



**McHenry County
Mental Health Board - Regular Meeting
AGENDA**

July 25, 2023, 6:00 PM

Mental Health Board - Main Floor Conference Room
620 Dakota St., Crystal Lake, IL 60012

*** PUBLIC ACCESS TOLL FREE CALL-IN: 844-727-6387; ID: 3182907#***

Pages

1. **CALL TO ORDER - C. MESCHINI**
Roll Call
2. **PUBLIC COMMENT-VIA CALL IN OR 24-HOUR ADVANCE NOTICE TO BGEENEN@MC708.ORG**
To address the Board please stand, identify yourself, and limit your time to 3 minutes.
3. **APPROVAL OF MINUTES - FOR ACTION**
 - 3.a Minutes of the June 20, 2023 Regular Board Meeting 3
4. **PRESENTATION**
5. **REPORTS**
 - 5.a President's Report - C. Meschini
 - 5.a.1 Mercy Open House Report
 - 5.a.2 Back to School Bash - July 28 McHenry High School 4pm-7pm - Volunteers? 30
 - 5.a.3 Updated Board Committee List/Schedule Attached 31
 - 5.a.4 Board Assessment Results Previously Distributed via Email
 - 5.a.5 Educational/Training Opportunities 32
 - 5.b Director's Report - L. Rizzi 46
 - 5.c By-Laws Committee - M. Baber
 - 5.d Ethics and Compliance Committee - C. Bruhn
 - 5.e Finance and Audit Committee - L. Keisman 68
6. **CONSENT AGENDA**
 - 6.a 202307-36 Treasurer's Reports for the Period Ending 6/30/23 69
 - 6.b 202307-37 MHB Monthly Bills - \$1,295,245.64 77
 - 6.c 202307-28 2024 Mental Health Board Holiday Schedule 80
 - 6.d Annual Review of Community Mental Health Act 81
 - 6.e Annual Review of General Policy Statements 94
7. **OLD BUSINESS - FOR DISCUSSION/FOR ACTION**

7.a	Funding Application Timeline Review	
7.b	202307-39 FY24 Budget	99
8.	NEW BUSINESS - FOR DISCUSSION/FOR ACTION	
8.a	202307-40 Revised Board Policies & Procedures	105
8.b	New Adhoc Committee Recommended by Ethics & Compliance Committee - Outcomes Assessment Standardization - C. Bruhn	
9.	MEMBERS' COMMENT	
10.	EXECUTIVE SESSION - AS NEEDED	
11.	ADJOURN	
	Next Regular Meeting: Tuesday, August 22, 2023	



**McHenry County
Mental Health Board - Regular Meeting
MINUTES**

**June 20, 2023, 6:00 PM
Mental Health Board - Main Floor Conference Room
620 Dakota St., Crystal Lake, IL 60012**

Members Present: Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, Paula Yensen

Members Absent: Amy Rath

1. CALL TO ORDER - C. MESCHINI

Meeting called to order at: 6:00PM by Connee Meschini

Also in attendance: Leonetta Rizzi, Melanie Duran, Karin Frisk, Bridget Geenen, and members of the public and provider agencies

2. PUBLIC COMMENT-VIA CALL IN OR 24-HOUR ADVANCE NOTICE TO BGEENEN@MC708.ORG

Lupe Ortiz of Youth Family Center gives an update regarding the purchase and finances of the capital funding request that was approved last month.

3. APPROVAL OF MINUTES - FOR ACTION

Mover: Mike Baber

Secunder: Adam Carson

To Approve Previous Minutes

Aye (8): Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Absent (1): Amy Rath

Recommended (8 to 0)

3.1 Minutes of the May 23, 2023 Regular Board Meeting

4. PRESENTATION

4.1 New Microphone Training - Eric Villa

E. Villa provides the MHB Members with an overview of the new microphone voting system.

4.2 Police Social Work Program - Aimee' Knop

A. Knop and A. Bak give an overview of the presentation. See attached presentation.

5. REPORTS

5.1 President's Report - C. Meschini

Please do the Self-Assessment Survey.

5.1.a Board Self-Assessment due this Month

5.1.b 2023 Town Hall Highlights

5.1.c 202306-30 Nomination/Election of MHB Officers - For Discussion/For Action

Mover: Paula Yensen

Secunder: Mike Baber

To Elect MHB Officers

Aye (8): Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Absent (1): Amy Rath

Recommended (8 to 0)

5.1.d Committee Assignments and Revisions - For Discussion

Committees have been revised and can be adjusted if you have concerns.

5.1.e Educational Opportunities - President's Packet

5.2 Director's Report - L. Rizzi

ED summarizes and highlights portions of the Executive Directors report which begins on page 47 in the agenda packet and can be read in full.

Please welcome our new Compliance and Quality Assurance Analyst, Quinette Hobson-Robb.

5.3 Finance and Audit Committee - R. Lapinas

There was not a Finance and Audit Committee meeting this month.

The Finance Report can be read in full in the agenda packet starting on page 69.

The usual variance seen is at \$90,965.85 this month due to the timing issue with interest income, payroll, and health insurance.

Material Administrative Expenses noted:

- Repairs & Maintenance Building & Grounds - \$655 for glass privacy tinting, \$429 for testing of backflow system
- Legal Services - \$2632 Matters covered included – mandated reporter requirements, unpaid interns, PTELL and county tax levy.
- Janitorial Services – in addition to normal services, \$2,387 was paid for tile & grout cleaning.

- Meeting Expenses - \$6,236 for NATCON Airfare, hotel, transportation and meals
- Office Equipment < \$5000 - \$799 for replacement conference room coffee maker
- Computer Equipment > \$5000 – Deposit for new security camera system

5.4 Network Council - P. Yensen - No Report

There is no report.

6. CONSENT AGENDA

Mover: Adam Carson

Secunder: Lindsay Keisman

To Approve the Consent Agenda

Aye (8): Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Absent (1): Amy Rath

Recommended (8 to 0)

6.1 202306-31 Treasurer's Reports for the Period Ending May 31, 2023

6.2 202306-32 MHB Monthly Bills - \$ 383,954.77

7. OLD BUSINESS - FOR DISCUSSION/FOR ACTION

7.1 202306-33 Youth and Family Center Building Purchase Agreement - D. McArdle & B. Quance

D. McArdle and R. Farrell discussed the agreement regarding YFC and gave examples of the grant agreements from the CILA grants approved in the past. The conditions on those deeds were that as long as the agency is doing their job and stay open, they get the money and do not need to pay it back unless there was a breach in the contract which then the money would return to the MHB.

The difference with YFC is that there is a mortgage involved which would give the bank the first right to the money returned if there is a default.

R. Farrell questions what the MHB expects. If there is an expectation of YFC to return funds due to lack of compliance with mortgage payment, then how is the MHB going to ask for the funds back.

The discussion is if this a grant for \$250,000 with no expectation of compliance in regard to mortgage default or if you do have an expectation then how it will be collateralized.

Mover: Greg Alexander

Secunder: Christina Bruhn

To Collateralize Youth and Family Center \$250,000 Capital Funding with the Mortgage

Aye (8): Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Absent (1): Amy Rath

Recommended (8 to 0)

8. NEW BUSINESS - FOR DISCUSSION/FOR ACTION

8.1 202306-33 Public Comments - C. Meschini

Members discuss removing one of the public comment agenda items from the agendas. Members discuss ideas and options for public comment on the agenda. Policy needs to be detailed in regard to public comment and review policy to add verbiage regarding a designated speaker when there are many people regarding the same subject/agency.

Mover: Greg Alexander

Second: Mike Baber

To Remove the Second Public Comment from the Agenda and Direct Staff to Amend Policy with Recommendations

Aye (8): Connee Meschini, Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Absent (1): Amy Rath

Recommended (8 to 0)

8.2 202306-34 FY24 Budget Packet

L. Rizzi reviews the supplemental items that are included with the FY24 Budget proposal to the County Board for approval.

Members suggest some spelling errors to be corrected before they are submitted.

- 8.2.a FY24 Draft Budget Organizational Chart
- 8.2.b FY24 Draft Budget FTE
- 8.2.c FY24 Draft Budget New Position Form
- 8.2.d FY24 Draft Budget Highlights and Goals
- 8.2.e FY24 Draft Budget Performance Indicators
- 8.2.f FY24 Draft Budget Capital Outlay Request

8.3 202306-35 Additional Funding Request - Home of the Sparrow - Presentation/For Action

Liz Heneks introduces Lindsay Kellner who presented to the MHB. See attached presentation.

Members ask questions regarding the funding amount requested, the amount of 1-unit, other revenue sources and the remaining unallocated dollar amounts and future funding requests coming in the near future.

Mover: Paula Yensen

Second: Greg Alexander

202306-35 Additional Funding Request - Home of the Sparrow

Aye (7): Greg Alexander, Mike Baber, Christina Bruhn, Adam Carson, Lindsay Keisman, Ray Lapinas, and Paula Yensen

Abstain (1): Connee Meschini

Absent (1): Amy Rath

Recommended (7 to 0)

8.4 Community Health Partnership - Operational Issue Discussion

L. Rizzi states that there is an incident with CHP and M. Duran explains that CHP reached out to state that the August of 2022 payment had not been received. The check had been cashed but CHP stated they did not endorse the check. Reports have been filed and there is an investigation going on. There is a hold on all payments to CHP and future payments will be ACH only. R. Lapinas gives an overview adding dates of each occurrence and states no other checks will go forward. The question is where the fraud occurred without just assuming it occurred within CHP. The biggest concern is that this should have been found during their yearend reconciliation. There will be more information to come.

9. MEMBERS' COMMENT

P. Yensen states that July will be her last board meeting as she is moving out of state.

10. PUBLIC COMMENT-VIA CALL IN OR 24-HOUR ADVANCE NOTICE TO BGEENEN@MC708.ORG

No Public Comment

11. EXECUTIVE SESSION - AS NEEDED

No Executive Session

12. ADJOURN

Mover: Adam Carson

Second: Mike Baber

To adjourn the meeting at 8:11PM

Approved by Voice



McHenry County Sheriff's Office

POLICE SOCIAL WORK PROGRAM

PSW Team



Sgt. Aimée Knop
Program Director



Alana Bak
Clinical Supervisor



Amy Kristufek
Police Social Worker



Sydney Kunz
Police Social Worker



Gina Purcell
Police Social Worker



Taylor Keegan
Police Social Worker



Annalleli Alanis
Police Social Worker



Alex Rauch
Police Social Worker



Advisory Council

- ▶ Mollie Dallin
 - ▶ Community Member
- ▶ Holly Eberle
 - ▶ Community Member
- ▶ Sheriff Robb Tadelman
 - ▶ McHenry County Sheriff's Office
- ▶ Chief Jim Black
 - ▶ Crystal Lake Police Department
- ▶ Sgt. Aimee' Knop
 - ▶ Program Director
- ▶ Alana Bak
 - ▶ Clinical Supervisor

The Advisory Council is a group of individuals, chosen to represent different community sectors, to provide input, guidance, and focus on program progression to ensure that program mission and services are being provided to partnering police departments, social service agencies, and community members.



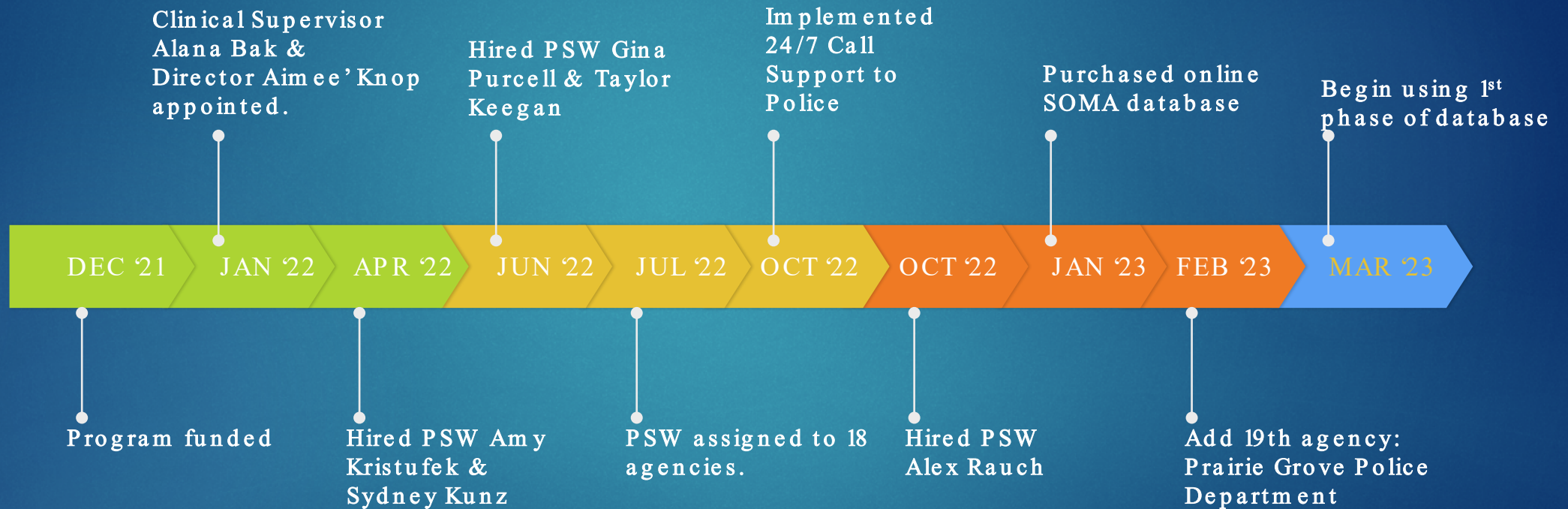
Participating Police Departments

Town	Population
Algonquin	29,944
Bull Valley	1,250
Cary	17,936
Crystal Lake	40,661
Fox River Grove	4,710
Harvard	9,463
Johnsburg	6,355
Lakewood	4,283
Marengo	7,593

