatic brain injury</b>	\$400	\$800

Covered benefits may vary by state; check your state's certificate of insurance for available coverage.

Accident insurance continued

<b>Emergency care</b>	<b>Low plan</b>	<b>High plan</b>
<b>Ambulance</b>		
Ground or water	\$250	\$500
Air	\$1,000	\$2,000
<b>Blood, plasma or platelets transfusion</b>	\$300	\$600
<b>Emergency dental</b>		
Crown	\$150	\$300
Extraction	\$50	\$100
Filling	\$25	\$50
<b>Emergency room treatment</b>	\$150	\$300
<b>Initial physician's office visit</b>	\$100	\$200
<b>Urgent care facility visit</b>	125	\$250
<b>Hospital care</b>	<b>Low plan</b>	<b>High plan</b>
<b>Coma</b>	\$10,000	\$20,000
<b>Diagnostic testing</b>	\$150	\$300
<b>Hospital stay</b>		
Initial benefit, non-ICU	\$1,000	\$2,000
Initial benefit, ICU	\$2,000	\$4,000
Daily benefit, non-ICU	\$150	\$300
Daily benefit, ICU	\$300	\$600
<b>Spinal injection for pain management</b>	\$75	\$150
<b>Surgical anesthesia</b>		
General	\$100	\$200
Regional	\$50	\$100
<b>X-ray</b>	\$75	\$150
<b>Surgery</b>	<b>Low plan</b>	<b>High plan</b>
<b>Abdominal or pelvic, cranial or thoracic surgery</b>	\$1,000	\$2,000
<b>Inpatient surgery</b>	\$750	\$1,500
<b>Joint replacement surgery of elbow, hip, knee or shoulder</b>	\$750	\$1,500
<b>Knee cartilage</b>		
Open	\$750	\$1,500
Arthroscopic	\$375	\$750
<b>Outpatient surgery</b>		
Tier 1	\$250	\$500
Tier 2	\$500	\$1,000
<b>Ruptured disc surgery</b>	\$750	\$1,500
<b>Skin graft</b>	50% of applicable burn benefit	50% of applicable burn benefit
<b>Tendon, ligament or rotator cuff surgery</b>		
Open	\$750	\$1,500
Arthroscopic	\$375	\$750

<b>Follow-up care</b>	<b>Low plan</b>	<b>High plan</b>
<b>Adaptive home and vehicle</b>	\$1,500	\$3,000
<b>Appliances</b>		
Tier 1	\$100	\$200
Tier 2	\$500	\$1,000
<b>Follow-up physician's office visit</b>	\$75	\$150
<b>Post-traumatic stress disorder</b>	\$350	\$700
<b>Prosthetics</b>		
One prosthetic	\$1,000	\$2,000
Two or more prosthetics	\$2,000	\$4,000
<b>Rehabilitative therapy (inpatient)</b>	\$100	\$200
<b>Rehabilitative therapy (outpatient)</b>	\$300	\$600
<b>Transportation</b>	\$250	\$500
<b>Support care</b>	<b>Low plan</b>	<b>High plan</b>
<b>Adult companion lodging</b>	\$100	\$200
<b>Family care</b>	\$50	\$100
<b>Pet boarding</b>	\$25	\$50
<b>Accidental death and dismemberment</b>	<b>Low plan</b>	<b>High plan</b>
<b>Life</b>	\$25,000	\$50,000
<b>Both hands or both feet</b>	\$25,000	\$50,000
<b>Sight of both eyes</b>	\$25,000	\$50,000
<b>Speech and hearing in both ears</b>	\$25,000	\$50,000
<b>One hand and one foot</b>	\$25,000	\$50,000
<b>One foot and sight of one eye</b>	\$25,000	\$50,000
<b>One hand and sight of one eye</b>	\$25,000	\$50,000
<b>Sight of one eye</b>	\$12,500	\$25,000
<b>Speech or hearing in both ears</b>	\$12,500	\$25,000
<b>One hand or one foot</b>	\$12,500	\$25,000
<b>Thumb and index finger of one hand</b>	\$6,250	\$12,500

## Monthly cost of coverage

Coverage type	Low plan	High plan
Employee only	\$3.06	\$5.59
Employee and spouse	\$4.96	\$8.87
Employee and child(ren)	\$6.75	\$12.31
Employee and family	\$9.68	\$17.49

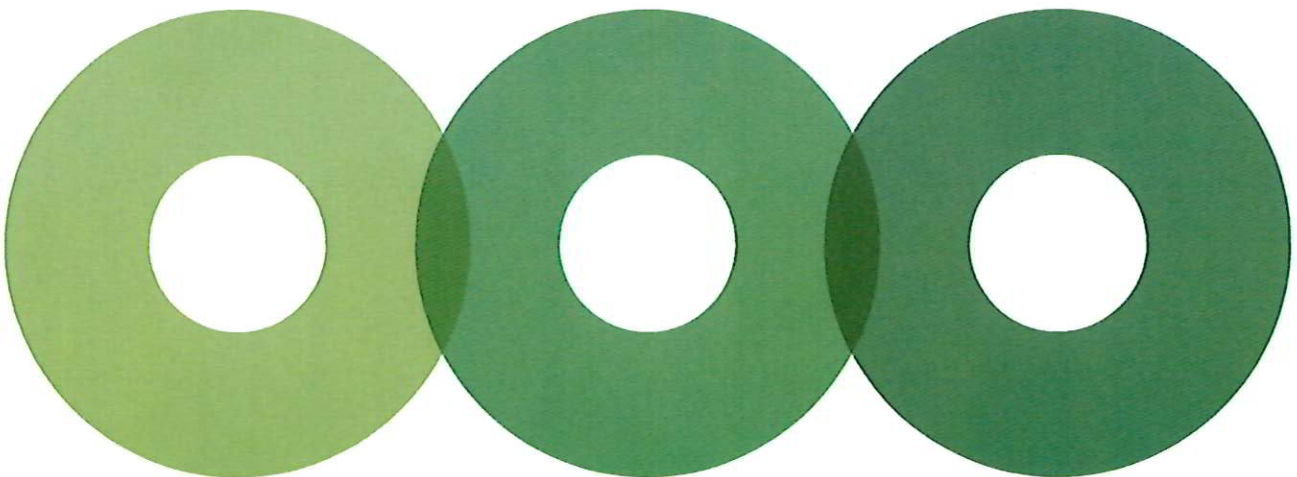
Rates are subject to change.



### Get paid \$50 for annual wellness screenings including an annual exam

**It pays to visit the doctor.** You, your spouse and children are eligible for a \$50 health and wellness payment each year when you are enrolled in accident insurance. There is a maximum of one health and wellness benefit payment per insured, per year.

To file a health and wellness claim, go to [LifeBenefits.com](https://LifeBenefits.com).



# When to enroll and how to file a claim

## When can you enroll?

You can enroll:

- Within 31 days of initial eligibility period
- During your annual enrollment window
- Within 31 days of a qualified family status change

It's quick and easy to enroll without answering health questions or a doctor's exam.

## How to enroll

Contact your human resource representative.

## How to file an accident benefit claim

It's easy to file an accident claim and receive the benefits you're entitled to. You can use payments any way you choose to cover costs such as copays, deductibles, child care and more.

## Information needed to initiate the claim

- |                       |                                   |
|-----------------------|-----------------------------------|
| • Insured's full name | • Employer name                   |
| • Date of birth       | • Employee Social Security number |
| • Address             | • Date of event                   |

## How to submit the claim

Go to [securian.com/benefits](https://securian.com/benefits).

- Select "Employer" under report a new claim.
- Select "Start a new claim."
- Answer all questions to the best of your ability.

If documentation is required, you may securely upload the information with your claim. If you do not have the necessary documents available at the time of submission, the claims examiner will request them from you.

If you have questions, need assistance or want to file your claim over the phone, call Securian Financial at **1-888-658-0193**.



## Additional information

### Can I take my coverage with me if I leave my employer?

If you leave your employer for any reason, including retirement, you can elect to port your coverage and pay premiums directly to Securian Financial. Initially, rates are the same as what you pay as an active employee, but rates are subject to change.

### Who is eligible for coverage?

- You – all active full-time employees
- Spouse coverage is available only if employee coverage is elected. • Your child(ren) from live birth to age 26. Coverage is available only if employee coverage is elected.

Please note that your spouse cannot receive coverage as both an employee and dependent, and a child cannot be covered by more than one parent, if you are both employees of the same company.

## We're here to help

### Accident insurance questions?

Call 1-855-750-1906 to chat with a Securian Financial customer service representative.

### Learn more

Visit our educational microsite for more information about your coverage options and costs. Visit [securian.com/ipbc-insurance](https://securian.com/ipbc-insurance).

## Accident insurance exclusions and limitations

### Are there any other exclusions that apply?

Yes. In no event will we pay benefits where the insured's accident, injury or loss is caused directly or indirectly by, results in whole or in part from or during, or there is contribution from, any of the following:

1. self-inflicted injury, self-destruction or autoeroticism whether sane or insane;
2. suicide or attempted suicide whether sane or insane;
3. the insured's participation in, or attempt to commit, a crime, assault, felony or any illegal activity, regardless of any legal proceedings thereto;
4. bodily or mental infirmity, illness, disease or infection, other than infection occurring simultaneously with, and as a direct and independent result of the injury;
5. the insured's use of alcohol;
6. the insured's use of prescription drugs, non-prescription drugs, illegal drugs, medications, poisons, gases, fumes, or other substances taken, absorbed, inhaled, ingested, or injected, unless taken or used as prescribed by a physician, or an over-the-counter drug as directed by the manufacturer;
7. motor vehicle collision or accident where the insured is the operator of the motor vehicle and insured's blood alcohol level meets or exceeds the level at which intoxication is defined in the state where the collision or accident occurred, regardless of any legal proceedings thereto;
8. medical or surgical treatment or diagnostic procedures including any resulting complications, or when the outcome is not as planned or expected, including claims of medical malpractice;
9. travel in or descent from any aircraft, except as a fare-paying passenger on a regularly scheduled commercial flight or a licensed passenger aircraft;
10. war or any act of war, whether declared or undeclared;
11. the insured's participation in the following activities: scuba diving, bungee jumping, base jumping, hang gliding, sail gliding, parasailing, parakiting or mountain climbing;
12. the insured's riding or driving in any motor-driven vehicle in a race, stunt show or speed test;
13. the insured practicing for or participating in any semi-professional or professional competitive athletics; or
14. repetitive stress syndromes including but not limited to rotator cuff syndrome, bursitis, tendonitis, carpal tunnel syndrome, ulnar nerve syndrome, stress fractures, neuropathy, epicondylitis or neuritis. (This exclusion does not apply to an accidental death benefit).

Benefits are not payable for any confinement, care, treatment, or diagnostic measures which were received outside of the United States or a United States territory.

### Are there any additional limitations that apply?

Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information.

## Group accident insurance

**Limitations and exclusions apply.** This is a summary of plan provisions related to the insurance policy issued by Securian Life Insurance Company to Intergovernmental Personnel Benefits Cooperative. This policy has exclusions, limitations, reduction of benefits, terms under which the policy may be continued in force or discontinued. For costs and complete details of the coverage, contact Securian Financial Group. In the event of a conflict between this summary and the policy and/or certificate, the policy and/or certificate shall dictate the insurance provisions, exclusions, all limitations and terms of coverage. All elections or increases are subject to the actively-at-work requirement of the policy. Products are offered under policy form series 23-32590.12 or a state variation thereof. Product availability and features may vary by state.

Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information. This presentation provides general information to the recipient. Securian Life cannot provide legal or tax advice with respect to ERISA; Health Savings Account (HSA) laws, rules or regulations, any applicable tax laws, rules or regulations; or any other applicable federal or state laws, rules or regulations. Any questions regarding these topics should be directed to your legal and tax advisors.

Insurance products are issued by Securian Life Insurance Company, a New York authorized insurer. The company is headquartered in St. Paul, MN. Securian Life is solely responsible for the financial obligations under the policies or contracts it issues.

Securian Financial is the marketing name for Securian Financial Group, Inc., and its subsidiaries. Securian Life Insurance Company is a subsidiary of Securian Financial Group, Inc.



PREPARE  
PROTECT  
SECURE

[securian.com](http://securian.com)

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## Hospital indemnity insurance

### REQUIRED LEGAL NOTICE FOR HOSPITAL INDEMNITY INSURANCE ONLY

**IMPORTANT: This is a fixed indemnity policy, NOT health insurance**

This fixed indemnity policy may pay you a limited dollar amount if you're sick or hospitalized. You're still responsible for paying the cost of your care. The payment you get isn't based on the size of your medical bill. There might be a limit on how much this policy will pay each year. This policy isn't a substitute for comprehensive health insurance. Since this policy isn't health insurance, it doesn't have to include most Federal consumer protections that apply to health insurance.

**Looking for comprehensive health insurance?**

Visit [HealthCare.gov](https://www.healthcare.gov) or call 1-800-318-2596 (TTY: 1-855-889-4325) to find health coverage options. To find out if you can get health insurance through your job, or a family member's job, contact the employer.

**Questions about this policy?**

For questions or complaints about this policy, contact your State Department of Insurance. Find their number on the National Association of Insurance Commissioners' website ([naic.org](https://www.naic.org)) under "Insurance Departments." If you have this policy through your job, or a family member's job, contact the employer.

## Don't let a hospital stay throw you off course



Securian Financial offers you hospital indemnity insurance. Learn how hospital indemnity can help you on page 2.



# Hospital indemnity insurance

## You don't plan on it, but you can plan for it

Hospital indemnity insurance provides a cash payment after each day spent in a hospital to help supplement your health insurance.



### Why hospital indemnity insurance makes sense

Hospital indemnity insurance is a cost-effective way to help with the expenses above and beyond what your health insurance plan already covers, giving you the flexibility to spend the money on anything you wish, such as medical bills, health care deductibles, groceries, loss of income, travel expenses or a dog sitter.

### Key benefits

- No health exam or questions required to purchase hospital indemnity insurance
- Ability to submit labor and delivery claim ahead of hospital stay at 36 weeks pregnant and be paid
- Payments available for outpatient mental health and substance abuse screenings
- Can be used for planned and unplanned hospitalizations
- Cash payments paid directly to you to use for medical and non-medical expenses

### Here's an example of how it works\*



John elects the high plan for himself offered by his employer.



John is painting and falls off his ladder. He breaks his arm and though he doesn't need surgery, spends two days in the hospital (non-ICU).



John submits a claim and gets a \$1,900 payment from Securian Financial.



John uses the money to pay for groceries and a lawn service.



\*Actual experience and benefit payouts may vary from this example.

## What does your hospital indemnity plan cover?

It provides a cash payment to help you offset hospitalization expenses.

<b>Covered hospital benefits</b>	<b>Low plan</b>	<b>High plan</b>
<b>Hospital stay or admission – initial benefit</b>		
Non-ICU	\$1,000	\$1,500
ICU	\$2,000	\$3,000
<b>Hospital stay – daily benefit</b>		
Non-ICU: 30 days maximum per admission	\$100 per day	\$200 per day
ICU: 10 days maximum per admission	\$200 per day	\$400 per day
<b>Newborn routine: 3 days maximum</b>	<b>\$100 per day</b>	<b>\$200 per day</b>
<b>Outpatient mental health and substance use disorder diagnostic screening</b>	<b>\$100</b>	<b>\$200</b>

The hospital stay daily benefit and the initial hospital stay benefit are both paid out on the first day. For example, if you go into the hospital on June 1, you will be paid for the initial stay benefit as well as the corresponding daily benefits for June 1.

## Monthly cost of coverage

	<b>Low plan</b>	<b>High plan</b>
<b>Employee only</b>	\$7.25	\$12.22
<b>Employee and spouse</b>	\$17.98	\$30.02
<b>Employee and child(ren)</b>	\$10.60	\$17.85
<b>Employee and family</b>	\$22.11	\$36.97

Rates are subject to change.

# When to enroll and how to file a claim

## When can you enroll?

You can enroll:

- Within 31 days of initial eligibility period
- During your annual enrollment window
- Within 31 days of a qualified family status change

It's quick and easy to enroll without answering health questions or a doctor's exam.

## How to enroll

Contact your human resources representative.

## How to file a hospital indemnity benefit claim

It's easy to file a hospital indemnity claim and receive the benefits you're entitled to.

You can use payments any way you choose to cover costs such as copays, deductibles, child care and more.

## Information needed to initiate the claim

- |                       |                                   |
|-----------------------|-----------------------------------|
| • Insured's full name | • Employer name                   |
| • Date of birth       | • Employee Social Security number |
| • Address             | • Date of event                   |

## How to submit the claim

Go to [securian.com/benefits](https://securian.com/benefits).

- Select "Employer" under report a new claim.
- Select "Start a new claim."
- Answer all questions to the best of your ability.

If documentation is required, you may securely upload the information with your claim. If you do not have the necessary documents available at the time of submission, the claims examiner will request them from you.

If you have questions, need assistance or want to file your claim over the phone, call Securian Financial at **1-888-658-0193**.

# Additional information

## Can I take this coverage with me if I leave my employer?

If you leave your employer for any reason, including retirement, you can elect to port your coverage and pay premiums directly to Securian Financial. Initially, rates are the same as what you pay as an active employee, but rates are subject to change.

## Who is eligible for coverage?

- You – all active full-time employees
- Spouse coverage is available only if employee coverage is elected.
- Your child(ren) from live birth to age 26. Coverage is available only if employee coverage is elected.

Please note that your spouse cannot receive coverage as both an employee and dependent, and a child cannot be covered by more than one parent, if you are both employees of the same company.

## We're here to help

### Hospital indemnity insurance questions?

Call 1-855-750-1906 to chat with a Securian Financial customer service representative.

## Learn more

Visit our educational microsite for more information about your coverage options and costs. Visit [securian.com/ipbc-insurance](https://securian.com/ipbc-insurance).



## Prepare for parenthood with BenefitBump

Adding to your family is joyful and exciting. It can also be hard to navigate. Your employer offers BenefitBump to support you along your parenthood journey at no cost to you. Register for BenefitBump and learn how to navigate your time off, return to work and so much more.

Visit [mybenefitbump.com](https://mybenefitbump.com) to get started.

### Hospital indemnity exclusions and limitations

**In no event will we pay benefits where the insured's injury or illness is caused directly or indirectly by, results in whole or in part from or during, or there is contribution from, any of the following:**

1. self-inflicted injury, self-destruction, or autoeroticism, whether sane or insane;
2. suicide or attempted suicide, whether sane or insane;
3. the insured's participation in, or attempt to commit, a crime, assault, felony, or any illegal activity, regardless of any legal proceedings thereto;
4. the insured's use of alcohol;
5. the insured's use of prescription drugs, non-prescription drugs, illegal drugs, medications, poisons, gases, fumes or other substances taken, absorbed, inhaled, ingested or injected unless taken or used as prescribed by a physician, or an over-the-counter drug as directed by the manufacturer;
6. war or any act of war, whether declared or undeclared;
7. dental or plastic surgery for cosmetic purposes except when due to: a) reconstructive surgery, when the service is related to or follows surgery resulting from an injury or illness; or b) a congenital disease or anomaly of a covered dependent child; or c) congenital defects in newborns; or
8. a newborn child's routine nursing or routine well baby care during the initial confinement in a hospital (this exclusion does not apply to the newborn routine stay benefit).

**In no event will we pay benefits where the insured's accident or injury is caused directly or indirectly by, results in whole or in part from or during, or there is contribution from, any of the following:**

1. motor vehicle collision or accident where the insured is the operator of the motor vehicle and the insured's blood alcohol level meets or exceeds the level at which intoxication is defined in the state where the collision or accident occurred, regardless of any legal proceedings thereto;
2. bodily or mental infirmity, illness;
3. infection, other than infection occurring simultaneously with, and as a direct and independent result of, the injury;
4. the insured traveling in or descending from any aircraft, except as a fare-paying passenger on a regularly scheduled commercial flight on a licensed passenger aircraft;
5. the insured participating in the following activities: scuba diving, bungee jumping, base jumping, hang gliding, sail gliding, parasailing, parakiting, or mountain climbing;
6. the insured riding or driving in any motor-driven vehicle in a race, stunt show or speed test;
7. resulting complications from medical or surgical treatment or diagnostic procedures when the outcome is not as planned or expected, including claims of medical malpractice; or
8. the insured practicing for or participating in any semi-professional or professional competitive athletics.