Town	Population
McCullom Lake	988
McHenry County College	~
McHenry County Conservation	~
Oakwood Hills	2,543
Prairie Grove	1,963
Richmond	2,263
Spring Grove	5,487
Wonder Lake	3,975
Woodstock	25,665



Timeline



Benefits of a Collaborative Approach

**Shared
resources**

**Shared
in form a tion**

**Shared
services**



Navigation of Police Social Work Program services

Police Response

- Call for Service
- Submit PSW Referral

PSW Response

- Review & Make Contact
- Follow Up Care

Resources

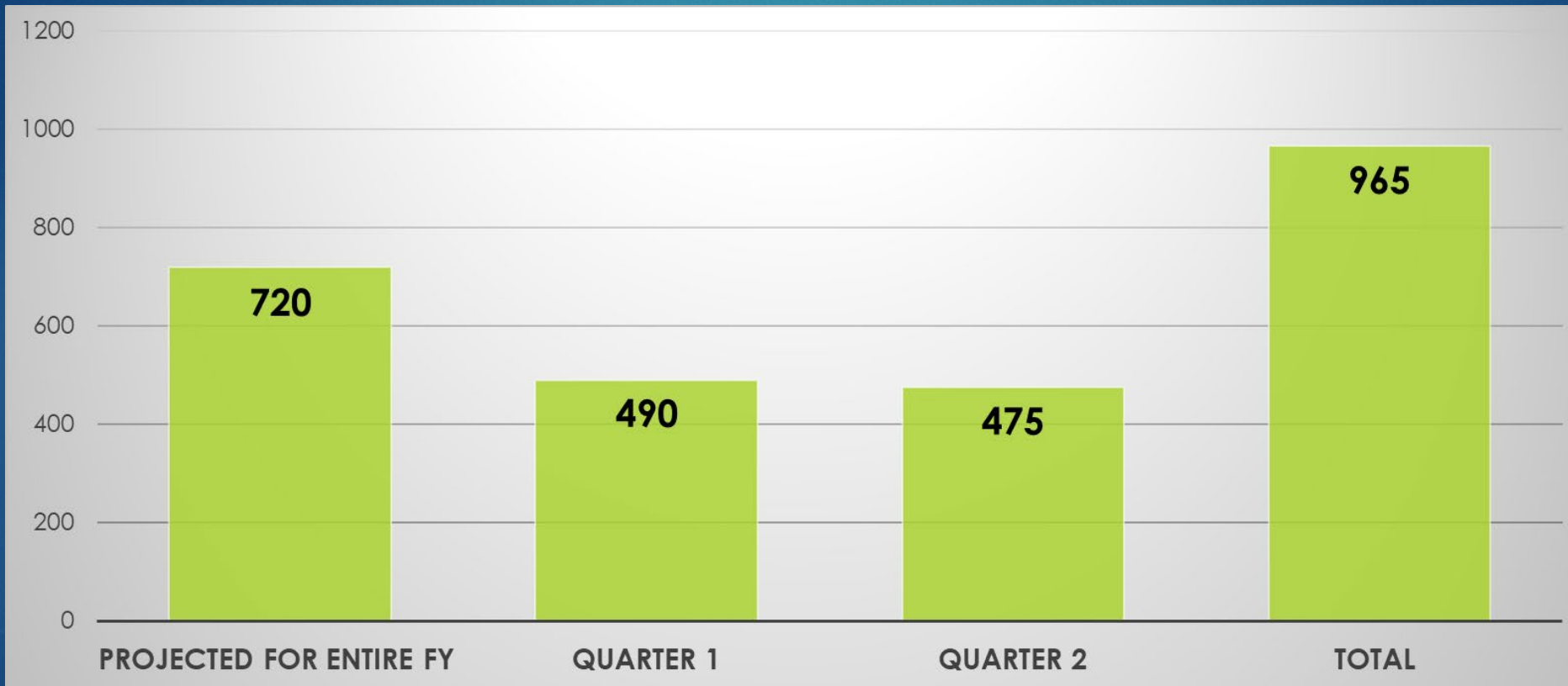
- Warm handoff to vetted agency
- Reconnect

Police Departments

- ▶ **Referrals**
- ▶ **Training**
- ▶ **Officer Wellness and Peer Support Program**
- ▶ **Police Chiefs & Police Liaisons**
 - ▶ **Deputy Chief Rick Neumann**
 - ▶ *Crystal Lake Police Department*



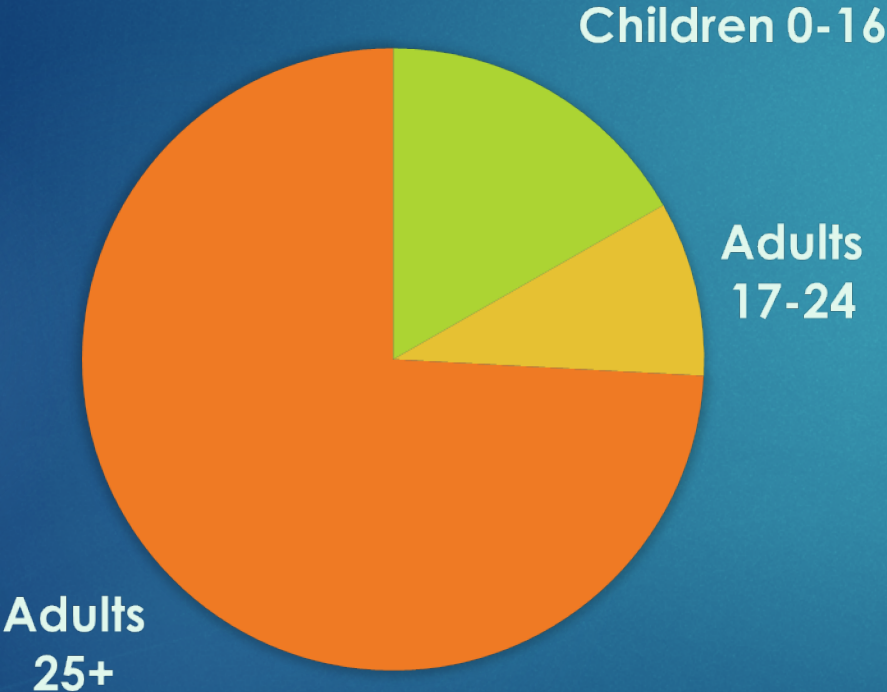
Who we are serving: Total Number of Clients FY 23



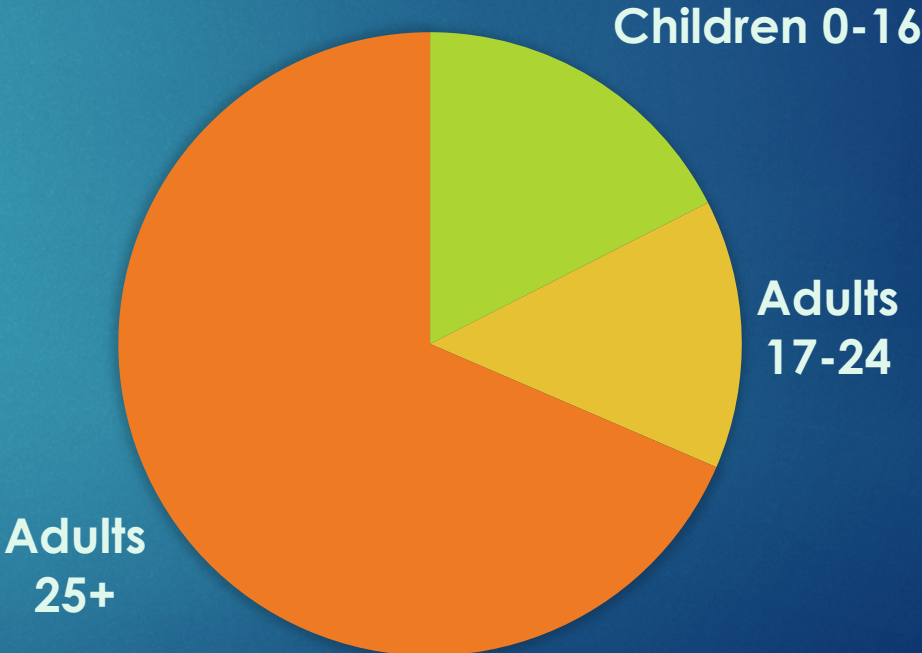
Who we are serving: Ages



QUARTER 1



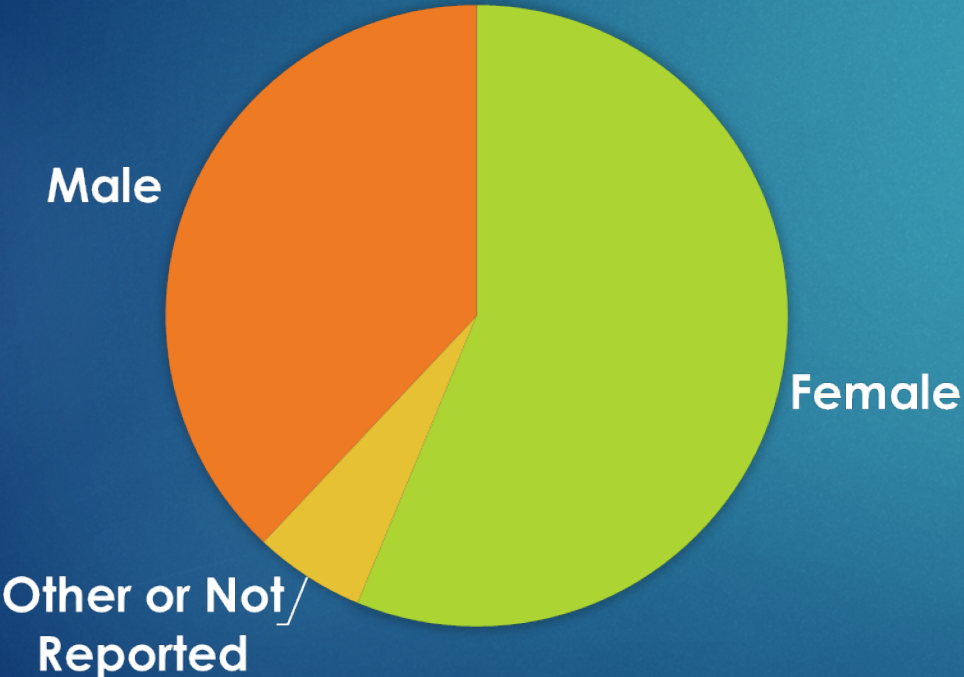
QUARTER 2



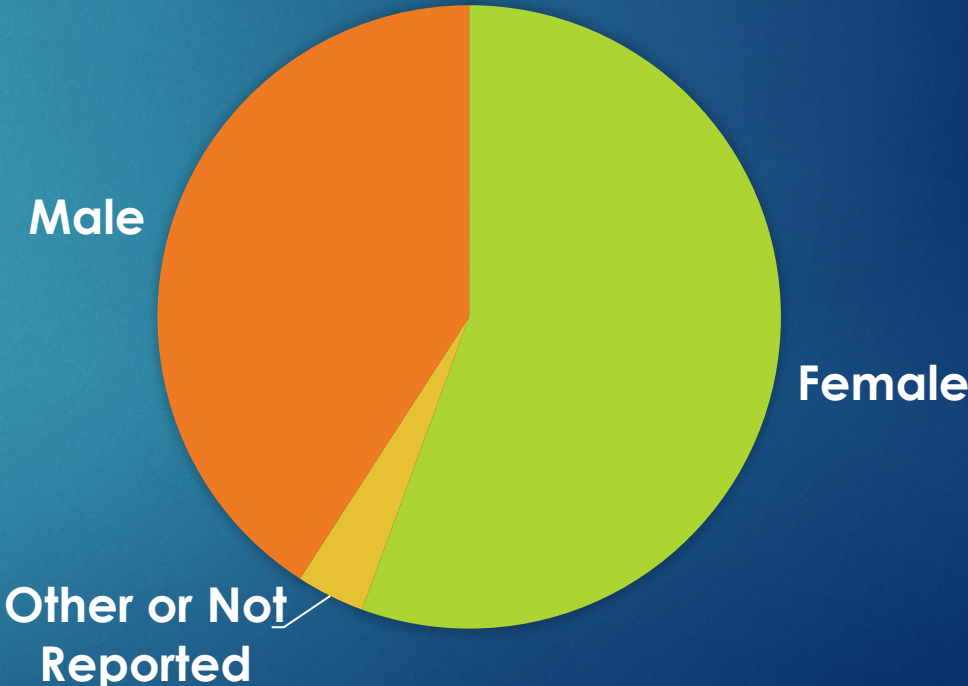
Who we are serving: Gender



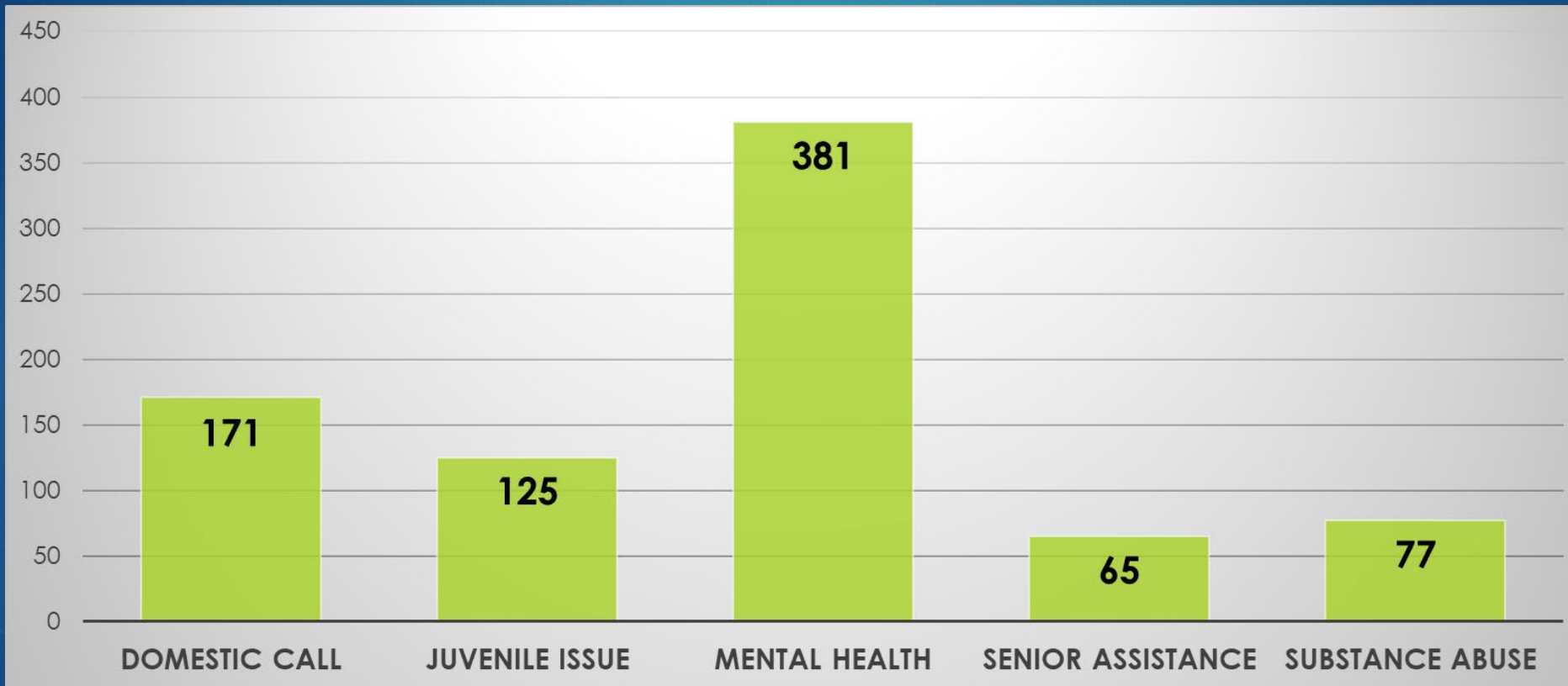
QUARTER 1



QUARTER 2



Who we are serving: Top 5 Primary Reasons for Referral FY 23



Data

Are our efforts helping? YES!

- ▶ **So far this year, 70 % of the clients the PSWs worked with had an increase in overall functioning (average between Q1 & Q2)**
- ▶ **Recidivism rates for both quarters was a strong, consistent 30% (measured in police contacts, not arrests)**
 - ▶ **70% of our clients reduced their police contacts after PSWs were involved**
- ▶ **100% of clients were satisfied with the help they received based on satisfaction survey**



Questions



Thank
you

SGT. AIMEE' KNOP
DIRECTOR OF POLICE
SOCIAL WORK

ALANA BAK LCPC, LSOTP
CLINICAL SUPERVISOR



Request for Additional Fee For Service Funds

June 20th, 2023

Our Mission

***To provide Hope, Opportunity
and Support that empowers
women and children as they
journey from homelessness to
self-sufficiency***

**CELEBRATING 36 YEARS
OF SERVING MCHENRY
COUNTY**

Services HOS Provides

Transitional Shelter Program (1987)

Affordable Housing Program (AHP) (2012)

Subsidized Apartment Program (SAP) (1993)

Rapid Re-Housing Program (RRH) (2013)

**Transitional Housing Rapid Re-Housing (TH-RRH)
(2018)**

**Domestic Violence Rapid Re-Housing (DV-RRH)
(2019)**

Tenant Based Rental Assistance (2018)

Emergency Rental Assistance-2 (2023)

Treasury Navigation and Case Management (2021)

Supported Employment Program (2019/2022)

Current Monthly Average Billing

In the last three months, HOS has seen an increase in monthly average billing. Currently we average \$32,046.88 per month.

By April 30th, 2023 HOS used approximately 73% of our December 2022 reward

Reasons for Increase in Monthly Fee For Service Funds

- Increase capacity in Transitional Shelter
- Untenable Rental Market in McHenry County resulting in extended Rental Assistance and case management services due to lack of affordable housing in our community.
- Increase in secondary services (i.e Employment and Education Services)
- Increase in Medicaid Billable Rates
- Increase in clients experiencing more severe mental health barriers, which results in more intensive case management services.

Units Billed 2022 vs. 2023

2022

- March: 806 Units
- April: 850 Units
- May: 782 Units

2023

- March: 1045 Units
- April: 1034 Units
- May: 1074 Units

Home of the Sparrow has seen more than a 20% increase in clients from FY 22 to FY 23

Home of the Sparrow's Request

Home of the Sparrow respectfully requests an additional \$176,600.00 in Fee for Service Funds, which will allow our agency to have the resources, staff and capacity to continue to provide critical services to our current and future clients.

BACK TO SCHOOL BASH



Hosted in partnership with local McHenry County Organizations

When:

July 28th
4 -7 pm

Where:

McHenry High School
Upper Campus
4724 W. Crystal
Lake Rd, McHenry

What:

- MUSIC
- FOOD
- FRIENDS
- GAMES
- SCHOOL IMMUNIZATIONS

Register Here:

Visit
tinyurl.com/B2School-Event





**Suggested Revisions and Meeting Dates
2023 MHB Committees and Chairs**

	Finance and Audit	Ethics and Compliance	Building and Grounds	By-Laws	Executive/ Personnel/Ethics	SPECIAL MEETINGS
	Bi-Monthly Meetings	Quarterly Meetings	Annual Meeting	Annual Meeting	Meets - As Needed	
	Chair L. Keisman Adam Carson Ray Lapinas Amy Rath	Chair G. Alexander Mike Baber Christine Bruhn Lindsay Keisman	Chair Adam Carson Mike Baber Christine Bruhn TBD	Chair Mike Baber Greg Alexander Adam Carson Amy Rath	Chair C. Meschini Adam Carson Lindsay Keisman Ray Lapinas	
2023						
January 2023	1/17/2023					
February 2023		2/7/2023 5pm	2/7/2023 6pm			Board Dev. Day 2/25/23
March 2023	3/21/2023			3/7/2023		
April 2023		4/18/2023				
May 2023	5/16/2023					Town Hall 5/11/23
June 2023						
July 2023	7/25/2023 – 5pm	7/18/2023 6pm		7/18/2023 5pm		
August 2023						
September 2023	9/19/2023					
October 2023		10/17/2023				10/11/23 10/18/23
November 2023	11/21/2023					
December 2023						

Updated 6/23/23

***** Board Development Day February 25, 2023 8am-1pm *****

Walk-In Mental Health Support Clinic

Rosecrance is offering a Mental Health Support Drop-In Clinic. What does that mean? IF you're struggling with any life stressors, mental health symptoms, feelings of being overwhelmed, or just need someone to talk to, our staff will be available to provide guidance and linkages to providers within McHenry County. You do not need to currently be enrolled in any services, or be familiar with services, to utilize this clinic.

No appointment or reservation necessary. Please bring a copy of your state issued ID and your insurance card (if applicable) so that we can link you with providers in network if you're interested.



When: Mondays at the Crystal Lake Public Library and Wednesdays at the McHenry Public Library beginning in June

****July dates to be announced****

Where: Crystal Lake Public Library—126 W Paddock St, Crystal Lake, IL 60014 and McHenry Public Libraries—809 Front St, McHenry, IL 60050

Time: 9am-3pm



rosecrance
life's waiting

Crisis Call Services

**Leaders in recovery.
Champions of hope.**



For anyone who is in crisis:

Call or text 988 for 24/7 access to trained crisis counselors who can help if you are experiencing:

- Thoughts of suicide, harming yourself, or harming others
- A mental health or substance use crisis
- Any other kinds of emotional distress

The 988 Suicide and Crisis Lifeline is a national telephone crisis intervention service with the goal of providing support to the person who reaches out. If needed, a crisis team or 911 responders may assist the person if there is an immediate need for support.

Call 911 for immediate response to medical emergencies. 988 does not replace 911.

For anyone seeking a crisis screening:

Call the CARES line at 800.345.9049 to access mobile crisis response (MCR).

This is a dispatch service through the state of Illinois to initiate screenings for individuals with Medicaid experiencing a mental health crisis, with the goal of stabilizing them in community settings or determining the appropriate referral.



WHAT IS QPR SUICIDE PREVENTION GATEKEEPER TRAINING?

Much like CPR, or the Heimlich maneuver, QPR is a method of intervention designed to help individuals who take the gatekeeper training course to save a life. QPR consists of these three steps:

Question... a person about suicide

Persuade... someone to get help

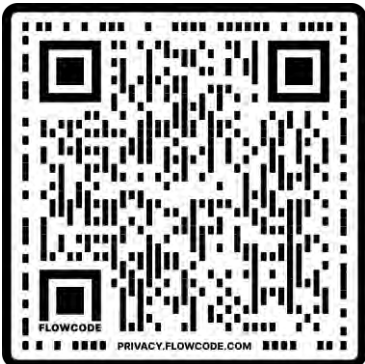
Refer... someone to the appropriate resources

In as little as one hour, individuals can learn to recognize the warning signs of suicide, and how to apply three simple steps that may save a life.

Each attendee will receive a QPR booklet and card with information on suicide prevention, a certificate of completion, and a resource card.

In 2020:

- 45,979 Americans died by suicide
- Suicide was the 10th leading cause of death in the U.S.
- There were 25 deaths to suicide in McHenry County
- According to the National Alliance on Mental Illness, 90% of people who died by suicide had shown signs of mental illness



Virtual Training on Zoom

4th Thursday of every
other month starting
February 2023.

February 23, 2023
[REGISTER HERE](#)

April 27, 2023
[REGISTER HERE](#)

June 22, 2023
[REGISTER HERE](#)

August 24, 2023
[REGISTER HERE](#)

October 26, 2023
[REGISTER HERE](#)

***December 14, 2023**
[REGISTER HERE](#)

**Due to holiday schedule,
training day changed.*



NAMI OF MCHENRY COUNTY
620 Dakota Street
Crystal Lake, IL 60012
815-308-0851

www.namimch.org



Adult Mental Health First Aid

Mental Health First Aid is a skilled-based training course that teaches participants how to identify, understand, and respond to signs of mental illnesses and substance use disorders. An 8-hour course designed for individuals that are interested in learning ways to assist those experiencing a mental health crisis.

FRIDAY, AUGUST 11TH, 2023

9:00 AM - 3:00 PM

IN-PERSON

**WHERE: MENTAL HEALTH BOARD
620 DAKOTA ST. CRYSTAL LAKE, IL 60012
CONFERENCE ROOMS E & F**



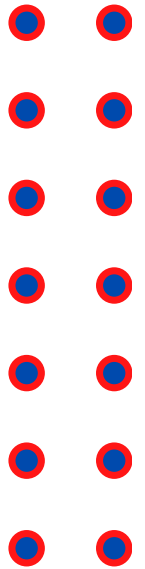
To register send email:
Education@namimch.org
or

Scan Here:



620 Dakota St. Crystal Lake, Il 60012
815-526-8243

YOUTH MENTAL HEALTH FIRST AID



An 8-hour course designed to teach parents, family members, school staff, peers, health and human services works, and other caring citizens how to help an adolescent who is experiencing a mental health, addiction challenge, or is in crisis.

When: Friday, September 15th, 2023

Time: 9:00 AM - 3:00 PM

Where: Mental Health Board

620 Dakota St. Crystal Lake, IL 60012

To register email Education@namimch.org

TALKS PRESENTS:

**"SOCIAL SECURITY DISABILITY:
CHANGE AND CONFUSION"**



Jeffrey A. Rabin

LICENSED ATTORNEY
AND
COMMUNITY LEADER

Come learn about:

- What does "Total disability" mean under the Social Security Act?
- What are some of the differences between the Social Security Disability Insurance and Supplemental Security Income programs?
- What are the 3 keys to having a disability application approved?
- What is the most important item to remember when going back to work while on SSDI or SSI benefits?

Thursday, August 17th

6:30 pm - 8:30 pm


Location: Community Foundation for McHenry County
33 E Woodstock St. Crystal Lake, IL 60014

To register scan here

or

[CLICK HERE](#)





" When life becomes too heavy and circumstances too dark to see a way forward, beauty has the ability to alleviate fear and offer hope".
- Melissa Voytenko

NATURE RETREAT

SATURDAY JULY 29

9:30am - 12:00pm

This is a FREE grief healing retreat offered to teens grieving the loss of a parent, sibling or close loved one.

We will be hiking, fishing and spending time in nature together for a day.

Lunch is included.