Benefits are not payable for any confinement, care, treatment, or diagnostic measures which were received outside of the United States or a United States territory.

### Are there any additional limitations that apply?

Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information.

### Group hospital indemnity insurance

**Limitations and exclusions apply.** This is a summary of plan provisions related to the insurance policy issued by Securian Life Insurance Company to Intergovernmental Personnel Benefits Cooperative. This policy has exclusions, limitations, reduction of benefits, terms under which the policy may be continued in force or discontinued. For costs and complete details of the coverage, contact Securian Financial Group. In the event of a conflict between this summary and the policy and/or certificate, the policy and/or certificate shall dictate the insurance provisions, exclusions, all limitations and terms of coverage. All elections or increases are subject to the actively-at-work requirement of the policy. Products are offered under policy form series 23-32598.12 or a state variation thereof. Product availability and features may vary by state.

Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information. This presentation provides general information to the recipient. Securian Life cannot provide legal or tax advice with respect to ERISA; Health Savings Account (HSA) laws, rules or regulations, any applicable tax laws, rules or regulations; or any other applicable federal or state laws, rules or regulations. Any questions regarding these topics should be directed to your legal and tax advisors.

Value-added services availability and features may vary by state. Access to BenefitBump is not contingent upon participation in the group hospital indemnity insurance product, nor any other product offered by Securian Financial Group, Inc. and its insurance company subsidiaries.

The relationship between BenefitBump, LLC and Securian Financial Group, Inc., is that of independent contractor. BenefitBump, LLC is responsible for the services it provides and does not have the power or authority to obligate or bind Securian Financial Group, Inc., in any manner beyond that which is contractually agreed to by the parties.

Insurance products are issued by Securian Life Insurance Company, a New York authorized insurer. The company is headquartered in St. Paul, MN. Securian Life is solely responsible for the financial obligations under the policies or contracts it issues.

Securian Financial is the marketing name for Securian Financial Group, Inc., and its subsidiaries. Securian Life Insurance Company is a subsidiary of Securian Financial Group, Inc.



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McHenry County  
Department of Human Resources

2200 North Seminary Avenue ▪ Woodstock, IL 60098-2637  
Phone: 815.334.4220 ▪ Fax: 815.334.4648  
www.mchenrycountyil.gov

## Benefit Insurance Rate Sheet

### Voluntary Plans

**Rates Effective: January 1, 2026 - December 31, 2026**

Vision Eye-Med			Vision - Eye Med		
		Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$2.84	\$0.00	\$2.84
	Member + Spouse	Per Payroll	\$5.40	\$0.00	\$5.40
	Member + Child(ren)	Per Payroll	\$5.68	\$0.00	\$5.68
	Family (member, spouse, and children)	Per Payroll	\$8.46	\$0.00	\$8.46

Vision VSP			Vision - VSP		
		Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$3.70	\$0.00	\$3.70
	Member + Spouse	Per Payroll	\$7.38	\$0.00	\$7.38
	Member + Child(ren)	Per Payroll	\$7.91	\$0.00	\$7.91
	Family (member, spouse, and children)	Per Payroll	\$12.63	\$0.00	\$12.63

Accident Securian			Accident - Securian		
	<u>Level High</u>	Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$2.58	\$0.00	\$2.58
	Member + Spouse	Per Payroll	\$4.10	\$0.00	\$4.10
	Member + Child(ren)	Per Payroll	\$5.69	\$0.00	\$5.69
	Family (member, spouse, and children)	Per Payroll	\$8.08	\$0.00	\$8.08

Accident Securian			Accident - Securian		
	<u>Level Low</u>	Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$1.42	\$0.00	\$1.42
	Member + Spouse	Per Payroll	\$2.29	\$0.00	\$2.29
	Member + Child(ren)	Per Payroll	\$3.12	\$0.00	\$3.12
	Family (member, spouse, and children)	Per Payroll	\$4.47	\$0.00	\$4.47

Hospital Indemnity			Hospital Indemnity - Securian		
	<u>Level High</u>	Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$5.64	\$0.00	\$5.64
	Member + Spouse	Per Payroll	\$13.86	\$0.00	\$13.86
	Member + Child(ren)	Per Payroll	\$8.24	\$0.00	\$8.24
	Family (member, spouse, and children)	Per Payroll	\$17.07	\$0.00	\$17.07

Hospital Indemnity			Hospital Indemnity - Securian		
	<u>Level Low</u>	Based on 26 Pay Periods	Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$3.35	\$0.00	\$3.35
	Member + Spouse	Per Payroll	\$8.30	\$0.00	\$8.30
	Member + Child(ren)	Per Payroll	\$4.90	\$0.00	\$4.90
	Family (member, spouse, and children)	Per Payroll	\$10.21	\$0.00	\$10.21

**NOTE SEPARATE PAYROLL RATE SHEET FOR "CRITICAL ILLNESS" VOLUNTARY PLAN**



**McHenry County**  
**Department of Human Resources**

2200 North Seminary Avenue ▪ Woodstock, IL 60098-2637  
 Phone: 815.334.4220 ▪ Fax: 815.334.4648  
[www.mchenrycountyil.gov](http://www.mchenrycountyil.gov)

**Benefit Insurance Rate Sheet**  
**Voluntary Plan - Critical Illness**  
**Rates Effective: January 1, 2026 - December 31, 2026**

\$10,000	Based on 26 Pay Periods		\$10,000.00										
			Under 25	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 -54	55 - 599	60 - 64	65 - 69	70++
	Member Only	Per Payroll	\$0.72	\$1.09	\$1.62	\$1.98	\$2.29	\$3.03	\$4.46	\$6.30	\$9.05	\$12.17	\$17.72
	Member + Spouse	Per Payroll	\$1.18	\$1.79	\$2.63	\$3.17	\$3.61	\$4.62	\$6.64	\$9.22	\$13.09	\$17.53	\$25.47
	Member + Child(ren)	Per Payroll	\$1.42	\$1.80	\$2.33	\$2.68	\$3.00	\$3.73	\$5.17	\$7.00	\$9.75	\$12.87	\$18.42
	Family (member, spouse, and children)	Per Payroll	\$2.05	\$2.65	\$3.49	\$4.03	\$4.48	\$5.49	\$7.50	\$10.08	\$13.96	\$18.39	\$26.34

\$20,000	Based on 26 Pay Periods		\$20,000.00										
			Under 25	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 -54	55 - 599	60 - 64	65 - 69	70++
	Member Only	Per Payroll	\$1.20	\$1.96	\$3.01	\$3.72	\$4.35	\$5.82	\$8.70	\$12.37	\$17.87	\$24.11	\$35.22
	Member + Spouse	Per Payroll	\$1.91	\$3.12	\$4.79	\$5.88	\$6.76	\$8.80	\$12.83	\$17.98	\$25.73	\$34.60	\$50.49
	Member + Child(ren)	Per Payroll	\$2.33	\$3.07	\$4.14	\$4.85	\$5.47	\$6.95	\$9.82	\$13.49	\$18.99	\$25.23	\$36.34
	Family (member, spouse, and children)	Per Payroll	\$3.29	\$4.50	\$6.18	\$7.26	\$8.14	\$10.18	\$14.21	\$19.36	\$27.11	\$35.98	\$51.87

\$30,000	Based on 26 Pay Periods		\$30,000.00										
			Under 25	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 -54	55 - 599	60 - 64	65 - 69	70++
	Member Only	Per Payroll	\$1.69	\$2.82	\$4.41	\$5.47	\$6.42	\$8.63	\$12.94	\$18.44	\$26.69	\$36.05	\$52.71
	Member + Spouse	Per Payroll	\$2.64	\$4.45	\$6.96	\$8.60	\$9.91	\$12.98	\$19.01	\$26.74	\$38.37	\$51.67	\$75.50
	Member + Child(ren)	Per Payroll	\$3.23	\$4.36	\$5.95	\$7.01	\$7.95	\$10.17	\$14.46	\$19.98	\$28.22	\$37.58	\$54.25
	Family (member, spouse, and children)	Per Payroll	\$4.53	\$6.35	\$8.86	\$10.49	\$11.81	\$14.87	\$20.90	\$28.63	\$40.26	\$53.57	\$77.40

# Critical illness insurance

## Get ahead of life's twists and turns

Critical illness insurance provides a cash payment after diagnosis of a covered condition such as a heart attack or cancer.



### Why critical illness insurance makes sense

Critical illnesses are expensive. It's easy to understand how unpaid medical bills can threaten a family's financial future. While you can't prevent a diagnosis in your family, you can help protect your finances with additional, cost-effective coverage.

### Key benefits

- \$50 health and wellness benefit available to everyone insured for completing an eligible health screening, including an annual exam
- Examples of critical illnesses include heart attack, stroke, cancer, infertility, type 1 (juvenile) diabetes, autism and others
- No exclusions for pre-existing health conditions, but covered diagnoses must occur after the coverage effective date
- May be paid again when the same critical illness occurs after a stated separation period
- No health exam or questions required to purchase critical illness insurance
- Cash payments paid directly to you to use for medical and non-medical expenses



### Here's an example of how it works\*



Jill elects \$20,000 of coverage for herself from the plan offered by her employer.



A year later she suffers a heart attack (as defined in the policy). She recovers fully.



Jill submits a claim and gets a \$20,000 payment from Securian.



Jill uses the money to pay for child care while she recovers.

\*Actual experience and benefit payouts may vary from this example.



## What does your critical illness plan cover and how much will you receive?

It provides a cash payment directly to you to help manage expenses associated with a covered critical illness.

Employee coverage	Spouse/ coverage	Child coverage
\$10,000, \$20,000, \$30,000	50% of your elected coverage amount	50% of your elected coverage amount
In order to elect spouse or child coverage, you must elect coverage on yourself.		

## Covered critical illnesses

The following conditions are covered at the percentages listed below (if approved). Covered critical illness claims will be reviewed and must meet the definitions as defined in the policy.

Covered condition	Initial occurrence benefit	Recurrence benefit
Addison's disease	25%	
ALS and other motor neuron disease	100%	
Alzheimer's disease	100%	100%
Aneurysm	10%	10%
Autism spectrum disorder	50%	
Bacterial meningitis	25%	25%
Benign brain tumor	100%	100%
Blindness	100%	
Cerebral palsy	100%	
Cleft lip	100%	
Coma	100%	100%
Coronary artery disease	25%	25%
COVID-19	25%	
Creutzfeldt-Jakob disease	25%	
Cystic fibrosis	100%	
Diphtheria	25%	25%
Down syndrome	100%	
End stage renal disease	100%	100%
Gaucher disease, type II or III	100%	
Glycogen storage disease, type IV	100%	
Heart attack	100%	100%
Huntington's disease	25%	
Infectious encephalitis	25%	25%
Infertility	10%	
Invasive cancer	100%	100%
Legionnaires' disease	25%	25%
Loss of hearing	100%	
Loss of speech	100%	
Major organ failure	100%	100%
Malaria	25%	25%
Metastatic cancer	25%	

Covered critical illnesses continued

Covered condition	Initial occurrence benefit	Recurrence benefit
Multiple sclerosis	100%	
Muscular dystrophy	100%	
Myasthenia gravis	25%	25%
Necrotizing fasciitis	25%	25%
Niemann-Pick disease	100%	
Non-invasive cancer	25%	25%
Paralysis	100%	100%
Parkinson's disease	100%	
Phenylalanine hydroxylase deficiency	100%	
Polio	25%	
Pompe disease	100%	
Rabies	25%	
Severe burns	100%	100%
Severe Lyme disease	25%	
Sickle cell anemia	100%	
Skin cancer	10%	10%
Spina bifida	100%	
Stroke	100%	100%
Sudden cardiac arrest	25%	25%
Systemic lupus erythematosus	25%	
Systemic sclerosis	25%	
Tay-Sachs disease	100%	
Tetanus	25%	25%
Transient ischemic attack (TIA)	10%	10%
Tuberculosis	25%	25%
Type 1 (juvenile) diabetes	100%	
Zellweger syndrome	100%	



**Get paid \$50 for annual wellness screenings including an annual exam**

**It pays to visit the doctor.** You, your spouse and children are eligible for a \$50 health and wellness payment each year when you are enrolled in critical illness insurance. There is a maximum of one health and wellness benefit payment per insured, per year.

To file a health and wellness claim, go to [LifeBenefits.com](https://LifeBenefits.com).

# Monthly cost of coverage

## Employee-paid coverage

\$10,000		Monthly premium per employee			
Age	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family	
Under 25	\$1.55	\$2.55	\$3.07	\$4.43	
25-29	2.36	3.87	3.88	5.74	
30-34	3.51	5.68	5.03	7.55	
35-39	4.28	6.86	5.80	8.73	
40-44	4.96	7.81	6.48	9.69	
45-49	6.56	10.02	8.08	11.90	
50-54	9.66	14.38	11.19	16.25	
55-59	13.64	19.96	15.16	21.84	
60-64	19.60	28.36	21.12	30.23	
65-69	26.36	37.97	27.88	39.84	
70+	38.39	55.18	39.91	57.05	

\$20,000		Monthly premium per employee			
Age	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family	
Under 25	\$2.60	\$4.13	\$5.03	\$7.12	
25-29	4.23	6.75	6.65	9.74	
30-34	6.53	10.38	8.95	13.37	
35-39	8.06	12.74	10.49	15.73	
40-44	9.43	14.64	11.85	17.63	
45-49	12.62	19.07	15.05	22.06	
50-54	18.84	27.78	21.26	30.77	
55-59	26.80	38.95	29.22	41.94	
60-64	38.71	55.74	41.13	58.73	
65-69	52.23	74.96	54.65	77.95	
70+	76.30	109.38	78.72	112.37	

\$30,000		Monthly premium per employee			
Age	Employee Only	Employee + Spouse	Employee + Child(ren)	Employee + Family	
Under 25	\$3.66	\$5.71	\$6.99	\$9.81	
25-29	6.10	9.64	9.43	13.75	
30-34	9.55	15.08	12.88	19.18	
35-39	11.85	18.62	15.18	22.72	
40-44	13.90	21.47	17.23	25.58	
45-49	18.69	28.12	22.02	32.22	
50-54	28.02	41.17	31.34	45.28	
55-59	39.95	57.93	43.28	62.03	
60-64	57.81	83.12	61.14	87.22	
65-69	78.10	111.95	81.42	116.06	
70+	114.20	163.58	117.53	167.68	

Rates are subject to change.

# When to enroll and how to file a claim

## When can you enroll?

You can enroll:

- Within 31 days of initial eligibility period
- During your annual enrollment window
- Within 31 days of a qualified family status change

It's quick and easy to enroll without answering health questions or a doctor's exam.

## How to enroll

Contact your human resource representative.

## How to file a critical illness benefit claim

It's easy to file a critical illness claim and receive the benefits you're entitled to. You can use payments any way you choose to cover costs such as copays, deductibles, child care and more.

## Information needed to initiate the claim

- |                       |                                   |
|-----------------------|-----------------------------------|
| • Insured's full name | • Employer name                   |
| • Date of birth       | • Employee Social Security number |
| • Address             | • Date of event                   |

## How to submit the claim

Go to [securian.com/benefits](https://securian.com/benefits).

- Select "Employer" under report a new claim.
- Select "Start a new claim."
- Answer all questions to the best of your ability.

If documentation is required, you may securely upload the information with your claim. If you do not have the necessary documents available at the time of submission, the claims examiner will request them from you.

If you have questions, need assistance or want to file your claim over the phone, call Securian Financial at **1-888-658-0193**.

# Additional information

## Can I take my coverage with me if I leave my employer?

If you leave your employer for any reason, including retirement, you can elect to port your coverage and pay premiums directly to Securian Financial. Initially, rates are the same as what you pay as an active employee, but rates are subject to change.

## Who is eligible for coverage?

- You – all active full-time employees
- Residents of some states may be required to have medical insurance in order to be eligible for coverage.
- Spouse coverage is available only if employee coverage is elected. • Your child(ren) from live birth to age 26. Coverage is available only if employee coverage is elected.

Please note that your spouse cannot receive coverage as both an employee and dependent, and a child cannot be covered by more than one parent, if you are both employees of the same company.

## What is the recurrence benefit?

It provides an additional benefit payment after a benefit separation period of 1 month, if an insured is once again diagnosed with a condition that was previously approved. Eligible conditions pay a recurrence benefit percentage based on the condition. Not all conditions have a recurrence benefit. See covered conditions list for eligible conditions. Initial and subsequent diagnosis must happen while covered under the plan.

## We're here to help

### Critical illness insurance questions?

Call 1-855-750-1906 to chat with a Securian Financial customer service representative.

## Learn more

Visit our educational microsite for more information about your coverage options and costs. Visit [securian.com/ipbc-insurance](https://securian.com/ipbc-insurance).



## Critical illness exclusions and limitations

### Are there any other exclusions that apply?

Yes. In no event will we pay benefits where the insured's covered condition is caused from any of the following:

1. self-inflicted injury, self-destruction or autoeroticism whether sane or insane;
2. suicide or attempted suicide whether sane or insane;
3. the insured's participation in, or attempt to commit, a crime, assault, felony or any illegal activity, regardless of any legal proceedings thereto;
4. the insured's use of alcohol;
5. the insured's use of prescription drugs, non-prescription drugs, illegal drugs, medications, poisons, gases, fumes or other substances taken, absorbed, inhaled, ingested or injected unless taken or used as prescribed by a physician, or an over-the-counter drug as directed by the manufacturer;
6. motor vehicle collision or accident where the insured is the operator of the motor vehicle and the insured's blood alcohol level meets or exceeds the level at which intoxication is defined in the state where the collision or accident occurred, regardless of any legal proceedings thereto; or
7. war or any act of war, whether declared or undeclared.

Benefits are not payable for any care, treatment or diagnostic measures which were received outside of the United States or United States Territories.

### Are there any additional limitations that apply?

**The policy provides limited benefits.** Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information.

## Group critical illness insurance

**Limitations and exclusions apply.** This is a summary of plan provisions related to the insurance policy issued by Securian Life Insurance Company to Intergovernmental Personnel Benefits Cooperative. This policy has exclusions, limitations, reduction of benefits, terms under which the policy may be continued in force or discontinued. For costs and complete details of the coverage, contact Securian Financial Group. In the event of a conflict between this summary and the policy and/or certificate, the policy and/or certificate shall dictate the insurance provisions, exclusions, all limitations and terms of coverage. All elections or increases are subject to the actively-at-work requirement of the policy. Products are offered under policy form series 23-32606.12 or a state variation thereof. Product availability and features may vary by state. Benefits for covered conditions will be payable upon a diagnosis of a covered condition that satisfies the requirements of the policy and when all other policy requirements are met.

Other benefit limitations may exist and vary by covered benefit. Please refer to your plan documents for more information. This presentation provides general information to the recipient. Securian Life cannot provide legal or tax advice with respect to ERISA; Health Savings Account (HSA) laws, rules or regulations, any applicable tax laws, rules or regulations; or any other applicable federal or state laws, rules or regulations. Any questions regarding these topics should be directed to your legal and tax advisors.

Insurance products are issued by Securian Life Insurance Company, a New York authorized insurer. The company is headquartered in St. Paul, MN. Securian Life is solely responsible for the financial obligations under the policies or contracts it issues.

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[securian.com](https://securian.com)

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F107681-1 Rev 10-2024 DOF U 4-2024  
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# RESOLUTION

## Resolution Establishing the Fiscal Year 2025/2026 Pay-For-Performance Guidelines (9)

**WHEREAS**, the fiscal year 2025/2026 budget includes a 3.25% merit pool for all regular non-represented full and part-time employees who have not received a reclassification or other salary adjustment in the fiscal year 2025/2026 budget process; and

**WHEREAS**, 3.25% is a set-aside pool of money by the County Board for approved pay-for-performance increases, and these dollars cannot be used for any other purpose without County Board approval; and

**WHEREAS**, the Administrative Services and Finance and Audit Committees have reviewed the 2025/2026 Pay-for-Performance Guidelines as attached.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that the 2025/2026 Pay-for-Performance Guidelines have been adopted and that the Director of Human Resources is authorized to implement and enforce the Fiscal Year 2025/2026 Pay-for-Performance Guidelines (attached hereto and made part hereof); and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Department Heads, Elected Officials, Director of Human Resources, County Administrator, Deputy County Administrator, and Chief Financial Officer.