Questions/Information

Contact:

onemillionmonarchs.org



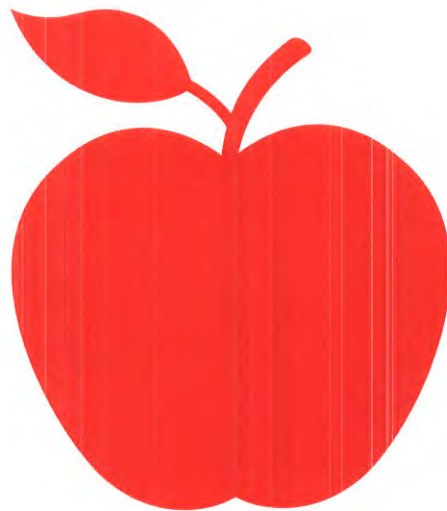
All participants must register at
www.onemillionmonarchs.org

Click on ENROLL

McCAP Food Drive for the Crystal Lake Food Pantry
Collection bin in the foyer at the Mental Health Board!

CRYSTAL LAKE FOOD PANTRY FOOD DRIVE

JULY 17th-28 2023



Needed items:

**Ramen, Paper Products,
Household cleaning/detergents,
Canned Beef Stew, Canned
Ravioli, Cereal**



BREAK

CRYSTAL LAKE TEEN CENTER

Smoothie Wednesdays

Tear Off A Ticket To Mark The Date



BREAK

CRYSTAL LAKE TEEN CENTER

Last Friday Of Every Month Come in
and enjoy a free slice on us!



Pizza
& CHILL



BREAK

CRYSTAL LAKE TEEN CENTER

OPEN MIC



Night

SING!

RAP!

DANCE

**AUG 3
6-8 PM**

To learn more, visit us at: clbreak.com

Or call us at: (779) 220-4080

6292 Northwest Hwy. | Crystal Lake, IL | 60014

Come sing and dance
with us at the break.
we are sure to have a
good time.

*This poster has been approved
by Grimlen himself





**REFERRAL
PARTNERS**

1ST ANNUAL



CHARITY

GOLF OUTING

2023



OUR CHARITY

Help support infants, children and adults with developmental delays and disabilities.



**Options
& Advocacy**

for McHenry County

For sponsorship opportunities and donations reach out to Brian at bklingenberg@cnbtc.bank

**28 JULY
2023**

REGISTER NOW

[@referralpartners365.com/golf/](https://referralpartners365.com/golf/)

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Turnberry Golf Club - Lakewood

1ST ANNUAL



CHARITY GOLF OUTING 2023

- Referral Partners 365 will host its inaugural Charitable Golf Outing on **Friday, July 28th, 2023** at Turnberry Golf Club in Lakewood, IL
- The outing will serve as a fundraiser for **Options & Advocacy for McHenry County**. You will help support infants, children, and adults with developmental delays and disabilities. Visit <https://www.optionsandadvocacy.org/> for more information.
- Visit www.referralpartners365.com/golf/ to sign up and/or purchase sponsorships.



OUR CHARITY

Help support infants, children and adults with developmental delays and disabilities.



Options
& Advocacy
for McHenry County

SPONSORSHIP	DESCRIPTION	QTY	COST
Hole Sign	Sign with company provided logo/info	UNL	\$100
Drink Ticket	Logo placement on every drink ticket (1 per player) logo on event signage	1	\$500
Beverage Cart	Logo/signage on beverage cart and event signage	2	\$500
Scorecard	Logo on all scorecards and event signage	1	\$250
Swag Bag	Logo on all swag bags and event signage	1	\$500
Golf Balls	Logo on golf balls included with swag bag and event signage (Free hole sign)	1	\$1500
Long Drive Contest	Logo on long drive marker and event signage (Free hole sign)	1	\$300
Long Putt Contest	Logo on long putt marker and event signage (Free hole sign)	1	\$300
Closest to the Pin	Logo on Closest to the Pin marker and event signage (Free hole sign)	1	\$300
Corporate Sponsor Pack	Hole sign, logo on event signage, foursome of golf, swag bag item (company provides)	10	\$600
EVENT TICKETS	DESCRIPTION	COST	
Foursome	4 golfers with cart, includes lunch and banquet after golf	\$500	
Single Golfer	Golf for 1 (will be paired with other golfers) includes lunch and banquet after golf	\$150	
Golf Social	Access to post golf banquet dinner and raffle items	\$35	

If you have questions about the Golf Outing or are able to donate raffle items, please contact Brian at bklingenberg@cnbtc.bank

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REFERRAL
PARTNERS



ANNUAL GOLF OUTING

Monday, October 2nd, 2023

Tee off at 11:00AM

Boulder Ridge Country Club

Admission: \$225 per Golfer, \$900 per Foursome

Includes: One Round of Golf, Boxed Lunch, and golf cart per foursome of people.

Register here!



Director's Report – 7.25.23

To: Board of Directors
From: Leonetta Rizzi, Executive Director

The MCMHB's 2021-2023 Strategic Initiatives are accompanied by goals and objectives based on existing needs, emerging trends, opportunities, and/or challenges identified as critical to maintaining and enhancing the local network of services to meet our mission of "identifying, planning, coordinating, fostering development, and contracting for quality services for all citizens of McHenry County." These Strategic Initiatives include:

- Strategic Initiative #1: MCMHB Network Enhancement & Development
- Strategic Initiative #2: Promote a Comprehensive Network of Behavioral Health Services
- Strategic Initiative #3: Strengthen & Support Intellectual/Developmental Disability Services
- Strategic Initiative #4: Advocacy, Awareness & Leadership

MHB General Updates/Notable ED Activities

- ED attended & spoke at the "4 for Johnny" fundraiser last month which raised \$5,000 for NAMI and the Suicide Prevention Task Force. Board Vice President, Mike Baber also attended the event. There were approximately 150 attendees for this first-time Suicide Awareness and Prevention event. (1)(4)
- ED involved with concerns from the LGBTQ community from the MHB's (or Recover Conference Committee's) choice of location for the 2023 Suicide Prevention & Recovery Conference at Willow Crystal Lake (WCL). ED had meetings with WCL local leadership & pastor on concerns but also discovered that the contract did not include the auditorium space at WCL as the committee desired. Asked the committee to relook at options and make a final decision, and that we would back out of the WCL contract if needed. The location venue was changed back to MCC. (4)
- ED participated in a meeting initiated by the Health Department regarding the ending of the Drug-Free grant (Promoting a Drug-Free Environment for School-Aged Youth). Meeting included County Administrator, Health Department ED, and two Substance Abuse Coalition board members. Meeting concluded with a decision to support the two positions in the Health Department (epidemiologist and health educator) with ARPA \$ remaining. Health Department proceeding with a resolution to request these dollars at the next County Board meeting. (4)
- Family Peer Support program update: The provider interested in this program informed us that they will not be turning in an application for FY24 for this program until further investigation with the state's Healthcare and Family Services (HFS) division occurs. Still waiting for the scheduling of this meeting. (This program utilizes parents with lived experiences to be available to parents struggling with their children's behavioral health issues.) (1)(4)
- Children's Behavioral Health Transformation (see update attached). Been in contact with the State and University regarding a future meeting and presentation to Network Council by Dr. Dana Weiner on collaboration. (1)(2)(3)(4).
- ED met with Suicide Prevention Services (SPS) - (who are operating our McHenry County Crisis Line this past year as a transition year prior to closure as board directed due to 988 & 590). Most all the "dispatching" providers have recently begun to transition to their own numbers which they are publicizing. But as one can imagine, this 40+-year-old Crisis Line has a lot of community professionals/agencies calling for assistance such as our local Police Departments and who are continuing to call the Line for these services. A proper closure plan will be needed if our Board decides not to fund the Crisis Line for another full year in FY24 (i.e., answering machine with notification and proper #'s to all). SPS will be submitting a letter to the board regarding the costs (e.g., phone bill, administrative) of a 3 and 6-month closure for FY24. Other marketing and PR efforts will also be needed by our office. (4)

MHB County/State/Federal Interface

- Update on our Resolution to County Board for responsibly moving \$ from our administrative budget to client services: Resolution passed all County Board Committees with no issues including County Finance. County Board member Jim Kerns asked questions at the Committee of the Whole (COW) and they were all answered by ED. However, at the 7/18/23 County Board meeting, he asked to hold our resolution due to further questions. We have not been contacted to-date by County on what these questions are. As a result, the Home of the Sparrow June affidavit payment for the additional funds the board approved last month is on hold since the affidavit amount was over the current funding in our budget. Therefore, we will make a partial adjustment with the funds for Home of the Sparrow that are available now then go back and make the full adjustment once we are approved to move the admin budget to cover client services. (4)

- Children's Behavioral Health Transformation Intake Form: For difficult children and adolescent cases, inter-agency assistance from the Department of Human Services, Department of Healthcare & Family Services, State Board of Education, Department of Juvenile Justice, Department of Public Health, and Department of Children and Family Services in securing services for youth with significant and complex behavioral health needs can be accessed through a form online at the Department of Human Services website. The information provided will be confidential and secure; it will be used to identify a state agency representative who will contact the youth's parent/guardian to obtain their consent for state agencies to help identify appropriate services for the youth. Good to utilize for placement issues. (4)
- National Association of State Mental Health Program Directors Research Institute (NRI) published an 8-page report (attached) on Mobile Crisis Teams (MCT) across the country. The Profiles report details the number of MCTs, what types of organizations are operating them, challenges to their operating 24/7, as well as issues of financing, workforce challenges, and outcomes being measured. (4)
- Update on 988 Planning/ Community Emergency Services and Supports Act (CESSA): SAMHSA announced + \$200 million in new funding for states, for the 988 Suicide & Crisis Lifeline and related crisis services. The funding is a continuation of the grant they have now for capacity. The allocation for Illinois will be \$7.3 million over the course of 3 years. Announcements are expected in August to start at the end of September and run for 3 years. It will allow Illinois to sustain the call centers, improve infrastructure and integration of the crisis system. Illinois Department of Mental Health (DMH) is starting a 988 Media Blitz and began public messaging on 988 via billboards, CTA, and PSAs across the state. Call center answer rates are in high 80%. Pleased with progress, most work will be at the regional work groups from now on. (1)(2)(3)(4)

Association of Community Mental Health Authorities (ACMHAI) Update (4)

- ACMHAI Quarterly Membership Meeting is virtual on August 10 and 11. Board members are encouraged to attend any parts if possible. Please refer to the previously sent email or contact ED.
- Our Association members across the state are concurring with the same workforce issues we've seen in McHenry Co that have prevented some of our providers from implementing their programs fully. The employment of Certified Recovery Support Specialist (CRSS) is being encouraged. CRSS is a credential for those who provide mental health or co-occurring mental illness and substance use recovery support to others and does not require a degree, but rather lived experience. DMH reported that the work of the Behavioral Health Workforce Education Center is proceeding and SIU and UIC are filling positions. FY24 budget included a \$10 million appropriation for the Center. Work proceeding well, partners at SIU and UIC are stepping up, hiring staff now. CRSS success has great numbers and using cannabis tax to have more students into CRSS. Over 200 additional students are expected to benefit from the CRSS program expansion.

Community Behavioral Healthcare Association of IL (CBHA) (4)

- CBHA has been involved in a lot of activity: 988 Planning/CESSA; Potential Waivers for Background checks (especially for Engagement Specialists and Violence Prevention Workers - Also working on other waivers for MH workers, possibly with Mobile Crisis Response Team staff. Substance Abuse and Mental Health Services Administration (SAMHSA) will be releasing a technical assistance toolkit on hiring staff with criminal history being released next month); No new update regarding progress with DMH Data Sharing with HFS and anticipated timeline on new round of Loan Repayment program – Sept. 2024.

Illinois Association of Rehabilitation Facilities (IARF) (4)

- Addressing update to Rule 115 and implications for Mental Health Community Integrated Living Arrangement (MH CILA) providers: Developing a residential rule for mental health residential services providers as they are currently under DD rules. Of the 24 CILA providers, there are 5 that must be certified. They also are continuing to educate on the budget implementation. This association among others is also awaiting the results of the Living Room NOFO which should be announced soon.

MHB Network Training Events (1)

- See Presidents Packet and full hotsheets located on our website for further information.

MHB & Network Monthly Highlights

- Installation of the new camera's in MHB building should be complete this month. (4)
- Trauma-Informed work: Currently implementing a second pilot program, "Handle with Care," in McHenry. This

program will run throughout the entire 2023-2024 school year, providing support and resources to students who have experienced trauma. Also, planning a Trauma-Informed Training Day Event on October 17, also known as World Trauma Day. The event will include a "Train the Trainer" element to empower professionals in disseminating trauma-informed knowledge and practices. (1)(4)

- As previously communicated, Clearbrook's CEO Tony DiVito, has resigned and there's dyad leadership in the interim for the organization. Please note: Emily Fencl, is still our local Vice President for McHenry County Clearbrook operations. We do not anticipate any changes locally. (4)
- A Way Out (AWO) program (which is available to respond onsite from 8am-11am anywhere in the community for substance use disorder navigation into detox and treatment programs) is revamping its marketing and PR efforts due to misconceptions that its program is no longer available. ED participated in meetings with AWO, Police Social Work program, and Northwestern Medicine ER team members on this issue. Board members can help if asked that there is a 24/7 access number for them: McHenry County AWO Community Navigators at 815-347-0385. Messages after hours will be followed up with during the day. (1)(2)(3)(4)
- Update. 24/7 access to Pioneer PADs shelter is being addressed through HUD monitoring grant and meetings ED has participated. To-date, although a 24/7 intake access for PADS is required, Pioneer has proposed access to hotel vouchers for overnights as the immediate solution. They plan to run this as a pilot in the next couple months and obtain data to access the support of a 24/7 intake process into the shelter. Meeting next month as a follow-up and to obtain a concrete start date for the pilot. Quarterly meetings will then be held with stakeholders. (1)(4)
- Suzanne Hoban, ED Family Health Partnership, informed ED earlier this month that she is going on scheduled leadership sabbatical starting Sept 1 - Nov 30. This has been in the works for over a year with her board and for nine months with her staff. Suzanne reported this was not a 'retirement test run' - it's an opportunity for re-charging, but also to help empower staff at the clinic, which has been under her direction since its inception 24-years ago. However, due to unforeseen circumstances, we are not sure of the status of the sabbatical at this time." (4)
- YFC closed on their new building located at 1011 Green Street, McHenry, IL 60050 on July 20th. They welcome the board to tour the old building and their new building in this next month. (1)(4)
- MHB Audits completed this past month with no major findings: Consumer Credit Counseling Services; Family Health Partnership; New Directions (+Opioid Settlement Funds); Pioneer Center; and Independence Health & Therapy. FHP had enough findings, however, in the therapist program to warrant a second audit this year; or be on the audit schedule for more than 1x/year next year.

Important Dates

- Back2School Bash - Community Backpack Event | **July 28, 2023** | 4-7pm McHenry High School Upper Campus
- McHenry County Fair | **August 1-6, 2023** | County will have our McHelp App and 988 materials at their table.
- BH Resource Fair for School Professionals | **August 8, 2023** | MHB
- COW | August 10, 2023 | 9am | County Administration Building
- MHB Board Meeting | **August 22, 2023** | 6pm | MHB
- Save the Dates:
 - Suicide Prevention and Recovery Conference | **September 8, 2023** | 9am | Willow Creek
 - Never Walk Alone – McHenry Co Suicide Prevention Walk | **September 30, 2023** | 8am | Dole Mansion

Respectfully Submitted,
Leonetta Rizzi, Executive Director

Attachments: June Network Council minutes; NRI's 2022 State Profiles: & Monthly Progress Report: BH Transformation.



NETWORK COUNCIL
Monday, June 26, 2023
8:30 a.m. – 10:00 a.m.
MINUTES

Attendance will be taken – Executive Level participation/involvement is expected

1. **Call to Order, Introductions and Announcements** – Emily FencI/Matt Kostecki
 - Janet Ross – Family Health Partnership Clinic
 - Olivia Arza – Options and Advocacy
 - LGMC interns
 - Sam from Big Brothers and Big Sisters
 - John Polischuk – Northwestern Medicine
 - Lou Ness – County Board Member – Advocating for an increase for the MHB and is familiar with how the funding works. It is important that agencies and constituents show up at McHenry County Committee and Board meetings to give the stories that need to be heard. We can not do it without all of you. Write and email your County Board Members. Please reach out to me if I can help you advocate in any way. Between 6% and 7% of taxes go to the County and the majority of taxes go to school districts.
 - John Buckley asks how to we provide the information to the Mental Health Board to help them understand why there is such a need and how the funding works to negate some of the misconceptions stated at previous meetings? L. Rizzi stated that we can share data with the MHB.
2. **Acceptance of agenda and minutes**
3. **Presentation** – Police Social Work – Amiee’ Knop – **See Power Point**
4. **Mental Health Board Updates** – Leonetta Rizzi
 - Compliance team is fully staffed. Please welcome our new Compliance and Quality Assurance Analyst, Quinette Hobson-Robb.
5. **Tough Topics/Gaps/Barriers/Access issues AND Collaboration needs/resources & SOLUTIONS**– Network Providers
 - No new topics to discuss
6. **Standing Committee Updates – See Attached Report**
 - Quality Management Team – Karin Frisk – **HIGHLIGHTED** – We will be asking agencies to encrypt data starting with July data for August. Reminder that there is no August Intake Coordinator’s Meeting due the BH School Resource Fair
 - Intake Coordinators – Karin Frisk
 - Continuum of Care to End Homelessness – Liz Heneks
 - Substance Abuse Coalition – Laura Fry
 - Suicide Prevention Taskforce – Alex Campbell
 - IDD Committee – Emily FencI
 - Youth Empower Alliance – Dr. Melissa Katz
 - Trauma-Informed Change Team – Gary Rukin
 - LGBTQ Task Force – Courtney Behrens
7. **MHB Three Year Plan – (January/April/July/Oct):**
8. **Old Business**
 - EMDR Basic Training for our Behavioral Health Network

- MHB is moving towards providing a training in the county.
- Will send out information regarding the requirements/expectations
- FY24 Budget and Application submissions/determinations
 - Echoes Lou Ness statements and hopes to convey to the CB that we are asking for is what is needed and that we can work together to make it happen.
 - Application submissions – There will be a bifurcated system until the CB makes the final decisions on the FY24 budget. In the applications, please show what the increase in dollars will do to waitlists.

9. New Business

- Electronic ACH payments by FY24 – We have a handful using the program and we would like to move all agencies to ACH and will most likely be a requirement in the future. Reach out to Melanie Duran if you need assistance. MDuran@mc708.org
- Public Comments – There is a policy that public comments to 30 minutes if the board chooses to. MHB is asking the agencies combine statements and have one spokesperson. There will only be one public comment section on the MHB Meeting agendas going forward.
- McHenry HS BioMedical Science Program – This is a shadowing experiences at agencies. – We currently have 5 agencies signed up and we can have more so send information to Bridget Geenen BGeenen@mc708.org
- Legislative Updates – Emily Fencl/Leonetta Rizzi –
 - Emily states the biggest push was for the \$4 increase in DSP rates and it has been passed at \$2.25 effective January 1, 2023. This has been a really good legislative season for I/DD.
 - Leo reviews - Governor JB Pritzker officially signed the state of Illinois FY24 Budget. The budget includes investments in early childhood, K-12 schools, higher education, workforce and economic development and efforts to fight violence and poverty. The budget contains an additional \$240 million to serve persons with I/DD, which includes a \$2.50 wage increase for DSPs, and state reimbursement of I/DD Emergency Telehealth Services. The budget also contains an additional \$30 million in Medicaid mental health rate increases, and an additional \$200 million to the state's pension systems beyond what is required, continuing to pay down the state's remaining outstanding debts, and making ongoing contributions to the state's Budget Stabilization Fund, set to surpass \$2 billion. The FY24 General Funds budget plan reflects projected revenues of \$50.611 billion and expenditures of \$50.428 billion, resulting in a \$183 million surplus. Leo recommend that all look into SB57 HIGHR ED-LOAN REPAYMENT AWARDS <https://www.ilga.gov/legislation/BillStatus.asp?DocNum=57&GAID=17&DocTypeID=SB&LegId=143203&SessionID=112&GA=103>
- Mid-year reconciliations – need for unallocated \$ and avoid fund-balance at EOY – FY23 we are at \$0 of unallocated dollars but we can make a County Board request if needed. We have been looking at the Admin Budget and we were able to use some of those dollars to help fund programs.

10. Successes/Celebrations

- NAMI – Abigail Nicholas is the Executive Director of NAMI and officially starts July 1, 2023
- YEA – Back to School Bash July 28 2023 from 4pm-7pm at McHenry West Campus.
- Lupe Ortiz – successfully bid at public auction and won the purchase of the building and will close on July 18, 2023

Next IN-PERSON Meeting: August 28, 2023, at 8:30am MHB

Funded Agency Representatives Present, June 2023

22nd Circuit: No	MHB Liaison: No
Ascension: Yes	MCSO: Yes
AID: Yes	NAMI: Yes
Aunt Martha's: No	New Directions: Yes
Child Advocacy Center: Yes	Northwestern: Yes
Clearbrook: Yes	Northern IL Rec. Center: Yes
CHP: Yes	NISRA: Yes
Consumer Credit: Yes	NWCASA: Yes
CLTeenCenter: Yes	O & A: Yes
FHPC: Yes	Pioneer Center: No
Greater Family Health: Yes	Rosecrance: No
Horizons: No	Service, Inc.: No
Home of the Sparrow: Yes	Thresholds: Yes
Independence H&T: Yes	Veterans Path to Hope: Yes
Live4Lali: Yes	Turning Point: No
Mathers Clinic: Yes	Youth & Family Center: Yes

Standing Committee Updates

1. Quality Management Team – Karin Frisk –

Quality Management Team Meeting – Next Meeting - July 19th at 9AM (Virtual meeting via Zoom)

- Q2 Outcomes

Important New Process for Submitting Back-Up Data

- Beginning with the July back-up data submitted to the MHB in August:
 - Please encrypt the back-up data spreadsheet and email the encrypted spreadsheet to the MHB when submitting monthly service data
 - Please have your billing/data submission team contact MHB Compliance Assistant, Brenda Sandberg, at 815-788-4413 to provide the password for accessing the data spreadsheets (please do not email passwords)
 - **Please have your team provide this information by Monday, July 17th**

2. Intake Coordinators – Karin Frisk–

Intake Coordinators' Meeting – July 11, 2023 at 9AM

Presentations:

- Rosecrance
- Pioneer Center
- New Directions Addiction Recovery Services

Reminder: There will be no August Intake Coordinators' Meeting; the Behavioral Health Resource Fair for School Professionals will be taking place at the MHB on August 8th from 9:00-11:00 AM

3. Continuum of Care to End Homelessness – Liz Heneks

The COC meets the 3rd Thursday of the month. The last meeting was 6-15-23 at 9:00am. The next meeting will be in July 20., 2023. These meetings are held virtually. If you are interested in joining the COC reach out to Brandon Kyker, Community Development Specialist Department of Planning and Development 2200 N. Seminary Ave., Suite 208, Woodstock, IL 60098 (815) 334-4557 • BJKyker@mchenrycountyil.gov

Next Meeting will be **July 20, 9:00 am.**

Prairie View Apartment Concern Discussion

Several COC members who have clients living in the Prairie View Apartments had a meeting to discuss the ongoing problems and concerns with the management company and how the clients were being treated. Management is very unresponsive. Several of the providers sent an email outlining these concerns to the management company.

The COC committee reviewed and approved the draft of the letter that is being sent to the owners at the June 20, 2023 full board COC meeting. The COC has sent out a letter June 16, 2023 to the owners and management company asking for a meeting to come up with an action plan on how to address the ongoing concerns the group has about the treatment of the clients and the condition of the building. If we do not receive a response from the owners, then we will go to the city directly or other avenues to insure the rights of out tenants are being honored.

Landlord Engagement – Landlord Meeting Committee

The committee discussed inviting landlords that work with our current CoC agencies to ask for feedback about piloting a landlord engagement program. The meeting will be June 29th between 9:00am – 12:00pm. B. Kyker and G. Zinck will work together to put a presentation together that they will share with the committee. B. Kyker will provide some “swag” options and the landlord marketing materials will be available for the landlords invited to the meeting.

Neighbors in Need Event / World Homeless Day

B. Kyker thought G. Zinck’s idea for World Homeless Day of using balloons to represent people experiencing homelessness within our system in McHenry County. This would provide a visual representation of our community for those that are not aware of the number of people experiencing homelessness. The Neighbors in Need event will remain a landlord focused “Lunch and Lease” type of event. The date is still being considered.

FY24 Additional CoC Funding Allocations-Illinois Department of Human Services

Scattered Site PSH, -\$250,592
Rapid Re-housing, -\$498,016
Shelter Diversion-\$93,219

In 2023,
the State Housing Wage for
ILLINOIS
is
\$24.59 PER HOUR

To afford a 2-bedroom home without paying more than 30% of income on housing, the average renter must work **76** hours per week or **1.9** full time jobs at minimum wage.

CAN YOU AFFORD A MODEST HOME IN ILLINOIS?

OUT of REACH
THE HIGH COST OF HOUSING

NATIONAL LOW INCOME HOUSING COALITION

©2023 National Low Income Housing Coalition
WWW.NLIHC.ORG/OOR | #OOR2023

In order to afford a modest, two-bedroom apartment in Illinois, renters working full-time need to earn \$24.59 per hour.

This is Illinois' 2023 Housing Wage, revealed in the national [Out of Reach](#) report jointly released in Illinois earlier this week by the National Low Income Housing Coalition (NLIHC) and Housing Action Illinois.

The report highlights the severity and scope of the affordable housing crisis in our country: in no state, metropolitan area, or county can a full-time minimum-wage worker afford a modest two-bedroom rental home at fair market rent.

With the country continuing to navigate the economic fallout from the pandemic—including steep increases in the cost of rent and delays in the construction of affordable housing—the importance of enacting comprehensive spending bills that provide increased funding for vital affordable housing, homelessness, and community development programs cannot be overstated. Full report: <http://www.nlihc.org/oor>

4. Substance Abuse Coalition – Laura Fry – **No Written Report**

5. Suicide Prevention Taskforce – Alex Campbell

- **Generally:**
 - Deaths by Suicide (through June 15, 2023): 21 •
 - **Gender:** Male: 15 Female: 6
 - **Age Brackets/Method:**
 - Male:
 - <19: 2: 2 Hanging
 - <51: 5: 2 GSW; 2 Hanging; 1 Asphyxia
 - >50: 8: 4 Hanging; 3 GSW; 1 Overdose
 - Female:
 - <19: 0: N/A
 - <51: 3: 2 Hanging; 1 GSW
 - >50: 3: 3 Prescription Drug Overdose
- **2023 Events:**
 - **4 for Johnny:** Fundraiser for MHB, NAMI & SPTF – June 24th o **Suicide Prevention, Wellness & Recovery Conference:** September 8 at Willow Creek Crystal Lake Church
 - **Never Walk Alone:** Date set for September 30 at The Dole. Need volunteers.
 - **Survivors of Suicide Remembrance Day:** the Saturday prior to Thanksgiving
 - **Men's Day:** Still in planning stages.
- **Projects:**
 - **SPTF stand-alone website:** Continuing to develop and add content.
 - **Outreach:**
 - Branding options identified and sourcing underway.