**DATED** at Woodstock, Illinois, this 16<sup>th</sup> day of September, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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SUBJECT: Resolution Establishing the Fiscal Year 2025/2026 Pay-For-Performance Guidelines (9)

---

**Board / Committee Action Requested:**

Adopt the 2025/2026 Pay-for -Performance Guidelines and authorize the Director of Human to implement and enforce the Fiscal Year 2025/2026 Pay-for-Performance Guidelines

**Background and Discussion:** The fiscal year 2025/2026 budget includes a 3.25% merit pool for all regular non-represented full and part-time employees who have not received a reclassification or other salary adjustment in the fiscal year 2025/2026 budget process.

**Impact on Human Resources:** None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** None

**Impact on Capital Expenditures:** None

**Impact on Physical Space:** None

**Impact on Other County Departments or Outside Agencies:** Will be given a deadline to complete performance reviews and assign merit increases.

**Conformity to Board Ordinances, Policies and Strategic Plan:** Yes



## MCHENRY COUNTY FY 2025-26 PAY-FOR-PERFORMANCE GUIDELINES

- 1. Base Salary:** Effective May 21, 2024 (R202405-09-097), the County Board established the current McHenry County Classification and Compensation System for all non-union McHenry County employees, including department heads.

Base salaries for all employees shall be part of the system, except for Mental Health (708) Board employees, Veterans Assistance Commission (VAC), and employees covered by a collective bargaining agreement.

- 2. Pay-For-Performance:** The performance appraisal system is a mechanism to document and measure the performance of an employee. During FY 2025/2026, all eligible employees shall be eligible for an increase to their base salary based on performance. There shall be a merit pool for each department to be utilized for all eligible employees and a specific merit pool for all appointed department heads. Allocation of pay-for-performance adjustments shall be based on the procedures and criteria listed below:

- An employee's base salary shall not be below the minimum or exceed the maximum salary for the grade and corresponding range to which their position has been assigned.
- To maintain an equitable merit process, employees hired during the fiscal year may be awarded merit for performance based on the following schedule:

Merit Increases for New Hires	
Hire Date	% of Maximum Merit
12/1/24 through 2/28/25	100%
3/1/25 through 5/31/25	75%
6/1/25 through 9/30/25	50% Or the table movement, whichever is greater.
After 9/30/2025	Not eligible for an increase

- An employee must receive a performance rating of at least "meets requirements" (75 points or higher), to be considered for a merit increase.
- The total annualized amount of merit increases granted to departments for disbursement shall not exceed 3.25% of regular full-time and regular part-time wages for FY 2025 (less elected officials, appointed department heads, employees covered by 2B, and newly approved positions, reclassifications, or adjusted employee's salaries through the current budget process)
- No "bonuses" or other types of adjustments may be given to employees, except as authorized by the County Board.
- Departments must not exceed their specific department budget for pay increases (merit allocations) authorized by the County Board.
- Performance Reviews and Compensation Adjustments must be completed within Kronos **and** received by the Human Resources Department no later than **November 26, 2025** for increases to be processed. Increases will be processed in accordance with any applicable payroll deadlines.
- Merit increases will be effective December 1, 2025.

## I. Performance Appraisals:

- 1.) The presiding Judge of McHenry County Division of the 22nd Judicial Circuit is requested to complete performance appraisals for the following department heads:
  - a) Public Defender
  - b) Court Administrator
  - c) Court Services Director
- 2.) The Board of Health will complete the performance appraisal for the Public Health Administrator
- 3.) The 708 Mental Health Board will complete the performance appraisal for the Executive Director of the Mental Health Board.
- 4.) The Veteran's Assistance Commission will complete the performance appraisal for the Superintendent of the Veteran's Assistance Commission.

**3. Performance Ratings: Increases** must reflect the employee's performance and location on their assigned wage scale. Therefore, the following guidelines apply:

**Merit Increase Matrix - Based on Performance Rating and Location on Wage Scale**

RATING	Entry to 1st Q	1st Q to Mid	Mid to 3rd Q	Above 3rd Q
95 - 100 Exceeds Expectations Regularly	3.5% to 4.5%	3.25% to 4.5%	3% to 4.25%	2.75% to 4.25%
85 - 94 Always Meets Expectations	3% to 4%	2.75% to 4%	2.5% to 4%	2.25% to 4%
75 - 84 Usually Meets Requirements	2.5% to 3.75%	2.25% to 3.5%	2% to 3.25%	1.75% to 3%
0 - 75 Needs Improvement	0% to 1%	0% to 1%	0% to 1%	0% to 1%

For an employee who receives a marginal rating (below 75 points), a 90–120-day Performance Improvement Plan must be developed and submitted to the Human Resources Department with the performance appraisal.

### A. For those employees that may/will have reached or exceeded the maximum allowed salary range:

1. Employees who received only a portion of the approved merit increase and have reached the maximum allowed for their salary range are eligible for the balance to be paid in 1/26 increments each pay period that they receive pay for time worked or paid leave as approved by the department head in accordance with the merit policy.
2. Employees that have reached or exceeded the maximum for their grade are eligible to receive their merit increase in 1/26 increments each pay period that they receive pay for time worked or paid leave as approved by the department head in accordance with the merit policy.

# RESOLUTION

## Resolution Authorizing a Two-Year Contract with Schumacher Elevator Company of Denver, Iowa for Elevator Service and Repairs with Two (2) Additional Option Years (16)

**WHEREAS**, the Facilities Management Department is responsible for maintaining the buildings, equipment, and grounds for the County of McHenry, including a total of fifteen (15) elevators that are required by law to be inspected for safety and proper operations; and

**WHEREAS**, the Facilities Management Department prepared specifications for Elevator Service and Repair and the Procurement & Special Services Department solicited multiple proposals, and five (5) responses were received; and

**WHEREAS**, the proposals were qualified and scored; and

**WHEREAS**, the Director of Facilities Management is recommending a two (2) year base term contract with Schumacher Elevator Company of Denver, Iowa, with the option of two (2) additional years; and

**WHEREAS**, the cost of this expense has been accounted for in the Facilities Management FY2026 budget; and

**WHEREAS**, the Administrative Services and Finance & Audit Committees have reviewed the said request.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the Director of Procurement and Special Services to initiate a two (2) year contract with Schumacher Elevator Company of Denver, Iowa with the option of two (2) additional years to provide elevator maintenance and repairs at an estimated annual cost of \$33,864; and

**BE IT FURTHER RESOLVED**, by this County Board of McHenry County, Illinois, that \$33,864 will be accounted for in the development of the FY2026 budget under the following budget line items:

<u>Main Acct-Dept-Div-Fund</u>	<u>Building Elevator Location(s)</u>	<u>FY 2026</u>
430510-40-16-1600-100	Main Campus – Woodstock	\$ 27,456
430510-40-61-6180-800	Valley Hi Nursing Home - Woodstock	\$ 4,272
430510-40-16-1655-222	Regional Training Facility – Cary	\$ 2,136

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Facilities, the Director of Procurement and Special Services and the County Administrator.

**DATED** at Woodstock, Illinois, this 16th day of September, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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SUBJECT: Resolution Authorizing a Two-Year Contract with Schumacher Elevator Company of Denver, Iowa for Elevator Service and Repairs with Two (2) Additional Option Years (16)

---

**Board / Committee Action Requested:**

Approval to enter into a contract for elevator maintenance and repair services with Schumacher Elevator Company of Denver, Iowa.

**Background and Discussion:**

Facilities Management Department prepared specifications for the bid for elevator maintenance and repair service at County properties for the Procurement & Special Services Department who issued RFP # 25-8385.1. The proposal was for a two-year (2) Base Term (FY2026 and FY2027) and two (2) Optional Years (FY2028 and FY2029) and it was sent to multiple potential bidders and published on the web. The proposals were qualified and scored, and Schumacher Elevator Company scored the highest and was selected.

**Impact on Human Resources:** None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):**

The funds for snow and ice removal services are included in the proposed FY2026 budget for Facilities Management and Valley Hi.

**Impact on Capital Expenditures:** None

**Impact on Physical Space:** None

**Impact on Other County Departments or Outside Agencies:** None

**Conformity to Board Ordinances, Policies and Strategic Plan:** Follows the current County Purchasing Ordinance.



## McHenry County Procurement Executive Summary

September 03, 2025

Requesting Department: Facilities Management  
Procurement Name: RFP 25-8385.1 Elevator Maintenance and Repair Re-Bid  
Recommended Vendor: Schumacher Elevator Company  
Amount of Award: Estimated Cost \$33,864.00 per Year  
Two (2) Initial Years and Two (2) Optional Years

### Notification and Response


Publicly posted and advertised, as required by law.

Bid/RFP Due Date: August 01, 2025  
Bids/Proposals Received: 5  
Prevailing Wage: Yes \_\_\_\_\_ Not Applicable \_\_X\_\_  
Proprietary: Yes \_\_\_\_\_ No \_\_X\_\_

### Award Statement

A selection committee ranked each proposal and scored them based on the criteria set forth in the RFP. Based on contract compliance, the Director of Facilities and the Director of Procurement & Special Services recommend awarding this contract to the responsible low bidder, Schumacher Elevator Company of Denver, IA. Costs provided are confidential until after award due to the nature of the RFP evaluation process.

Vendor	Rank	Responsive / Responsible
Schumacher Elevator Company, Denver, IA	1	Yes
American Hoist & Manlift, Inc., Homer Glen, IL	2	Yes
TK Elevator Corporation, Carol Stream, IL	3	Yes
Anderson Elevator Company, Broadview, IL	4	Yes
Mid-American Elevator Co., Inc., East Dundee, IL	5	Yes

<div>  <b>Proposal Summary - August 01, 2025</b> </div>							
<b>RFP 25-8385.1</b>							
<b>Elevator Maintenance and Repair - Re-Bid</b>							
<u>Company and Location</u>	<u>Company Information</u>	<u>Pricing Proposal</u>	<u>References</u>	<u>Certification and Signature</u>	<u>Optional Vendor Information</u>	<u>W-9</u>	<u>Responsive Responsible</u>
<b>Advanced Elevator Company Aurora, IL</b>	yes	no	yes	yes	yes	yes	no
<b>American Hoist &amp; Manlift, Inc. Homer Glen, IL</b>	yes	yes	yes	yes	no	yes	yes
<b>Mid-American Elevator Co., Inc. East Dundee, IL</b>	yes	yes	yes	yes	yes	yes	yes
<b>Schumacher Elevator Company Denver, IA</b>	yes	yes	yes	yes	no	yes	yes
<b>South West Industries, Inc., DBA Anderson Elevator Company, Broadview</b>	yes	yes	yes	yes	yes	yes	yes
<b>TK Elevator Coporation Downers Grove, IL</b>	yes	yes	yes	yes	no	yes	yes

RFP 25-8385.1 - Elevator Maintenance and Repair Re-Bid



MANDATORY PROPOSAL PAGE - DO NOT ALTER FORM

Elevator Location / Facility	Group #	Year 1 FY2026 12/01/25 - 11/30/26 Annual MCP Service	Year 2 FY2027 12/01/26 - 11/30/27 Annual MCP Service	Year 3 FY2028 12/01/27 - 11/30/28 Annual MCP Service	Year 4 FY2029 12/01/28 11/30/29 Annual MCP Service Optional
Jail Staff Elevator	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
Jail Kitchen	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
Jail Prisoner Transport	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC C-Mod Passenger South	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC C-Mod Freight North	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC Court Holding	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC Court Holding	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC Secure Judges	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC West entrance (left - east)	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
MCGC West entrance (right - west)	1	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
<b>Total Annual Amount Group 1</b>		\$ 21,360.00	\$ 21,360.00	\$ 21,960.00	\$ 22,680.00
Valley Hi Nursing Home	2	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
Valley Hi Nursing Home	2	\$2,136.00	\$2,136.00	\$2,196.00	\$2,268.00
<b>Total Annual Amount Group 2</b>		\$ 4,272.00	\$ 4,272.00	\$ 4,392.00	\$ 4,536.00
Administration Building /					
<b>Total Annual Amount Group 3</b>	3	\$ 2,136.00	\$ 2,136.00	\$ 2,196.00	\$ 2,268.00
Annex Building A /					
<b>Total Annual Amount Group 4</b>	4	\$ 2,136.00	\$ 2,136.00	\$ 2,196.00	\$ 2,268.00
<b>Total</b>					
<b>Treasurer's Building / Annual Amount Group 5</b>	5	\$ 1,824.00	\$ 1,824.00	\$ 1,872.00	\$ 1,932.00
<b>MC Joint Training Facility / Annual Amount Group 6</b>	6	\$ 2,136.00	\$ 2,136.00	\$ 2,196.00	\$ 2,268.00
<b>Total Bid Annual MCP Service</b>	1-6	\$33,864.00	\$33,864.00	\$34,812.00	\$35,952.00

Hourly Rate for Mechanic / After Contract Service Hours \$ See Rates Tabel

Trip Charge, if any, for After Hour Service \$ 0.85/mile

Exceptions to this RFP (if there are none, write "NONE")

None

Local 15 Rockford - 2025 Rates			
Time	Nature of Call	FM Contract	
M-F, Business Hrs	Service Callback	n/a	
Fri pm / Saturday	Service Callback	\$ 179.90	
Sunday / Holiday	Service Callback	\$ 257.00	
M-F, Business Hrs	Misuse / Vandalism	\$ 257.00	
Fri pm / Saturday	Misuse / Vandalism	\$ 436.90	
Sunday / Holiday	Misuse / Vandalism	\$ 514.00	





## **MANDATORY PAGE – CERTIFICATIONS AND SIGNATURE**


- In addition to any Work or Specification Requirements, I acknowledge there to be Five (5) **Mandatory Documents** including: References Page, Proposal Page, Certification and Signature Page, W-9 Form, **in addition to any additional specifications outlined in the Request Description.** ☒ Yes
- Submitter certifies it has not been barred from contracting with a unit of State or Local Government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended. ☒ Yes
- Vendor certifies it is aware that all contracts for the Construction of Public Works are subject to the **Illinois Prevailing Wage Act** (820 ILCS 130/1-12) and this Bid or Request  
☐ Is Subject to, ☒ NOT Subject to the Illinois Prevailing Wage Act. ☒ Yes
- Vendor acknowledges this Bid or Request ☐ Is Subject to, ☒ Is NOT Subject to the **Employment of Illinois Workers in Public Works Act** (30 ILCS 570/3) and will comply with the requirements set forth in this Act. ☒ Yes
- I acknowledge this Solicitation ☐ Requires, ☒ Does NOT Require a Bid Bond. Bid Security, if required, shall be in an amount equal to at least ten percent (10%) of the amount of the Bid except for the Division of Transportation, which should be at least five percent (5%). Bid Security shall be a bond provided by a surety company authorized to do business in the State of Illinois, or a certified check, bank draft, or cashier's check. ☒ Yes
- Vendor understands that, in submitting this bid/proposal, it waives all right to plead any misunderstandings regarding the foregoing information presented in the Solicitation Documents, including but not limited to, the McHenry County Purchasing Ordinance, Standard Terms and Conditions, and All Addendums. ☒ Yes

I have carefully examined the Bid or Request, Scope of Work, Specifications, and any other documents accompanying or made a part of this Request. I certify I am duly authorized to submit on behalf of the firm, and the firm is ready, willing, and able to perform if awarded the contract. I further certify, under oath, this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service.

**Individual/Company:**

Schumacher Elevator Company

**Full Address:** ONE SCHUMACHER WAY, PO BOX 393, DENVER, IA 50622

**Signature:**  **Date:** 07/30/2025

**Printed Name and Title:** Jason Anderson, Service Manager

**Telephone Number:** 319-406-1277 **Email:** jason.anderson@schumacherelevator.com

**Witness Name, Title, and Signature:**

Shannon Knapp, Service Account Specialist



*End of Document*

# RESOLUTION - SUPERMAJORITY

## **Resolution Authorizing the purchase of a Water Softener System serving the McHenry County Correctional Center from Aqua Service Company of Addison IL and Budget Line-Item Transfer in the Inmate Welfare Fund (16)**

**WHEREAS**, the Facilities Management Department is responsible for the maintenance and repair of all County-owned facilities, mechanical equipment, and grounds, including the main Government Center campus, the Division of Transportation, Valley Hi campuses, Health/Animal Control facility, and the Regional Training Center and Firing Range; and

**WHEREAS**, the current 1990 Bruner conditioning system serving the Correction Center is at its end-of-life expectancy, and replacement parts are no longer readily available; and

**WHEREAS**, a water softener removes hard minerals from water, which, without this equipment the Correctional Center would have mineral build-up form in pipes, appliances, and on fixtures, leading to inefficiency and damage, which could be costly for repairs and replacement; and

**WHEREAS**, the Facilities Management Department prepared specifications for RFP #25-8424 and the Procurement & Special Services Department solicited multiple proposals, and four (4) responses were received, and the proposals were qualified and scored; and

**WHEREAS**, the Director of Facilities, the Sheriff's Department Business Manager, and the Director of Procurement & Special Services recommend awarding this contract to the responsive, responsible low bidder, Aqua Service Company of Addison, IL; and

**WHEREAS**, the cost of this project was included in the 2025 Capital Plan, but half of the cost will be covered as an appropriate expenditure from the Inmate Welfare fund and transferred to the capital fund to offset the total cost; and

**WHEREAS**, the Administrative Services & Finance & Audit Committees have reviewed said request.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the Director of Procurement and Special Services to initiate a contract with Aqua Service Company of Addison, IL for the McHenry County Correctional Center Water Softener System Replacement at a cost of \$49,468, and

**BE IT FURTHER RESOLVED**, by this County Board of McHenry County, Illinois, that \$49,468 has been accounted for in the FY2025 Capital Plan in 604000-60-90-9000-400 (Machinery & Equipment > \$5000 – Capital Fund), and the transfer in from Inmate Welfare will require the following budget line-item transfer:

670000-67-32-3200-360 Operating Transfer Out – Inmate Welfare	\$25,000
681000-68-32-3200-360 Fund Balance Enhancement – Inmate Welfare	\$(25,000)

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to

**DATED** at Woodstock, Illinois, this 16th day of September, A.D., 2025.

---

Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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**SUBJECT:** Resolution Authorizing the purchase of a Water Softener System serving the McHenry County Correctional Center from Aqua Service Company of Addison IL and Budget Line-Item Transfer in the Inmate Welfare Fund (16)

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**Board / Committee Action Requested:**

Approval to enter into a contract for the purchase of a replacement water softener system serving the McHenry County Correctional Center from Aqua Service Company of Addison IL

**Background and Discussion:**

Facilities Management Department prepared specifications for the proposal for the replacement water softener system serving the McHenry County Correctional Center for the Procurement & Special Services Department who issued RFP # 25-8424. The proposals were qualified and scored, and Aqua Service Company scored the highest and was deemed the responsive, responsible lowest bidder.

**Impact on Human Resources:** None

**Impact on Budget (Revenue; Expenses, Fringe Benefits):**

This expense is covered in the FY2025 approved capital budget and half the costs will be paid by the Inmate Welfare Fund.

**Impact on Capital Expenditures:**

This is considered a capital expense and is included in the approved FY2025 capital budget

**Impact on Physical Space:** None

**Impact on Other County Departments or Outside Agencies:** None

**Conformity to Board Ordinances, Policies and Strategic Plan:** Follows the current County Purchasing Ordinance.



**McHenry County  
Procurement Executive Summary**

September 3, 2025

Requesting Department: Facilities Management  
Procurement Name: RFP 25-8424 McHenry County Correctional Center Water Softener System Replacement  
Recommended Vendor: Aqua Service Company  
Amount of Award: \$49,468.00

Notification and Response

Bid/RFP Due Date: August 11, 2025  
Bids/Proposals Received: 4  
Prevailing Wage: Yes ☒ Not Applicable ☐  
Proprietary: Yes ☐ No ☒

Award Statement

Based on cost and contract compliance, the Director of Facilities Management, the Sheriff’s Department Business Manager, and the Director of Procurement & Special Services recommend awarding this contract to the responsive, responsible low bidder, Aqua Service Company, of Addison IL.

Vendor	Total Bid	Responsive Responsible
Aqua Service Company	\$49,468.00	Yes
Hartwig Mechanical	\$73,699.00	Yes
ASAP Plumbing	\$86,300.00	Yes
HR Stewart	\$119,850.00	Yes

<b>RFP 25-8424 Correctional Center Water Softener System Replacement</b>									
<b>Submission From:</b>	<b>TOTAL</b>	Technical Specs	Schemati c	Bid bond 10%	Ref	Cert.	Signatur e	Exceptions	Responsive Responsible
Aqua Service Company	\$49,468.00	Y	Y	Y	Y	Y	Y	N/A	Y
ASAP Plumbing	\$86,300.00	Y	Y	Y	Y	Y	Y	N/A	Y
HR Stewart	\$119,850.00	Y	Y	Y	Y	Y	Y	Pipe insulation (at this time)	Y
Hartwig Mechanical	\$73,699.00	Y	Y	Y	Y	Y	Y	N/A	Mandatory pricing page incomplete



McHenry County Procurement  
2200 N Seminary Avenue, Woodstock, IL 60098

## RFP 25-8424

### McHenry County Correctional Center Water Softener System Replacement

This Request for Sealed Proposal (RFP) is for the purpose of contracting with a qualified firm to replace the current water softener system at the McHenry County Correctional Facility, subject to continuing need and availability of funds. All requirements are according to specifications enclosed herein.

**Contact Information. Direct all inquiries & communication via email to:**

**Djuana M Leonard, C.P.M., Assistant Procurement Manager**

**dmlleonard@mchenrycountvil.gov**

Any communication regarding this Bid or Request between the date of issue and date of award is required to go through the Procurement Specialist listed (or the Purchasing Administrative Specialist). Unauthorized contact with other McHenry County staff, officers, or architects/engineers may result in disqualification. Electronic Communication is required.

#### **MANDATORY COVER PAGE**

COVER SHEET - TYPE or PRINT CLEARLY

Company: Aqua Service Company FEIN: 363981244

Contact Person: John Olszak Email Address: Jolszak@aquaservice.net

Site Visit Attendee: John Olszak Date Attended: 7-24-25





McHenry County Procurement  
2200 N Seminary Avenue, Woodstock, IL 60098

**MANDATORY PAGE**  
**PROPOSAL PRICING FORM**

We, Aqua Service Company, propose to provide the requested services according to the requirements of this Request for Proposal. We also certify that this written proposal is valid for 120 days from the day of this proposal and the attached information is received and filed by the County of McHenry.

Lump Sum Amount: \$ 49,468.00  
(Numerical, Example "\$100.00")

Lump Sum Amount: FourtyNine Thousand, FourHundred Sixty Eight Dollars and No/100 cents  
(Written Clearly or Typed, Example "One Hundred Dollars and No/100 cents")

**Proposal Lump Sum Amount MUST be All-Inclusive of Labor, Equipment, Parts, ETC.**

**NO Additional costs will be incurred by the County.**

Please list any EXCEPTIONS to this RFP. If there are none, write "NONE"

NONE  
\_\_\_\_\_



**MANDATORY PAGE  
REFERENCES**

Please list three (3) references, other than McHenry County, you have done similar work, service or supplied similar products to within the last twelve (12) months. Email address required. It is the vendor's responsibility to ensure references respond to the County, as required.

Entity: Storypoint Granger Contact Person: Joshua Burd  
Address: 6751 W Mequon Rd City, State, Zip Code: Mequon, WI 53092  
Email Address: joshua.burd@storypointgroup.com

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Entity: Sunrise of Willowbrook Contact Person: Jonathon Cruz  
Address: 6300 Clarendon Hills Rd City, State, Zip Code: Willowbrook, IL 60527  
Email Address: jonathon.cruz@sunriseseniorliving.com

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Entity: Brighton Gardens of Wheaton Contact Person: John Guerra  
Address: 831 Butterfield Rd City, State, Zip Code: Wheaton, IL 60189  
Email Address: john.guerra@sunrise senior living.com

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**MANDATORY PAGE**  
**CERTIFICATONS AND SIGNATURES**

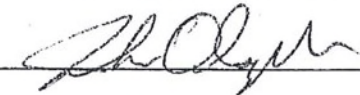
- I acknowledge there to be FOUR (4) **Mandatory Pages**, for my submission to be considered:  
*Cover Page, Pricing Page, References Page, Certifications & Signature Page, PLUS*  
*Bid bond, Proposal requirements (Installation/piping plan, drawing, equip. technical specs)* ☒ Yes
- Vendor certifies it has not been barred from contracting with a unit of State or Local Government because of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended. ☒ Yes
- Vendor certifies it is aware that all contracts for the Construction of Public Works are subject to the **Illinois Prevailing Wage Act** (820 ILCS 130/1-12) and this Solicitation  
☒ **Is Subject to**, ☐ Is NOT Subject to the Illinois Prevailing Wage Act. ☒ Yes
- Vendor acknowledges this Solicitation ☒ **Is Subject to**, ☐ Is NOT Subject to the **Employment of Illinois Workers in Public Works Act** (30 ILCS 570/3) and will comply with the requirements set forth in this Act. ☒ Yes
- I acknowledge this Solicitation ☒ **Requires**, ☐ Does NOT Require a **Bid Bond**  
Bid Security shall be in an amount equal to at least ten percent (10%)  
of the amount of the Bid except for the Division of Transportation, which should be at least  
five percent (5%). Bid Security shall be a bond provided by a surety company authorized to do  
business in the State of Illinois, or a certified check, bank draft, or cashier's check. ☒ Yes
- I acknowledge this Solicitation ☒ **Requires**, ☐ Does NOT Require  
**Performance & Payment Bonds** ☒ Yes
- Vendor understands that, in submitting this bid/proposal, it waives all right to plead  
any misunderstandings regarding the foregoing information presented in the Solicitation  
Documents, including but not limited to, the McHenry County Purchasing Ordinance,  
Standard Terms and Conditions, and All Addendums. ☒ Yes

I have carefully examined the Bid or Request, Scope of Work, Specifications, and any other documents accompanying or made a part of this Request. I certify I am duly authorized to submit on behalf of the firm, and the firm is ready, willing, and able to perform if awarded the contract. I further certify, under oath, this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service.

Individual/Company/Corporation: Aqua Service Company

Printed Name and Title: John Olszak Vice President / General Manager

Telephone Number: 630-238-1910 Email: Jolszak@aquaservice.net

Signature:  Date: 8-8-25

Witness Name & Title: Matthew Olszak Office Manager Witness Signature: 

*End of Document*



1001 W Republic Dr. Unit 2  
Addison IL 60101  
P: 630-238-1910 F: 630-238-1907  
E: managers@aquaservice.net

# PROPOSAL

PROPOSAL #

70492593

DATE

07/24/2025

## BILL TO

McHENRY COUNTY CORRECTIONAL CENTER  
2200 N. SEMINARY  
WOODSTOCK, IL, 60098

## SERVICE LOCATION

McHENRY COUNTY CORRECTIONAL CENTER

Dave Little  
2200 N. SEMINARY  
WOODSTOCK, IL, 60098  
P: (815) 334-0105  
E: DWLittle@mchenrycountyil.gov

## SCOPE

Aqua Service will supply parts and labor to install a complete new water softener system as follows:

- (2) 30" x 72" fiberglass resin tanks with downtube and distributors
- (2) Clack WS3 control valves and timers
- (2) Clack CL-3 electronic meters
- (30) Cu. Ft. of cation softening resin (15 cu ft per tank)
- (700) lbs of support gravel (350 lbs per tank)
- (1) 39" x 48" brine tank with brine well, and brine valve

Aqua Service will Schedule with the customer a day to shut down the hot water and install new valves. This work to happen between 8pm and 6am.

Aqua Service will return to remove old resin from existing softeners and dump in a customer supplied dumpster to be hauled to landfill.

Aqua Service will connect new softener to the existing isolation valves using Copper piping and fittings.

Aqua Service will move haul away the old tanks, valves, and controllers.

Upon completion Aqua Service will ensure both units operate per manufacturer specs and train staff on the system controls.

## TERMS

Proposal valid for 30 calendar days. Authorization and PO required prior to material procurement and scheduling. **Please contact your salesperson, Nick Chipman, with any questions.**

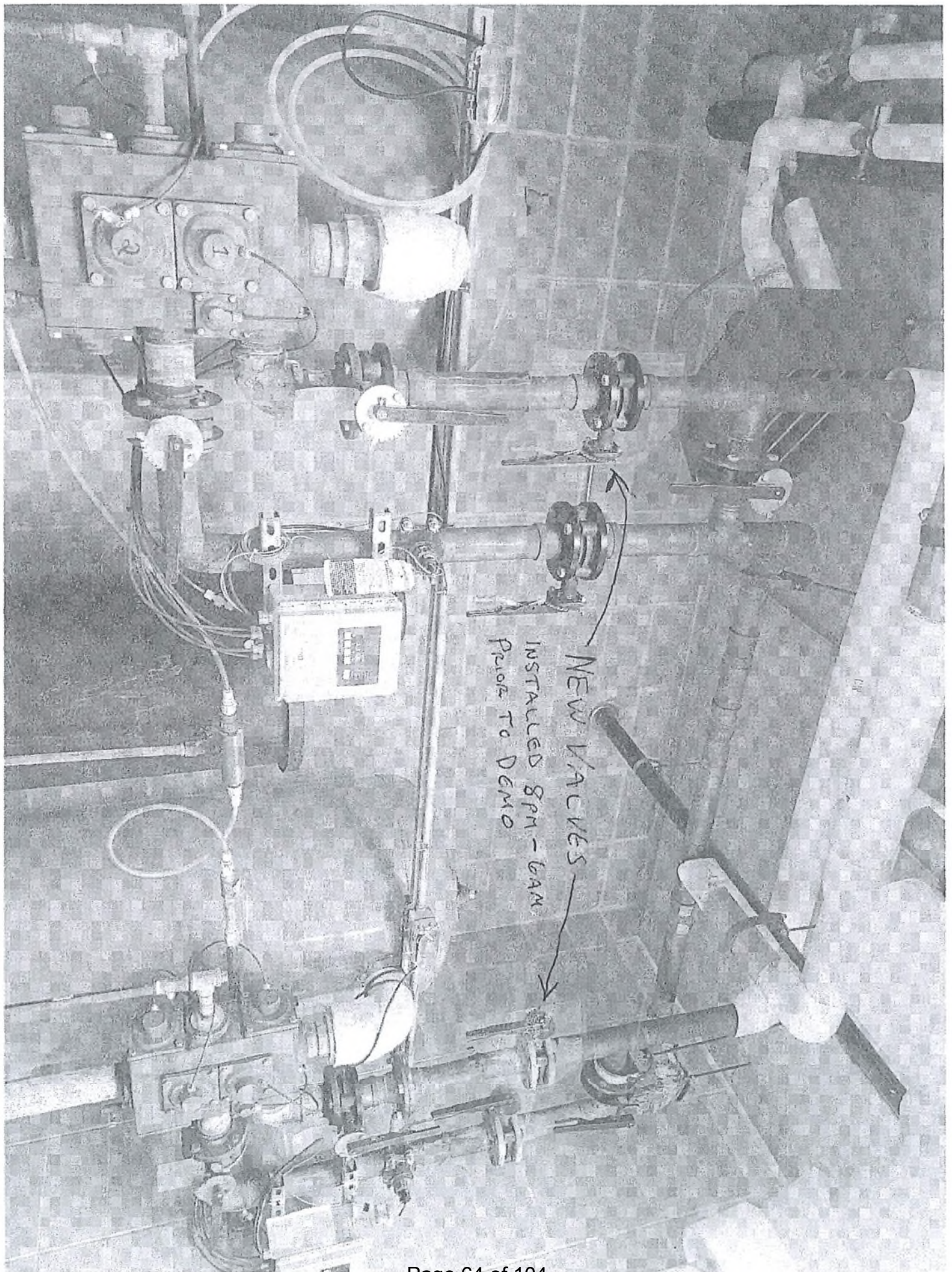
**Subtotal**  
**Sales Tax**  
**TOTAL**

**\$49,468.00**  
**\$0.00**  
**\$49,468.00**

ACCEPTED:

PO NUMBER: \_\_\_\_\_







# DUPLEX NXT SOFTENER

MODEL NO. 29/17NXT-DUP-450-C3948

CAPACITY: (each tank)

MIN. 360,000 gals. @ 9 lbs./cu.ft.  
MAX. 450,000 gals. @ 15 lbs./cu.ft.

FLOW RATE: (each tank)

NORMAL 75 gpm.  
PEAK 140 gpm.  
BACKWASH 25 gpm.

TANK SIZE: 30" x 72"

COMPOSITE

MEDIA: (each tank)

RESIN 15 cu.ft.  
GRAVEL 350 lbs.

PIPE SIZE:

INLET 2"  
OUTLET 2"  
DRAIN 1"  
BRINE 1/2"  
METER 2"

BRINE TANK

MODEL NO. BT3948R-454HF-5

TANK SIZE: 39" x 48"

POLYETHYLENE

CAPACITY:

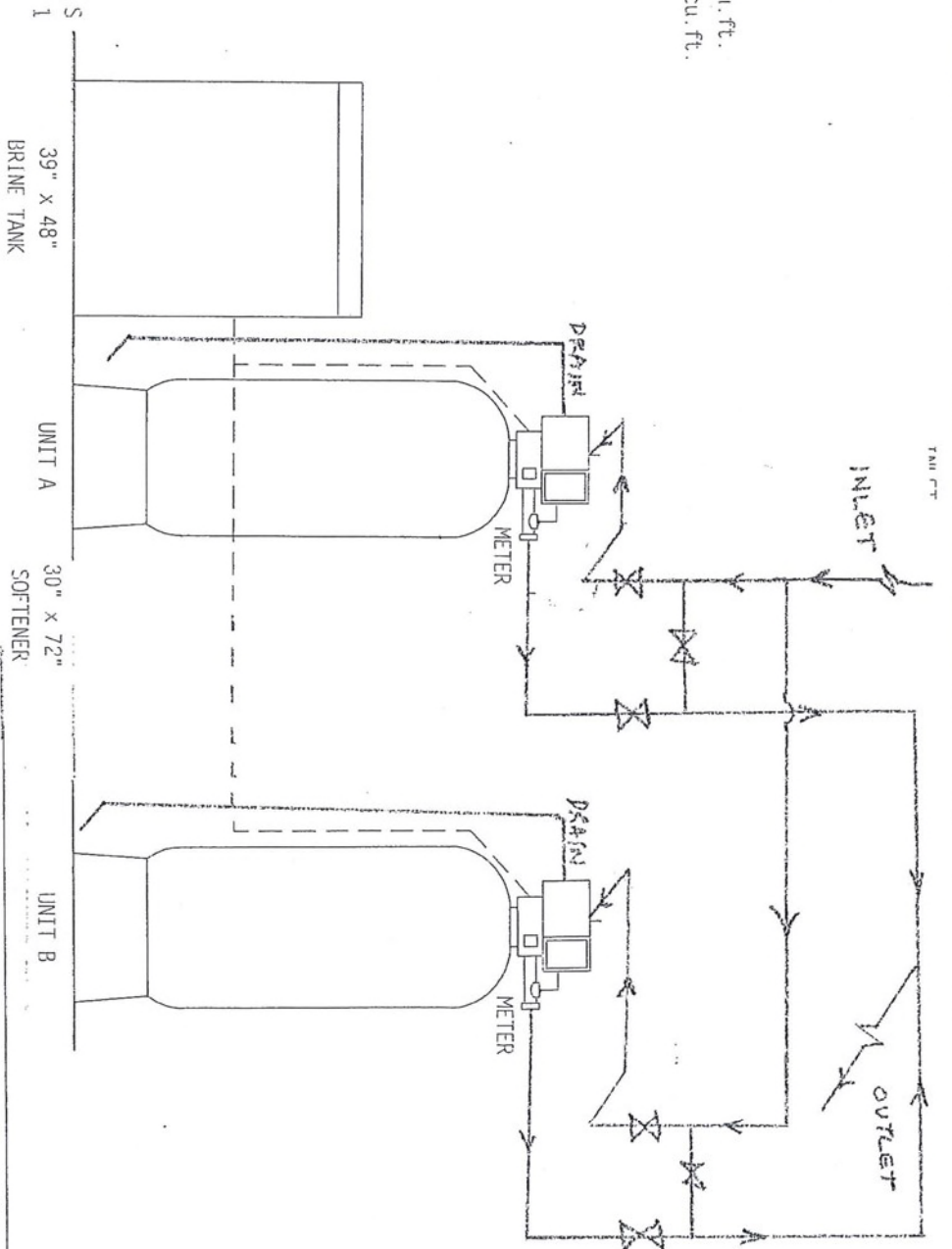
250 gals.

BRINE VALVE: 454HF

BRINE WELL: 5"

WEIGHT (APPROX)

TOTAL SHIPPING 3,105 lbs.



DO NOT SCALE DRAWING

THIS DRAWING IS ISSUED IN CONFIDENCE AND CANNOT BE REPRODUCED OR USED FOR MANUFACTURING ANYTHING SIMILAR OR REFERRED TO WITHOUT DIRECT WRITTEN PERMISSION



Aqua Service Company  
1001 W Republic Dr.  
Addison IL 60101

GENERAL ARRANGEMENT DWG.  
SOFTENER 450K  
DUPLEX NXT SYSTEM

DRAWN BY:	DATE:	DATE:	DATE:
CHECKED BY:	DATE:	DATE:	DATE:
REV:	DATE:	DATE:	DATE:
29/17NXT-DUP-450-C3948			

# Clack®

## WS3

**WATER  
SPECIALIST  
CONTROL  
VALVE**

**NSF**

Certified to NSF/ANSI 44 and NSF/ANSI/CAN 61 and 372.

- Control Valve Flow Rates: Service 250 gpm (946 lpm) (56.8 m<sup>3</sup>/h)  
Backwash 220 gpm (833 lpm) (50.0 m<sup>3</sup>/h)
- Epoxy coated lead free brass valve body
- Fully programmable regeneration cycle times and sequences (maximum 9)
- Network up to 16 valves using Cat5 cable or better
- Methods to initiate regeneration: Meter Delayed, Meter Immediate, Time Clock Delay, Remote Input
- Add up to 2 relay expansion boards to circuit board (sold separately)
- Top-mount or side-mount capabilities for commercial and industrial applications
- Programmable System types: Alternating, Progressive Flow, Series, Single
- Days override feature; 1-28 days or day/s of the week
- Blue backlight front display shows: Time and Date, Current Flow Rate, Volume Used, Volume Remaining, Days Remaining
- Diagnostics and history viewing
- Modbus RS485 duplex to communicate with building automation systems
- Remote circuit board software update capability
- Reliable and proven DC drive
- One piece expanding seal spacer stack assembly





## **Water Specialist 3.0" NPT or BSPT**

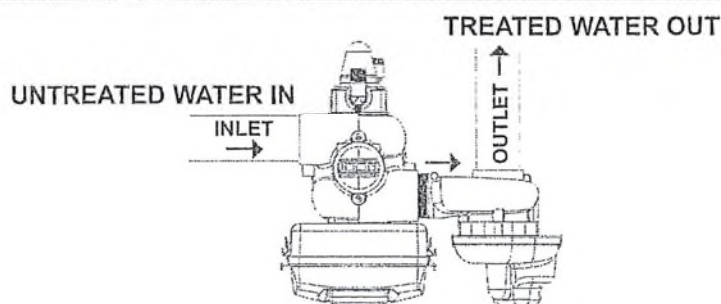
### **No Hard Water Bypass**



Certified to NSF/ANSI/CAN 61 and NSF/ANSI/CAN 372.