- 40 Comfort kits to be assembled during next 2 weeks
- **Men's Groups:** Spoke at Willow – May 20: 35 attendees; First United Methodist – June 3: 19 Attendees. Contacting other groups.
- **Education:** QPR training for May, 2023 – 254 attendees over 7 sessions including 9 attending one Spanish session.
- **Next Large Group Meeting:** July 20, 2023

6. IDD Committee – Emily Fencil – **No meeting in June – No Report**

7. Youth Empower Alliance – Dr. Melissa Katz

- Community Back-to-School Bash
 - The attached flyer is for families who would like to join this event! The registration QR code is on this flyer as well as a link.
 - Families can also register for the event with this link tinyurl.com/B2School-Event
 - Volunteer registration form is <https://tinyurl.com/2p8pny2f>
 - **Here is the link for organizations to register for a booth at the community resource fair [Resource Interest Form](#)**
- Partnership
 - Link for partnership dues, financial support for YEA and to donate towards the Community Back-to-School Bash
 - <https://namimch.org/forms/support-the-youth-empower-alliance>
- Youth Committee
 - We are recruiting new youth members to diversify our geographical reach.
- New Contact information
 - For any questions or more information about YEA, please contact Dr. Melissa Katz at youth@yeamchenrycounty.org.

8. Trauma-Informed Change Team – Gary Rukin

- Presented via Webinar for 30 Individuals.
- Continued work on organizing a day-long presentation for World Trauma Day on October 17
- Tested a Brain-Building Activity for World Trauma Day on October 17
- Stand-alone Trauma-Informed Presentation Now Available On-Line at <https://youtu.be/o2YPAXxxCWA>
- Chaired monthly meeting of the Trauma-Informed Change Team
- Represented the Trauma-Informed Change Team at Network Council and Suicide Prevention Task Force Meetings.
- Collaborated with Mental Health Board Personnel to facilitate the above activities.

9. LGBTQ Task Force – Courtney Behrens

Network council subcommittee 6/21/23 1-2pm virtually

LGBTQ+ Professional network group

10 people showed. Had participation from Options and Advocacy, Mental Health Court, CCCS, Northern Illinois Recovery, Woodstock Pride (and city council member Melissa), Ascension, Thresholds, The Break.

Questions we discussed at first meeting:

- ▶ Professional background and term at agency
- ▶ Population served
- ▶ What interested you in participating in this group?
- ▶ How does your agency serve LGBTQ+
- ▶ What gaps do you see within our county?
- ▶ What gaps do we see within our own agencies?

Biggest themes generated in relation to

Why they are here: personal, professional, reduce the gaps in services, seeing stigmas and gaps in marginalized communities.

Most acknowledged they serve LGBTQ+ in some capacity under the specifics of programs

Gaps in community: Cook county has more services, send families and individuals to Chicago, more trainings (echoed in various introductions). Diversity acceptance not just tolerance needed in McHenry county. Most referenced recent and ongoing concerns, stigma and hatred. Some challenged the safety of our county to those we serve and residents. More resources and better support for the community most of the participants work and live in. Most acknowledged they want to be a part of the change.

Gaps within our agencies: Many saw this as a stepping point to the internal discussion needed. One member shared they challenged the board on participation in the Woodstock Pride Parade, they marched for the first time and represented their agency this year.

Key notes:

Woodstock Pride and Council Woman Melissa would like to develop a back page of resources in the community on the website. We discussed Google list like Cook county has.

Most shared appreciation and excitement for the meeting, most shared they want more training in our community. We encouraged them to reach out to MHB.

Follow up items:

Discussion of name will begin one member stated include advocacy another stated look at objectives first will follow up next month.

Send out information from Youth Outlook since they have offered to support us in this development of this group. We can review the objectives and modalities they utilize to see if they are a fit for our McHenry group.

Group confirmed 3rd Wednesday of every month works for virtual meeting.

Happy Pride Month!

State Mental Health Agency Support for Mobile Crisis Teams, 2022

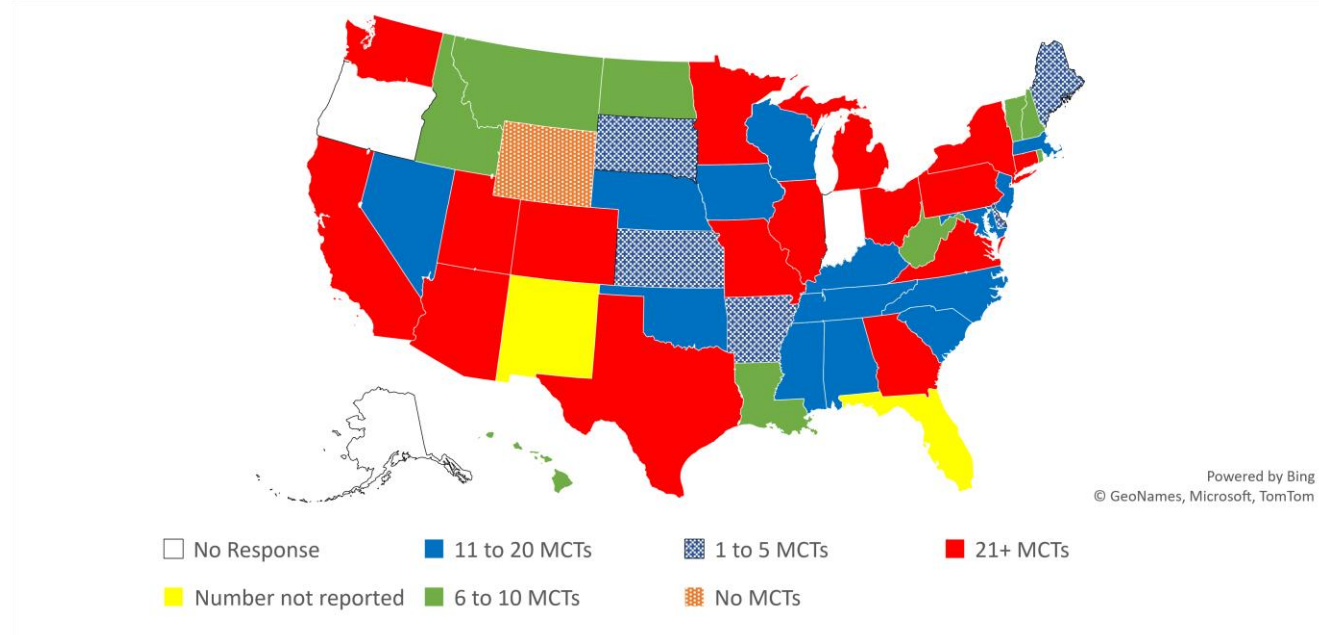
Highlights Based on 48 States Responding to the Crisis Component of NRI's 2022 State Profiles

Note: although 48 states responded to the Crisis Component, not all states provided answers to all questions; therefore, some of the information presented in this report is based on responses from fewer than the total number of reporting states

Mobile Crisis Teams: Someone to Respond

Mobile Crisis Teams (MCTs) are a critical component of the behavioral health crisis care continuum. MCTs are designed to travel to meet face-to-face with an individual experiencing a behavioral health crisis and have demonstrated effectiveness in helping address crises and reduce use of emergency rooms, psychiatric hospitalizations, and adverse criminal justice system interactions.

Figure 1: Number of Behavioral Health Mobile Crisis Teams, by State, 2022



MCTs are currently operating in 96% of responding states (46 out of 48 States). Most (41) states have staffed and funded their MCTs to respond to both mental health and substance use crises, while in four states MCTs are staffed and organized to only respond to mental health crises (two states did not respond to this question). Five states (Georgia, Massachusetts, Mississippi, Ohio, and Texas) also have MCTs staffed to respond to crises of individuals with intellectual disabilities.

In 2022, 44 states reported having 1,287 operating MCTs. States have a median of 14 MCTs, with a range from a high of 245 MCTs (in California) to a low of two MCTs in two states. Thirty-one states are currently working to open over 173 additional MCTs in 2023 (several report the actual number of new MCTs will depend on funding and workforce). In 15 states a total of 110 dedicated MCTs have been established to respond exclusively to children and adolescents in crisis, but in most states the same MCTs work with both children and adults.

96%

Of States Have Mobile Crisis Teams Operating

512,305

Individuals Served by a Mobile Crisis Team Last Year

1,287

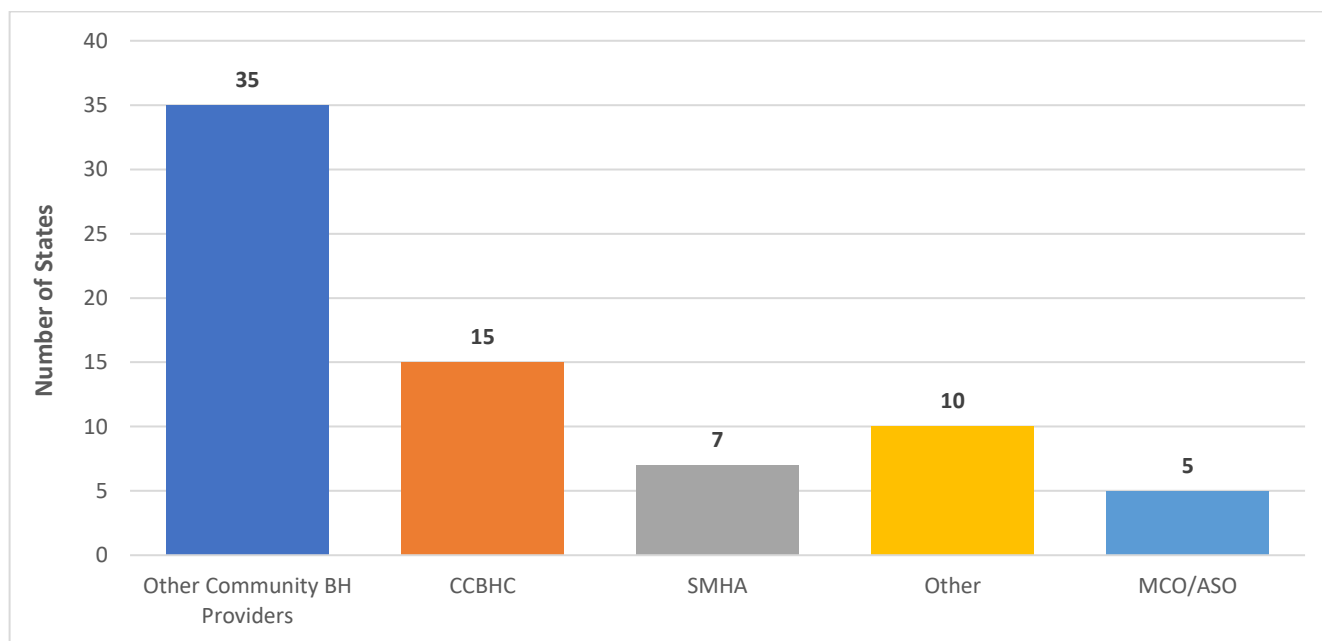
Number of Mobile Crisis Teams Operating (44 States reporting)

Mobile crisis is a relatively new service in many states and several states with MCTs are not able to report how many clients received MCT services in the past year. The 28 states able to report the number of individuals who received an MCT service during the last year reported 512,305 persons served. States averaged 18,297 individuals served by MCTs, ranging from a high of 108,581 in Massachusetts to a low of 77 in Kansas (which is in the process of implementing MCTs), with a median of 8,506 served by MCTs. In the 21 states able to report MCT clients served by age, 35% were under age 18 and 65% were age 18 and over.

Mobile Crisis Team Operation:

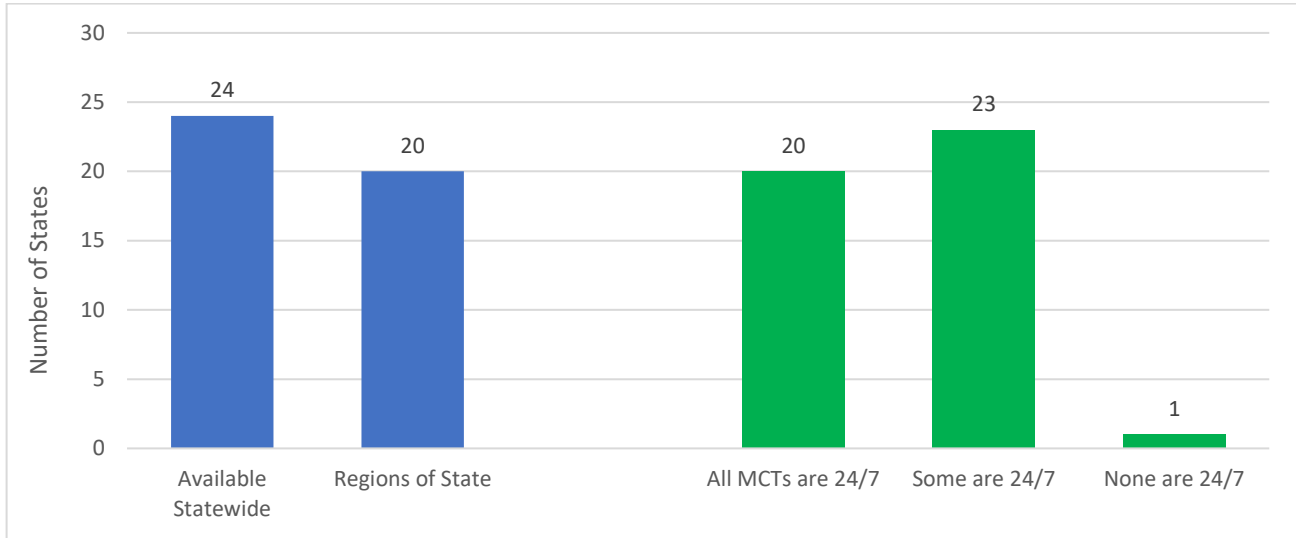
States may use multiple types of organizations to operate MCTs. As shown in Figure 2, community behavioral health providers such as community mental health centers (CMHCs) are the most common type of organization, operating MCTs in most (35) states. Certified Community Behavioral Health Centers (CCBHCS) (15 states), and State Mental Health Authorities (SMHAs) operating their own MCTs are the next most common, with seven states. Other organizations that operate MCTs include Managed Care Organizations/Administrative Service Organizations in five states, and a variety of other organizations such as county/local governments and local hospitals (10 states).