**Order No. V3099 • NPT**  
**Order No. V3099BSPT • BSPT**

- 3" NPT and 3" BSPT
- Lead Free Brass Casting with NSF/FDA approved black coating
- Hydraulically balanced piston valve
- Allows for WS3 Valves to be used in multiple tank systems
- Full 3" ports with minimal pressure loss
- Provides for no raw water bypass during regeneration
- Provides choices of treated or non-treated water regeneration
- Proven and reliable Clack DC drive assembly
- Low voltage drive assembly controlled by valve's circuit board
- Flow from the male inlet to the female outlet has a 1.9 PSI drop at 250 GPM
- Operating Pressures:  
20 PSI Minimum  
125 PSI Maximum
- Operating Temperatures:  
40°F Minimum  
110°F Maximum

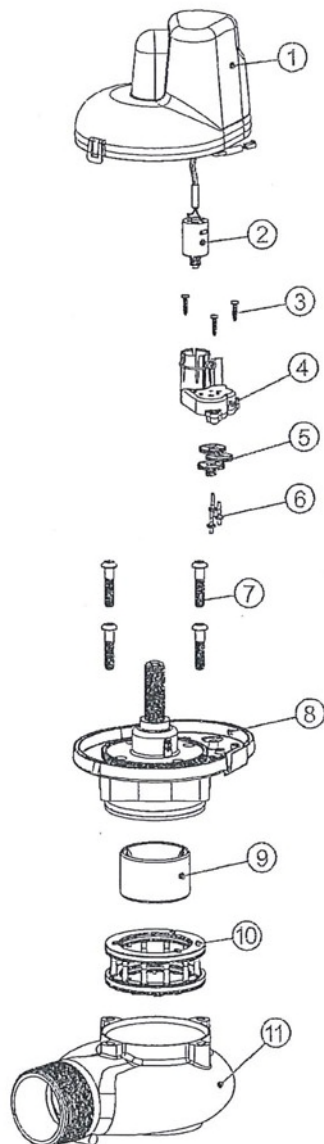


EXAMPLE OF A NO HARD WATER BYPASS CONFIGURATION

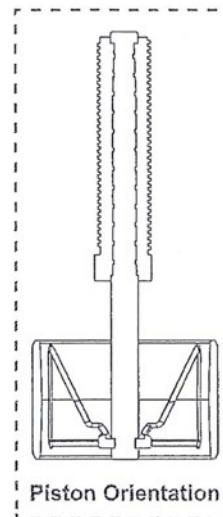


**Order No. V3099 • Description: NO HARD WATER BYPASS 3INMXF NPT or  
Order No. V3099BSPT • Description: NO HARD WATER BYPASS 3INMXF BSPT**

Drawing No.	Order No.	Description	Quantity	
			V3099	V3099BSPT
1	V3696	WS3 MAV COVER	1	1
2	V3476	WS MOTOR ASY 8 FT	1	1
3	V3592	SCREW #8-3/4 PHPN T-25 SS	3	3
4	V3262-01	WS 1.5&2ALT/2BY REDUCGEARCVASY	1	1
5	V3110-01	WS1 DRIVE REDUCING GEAR PLAIN	3	3
6	V3264	WS2 BYPASS REDUCTION GEAR AXLE	3	3
7	V3789	SCREW 3/8-16 X 1.75 BHCS SS (7/32" hex allen wrench required)	4	4
8	V3085	WS3 MAV DRIVE CAP ASY	1	1
9	V3695-01	WS3 MAV PISTON	1	1
10	V3888	WS3 NHWBY STACK ASY	1	1
11	V3830-01	WS3 NHWBY M X F BODY NPT	1	N/A
	V3830BSPT-01	WS3 NHWBY M X F BODY BSPT	N/A	1






•Operating Pressures:  
20 PSI Minimum / 125 PSI Maximum  
•Operating Temperatures:  
40°F Minimum / 110°F Maximum







# Stainless Steel Inline Flow Meters

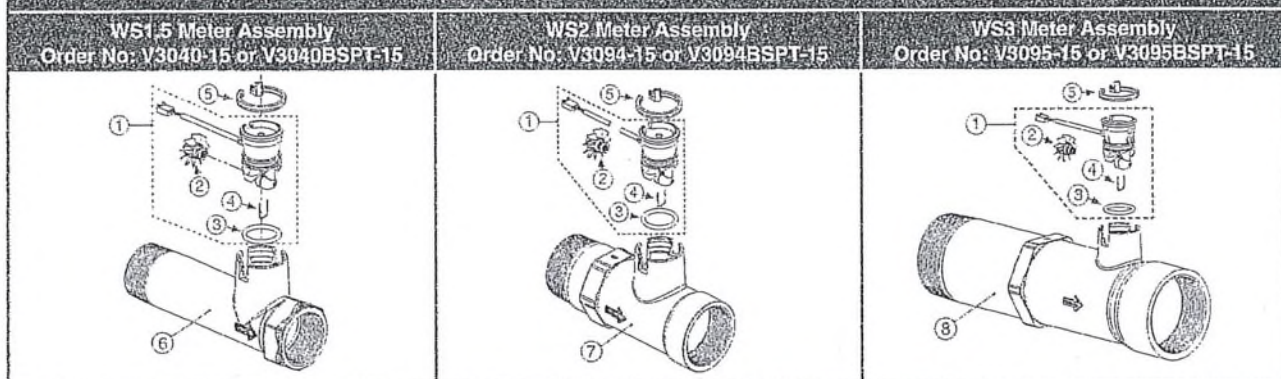
		
<b>1.5" Meter</b> <b>V3040-15</b> <b>or V3040BSPT-15</b>	<b>2" Meter</b> <b>V3094-15</b> <b>or V3094BSPT-15</b>	<b>3" Meter</b> <b>V3095-15</b> <b>or V3095BSPT-15</b>
<ul style="list-style-type: none"> <li>• 1.5" Inline meter suited for commercial/industrial applications</li> <li>• 316 stainless steel material</li> <li>• Electro polished for improving corrosion resistance, leaving a lasting bright finish</li> <li>• Service flow range 0.5 to 75 gpm (2-284 lpm)</li> <li>• Meter accuracy <math>\pm 5\%</math></li> <li>• Reliable and proven turbine design</li> <li>• 15-foot cable included</li> <li>• 1.5" Male x Female NPT or BSPT connections</li> </ul>	<ul style="list-style-type: none"> <li>• 2" Inline meter suited for commercial/industrial applications</li> <li>• 316 stainless steel material</li> <li>• Electro polished for improving corrosion resistance, leaving a lasting bright finish</li> <li>• Service flow range 1.5 to 150 gpm (5.7-568 lpm)</li> <li>• Meter accuracy <math>\pm 5\%</math></li> <li>• Reliable and proven turbine design</li> <li>• 15-foot cable included</li> <li>• 2" Male x Female NPT or BSPT connection</li> </ul>	<ul style="list-style-type: none"> <li>• 3" Inline meter suited for commercial/industrial applications</li> <li>• 316 stainless steel material</li> <li>• Electro polished for improving corrosion resistance, leaving a lasting bright finish</li> <li>• Service flow range 3.5 to 350 gpm (13-1,325 lpm)</li> <li>• Meter accuracy <math>\pm 5\%</math></li> <li>• Reliable and proven turbine design</li> <li>• 15-foot cable included</li> <li>• 3" Male x Female NPT or BSPT connection</li> </ul>



Certified to NSF/ANSI/CAN 61 and NSF/ANSI 372.



## Inline Flow Meters NPT or BSPT



Drawing No.	Order No.	Description	Quantity
<b>Common Parts</b>			
1	V3221	WS Remote Meter Assy 15 Ft Cord (includes V3118-03, V3501 and V3105)	1
2	V3118-03	WS1.5/2 Turbine Assy	1
3	V3105	O-Ring 215	1
4	V3501	WS1.5/2 Turbine Clip	1
5	V3632	WS1.5/2/3 Meter Retaining Clip	1
<b>WS1.5 Meter Assembly Parts</b>			
6	V3401-04	WS1.5 Meter Housing MxF NPT	1
	V3401BSPT-04	WS1.5 Meter Housing MxF BSPT	
Not Shown	V3437	WS1.5 Flow Straightener (located inside meter housing)	1
<b>WS2 Meter Assembly Parts</b>			
7	V3754-01	WS2 Meter NPT MxF Housing	1
	V3754BSPT-01	WS2 Meter BSPT MxF Housing	
Not Shown	V3488	WS2 Flow Straightener (located inside meter housing)	1
<b>WS3 Meter Assembly Parts</b>			
8	V3844-01	WS3 Meter NPT MxF Housing	1
	V3844BSPT-01	WS3 Meter BSPT MxF Housing	
Not Shown	V3602	WS3 Flow Straightener (located inside meter housing)	1

### Installation:

Installation of the V3040-15 WS1.5 Meter NPT Assembly can be accomplished using 1.5" NPT pipe and fittings. For V3040BSPT-15 WS1.5 Meter BSPT use 1.5" BSPT pipe and fittings. Installation of the V3094-15 WS2 Meter NPT Assembly can be accomplished using 2" NPT pipe and fittings. For V3094BSPT-15 WS2 Meter BSPT Assembly use 2" BSPT pipe and fittings. Installation of the V3095-15 WS3 Meter NPT Assembly can be accomplished using 3" NPT pipe and fittings. For V3095BSPT-15 WS3 Meter BSPT Assembly use 3" BSPT pipe and fittings.

**WHEN INSTALLING THE METER, YOU MUST LUBRICATE THE INTERNAL BORE OF THE METER HOUSING AND THE O-RING OF THE ADAPTER. MAKE SURE THE ARROW ON THE METER BODY IS GOING THE SAME DIRECTION AS THE WATER FLOW. THE METER CAN BE INSTALLED IN HORIZONTAL OR UPWARD WATER FLOW VERTICAL APPLICATIONS. HYDROCARBONS SUCH AS VASELINE®, PETROLEUM JELLY, KEROSENE, BENZENE, GASOLINE, ETC., WILL DAMAGE PRODUCTS THAT CONTAIN O-RINGS OR PLASTIC COMPONENTS. EXPOSURE TO SUCH HYDROCARBONS MAY CAUSE THE PRODUCTS TO LEAK. DO NOT USE CLACK CONTROL VALVE PRODUCT(S) ON WATER SUPPLIES THAT CONTAIN HYDROCARBONS SUCH AS KEROSENE, BENZENE, GASOLINE, ETC.**

**THIS WATER METER SHOULD NOT BE USED AS THE PRIMARY MONITORING DEVICE FOR CRITICAL OR HEALTH EFFECT APPLICATIONS.**

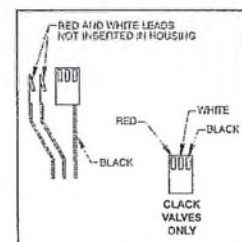
OPERATING PRESSURES: 20 PSI MINIMUM - 125 PSI MAXIMUM (1.4 - 8.6 bar)  
 OPERATING TEMPERATURE 40°F MINIMUM - 110°F MAXIMUM (4° - 43°C)

The 22 gauge wire crimp terminals are Molex Series 41572 or 40445. The housing connector is Molex Series 2695 White Housing, P/N 22-01-3037.

The housing connector diagram shows the proper installation of the RED, WHITE and BLACK wires for CLACK CORPORATION CONTROL VALVES. When connecting to other manufacturers control valves please contact your original equipment manufacturer for proper wiring instructions.

#### Wiring:

- The meter must be supplied with a DC voltage between 4 and 24 volts
- The RED wire is positive
- The BLACK wire is negative
- The WHITE wire is the meter output



<b>Programming</b>	Select 1.5 in the "FL" programming parameter for the correct meter pulse reading Select 2.0 in the "FL" or "Set Meter Type" programming parameter for the correct meter pulse reading Select 3.0 in the "Set Meter Type" programming parameter for the correct meter pulse reading	
WS1.5		
WS2.0 or WS2H		
WS3.0		
<b>Measurement</b>	<b>Imperial</b>	<b>Metric</b>
<b>Meter Pulses</b>		
1.5 Inline	37 Pulses/ Gallon	9.8 Pulses/Liter
2.0 Inline	20 Pulses/ Gallon	5.3 Pulses/Liter
3.0 Inline	8 Pulses/ Gallon	2.1 Pulses/Liter
<b>Meter Accuracy</b>		
1.5 Inline	0.50 - 75 gpm ± 5%	1.90 - 284 lpm ± 5%
2.0 Inline	1.50 - 150 gpm ± 5%	5.68 - 568 lpm ± 5%
3.0 Inline	3.50 - 350 gpm ± 5%	13.25 - 1325 lpm ± 5%
	Output Signal 0.4 Hz - 47.5 Hz	
	NOTE: Not all flow monitors will register accurately at the specified specs of this meter. Contact your monitor manufacture for limitations.	
<b>Pressure Drop</b>		
1.5 Inline	2.7 PSID @ 75 gpm	0.19 BAR ΔP @ 284 lpm
2.0 Inline	3.6 PSID @ 150 gpm	0.25 BAR ΔP @ 568 lpm
3.0 Inline	7.3 PSID @ 350 gpm	0.50 BAR ΔP @ 1325 lpm



# Water Specialist 3" Control Specifications

Inlet/Outlet (1) .....	3" Female NPT or BSPT
Cycles .....	up to 9
Valve Material .....	Lead free brass
Regeneration .....	Downflow
<b>CONTROL VALVE FLOW RATES</b>	
Service @ 15 psi/1 bar drop .....	250 gpm (946 lpm) (56.8 m³/h)
Backwash @ 25 psi/1.7 bar drop .....	220 gpm (833 lpm) (50.0 m³/h)
Cv Service .....	64.6
Cv Backwash .....	44.0
<b>OPERATING PRESSURES</b>	
Minimum/Maximum .....	20 - 125 psi (1.4 - 8.6 bar)
<b>OPERATING TEMPERATURES</b>	
Minimum/Maximum .....	40° - 110° F (4° - 43° C)
<b>METER SPECIFICATIONS</b>	
Accuracy .....	± 5%
Flow Rate Range .....	3.5 - 350 gpm (13.3 - 1325 lpm)
Volume Range .....	10 - 999,000 gallons (38 - 3,796.2 liters x1000)
Totalizer .....	1,000 - 999,999,000 gallons (3,786 - 3,785,407.9 liters x1000)
<b>DIMENSIONS &amp; WEIGHT</b>	
Distributor Pilot	
Valve Bodies with 3" Female NPT Inlet & Outlet .....	3.5" OD (3" NPS)
Valve Bodies with 3" Female BSPT Inlet & Outlet .....	90mm OD
Drain Line Connection .....	3" Female NPT/BSPT "No Groove Lock"
Brine Line Adapters Included .....	1" Male NPT elbow and ¾" x 1" solvent weld elbow
Mounting Base .....	6" Flange or Side Mount
Height From Top Of Tank with 6" Flange QC Base .....	12.5" (318mm)
Shipping Weight Without Optional Meter .....	57 lbs (25.9 Kg)
<b>ELECTRICAL SPECIFICATIONS</b>	
<b>POWER SUPPLY</b>	
	<u>U.S.</u> <u>International</u>
Supply Voltage .....	120VAC ..... 240VAC
Supply Frequency .....	60 Hz ..... 60 Hz
Output Voltage .....	24VDC ..... 24VDC
Output Current .....	800 mA ..... 800 mA
<b>TANK APPLICATIONS</b>	
Water Softener .....	18" - 63" Diameter with standard injectors, to 96" with Brine Pump
Water Filter (2) .....	18" - 63" Diameter
<b>CYCLES OF OPERATION</b>	
Choose up to nine regeneration cycles, in any order, with a wide range of available values:	
Cycle .....	Range of values
Backwash .....	1 - 95 minutes
Brine (draw) .....	1 - 180 minutes
Slow Rinse .....	1 - 95 minutes
Fast Rinse .....	1 - 95 minutes
Refill .....	0.1 - 99 minutes
Hold (service) .....	1 - 480 minutes

## Options: Backwash Filter

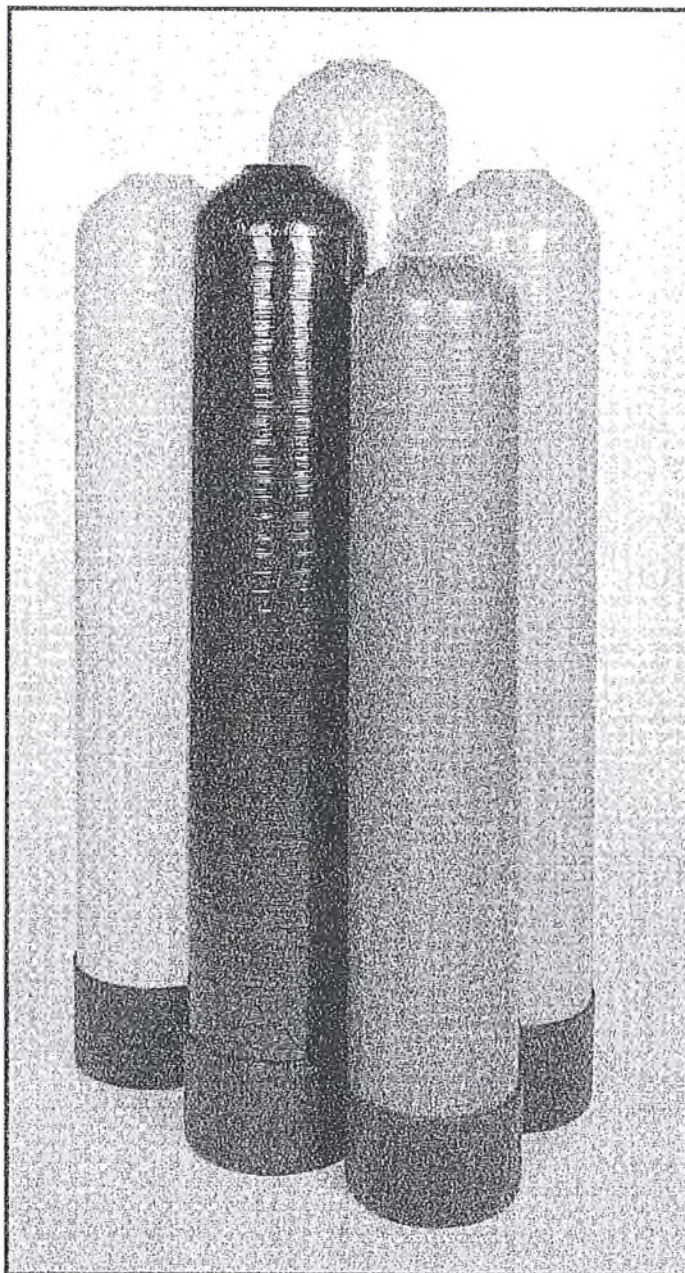
Compatible with the following typical concentrations of regenerants or chemicals: Sodium chloride, potassium chloride, potassium permanganate, sodium bisulfite, chlorine and chloramines

1. See Distributor Pilot.

2. Filter tank size calculated @ 10 gpm of backwash per square foot of bed area/407 lpm per m² of bed area



# Clack® Mineral Tanks



## COLORS AVAILABLE:

ALMOND  
BLACK  
BLUE  
GREY  
NATURAL

Clack Mineral Tanks are made of high density polyethylene (HDPE) plastic liner with composite fiberglass filament winding over the liner. Clack's design provides a continuous seamless inner liner with a glass filled polypropylene inlet for higher strength and pressure capabilities. Residential and commercial pressure tanks are available from 8" to 30" diameters.

## FEATURES:

- For water softener and filtration applications
- Capacities from 6.7 to 189.1 gallons
- 10 year warranty for 8" - 13" vessels
- 5 year warranty for 14" - 30" vessels

## MATERIAL OF CONSTRUCTION:

- Inner liner high density polyethylene
- Threaded inlet glass filled polypropylene

## OPERATING PARAMETERS:

- Maximum operating pressure: 150 psi
- Maximum operating temperature: 120°F

## EXCEEDS NSF/ANSI 44 MINIMUM PERFORMANCE REQUIREMENTS:

- Safety factor: 4:1
- Minimum burst at 600 psi
- Tested to 100,000 cycles/0-150 psi



This product is Tested and Certified by NSF International against NSF/ANSI 44 for material and structural integrity requirements and NSF/ANSI/CAN Standard 61 for material requirements. Certified to NSF/ANSI/CAN 372.