Figure 2: Number of States Funding Mobile Crisis Teams, by Type of Organization Operating MCT, 2022



The goal of states is to have MCTs available to all individuals experiencing a crisis anywhere in a state, at any time of day or night. However, as states expand their MCT services, not all states have statewide or 24-hours-a-day, seven-days-a-week (24/7) availability of MCT services. In 24 states, MCTs are available statewide wherever in a state an individual is experiencing a crisis. As shown in Figure 3, fewer than half of the states (20) have MCTs available (24/7). States described the major barriers to expanding coverage include workforce/staffing shortages (33 states), transportation issues in rural/remote areas, and funding to sustain MCT services.

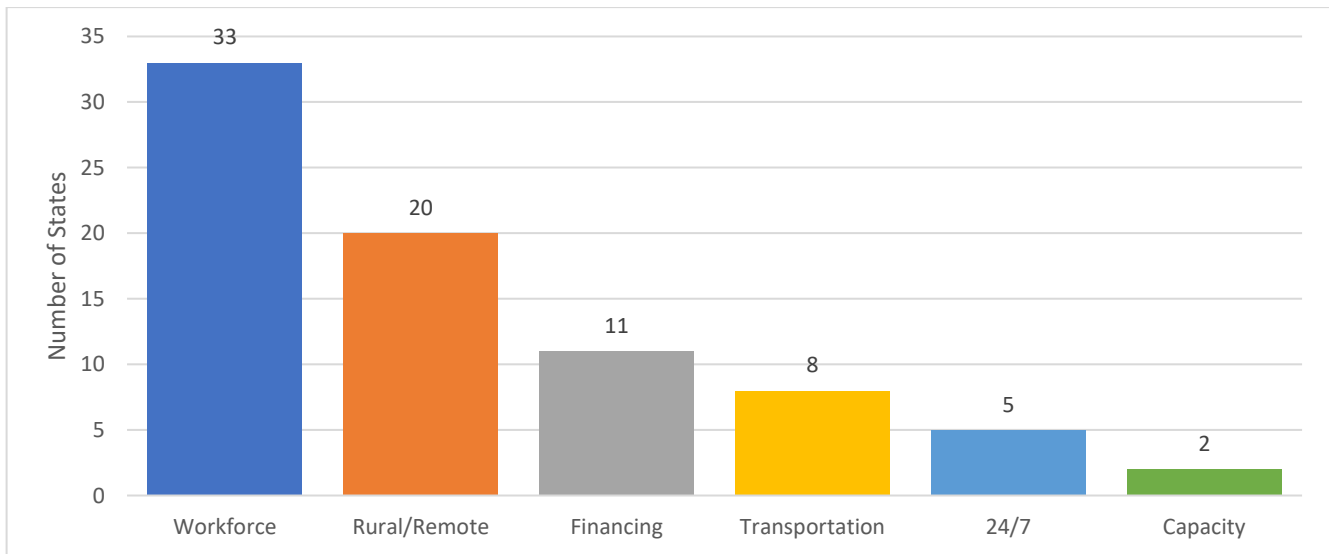
Figure 3: Number of States with Mobile Crisis Teams Available State-wide and 24/7, 2022



Challenges to Having MCTs available 24/7 to all Clients (all Regions):

Most (78%) SMHAs report difficulties establishing and providing Mobile Crisis services that are available at any place (region) of a state and that are available any time of any day or night. The most frequently identified barriers to providing 24/7 MCT across all regions of a state were the lack of available skilled workers (33 states), followed by issues of operating MCTs in rural parts of states (20 states), other challenges include financing MCT services, transportation, and capacity to meet demand (See Figure 4).

Figure 4: Barriers to Provision of MCT Services 24/7 Statewide, 2022



States often described particular difficulties with MCT staffing for evenings/overnight and weekend shifts. Workforce issues are particularly acute in rural areas and geographically isolated areas:

- “Hiring and retention of staff has been the most significant challenge. It has been particularly difficult to hire Licensed Clinical Social Workers for second and third shifts.”
- “Hiring and retaining staff who are willing to work the overnight shift is difficult. This is particularly noted in rural counties across the state.”
- One state noted that “some regions are geographically isolated and require unique transportation arrangements (e.g. helicopter, mule) should a MCT be indicated.”

Efforts to Address Challenges to MCT 24/7 availability:

Most of the states are working to expand the number of MCTs that are available 24/7. Approaches to expand include increasing the use of Medicaid, increased state funding, supporting growing and training the workforce to work in MCTs, changing credential requirements to staff MCTs, and increasing the use of technology and telehealth in remote areas. Sample state initiatives to expand MCT services include:

- Arkansas: Funding for pilot programs and utilizing teams with clinical support virtually
- Arizona: Established statewide response time standards within contracts and policies and continues to collaborate with providers and system partners on system performance. Increased use of peers in MCTs may also help to reduce workforce shortages in areas with limited crisis responders available.
- California: Working on implementing the statewide Medicaid mobile crisis benefit; stakeholder engagement, training/technical assistance, etc., encouraging regional partnerships.
- Connecticut: Some private non-profit mobile crisis providers are looking to adjust work schedules to be more flexible (e.g., four 10-hour day work weeks, triaging calls from home instead of the office but will go out if a mobile response is needed). Legislation was just recently passed that will allow for Licensed Professional Counselors (LPCs) and Licensed Marriage and Family Therapists (LMFTs) working on a state-funded or state-operated mobile crisis team to issue an emergency certificate. The state is hoping that this will increase the pool of applicants to more than just LCSWs.
- Illinois: The SMHA has developed a statewide plan for addressing the workforce shortages.
- Kentucky: Providing technical assistance to providers to support increased workforce; identifying alternative response options and/or increased safety mechanisms that can be put in place for the response process.
- Louisiana: The state is working with providers to address education and experience requirements that may prohibit hiring otherwise qualified staff. Mobile Crisis Response is a new service for the state, implemented as recently as April 2022. In the initial phase of implementation, MCTs are expected to implement a “soft launch” of services, allowing them to build up to 24/7 availability as new teams are staffed, trained, and engaged with local community stakeholders to build effective relationships and referral bases. During this initial phase all providers are rendering services a minimum of 40 hours a week. The specific hours of operation vary by region.
- Maryland: The State is utilizing Federal, state, and local grant funds to address workforce issues. Maryland was recently awarded federal grant dollars to expand the use of peers in the crisis system.
- Maine: The State has increased funding to the contracted MCTs in order to increase staffing, and is engaging in a rate study process to assess whether Medicaid rates are sufficient or need to be increased. The state is taking part in the Mobile CMS Technical Assistance Grant in order to achieve federal best practices and is exploring the implementation of CCBHC.

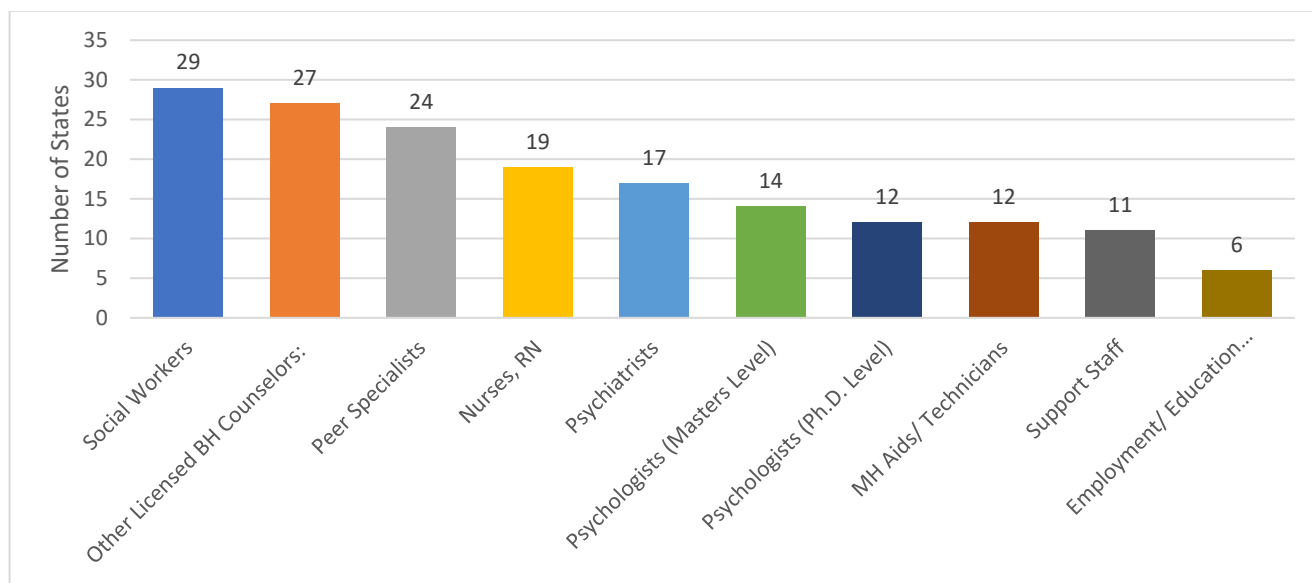
- Minnesota: Minnesota received FMAP and COVID funding to focus on enhancing or expanding mobile crisis services. The funding could be directed to recruit and maintain staff. In addition, telehealth services have enabled MCT to use two-way interactive video and audio communication to deliver services.
- Missouri: The SMHA conducted a needs assessment to assess gaps and barriers to 24/7 mobile crisis and determine some recommendations and next steps to improve. The SMHA has also secured additional funding for up to 65 mobile crisis teams in Missouri.
- Mississippi: DMH is providing Mobile Crisis Response Teams with an additional \$100,000 per team beginning in July 2022 to assist with staffing challenges.
- Montana: The state is working collaboratively with frontier, rural, tribal, and urban communities to develop models that integrate telehealth responses to meet their specific needs.
- North Carolina: The North Carolina State Medicaid office (Division of Health Benefits) has contracted with Recovery International for an assessment of our MCT and recommendations.
- Nebraska: Exploring how to utilize technology and/or telehealth options.
- New Hampshire: Recruitment, retention, evaluation process is currently underway with Dartmouth College.
- New Mexico: The SMHA is working with an actuarial firm to develop a sustainable rate for MCT so that staff will be well compensated. Pilot sites are utilizing recruiting firms and signing bonuses in order to secure staff for MCTs. Rural and remote areas have been a focus for pilot sites. They have been intentionally included in all planning efforts to ensure that services are tailored to their unique geographic areas.
- Nevada: A CMS Mobile Crisis Planning Grant will establish standards for staffing, mechanisms for reimbursement, define catchment areas, and the 988-contract vendor will have a centralized MCT dispatch
- New York: Assessing community need, program development based on need.
- Ohio: Launched a workforce development strategy that gives the state an opportunity to make education more attainable and affordable for students committed to behavioral healthcare careers. The funding will be dedicated to enhancing paid internship and scholarship opportunities for students working to achieve behavioral health certifications and degrees at Ohio's two- and four-year colleges and universities and other educational career development settings. It will also help remove financial barriers from obtaining licenses, certifications, and exams necessary for employment in these careers; support providers in their ability to supervise and offer internships and work experiences; and establish a Technical Assistance Center to help students navigate the federal and state funding opportunities available to them. This investment will also fund recruitment and retention bonuses for students who commit to employment with Ohio's community mental health and addiction centers which provide care, treatment, and services to Ohio's Medicaid-eligible population.
- Pennsylvania: Working on funding which will help and looking at establishing a training program.
- South Dakota: Implemented a program to offer virtual crisis care within rural communities. Virtual Crisis Care provides law enforcement with 24/7 access to behavioral health professionals utilizing tablet technology. This service offers de-escalation, stabilization, safety assessments and connections to local mental health resources for follow-up care.
- Texas: HHSC is looking into providing direction on the credentialing process to clarify who can be credentialed as a Qualified Mental Health Professional-Community Services.

- Utah: Worked to develop the crisis response workforce through the State’s crisis worker certification program and is working with local universities to encourage and support crisis track development.
- Virginia: Additional funding, gathering data to assist with predictive staffing, potential integration of private providers.
- Washington: Passed legislation that established a Crisis Response Improvement Strategy Committee and steering committee to make recommendations to legislature on crisis system enhancements to include improving services, building a workforce, and improving funding stability.
- Wisconsin: To address the MCT barriers statewide the SMHA is working with colleagues in the Department of Medicaid to promote mobile crisis teaming statewide by expanding the benefit to include teaming options and higher reimbursement rates for Medicaid recipients.
- West Virginia: Children’s Mobile Crisis teams have received supplemental funding. The state is working generally to increase its behavioral health workforce with a statewide therapist loan repayment (STLR, <https://dhr.wv.gov/BBH/data/STLR/Pages/default.aspx>) program and other initiatives in collaboration with the WV Higher Education Policy Commission (<https://www.wvhepc.edu/inside-the-commission/offices-and-affiliates/health-sciences/behavioral-health/behavioral-health-initiative/>)

Mobile Crisis Team Workforce Shortages

Thirty-three SMHAs reported that MCTs in their state were experiencing workforce shortages. Masters-level Social Workers, Other Licensed Behavioral Health Counselors, and Peer Specialists are the types of staff with the most states reporting shortages (see Figure 5).