**MADE IN THE USA**



## MINERAL TANK SPECIFICATIONS:

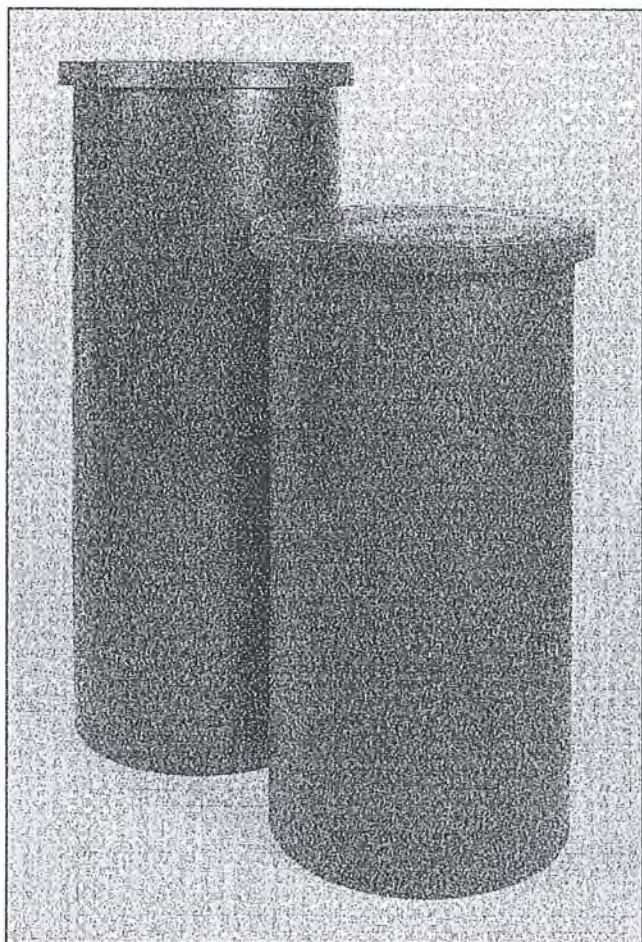
Tank Size (Inches)	Opening Diameter (Inch/mm)	Height with Base (Inch/mm)	Capacity Gallons	Capacity Liters	Capacity Cubic Feet	Empty Tank Weight With Base (Lbs/Kg)	Quantity per Bulk Pack/ Carton
8x35*	2.5/63.5	34.9/886	6.7	25.5	0.90	8.1/3.7	18
8x44	2.5/63.5	44.2/1123	8.6	32.5	1.15	9.8/4.4	18
9x18*	2.5/63.5	18.4/467	3.9	14.8	.52	5.1/2.3	9
9x35*	2.5/63.5	34.8/884	8.2	31.0	1.09	9.5/4.3	16
9x48	2.5/63.5	48.3/1227	11.5	43.7	1.54	12.5/5.7	16
10x18*	2.5/63.5	18.4/468	4.75	18.0	.64	6.3/2.9	8
10x35*	2.5/63.5	35.0/889	10.2	38.8	1.37	10.4/4.7	16
10x40	2.5/63.5	40.6/1031	12.0	45.5	1.61	11.7/5.3	16
10x44	2.5/63.5	44.3/1125	13.2	50.1	1.77	12.4/5.6	16
10x47	2.5/63.5	47.2/1199	14.2	53.8	1.90	13.1/5.9	16
10x54	2.5/63.5	54.4/1382	16.0	60.6	2.14	15.0/6.8	16
12x35*	2.5/63.5	35.4/900	14.60	55.3	1.95	15.4/7.0	9
12x48	2.5/63.5	48.3/1226	21.0	79.6	2.81	18.9/8.6	9
12x52	2.5/63.5	52.8/1341	23	86.6	3.1	19.7/8.9	9
13x54	2.5/63.5	55/1397	28	105.4	3.7	22.5/10.2	9
14x65	2.5/63.5	65.6/1666	39.4	149.2	5.27	37.5/17	1
14x65	4/101.6	65.6/1666	39.4	149.2	5.27	37.5/17	1
16x53	2.5/63.5	54/1371	41.0	155.2	5.48	41/18.6	1
16x65	4/101.6	65.6/1666	51.2	193.8	6.85	42.75/19.4	1
18x65	4/101.6	67.7/1720	73.5	278.1	9.83	52.5/23.8	1
21x62	4/101.6	67.8/1722	89.6	339.1	11.98	75.75/34.4	1
24x72	4/101.6	73.6/1869	120	464.1	16.39	98.25/44.6	1
30x72	4/101.6	72.2/1884	189.1	715.8	25.28	116/52.6	1
30x72	6/152.4	76.0/1930	189.1	715.8	25.28	196/88.9	1

\*Available with or without base.

Note: All data is for reference only and is subject to change without notice.



# Commercial/Industrial Rotationally Molded Brine Tanks



Commercial and industrial water softeners require a large volume of brine during each regeneration.

From a capacity of 95 gallons to 500 gallons, our Rotationally Molded Brine Tanks are built to last.

Molded out of durable, chemically resistant high density polyethylene, their ¼" seamless walls won't bulge.

Rotationally Molded Brine Tanks are strong enough to handle your toughest brine requirements. (All tanks and covers are black.)

Operating Temperature Range:  
40°F - 125°F (4.4°C - 51.6°C)

## Also Available:

24" Plastic Grids

30" Plastic Grids

TANK SIZE	ORDER NUMBER	DIAMETER	HEIGHT	SALT CAPACITY	VOLUME	WEIGHT
24 x 60	G22460CB1P00	24"	60"	1000 lbs.	115 gal.	32 lbs.
30 x 60	G23060CB1P00	30"	60"	1600 lbs.	180 gal.	56 lbs.
39 x 48	G23948CB1P00	39"	48"	2200 lbs.	250 gal.	67 lbs.
39 x 60	G23960CB1P00	39"	60"	2700 lbs.	300 gal.	80 lbs.
42 x 60	G24260CB1P00	42"	60"	3100 lbs.	350 gal.	84 lbs.
50 x 60	G25060CB1P00	50"	60"	4500 lbs.	500 gal.	107 lbs.



# SOFTENER RESIN SPECIFICATIONS

## PRODUCT DATA

### ION EXCHANGE RESIN Strong Acid Cation

Grade: IonPlus™ CA-10

Appearance: Light brown spherical beads

Description: Standard cross-linked styrene divinylbenzene strong acid cation resin in bead form. Specially developed to eliminate taste and odor and provide excellent stability. It is primarily used for softening water in municipal and industrial water treatment.

<u>Typical Properties:</u>	Total exchange capacity	2.0 meg/ml min
	Ionic form, supplied	Na
	Water retention	43 - 48%
	Screen size, U.S. Standard	16-40 mesh
	Bulk density	0.78 - 0.88 g/ml

Suggested Operating Conditions:

pH range	0 - 14
Operating temperature, Na	120°C max
Total Swelling (Na → H)	8-10% max
Regenerant concentration	NaCl: 8-10%
	HCl : 4 - 5%
Flow rate of regenerant	4-6 m/hr
Regenerant contact time	30-60 minutes
Rinse flow rate	10-20 m/hr
Operating flow rate	10-45 m/hr
Free chlorine	1.0 mg/l max

Packing: 1 cubic ft. bags, 25 liter bags, 7 cubic ft. polylined drums

FDA Regulation: Carbochem® CA-10 is in compliance with FDA regulation paragraph 173.25.



COUNTY OF McHENRY  
Procurement & Special Services  
2200 N. Seminary Ave., Woodstock IL 60098  
E-Mail: purchasing@mchenrycountyil.gov

New/Update Vendor Information Form

This is a fillable PDF form. ALL FIELDS ARE REQUIRED. Enter all information, save it to your device, or print. W-9 must be included to complete the vendor onboarding process

1. INFORMATION TYPE: <input type="checkbox"/> New <input checked="" type="checkbox"/> Change/Update		2. FEDERAL I.D. # OR SOCIAL SECURITY #: 363981244	3. DATE: 8/5/25
4. BUSINESS NAME & ADDRESS: Aqua Service Company 1001 W. Republic Dr. Unit 2 Addison IL. 60101		5. REMIT ADDRESS FOR PAYMENTS (if different than Item 4): Same	
6. STATUS OF OWNERSHIP (Please select at least one): Illinois Public Act 102-0265 was approved in August 2021 requiring us to collect Status of Ownership information. This information is collected for reporting purposes only and not vendor selections. Please check any of the following that apply to the ownership of your firm. <input type="checkbox"/> Prefer not to disclose <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Minority-Owned <input type="checkbox"/> Women-Owned <input type="checkbox"/> Veteran-Owned <input type="checkbox"/> Small Business		8. ARE YOU REGISTERED AT SAM.GOV? If you are registered, please provide your EUI Number. <input checked="" type="checkbox"/> Yes, my UEI Number is: ENR2MKGBJ8N5 <input type="checkbox"/> No or Not Applicable	
7. HOW ARE YOU CERTIFYING? This refers to whether your organization has obtained official certification from your home state as a Minority, Women, Veteran-owned, or Small Business. If you have certificates from your state, please attach them & select "Certificates Attached". If not, select "Self-Certifying". <input type="checkbox"/> Certificates Attached <input type="checkbox"/> Self-Certifying			
9. PRIMARY CONTACT PERSON (Bids/Quotes/Purchase Orders):  Name: John Olszak Official Capacity: VP/GM Telephone #: 630-238-1910  E-Mail: jolszak@aquaservice.net		10. PERSONS AUTHORIZED TO SIGN Bids/Offers/Contracts:  Name: John Olszak Official Capacity: VP/GM  Name: John Olszak Official Capacity: VP/GM	
PLEASE PRINT THIS FORM, SIGN IT, AND SEND IT BACK WITH CERTIFICATES OF OWNERSHIP (unless self-certifying).			
11. I hereby certify that the information supplied herein is true and correct.			
John Olszak VP/GM Print or Type Name and Title		Signature	





COUNTY OF McHENRY  
Procurement & Special Services  
2200 N. Seminary Ave., Woodstock IL 60098  
E-Mail: purchasing@mchenrycountyil.gov

## Commodity and Service List

Please select all appropriate categories. Please do not select all.

<input type="checkbox"/>	Addressing, Copying, and Duplicating Machine Supplies
<input type="checkbox"/>	Agricultural Equipment, Implements, Accessories
<input type="checkbox"/>	Air Conditioning, Heating, Ventilating Equipment, Parts
<input type="checkbox"/>	Amusement, Decorations, Entertainment, Gifts, Toys
<input type="checkbox"/>	Appliances and Equipment, Household Type
<input type="checkbox"/>	Architectural Services, Professional
<input type="checkbox"/>	Audio Visual Consulting Services
<input type="checkbox"/>	Automobiles, School Buses, SUVs, Vans
<input type="checkbox"/>	Automotive Accessories Automobiles, Buses, Trailers, Trucks
<input type="checkbox"/>	Badges, Awards, Emblems, Name Tags, Plates, Jewelry
<input type="checkbox"/>	Barrels, Drums, Kegs, Containers
<input type="checkbox"/>	Boats, Motors, Marine Equipment
<input type="checkbox"/>	Building Construction Services, New
<input type="checkbox"/>	Building Maintenance, Installation, and Repair Services
<input type="checkbox"/>	Cafeteria and Kitchen Equipment, Commercial
<input type="checkbox"/>	Cafeteria and Restaurant Services
<input type="checkbox"/>	Chemical Laboratory Equipment and Supplies
<input type="checkbox"/>	Chemicals and Solvents, Commercial (in bulk)
<input type="checkbox"/>	Clinical Laboratory Reagents, Tests
<input type="checkbox"/>	Clothing: Athletic, Casual, Dress, Uniform, Weather, Work Related
<input type="checkbox"/>	Communications and Media Related Services
<input type="checkbox"/>	Computer Accessories and Supplies
<input type="checkbox"/>	Computer Hardware and Peripherals
<input type="checkbox"/>	Computer Software Microcomputers, Systems, Including Cloud-Based
<input type="checkbox"/>	Concrete and Metal Products, Culverts, Pilings, Septic Tanks, Accessories
<input type="checkbox"/>	Construction Services, General (Incl. Maintenance Repair Services)
<input type="checkbox"/>	Consulting Services
<input type="checkbox"/>	Coolers, Drinking Water (Water Fountains)
<input type="checkbox"/>	Court Reporting Services
<input type="checkbox"/>	Data Processing, Computer, Programming, Software Services
<input type="checkbox"/>	Decals and Stamps
<input type="checkbox"/>	Draperies, Curtains, Upholstery Material
<input type="checkbox"/>	Document Shredding Services
<input type="checkbox"/>	Drugs and Pharmaceuticals
<input type="checkbox"/>	Educational/Training Services
<input type="checkbox"/>	Electrical Equipment, Components, Parts, Accessories
<input type="checkbox"/>	Elevators, Escalators, Moving Walks (Building Type)
<input type="checkbox"/>	Energy Collecting Equipment, Accessories: Solar, Wind
<input type="checkbox"/>	Engineering and Architectural Equipment, Surveying Equipment, Drawing
<input type="checkbox"/>	Engineering Services, Professional
<input type="checkbox"/>	Envelopes, Plain
<input type="checkbox"/>	Environmental and Ecological Services

<input type="checkbox"/>	Environmental Protective Equipment (Inside, Outside)
<input type="checkbox"/>	Equipment Maintenance Repairs Automobiles
<input type="checkbox"/>	Equipment Maintenance Repair General Equipment
<input type="checkbox"/>	Fencing
<input type="checkbox"/>	Fertilizers and Soil Conditioners
<input type="checkbox"/>	Financial Services
<input type="checkbox"/>	Fire Protection Equipment and Supplies
<input type="checkbox"/>	First Aid and Safety Equipment and Supplies
<input type="checkbox"/>	Flags, Flag Poles, Banners, Accessories
<input type="checkbox"/>	Floor Covering, Floor Covering Installation, Removal Equipment
<input type="checkbox"/>	Floor Maintenance Machines, Parts, Accessories
<input type="checkbox"/>	Foods, Frozen
<input type="checkbox"/>	Foods, Bakery Products (Fresh)
<input type="checkbox"/>	Foods, Dairy Products (Fresh)
<input type="checkbox"/>	Foods, Perishable
<input type="checkbox"/>	Foods, Staple Grocery, Grocer's Misc. Items
<input type="checkbox"/>	Forestry Services
<input type="checkbox"/>	Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms
<input type="checkbox"/>	Fuel, Oil, Grease, Lubricants
<input type="checkbox"/>	Furniture: Health Care, Hospital and/or Doctor's Office
<input type="checkbox"/>	Furniture: Laboratory
<input type="checkbox"/>	Furniture: Office
<input type="checkbox"/>	Gases, Containers, Equipment, Laboratory, Medical, Welding
<input type="checkbox"/>	Hand Tools (Powered and Non-Powered), Accessories
<input type="checkbox"/>	Hardware and Related Items
<input type="checkbox"/>	Health Related Services
<input type="checkbox"/>	Hospital, Surgical, Medical Related Accessories, and Sundry Items
<input type="checkbox"/>	Human Services
<input type="checkbox"/>	Insurance and Insurance Services
<input type="checkbox"/>	Janitorial Supplies, General
<input type="checkbox"/>	Laboratory and Field Equipment and Supplies
<input type="checkbox"/>	Laundry, Dry Cleaning Equipment, Accessories, Supplies, Commercial
<input type="checkbox"/>	Laundry, Dry Cleaning Services
<input type="checkbox"/>	Law Enforcement Services
<input type="checkbox"/>	Lawn Maintenance Equipment, Accessories
<input type="checkbox"/>	Library and Subscription Services
<input type="checkbox"/>	Lumber, Siding, and Related Products
<input type="checkbox"/>	Machinery and Hardware, Industrial
<input type="checkbox"/>	Management Services
<input type="checkbox"/>	Marine, Construction and Related Services, Marine Equipment Maintenance
<input type="checkbox"/>	Markers, Plaques, Traffic Control Devices
<input type="checkbox"/>	Mass Transportation - Transit Bus

<input type="checkbox"/>	Mass Transportation - Transit Bus Accessories, Parts
<input type="checkbox"/>	Material Handling, Conveyors, Storage Equipment, Accessories
<input type="checkbox"/>	Metal, Paper, Plastic Stencils and Stenciling Devices
<input type="checkbox"/>	Moving Services
<input type="checkbox"/>	Office Supplies, General
<input type="checkbox"/>	Paper For Office and Print Shop Use
<input type="checkbox"/>	Pesticides and Chemicals: Agricultural & Industrial
<input type="checkbox"/>	Plumbing Equipment, Fixtures, Supplies
<input type="checkbox"/>	Police, Prison, Security Access Equipment, Supplies
<input type="checkbox"/>	Power Generation Equipment, Accessories, Supplies
<input type="checkbox"/>	Printing and Typesetting Services
<input type="checkbox"/>	Public Works and Related Services
<input type="checkbox"/>	Publications, Audiovisual Materials, Books, Textbooks
<input type="checkbox"/>	Pumping Equipment, Accessories
<input type="checkbox"/>	Radio Communication Equipment, Accessories, Supplies
<input type="checkbox"/>	Real Property; Rental or Lease
<input type="checkbox"/>	Rental or Lease of General Equipment
<input type="checkbox"/>	Rental or Lease of Clothing
<input type="checkbox"/>	Rental or Lease Services of Computers
<input type="checkbox"/>	Road and Highway Building Materials
<input type="checkbox"/>	Road and Highway Equipment
<input type="checkbox"/>	Roadside, Grounds, Recreation, Park Area Services
<input checked="" type="checkbox"/>	Salt (Sodium Chloride)
<input type="checkbox"/>	Sampling, Sample Preparation Services
<input type="checkbox"/>	Security, Fire, Safety, and Emergency Services
<input type="checkbox"/>	Signs, Sign Materials, Sign Making Equipment, Related Supplies
<input type="checkbox"/>	Signs, Sign Materials, Sign Making Equipment, Related Supplies
<input type="checkbox"/>	Sporting Goods, Athletic Equipment, Athletic Facility Equipment
<input type="checkbox"/>	Spraying Equipment
<input checked="" type="checkbox"/>	Steam and Hot Water Boilers, Steam Heating Equipment
<input checked="" type="checkbox"/>	Tanks
<input type="checkbox"/>	Telecommunication Equipments, Accessories, Supplies
<input type="checkbox"/>	Television Equipment and Accessories
<input type="checkbox"/>	Testing and Calibration Services
<input type="checkbox"/>	Textiles, Fibers, Household Linens, Piece Goods
<input type="checkbox"/>	Tires, Tubes (Incl. Recapped/Retreaded Tires)
<input type="checkbox"/>	Transportation Services (Not Otherwise Classified)
<input type="checkbox"/>	Travel
<input type="checkbox"/>	Trucks
<input type="checkbox"/>	Venellian Blinds, Awnings, Shades
<input type="checkbox"/>	Veterinary Equipment, Supplies
<input type="checkbox"/>	Water and Wastewater Treating Chemicals
<input checked="" type="checkbox"/>	Water Supply, Groundwater, Sewage Treatment, Related Equipment
<input type="checkbox"/>	Welding Equipment and Supplies
<input type="checkbox"/>	X-Ray, Radiological Equipment And Supplies

☒ OTHER / NOT LISTED - Please Describe Below

Commercial Water treatment

Equipment sales and service.



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>Aqua Service Company</b>	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. <b>1001 W. Republic Dr. Unit 2</b> 6 City, state, and ZIP code <b>Addison IL. 60101</b> 7 List account number(s) here (optional)	Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number								
			-				-	
or								
Employer identification number								
3	6		-	3	9	8	1	2 4 4

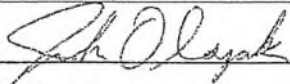
**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date <b>10/16/24</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

252111107 8/2023 8810004308

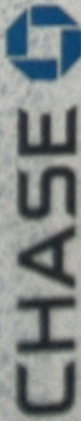
HOLD DOCUMENT AT WATERMARK ON BACK

CASHIER'S CHECK

HOLD DOCUMENT AT WATERMARK ON BACK

9506145712 25-3 440

Date 08/11/2025 Void after 1 year



Remitter: AQUA SERVICE CO

Pay To The MCHENRY COUNTY GOVERNMENT  
Order Of:

Pay: FOUR THOUSAND NINE HUNDRED FORTY SEVEN DOLLARS AND 00 CENTS \$\*\* 4,947.00 \*\*

On not write outside this box

Memor: For Bid RFP 25-8424

Note: For information only. Comment has no effect on bank's payment.

Drawn: JPMORGAN CHASE BANK, N.A.

*Thomas W. Horne*

Thomas W Horne, Chief Administrative Officer  
JPMorgan Chase Bank, N.A.  
Columbus, OH

⑈9506145712⑈ ⑆044000037⑆ 758661359⑈



# RESOLUTION

## Resolution Setting the 2026 Meeting Dates for the McHenry County Board (18)

**WHEREAS**, the McHenry County Board requests the dates for holding the regular meetings of the County Board be set for 2026.

**NOW, THEREFORE BE IT RESOLVED**, that the McHenry County Board of McHenry County, Illinois does hereby set the meeting dates of the McHenry County Board to be held in the County Board Room of the McHenry County Government Center - Administration Building, 667 Ware Road, Woodstock, Illinois for the year 2026 as follows:

Thursday, January 15, 2026	COW	9:00 a.m.
Tuesday, January 20, 2026	County Board	7:00 p.m.
Thursday, February 12, 2026	COW	9:00 a.m.
Tuesday, February 17, 2026	County Board	7:00 p.m.
Thursday, March 12, 2026	COW	9:00 a.m.
Tuesday, March 17, 2026	County Board	7:00 p.m.
Thursday, April 16, 2026	COW	9:00 a.m.
Tuesday, April 21, 2026	County Board	7:00 p.m.
Thursday, May 14, 2026	COW	9:00 a.m.
Tuesday, May 19, 2026	County Board	7:00 p.m.
Thursday, June 11, 2026	COW	9:00 a.m.
Tuesday, June 16, 2026	County Board	7:00 p.m.
Thursday, July 16, 2026	COW	9:00 a.m.
Tuesday, July 21, 2026	County Board	7:00 p.m.
Thursday, August 13, 2026	COW	9:00 a.m.
Tuesday, August 18, 2026	County Board	7:00 p.m.
Thursday, September 10, 2026	COW	9:00 a.m.
Tuesday, September 15, 2026	County Board	7:00 p.m.
Thursday, September 24, 2026	<b>Budget Review</b>	10:00 a.m.
Thursday, October 15, 2026	COW	9:00 a.m.
Tuesday, October 20, 2026	County Board	7:00 p.m.
Thursday, November 12, 2026	COW	9:00 a.m.
Tuesday, November 17, 2026	County Board	7:00 p.m.
Thursday, December 10, 2026	COW	9:00 a.m.
Tuesday, December 15, 2026	County Board	7:00 p.m.

**BE IT FURTHER RESOLVED**, that these meeting dates shall be distributed in accordance with the Illinois Open Meetings Act and to all departments of McHenry County government.

**DATED** at Woodstock, Illinois, this 16<sup>th</sup> day of September, A.D., 2025.



Michael Buehler, Chairman  
McHenry County Board

ATTEST:

---

Joseph J. Tirio, County Clerk



**McHenry County Board**

County Board Room  
Woodstock, IL 60098

Meeting: September 16, 2025  
Department: County Administration  
Prepared By: Kathie Bough

**RESOLUTION**

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SUBJECT: Resolution Setting the 2026 Meeting Dates for the McHenry County Board (18)

---

**Board / Committee Action Requested:**

To approve the resolution setting the 2026 meeting dates for the McHenry County Board.

# RESOLUTION - SUPERMAJORITY

## Resolution Authorizing an Emergency Appropriation to the FY 2025 Liability Insurance Fund (Fund 203) Budget to Cover Unemployment Benefit Claims (19)

**WHEREAS**, McHenry County is mandated to pay unemployment benefits to terminated employees eligible to receive benefits through the Illinois Department of Employment Security; and

**WHEREAS**, since unemployment benefit costs are event-driven and vary each year, they cannot be precisely predicted and, therefore, Risk Management endeavors to budget a reasonable and sufficient amount to cover this exposure in the Liability Insurance Fund budget; and

**WHEREAS**, the Fiscal Year 2025 budget for unemployment claims is \$67,250, but the actual expense is estimated to reach \$160,000, resulting in a budgetary shortfall of up to \$92,750; and

**WHEREAS**, this line item (Main Account 317000-19-1900-203 Reimb. To State Unemployment Ins.) is incorporated in the Liability Insurance Fund's personnel budget (Object Level 3) and, consequently, cannot be absorbed by other personnel line items, so an emergency appropriation shall be required to provide sufficient budget for this liability; and

**WHEREAS**, this resolution has been reviewed by the Administrative Services Committee and Finance & Audit Committee.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes an Emergency Appropriation to the FY 2025 Liability Insurance Fund (Fund 203) as follows to provide sufficient funding to cover the County's FY 2025 unemployment benefits claims:

Revenue:

099100-19-1900-203 Liability Insurance Fund - Utilization of Fund Balance	\$92,750
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Expense:

317000-19-1900-203 Liability Insurance Fund - Reimb. To State Unemployment Ins.	\$92,750
---	----------

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the County Auditor, Deputy County Administration, Chief Financial Officer, and County Administrator.

**DATED** at Woodstock, Illinois, this 16th day of September, A.D., 2025.

---

Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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SUBJECT: Resolution Authorizing an Emergency Appropriation to the FY 2025 Liability Insurance Fund (Fund 203) Budget to Cover Unemployment Benefit Claims (19)

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**Board / Committee Action Requested:**

To approve an emergency appropriation to the Liability Insurance Fund budget to cover unemployment benefit liabilities.

**Background and Discussion:** McHenry County, like all employers in Illinois, is obligated to provide unemployment benefits for eligible employees terminated from County. This occurs in the form of a reimbursement to the Illinois Department of Employment Security (IDES) on a quarterly basis for the actual benefits paid. This liability is funded through the Liability Insurance Fund (Fund 203) and incorporated in Risk Management's personnel budget (Main account 317000-19-1900-203 Liability Insurance Fund - Reimb. To State Unemployment Ins.).

Because this liability is based on the actual occurrence of a claim, it cannot be predicted or known in advance when the budget is developed. Each year, Risk Management endeavors to determine a reasonable amount to cover this liability utilizing a variety of tools including an analysis of current claims, awareness of potential organizational changes (i.e. a known program ending due to loss of grant funding) and trend analysis. While this approach has been generally successful in developing a reasonable - and not arbitrarily inflated - budget figure, unemployment claims are not within Risk Management's control and, therefore, the opportunity to exceed this budget exists.

The FY 2025 budget for this liability is \$67,250. To date, three of the four quarterly statements have been received and paid as required, totaling \$133,868. There will be one more quarterly statement forthcoming and due this fiscal year which could create an ending total of between \$150,000 and \$160,000. Based on this estimate, this liability will overrun the budget by \$92,750. Since unemployment falls in the Risk Management personnel budget, this overage cannot be absorbed without causing a cascading shortfall for salaries and benefits which are more precisely budgeted. Therefore, an emergency appropriation is necessary to provide sufficient budget for this liability.

For reference and comparison, the unemployment exposure for FY 2024 was \$45,388<sup>1</sup>. It is important to note your HR Team diligently reviews all unemployment claims submitted and actively protests those in which eligibility for benefits is disputed.

**Impact on Human Resources:** None.

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<sup>1</sup> The actual FY 2024 expenditure is less due to credits applied from previous billing errors.  
Admin/Fin-2025-052

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** This Emergency Appropriation will come out of the utilization of the Liability Insurance Fund's fund balance and will not affect the General Fund. Although it is isolated to this fiscal year, some claims could run into next fiscal year and may need to be accounted for in the FY 2026 Budget.

As discussed previously, this actual liability was not known nor could have been predicted during the FY 2025 budget development.

**Position Reclassification or Regrade, please address the following:** Not applicable.

**Impact on Capital Expenditures:** None.

**Impact on Physical Space:** None.

**Impact on Other County Departments or Outside Agencies:** Risk Management covers the unemployment benefit reimbursement for all departments. Unemployment costs for DOT, Valley Hi, Workforce Network and Mental Health Board are charged back at the end of the fiscal year.

**Conformity to Board Ordinances, Policies and Strategic Plan:** McHenry County is obligated to reimburse IDES for its unemployment claims paid.

# RESOLUTION

## **Resolution Authorizing the Reclassification of Position 25000706 Compliance & Operations Manager to Deputy Director, Position 25004508 Building & Office Operations Manager to Executive Assistant within the McHenry County Mental Health Board Roster (25)**

**WHEREAS**, Section 3e(1)(e) of the Community Mental Health Act, 405 ILCS 20, authorizes the McHenry County Mental Health Board to authorize and disburse money from the community mental health fund for payment of the ordinary and contingent expenses of the Mental Health Board; and

**WHEREAS**, Section 3e(2)(c) of the Community Mental Health Act, 405 ILCS 20, further authorizes the Mental Health Board to employ, establish compensation for, and set policies for its personnel to carry out the purposes of the Community Mental Health Act and prescribe the duties thereof; and

**WHEREAS**, Section 3e(2)(q) of the Community Mental Health Act, 405 ILCS 20, states the Mental Health Board has the responsibility to set, maintain, and implement its budget; and

**WHEREAS**, upon recent reorganization, McHenry County Mental Health Board has reviewed and approved at its August, 26, 2025 board meeting changes to its roster, specifically two position reclassifications that are deemed necessary to allow MHB to carry out its mandates of the Act and to bring the position classifications more in line with organizational needs and expected duties being performed; and

**WHEREAS**, the reclassification of position 25000706 Compliance and Operations Manager (grade 12E) to Deputy Director (grade 14E) to be effective September 29, 2025, has been analyzed in accordance with the Archer System Classification and reviewed in consultation with the McHenry County Director of Human Resources; and

**WHEREAS**, the reclassification of position 25004508 Building and Office Operations Manager (grade 12E) to Executive Assistant (grade 6E) to be effective September 29, 2025, has been analyzed in accordance with the Archer System Classification and reviewed in consultation with the McHenry County Director of Human Resources; and

**WHEREAS**, the McHenry County Mental Health Board has reviewed and approved the annual decrease to personnel expenses for the two position reclassifications of \$(15,523) (per Position Change Summary, Exhibit I), which will not require any change to the FY2025 personnel budget; and

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois, that it hereby authorizes the position reclassifications and salary changes as outlined within this resolution and shown on the attached required Position Change forms (attached hereto and made part hereby) and directs the Director of Human Resources to make the related updates to the McHenry County Mental Health Board departmental roster effective with the pay period beginning September 21, 2025; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to the Director of Human Resources, the Deputy County Administrator, the Chief Financial Officer, the County Administrator, and the Mental Health Board Executive Director.

**DATED** at Woodstock, Illinois, this 16<sup>th</sup> day of September, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk



## RESOLUTION

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**SUBJECT:** Resolution Authorizing the Reclassification of Position 25000706 Compliance & Operations Manager to Deputy Director, Position 25004508 Building & Office Operations Manager to Executive Assistant within the McHenry County Mental Health Board Roster (25)

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**Board / Committee Action Requested:**

To approve a resolution that requests the authorization for County Staff to update their roster and the McHenry County payroll system for the reclassification of position 25000706 Compliance and Operations Manager (12E) to Deputy Director (14E) effective September 29, 2025. MHB also requests the reclassification of position 25004508 Building and Office Operations Manager (12E) to Executive Assistant (6E) effective September 29, 2025. These position reclassifications were approved by the McHenry County Mental Health Board at their August 26, 2025 board meeting.

**Impact on Budget (Revenue; Expenses, Fringe Benefits):** Refer to attached Exhibit I – Position Change Summary. The reclassified positions will result in a reduction of personnel cost of \$15,523.

**Impact on Capital Expenditures:** None

**Impact on Physical Space:** None

**Impact on Other County Departments or Outside Agencies:** None

**Conformity to Board Ordinances, Policies and Strategic Plan:** Conforms to the Mental Health Board Salary Administration Policy, and by properly classifying and compensating skilled and valued employees, supports the McHenry County Strategic Plan, Organization Advancement and Services, Goal 1: Promote McHenry County Government as a good place to work, Objective A: Attract and Retain High Quality Staff/Workforce.

McHenry County Mental Health  
Position Change Summary  
Changes to be effective 9/29/25

Exhibit I

Current						Proposed						
Position Number	Position Title	Grd	Salary Range	Current Salary	Comments	Position Number	Position Title	Grd	Salary Range	New Salary	Comments	Annual Change
25000706	Compliance and Operations Manager	12E	74,899-108,604	\$77,891.00	Open Position - duties being reassigned to new Deputy Director Position. Current position being removed from roster.	25000706	Deputy Director	14E	82,420-119,508	\$85,000.00	New position - will replace one current position and result in reduced grade for a second position.	\$7,109.00
25004508	Building & Office Operations Manager	12E	74,899-108,604	\$75,752.00	Open Position - management duties being reassigned to new Deputy Director Position. Remaining duties being moved to new lower level position.	25004508	Executive Assistant	6E	52,336 - 75,877	\$55,000.00	To adjust position and grade to reflect reassignment of management tasks to Deputy Director Position.	(\$20,752.00)
				\$153,643.00						\$140,000.00		(\$13,643.00)

Annual Change with SS/Med/IMRF				
Salary Change	Soc Sec/Medicare Change	IMRF Change	Annual Change	
\$7,109.00	\$543.84	\$435.60	\$8,088.44	
(\$20,752.00)	(\$1,587.53)	(\$1,271.56)	(\$23,611.09)	
(\$13,643.00)	(\$1,043.69)	(\$835.96)	(\$15,522.65)	(2,587.11) Effect on FY25 Budget (Oct - Nov)

Position#25000706  
Position#25004508  
Total Change

**Exhibit II - FY 2025 POSITION CHANGE****ACTION REQUESTED:**☒ RECLASSIFICATION☒ SALARY ADJUSTMENTDEPARTMENT **Mental Health**DIVISION **25000**CURRENT GRADE \_\_\_\_\_ **12E**PROPOSED GRADE \_\_\_\_\_ **14E**CURRENT CLASSIFICATION **25000706 - Compliance & Operations Manager**PROPOSED CLASSIFICATION/CHANGE **Deputy Director**

ANNUAL SCHEDULED HOURS (required for calculation):

CURRENT **1950** PROPOSED **1950****RECLASSIFICATION/SALARY INCREASE - HOURLY SALARY****EMPLOYEE RECLASSIFIED:** **25000706 - Compliance & Operations Manager****CURRENT CLASSIFICATION**

REG	PT	Rate of Pay	REG	FT	Rate of Pay	
					\$39.94	\$77,891.00
SLEP	PT	\$0.00	SLEP	FT	\$0.00	\$0.00

**PROPOSED CLASSIFICATION**

REG	PT	\$0.00	REG	FT	\$43.59	\$85,000.00
SLEP	PT	\$0.00	SLEP	FT	\$0.00	\$0.00

**ANNUAL IMPACT** **\$7,109.00****ADDITIONAL SALARY COSTS**

FICA	\$543.84
IMRF	\$435.60
IMRF SLEP	\$0.00

HEALTH CARE COSTS **\$0.00**ADDITIONAL COSTS (computer, phone, equipment, etc.): **\$0.00****TOTAL** **\$8,088.44**FUNDING SOURCE: **Sales Taxes**APPROPRIATE EXISTING SPACE FOR POSITION ☒ YES ☐ NO**COMMENTS/JUSTIFICATION:**

New position will replace current position and result in a reduced grade for a second position.  
Health insurance and IT equipment have already been accounted for by current position.

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Exhibit III - FY 2025 POSITION CHANGE****ACTION REQUESTED:**☒ RECLASSIFICATION☒ SALARY ADJUSTMENTDEPARTMENT **Mental Health**DIVISION **25000**CURRENT GRADE \_\_\_\_\_ **12E**PROPOSED GRADE \_\_\_\_\_ **6E**CURRENT CLASSIFICATION **25004508 - Building & Office Operations Manager**PROPOSED CLASSIFICATION/CHANGE **Executive Assistant**

ANNUAL SCHEDULED HOURS (required for calculation):

CURRENT **1950** PROPOSED **1950****RECLASSIFICATION/SALARY INCREASE - HOURLY SALARY****EMPLOYEE RECLASSIFIED:** **25004508 - Building & Office Operations Manager****CURRENT CLASSIFICATION**

		Rate of Pay			Rate of Pay	
REG	PT	\$0.00	REG	FT	\$38.85	\$75,752.00
SLEP	PT	\$0.00	SLEP	FT	\$0.00	\$0.00

**PROPOSED CLASSIFICATION**

REG	PT	\$0.00	REG	FT	\$28.21	\$55,000.00
SLEP	PT	\$0.00	SLEP	FT	\$0.00	\$0.00

ANNUAL IMPACT **-\$20,752.00****ADDITIONAL SALARY COSTS**

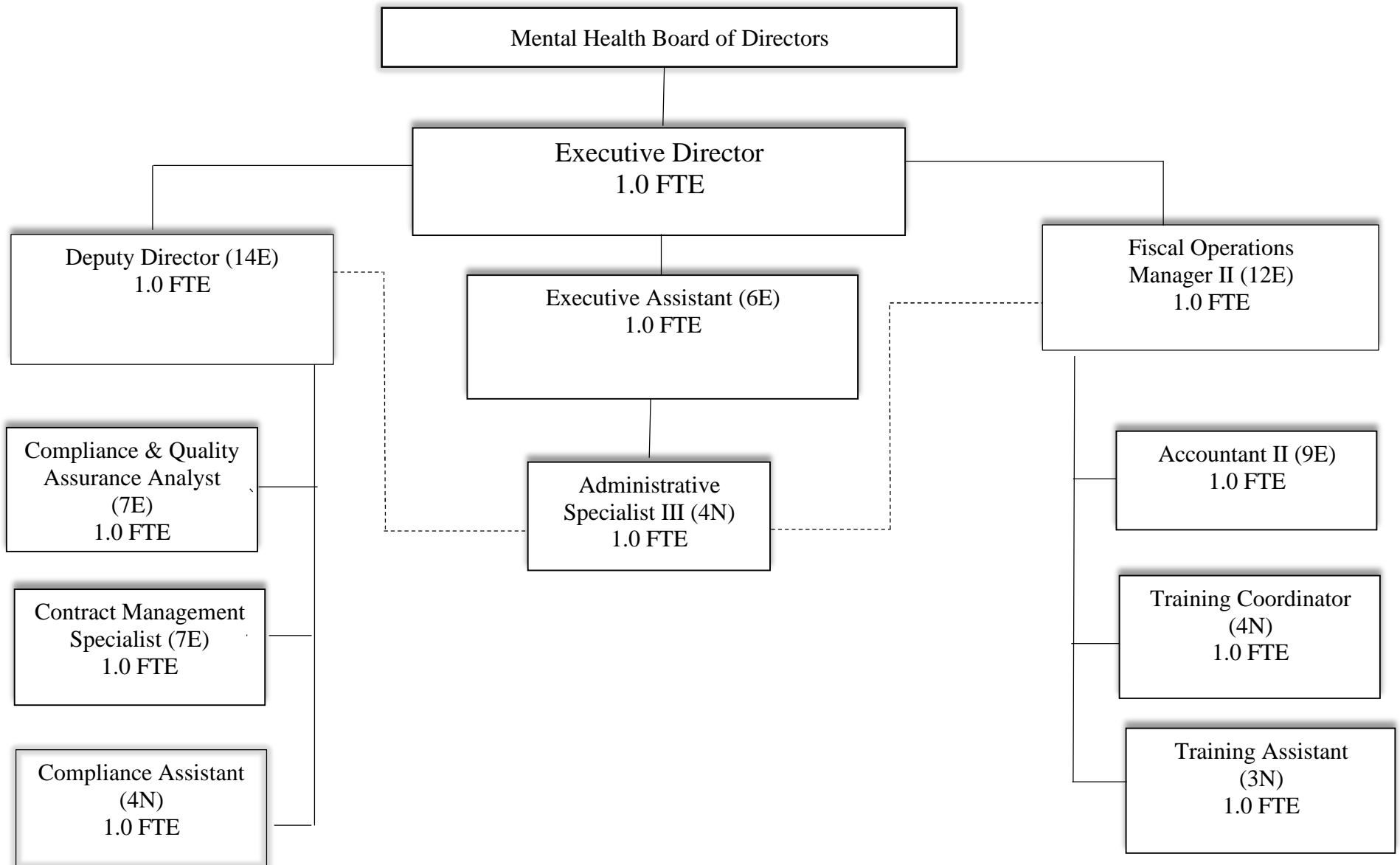
FICA		-\$1,587.53
IMRF		-\$1,271.58
IMRF SLEP		\$0.00

HEALTH CARE COSTS **\$0.00**ADDITIONAL COSTS (computer, phone, equipment, etc.): **\$0.00**TOTAL **-\$23,611.11**FUNDING SOURCE: **Sales Taxes**APPROPRIATE EXISTING SPACE FOR POSITION ☒ YES ☐ NO**COMMENTS/JUSTIFICATION:**

New position will replace current position. Health insurance and IT equipment have already been accounted for by current position.

DEPARTMENT HEAD SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# FY 2026 McHenry County Mental Health Board Organizational Chart



# RESOLUTION

## Resolution Rescinding Resolution R-2021-12-190 and Setting County Board Member Compensation and Access to Benefits for FY27 and Thereafter (18)

**WHEREAS**, County Board Member compensation has been fixed at \$21,000 annually since December 2012 (Resolution R-201111-12-270) and County Board Members have been eligible to participate in the County's health insurance benefit programs since 1991 (Resolution R-9104-1200-77); and

**WHEREAS**, on September 21, 2021, the McHenry County Board adopted Resolution 202109-12-190, a *Resolution Setting County Board Member Compensation for Terms Beginning in December 2022 and Thereafter*, which set County Board Member compensation through Fiscal Year 2032; and

**WHEREAS**, 55 ILCS 5/4-100001 requires County Board member compensation to be set before the general election at which county board members are elected; and

**WHEREAS**, the McHenry County Board carefully deliberated on the appropriate amount of compensation that would be commensurate with the roles and duties of a McHenry County board member while being reflective of the public service; and

**WHEREAS**, similarly, the McHenry County Board carefully deliberated on the appropriate access to fringe benefits such as health, vision and dental plans that should be available to County Board members, which have a current cost as shown on Exhibit A; and

**WHEREAS**, it is the desire of this County Board to rescind Resolution R-202109-12-190 and revise the compensation and access to benefits for County Board members beginning with Fiscal Year 2027 and thereafter.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that Resolution R-202109-12-190 is hereby rescinded and the following compensation and fringe benefits options are hereby set and approved for County Board members:

a. Compensation

1. For Fiscal Year 2027..... \$21,000 plus Fringe Benefits as Defined in Paragraph b below;
2. For Fiscal Year 2028..... \$21,000 plus Fringe Benefits as Defined in Paragraph b below;
3. For Fiscal Year 2029 ..... \$ [REDACTED] plus Fringe Benefits as Defined in Paragraph c below;
4. For Fiscal Year 2030 and thereafter..... Previous Fiscal Year Salary + the lesser of CPI or 3% plus Fringe Benefits as defined in Paragraph c below;

b. Fringe Benefits for Fiscal Years 2027 and 2028:

Members of the Board may choose to participate in any or all of the benefit programs made available, now or in the future, to all County employees, including, but not limited to, health, dental and vision plans subject to the same rates, benefit levels, rules and regulations established for all County employees and not otherwise prohibited by law;

c. Fringe Benefits for Fiscal Year 2029 and thereafter:

Members of the Board may choose to participate in any or all of the benefit programs made available, now or in the future, to all County employees, including, but not limited to, health, dental and vision plans at their sole cost (no county contribution) and subject to the benefit levels, rules and regulations established for all County employees and not otherwise prohibited by law; and

**BE IT FURTHER RESOLVED**, that Board Member compensation is to be paid over a twelve (12) month period from December through November of the following year at the same intervals as County employees. In the event a Board member resigns, becomes ineligible to serve as a County Board member, or is unable to serve as a County Board member, then the member shall forfeit any further compensation due; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized to distribute a certified copy of this Resolution to members of the McHenry County Board, the County Auditor, Director of Human Resources, Chief Financial Officer, and County Administrator.

**DATED** at Woodstock, Illinois, this 16<sup>th</sup> day of September, A.D., 2025.

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Michael Buehler, Chairman  
McHenry County Board

ATTEST:

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Joseph J. Tirio, County Clerk

## RESOLUTION

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SUBJECT: Resolution Rescinding Resolution R-2021-12-190 and Setting County Board Member Compensation and Access to Benefits for FY27 and Thereafter (18)

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**Board / Committee Action Requested:**

To approve a resolution rescinding resolution R-2021-12-190 and setting County Board Member compensation for terms beginning in December 2026 and December 2028.





McHenry County  
Department of Human Resources

2200 North Seminary Avenue • Woodstock, IL 60098-2637  
Phone: 815.334.4220 • Fax: 815.334.4648  
www.mchenrycountyil.gov

**Benefit Insurance Rate Sheet**  
**Rates Effective: January 1, 2025 - December 31, 2025**

Blue Adv. HMO			Blue AdvantageHMO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$426.89	\$384.20	\$42.69
	Member + Spouse	Per Payroll	\$853.78	\$725.71	\$128.07
	Member + Child(ren)	Per Payroll	\$704.37	\$598.71	\$105.66
	Family (member, spouse, and children)	Per Payroll	\$1,067.22	\$907.14	\$160.08

Dental-Delta Basic			Dental - Delta Basic		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$22.01	\$19.81	\$2.20
	Member + Spouse	Per Payroll	\$38.51	\$30.80	\$7.70
	Member + Child(ren)	Per Payroll	\$29.70	\$23.76	\$5.94
	Family (member, spouse, and children)	Per Payroll	\$47.31	\$37.85	\$9.46

Regular PPO			Regular PPO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$567.10	\$510.39	\$56.71
	Member + Spouse	Per Payroll	\$1,134.20	\$907.36	\$226.84
	Member + Child(ren)	Per Payroll	\$935.71	\$748.57	\$187.14
	Family (member, spouse, and children)	Per Payroll	\$1,417.75	\$1,134.20	\$283.55

Dental-Delta Select			Dental - Delta Select		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$29.11	\$26.20	\$2.91
	Member + Spouse	Per Payroll	\$50.94	\$40.75	\$10.19
	Member + Child(ren)	Per Payroll	\$39.30	\$31.44	\$7.86
	Family (member, spouse, and children)	Per Payroll	\$62.58	\$50.07	\$12.52

HSA PPO			HSA PPO		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$401.81	\$401.81	\$0.00
	Member + Spouse	Per Payroll	\$803.61	\$703.16	\$100.45
	Member + Child(ren)	Per Payroll	\$662.98	\$590.65	\$72.32
	Family (member, spouse, and children)	Per Payroll	\$1,004.52	\$863.88	\$140.63

Vision Eye-Med			Vision - Eye Med		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$2.84	\$0.00	\$2.84
	Member + Spouse	Per Payroll	\$5.40	\$0.00	\$5.40
	Member + Child(ren)	Per Payroll	\$5.68	\$0.00	\$5.68
	Family (member, spouse, and children)	Per Payroll	\$8.46	\$0.00	\$8.46

Accident Met-Life			Accident - Met Life		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$6.17	\$0.00	\$6.17
	Member + Spouse	Per Payroll	\$12.62	\$0.00	\$12.62
	Member + Child(ren)	Per Payroll	\$12.66	\$0.00	\$12.66
	Family (member, spouse, and children)	Per Payroll	\$15.82	\$0.00	\$15.82

Vision VSP			Vision - VSP		
	Based on 26 Pay Periods		Total Premium	Employer Share	Employee Share
	Member Only	Per Payroll	\$3.70	\$0.00	\$3.70
	Member + Spouse	Per Payroll	\$7.38	\$0.00	\$7.38
	Member + Child(ren)	Per Payroll	\$7.91	\$0.00	\$7.91
	Family (member, spouse, and children)	Per Payroll	\$12.63	\$0.00	\$12.63

# Human Resources

**Mission Statement:** *"Dedicated to serving McHenry County by developing and supporting our most important resource....our people."*

**Department Created By:** *Resolution R-9810-12-235 of the McHenry County Board*

## Classification – General Government

**Background:** The Human Resources Department provides assistance to elected officials, department heads, employees and applicants in understanding employment, benefits, and policies in McHenry County. Human Resources continually monitor the programs and benefits offered by the County, making recommendations for suggested improvements in order to have the best workplace possible. The department is responsible for personnel records, benefits, employee relations, recruitment and selection, compliance with Federal, State and County personnel/employment regulations, compensation, and the wellness program. The Human Resources Director also serves as the County's representative for all labor contract negotiations and hearings.

## Functions:

- **Labor Relations:** The Human Resources Director is the County's representative at all collective bargaining negotiations, grievance processing/dispute resolution.
- **Recruitment and Placement:** Human Resources works in concert with requested departments, reviews and edits job descriptions, advertises for open job positions, reviews and categorizes submitted applications, provides skill testing of applicants, schedules physical examinations, and conducts new employee orientations.
- **Training & Development:** Provides career planning and development, skills training, management training and assessment development and design. Training made available to all employees of the County includes EEOC, Anti-Harassment, ADA, Anti-Discrimination, and other training to keep the organization in compliance with local, state and federal laws.
- **Benefit Administration:** Administers the Employee Benefit Programs including: Group Health Insurance; the Flexible Spending Accounts; the High Deductible Savings Accounts; the Illinois Municipal Retirement Program; the Tax Deferred 457 Plan; the Employee Assistance Program; and the optional Employee Life, Dental, Vision and Accident Insurance Programs, Family Medical Leave, Military Leave, and other leaves of absence.
- **Administration:** Develops and updates policies (Personnel Policy Manual, Salary Administration Policy, etc.); maintains employee records; ensures legal compliance with federal and state labor laws; maintains the County's Board-approved positions, including position titles, salary grades, hours worked, actual salaries/wages, and benefit selections/costs in the Human Resources software database; performs wage and salary analysis and administration, classification determination, job analysis, job descriptions and job evaluations.

# Employee Benefit Fund (850)

**Funded By: Employee and County Contributions**

**Mission Statement:** *"Dedicated to serving McHenry County by developing and supporting our most important resource....our people."*

**Fund Created By:** *Action of the County Board*

## **Classification – General Government**

**Background:** Under the umbrella of the Human Resources Department, the Employee Benefit Fund is reported as an internal service fund and accounts for the costs of health benefits (medical, dental, prescriptions, the employee assistance program and the employee wellness program) provided to the employees of the county. On March 22, 2017, the County Board passed Resolution R-201703-09-058, authorizing the transition of the County's self-funded healthcare and prescription insurance programs to the Intergovernmental Personnel Benefits Cooperative (IPBC).

## **Functions:**

- **Health Insurance:** The Human Resources Department is responsible for the enrollment, updates/edits, cancellations and billing of employee health insurance. The County currently offers three (3) medical coverage types; HMO, PPO, High Deductible PPO, in addition to two (2) dental plans, the basic plan and the select plan. All contribution rates are factored into member only, member plus 1 and member plus 2. Employee contributions are collected twice a month through the payroll process. The employer contributions for all departments are transferred once a month to the employee benefit fund once the monthly reconciliation has taken place.
- **Employee Wellness Program:** In January 2009, the County Board approved the implementation of a County wellness program to educate and promote healthy lifestyle choices to the employees and their family members.

## 2025 Highlights

- Added a Wellness Coordinator to our HR Staff that focuses on the well-being of our employees.
- Since this addition, we have experienced a significant increase in employee engagement in Wellness Activities.
- Increased number of Annual Wellness Screenings to 75% of insured employees. Which advanced our level within IPBC.
- Completed an Insurance Dependent Audit (required by IPBC every 5 years).
- Created New Manager Training, completed first successful class.
- Resolved complex employee issues.
- Created new tier levels within the Benefit Structure which resulted in cost savings for the County and employees.

## 2026 Goals

- In 2026, Human Resources will focus on building a strong workforce by prioritizing talent acquisition, employee engagement, and well-being, while also leveraging technology and adapting to a changing work environment.
- Key areas include developing leadership skills, optimizing talent acquisition, strengthening employee engagement, and promoting continuous learning and development.

## Full Time Equivalents

### 08/09 Human Resources/Benefits

Position	FTEs FY 2023/2024	FTEs FY 2024/2025	FTEs FY 2025/2026
Director of Human Resources*	1.00	1.00	1.00
Benefits and Operations Mgr***	1.00	1.00	1.00
Fiscal Operations Mgr**	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00
Recruiting Specialist	1.00	1.00	1.00
Human Resources Generalist II**	1.00	1.00	1.00
HR/Wellness Coordinator***	1.00	1.00	1.00
Percent of Position funded by Benefit Fund (850) in FY26			
* 25%			
** 50%			
*** 70%			
<b>Total full time equivalents</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

## Organizational Chart





County of McHenry  
2026 Proposed Budget  
08/09 - Benefits/Human Resources

Category	FY2023 Actual	FY2024 Actual	FY2025 Appropriated	FY2025 Actual (YTD)	FY2026 Budgeted	FY2026 Supplemental Request
<i>General Fund - Human Resources</i>						
30 - Personnel	272,263	362,466	423,346	274,699	366,350	14,785
40 - Contractual	31,770	71,704	81,635	28,909	81,625	
50 - Commodities	4,775	4,709	9,450	5,423	9,550	
Expense	308,808	438,879	514,431	309,031	457,525	14,785

<i>General Fund</i>		
<i>Benefit Expense</i>	<i>FY2026 Budget</i>	<i>Supplemental</i>
FICA	29,787	1,131
IMRF	27,393	983
Health Ins	74,124	
	131,304	2,114

Category	FY2023 Actual	FY2024 Actual	FY2025 Appropriated	FY2025 Actual (YTD)	FY2026 Budgeted
<i>Benefits Fund</i>					
95 - Interest Income	75,097	77,925	70,000	43,514	70,000
98 - Operating Trnsfrs	16,286,714	17,650,692	16,393,098	12,027,414	16,887,058
91 - Utilization of Fund Balance	-	-	2,669,022	-	3,508,093
Revenue	16,361,811	17,728,617	19,132,120	12,070,928	20,465,151
30 - Personnel	179,253	206,192	148,650	147,346	270,519
40 - Contractual	15,225,147	17,070,426	18,978,420	14,892,117	20,190,682
50 - Commodities	3,348	320	5,050	1,462	3,950
Expense	15,407,748	17,276,938	19,132,120	15,040,925	20,465,151

	FY25	FY26
Salary	119,158	205,378
Fringe	29,492	65,141

To View Interactive Budget (both Financial and Non Financial Information)

Total Salary	542,504	571,728	(29,224)	-5.39%
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<https://mchenrycountyil.openbook.questica.com/#/spotlight/0619b0ad-cc24-418d-8d11-cad0ed7abe74>

## MCHENRY COUNTY GOVERNMENT FY2026 BUDGET REQUESTS

[illegible]



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TO: Administrative Services Committee  
FROM: Alicia Schueller, Director of Public Affairs  
RE: Communications Report for August 2025  
DATE: August 29, 2025

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## **MEMORANDUM**

### **Communications Strategic Plan Update**

County communications personnel met on Aug. 4 to review accomplishments as well as demographic and resource data to begin the communications strategic planning process. Staff will meet again on Sept. 8 to continue the planning process and develop proposed goals and objectives. County Board Members and elected officials are encouraged to reach out to me with their ideas for inclusion in the draft plan by Sept. 30. The draft plan will later be presented to the Administrative Services Committee and the County Board for approval or revision.

### **Communications Collaborations**

County Administration staff collaborated with the following departments and offices on communications:

- The Treasurer's Office for news releases, social media content, web graphics, e-newsletter stories, and electronic sign messaging on the Sept. 10 second installment due date for property taxes and the Oct. 14 due date for mobile home property tax payments;
- The Circuit Clerk's Office to distribute a news release and develop social media and e-newsletter content on the upcoming Amnesty Week for unpaid traffic tickets and past due criminal case fines; and
- MCEDC to promote the McHenry County Enterprise Zone and its job creation potential.

County Administration and IT staff have also been working to plan McHenry County's compliance with the new online Americans with Disabilities Act regulations which will come into effect Apr. 24, 2026. Staff convened the first meeting with representatives from various offices and departments to develop trainings and begin the accessibility transition process. The new ADA regulations will require employees posting content online to change the ways they use Microsoft Office programs,.pdf applications, and other software. The regulations also apply to social media pages and web apps.

### **Communications of Note**

County Administration, EMA and municipal staff joined with state, federal, and other county governments to share information and assess damage from the Aug. 16 to 19 storms. Together, the parties shared unified news releases, social media content and other messaging to encourage impacted residents to complete the State's damage assessment, seek replacements for damaged foods if they were purchased with Link benefits, and avoid potential scams. These messages were distributed to the McHenry County PIO network and were widely shared. The Northwest Herald also included the survey information in one of its stories, too.

County Administration and EMA staff also collaborated with IEMA to distribute a unified release about the property damage assessment teams that would be present in McHenry County on Sept. 3.

### Follower Growth and Reach

During the month of July, County Administration social media channels have increased their followings by these numbers: Facebook 128, Instagram 24, Twitter/X 13, and LinkedIn 53.

The County Administration Facebook posts have reached 122,787 accounts this month, which is an increase from last month. Annually, County Administration Facebook posts have reached 796,045 accounts and have garnered over 3.65 million impressions. The Administration LinkedIn account has also increased its reach compared to last month for a total of 10,325 accounts, but the Instagram and Twitter/X accounts have both decreased their reach for a respective total of 6,516 and 9,300 accounts.

### Reach and Engagement Metrics

**Top 3 Posts by Channel Reach**

Channel	Post Summary	Reach
Facebook	Metra has temporarily cancelled 4 UP-NW Line trains for rail project	70,073
Facebook	School bus stopping refresher guide	11,962
Facebook	Keep your kids safe and don't share too much info on social media	9,769
Instagram	Keep your kids safe and don't share too much info on social media	312
Instagram	Metra has temporarily cancelled 4 UP-NW Line trains for rail project	291
Instagram	Metra has temporarily cancelled 4 UP-NW Line trains for rail project	232
Twitter (X)	NWS has issued a Severe Thunderstorm Watch	345
Twitter (X)	Metra has temporarily cancelled 4 UP-NW Line trains for rail project	228
Twitter (X)	Join Chairman Buehler for the video edition of his remarks to the Board	223
LinkedIn	County Administrator Austin announces his retirement in Jan. of 2026	5,476
LinkedIn	The County Board proclaims August Emergency Management Month	570
LinkedIn	Brian Sager was recognized for serving 50 years at the State Fair	486

*\*Twitter provides metrics for impressions instead of reach.*

**Top 3 Posts by Channel Engagement**

Channel	Post Summary	Engagement Rate
Facebook	What vaccinations do your kids need for preschool?	30.33%
Facebook	McHenry County government is hiring. #work4McH	18.25%
Facebook	Brian Sager was recognized for serving 50 years at the State Fair	16.19%
Instagram	Reduced Water Testing Fee for the month of August	5.1%
Instagram	NWS has issued a Severe Thunderstorm Watch	4.5%
Instagram	Congrats to the 80 students who completed manufacturing internships	4.43%
Twitter (X)	McHenry County government is hiring. #work4McH	5.45%
Twitter (X)	Metra has temporarily cancelled 4 UP-NW Line trains for rail project	5.26%
Twitter (X)	The Sheriff's Office is seeking Citizens Police Academy applicants	3.85%
LinkedIn	Thank you to local PIOs for learning about emergency management	19.37%
LinkedIn	Join Birth to Five to learn more about childcare issues	18.8%
LinkedIn	Sheriff's Office wins 2 <sup>nd</sup> in IL Assoc. of Chiefs of Police challenge	15.79%