Figure 5: Number of States Experiencing Workforce Shortages for Mobile Crisis Teams, by Type of Staff, 2022



Twenty-two SMHAs have developed special training to prepare peer specialists to work as part of an MCT or at a Crisis Stabilization Center. For example, Oklahoma developed Peer Specialist Crisis Training. A webinar about the Oklahoma Peer Recovery Support Specialist Training program is available online: <https://www.nasmhpd.org/content/presentation/ta-coalition-webinar-oklahomas-peer-recovery-support-specialist-crisis-track>

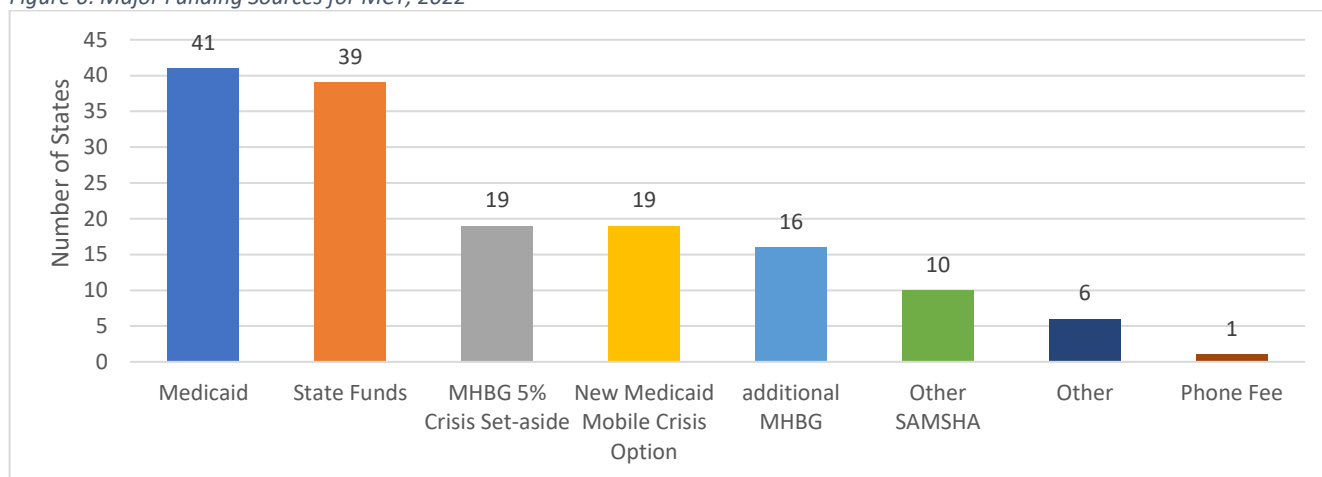
Financing Mobile Crisis Services

Twenty-four States reported expending \$405.4 million for MCTs last year, an average of \$16.9 million per state, ranging from a high of \$71 million in Illinois (with 83 MCTs averaging \$855,422 per team) to a low of \$1.8 million in Nebraska (with 13 teams). States reported that the median cost to operate an MCT was \$570,493 and the median cost to start a new MCT was \$500,000 (11 states reporting costs to operate and start MCTs).

States are paying for MCTs through a variety of funding sources, including state, federal, and local government funds. As Figure 6 shows, most states are using state general and special funds, but Medicaid and the Mental Health Block Grant (MHBG) 5% set-aside for Crisis Services are being used by many states.

Medicaid is used to pay for some MCT services in most (41) states, while in seven states MCTs cannot yet bill Medicaid. All MCTs can bill Medicaid for services in 29 states and only some of the MCTs operated can bill Medicaid in 12 states. In 2022, Congress included in the American Rescue Plan a provision to enhance the ability of Medicaid to reimburse for MCT services and 19 states reported working with their State Medicaid Agency to use this new Medicaid option. The Medicaid Rehabilitation option is currently being used by 17 states and an 1115 Medicaid waiver is used by six states to support MCT services.

Figure 6: Major Funding Sources for MCT, 2022



Relationship of Crisis Call Centers and Mobile Crisis Teams

Every state funds and supports operation of Behavioral Health Crisis Call Centers with staff trained to address behavioral health crises. In July of 2022, with federal support, a national three-digit (988) behavioral health crisis call system launched with over 200 local Lifeline/988 call centers across the United States. In addition to the 988 call centers, SMHAs support over 344 state or local behavioral health call centers that operate separately from the Lifeline/988 system. Some individuals experiencing a behavioral health crisis who contact a call center (either a 988/Lifeline or non-lifeline call center) require a face-to-face response after talking (or chat or texting) with the crisis call center staff. The SAMHSA Crisis Now guidelines recommend MCTs as the preferred response for individuals requiring contact beyond what a call center provides. In 23 states either all MCTs (13 states) or some MCTs (10 states) have written agreements in place between Call Centers and MCTs. In 20 states, no written agreement are yet in place, but all 20 states described efforts to establish working agreements (including Memorandums of Understanding, decision trees/dispatch protocols, etc.) between call centers and MCTs.

Data/Outcomes from MCTs

Several states are starting to collect and report data about how MCTs are helping individuals experiencing a behavioral health crisis. Table 1 below shows that nearly half of MCT dispatches were resolved by the MCT team meeting with the individual in crisis. About 13% required further care at either a Crisis Stabilization Program (where available) or at an Emergency Room (14%). In addition, 39% of clients that MCTs met with needed a follow-up outpatient behavioral health visit.

Table 1: Mobile Crisis Team Data on Outcome Of Dispatches, 2022

MCT Metrics being Measured	Number of States Reporting	Average	Median	Low	Max
Percentage of MCT dispatches that are successfully resolved during the initial encounter with the individual in crisis:	15	49%	54%	10%	82%
Percentage of MCT dispatches with an individual needing care at a Crisis Stabilization Program	15	13%	9%	0.0%*	54%
Percentage of MCT dispatches that end with an individual going to an Emergency Department	15	14%	15%	0.1%	38%
Percentage of MCT dispatches that end with an individual needing additional care at an outpatient behavioral health provider	16	39%	31%	1%	78%
Other Outcomes	10				

* State did not have Crisis Stabilization Programs at the time of reporting

Ten states reported collecting additional information to monitor what happens to individuals after MCTs are dispatched. Two states reported on the percentage of dispatches that result in an individual going to jail—both states reported about 1% of dispatches resulted in transport to jail. Other measures states monitor included referral to psychiatric hospitals, to residential respite or residential crisis beds, to substance use services, and connecting individual to social services (such as housing, food stamps, TANF, etc.).

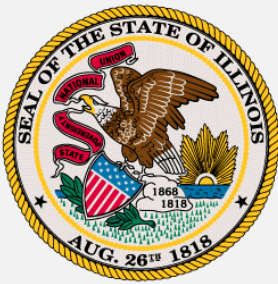
Other 2022 NRI State Profile Reports on Crisis Services

This report on Mobile Crisis Teams is one of a series of reports that NRI is producing for states during the fall of 2022. Other Profile Highlight reports focus on:

- SMHA Support for the Behavioral Health Crisis Continuum (Call Centers, Mobile Crisis Teams, and <24-Hour Crisis Receiving and Stabilization Facilities)
- SMHA Support for Crisis Call Centers (988 and other call centers)
- SMHA Support for < 24 Hour Crisis Stabilization Programs
- Crisis Workforce Issues
- Technology and Outcomes in Crisis Services
- Funding Behavioral Health Crisis Services
- Alternatives for Transportation in Crisis Services

**All 2022 State Profile reports are available on-line at www.nri-inc.org.
For Additional Information About this Report, or the SMHA Profiles Project,
Please Contacts: profiles@nri-inc.org**

National Association of State Mental Health Program Directors Research Institute (NRI)



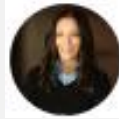
Children's Behavioral Health Transformation Initiative

MONTHLY PROGRESS

June 2023

OVERVIEW

Announced by Governor JB Pritzker in March 2022, the Initiative aims to improve the delivery of behavioral health services to children and adolescents with significant and complex challenges, as well as to streamline and simplify the ways in which families can access resources, services, and supports for the youth in their care. The Blueprint for Transformation, released in February 2023, will guide the state in improving the children's behavioral health service system in Illinois. This work is led by Dr. Dana Weiner, a clinical psychologist and child welfare expert with decades of experience in improving the functioning of public systems and increasing access to services for children and families.



MESSAGE FROM THE DIRECTOR

In the three months since the public release of the [Blueprint for Transformation](#), the team has been busy! Our work has included many conversations to present the plan to stakeholder groups, discuss policy changes with legislators, and engage informed participants in Implementation Workgroups that will guide the translation of recommendations to real changes in service planning, coordination, and delivery. In this update, we describe how the project is moving from plan to reality and invite participation from others who want to get involved.

Each of the 12 Blueprint recommendations will be implemented in four stages, to help us develop the detailed Implementation Plan due to the Governor's office on October 1, 2023. The four stages are:

- 1) Design – Engage stakeholders to develop specifications
- 2) Plan – Develop staffing, technology, and program plans
- 3) Install – Test, train, and raise awareness for new developments
- 4) Implement – Adopt new processes, monitor, and refine

DID YOU KNOW...

Senate Bill 724 provides foundation for the following:

- 1 Creating a public-facing, centralized intake portal housed at DHS to triage cases, manage information, and provide parents with guidance to access state programs (Sec. 11.4).
- 2 Broadening supports and length of placement without custody provided by Comprehensive Community Based Youth Support (CCBYS) to youth in crisis to prevent entry to child welfare or juvenile detention (Sec. 17).
- 3 Modifying the Community and Residential Services Authority to operate as a Parent/Guardian Navigator Assistance Program (Sec. 14-15.01.b).
- 4 Requiring ISBE to build the foundation for annual mental health screenings for students in grades K-12 by conducting a one-time landscape scan of current district-wide screening practices (Sec. 2-3.196).
- 5 Requiring all residential and institutional providers who receive reimbursement for children's mental health, substance use, and developmental disability services from HFS, DHS, DJJ, ISBE, or DCFS to submit staffing and occupancy numbers to the State for the purpose of establishing state need and placement availability (Sec. 5.b-5).
- 6 Requiring HFS to identify leading indicators for elevated behavioral crisis risk and share them with Medicaid Managed Care Organizations and other HFS care coordination entities (Sec. 5-30.1.h-5).



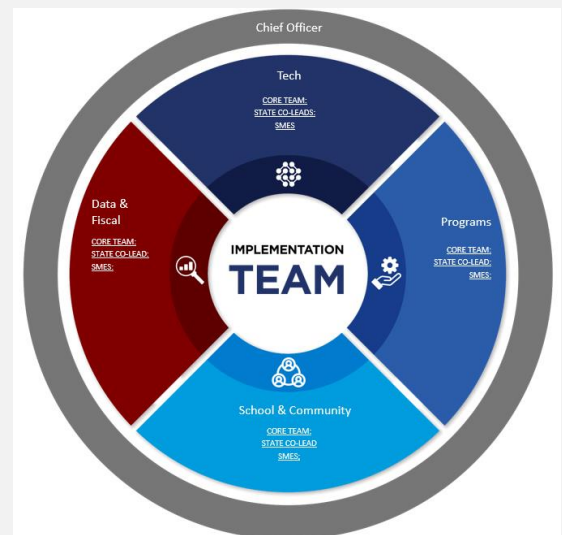
COORDINATION

The Interagency Crisis Staffing Workgroup, comprised of representatives from the six partner agencies, meets regularly to address the urgent and emerging needs of young people who need residential placements. Using the Interagency Intake Portal introduced in June, 2022, the team has resolved 48% of cases using a blend of creative strategies, funding streams, provider partnerships and dedication. The Transformation Initiative is in the process of developing an updated portal (“the Portal”) to further build on these improvements. Buttressed by other technological tools, the Portal will serve as a centralized landing place for families, school counselors, and anyone seeking services for children with significant and complex needs to identify the least restrictive services for a young person, link them with those services, and track the capacity of the service providers.

ENGAGEMENT

Our approach establishes four areas of work, each operating simultaneously along parallel trajectories to execute the vision for transformation:

- 1) **Community and schools**, focused on workforce development; fortifying community networks; and preparing to implement mental health screenings in schools and pediatricians’ offices.
- 2) **Programs and providers**, focused on clarifying and streamlining the way State agencies partner with providers as well as expanding program services and eligibility.
- 3) **Technological infrastructure**, focused on building and installing the tools to centralize and streamline processes, interagency communication, and access to services.
- 4) **Data and fiscal adjustments**, focused on coordinated pricing and consistent system tracking to improve agility in responding to the needs of families with an appropriate and adequate supply of services.



COMING SOON – YOUR INPUT!

We welcome anyone who is interested to engage with us in this work. If you have lived experience or expertise that would provide insight, we encourage you to get involved in any way, from sending us feedback to attending regular implementation meetings.

SIGN UP HERE: <https://forms.gle/YGY3jT9bXYbjitt7>
REGISTRATE AQUÍ: <https://forms.gle/CVZwaUr9gajeRNgb9>

FOR MORE INFORMATION about the **Children’s Behavioral Health Transformation Initiative** please contact Dana.A.Weiner@Illinois.gov

**McHenry County Mental Health Board
Treasurer's Report – 7/25/23 Board Meeting**

June Financial Reports -

- Due to timing issues, the June reports do not include –
 - Interest income of \$25,164
 - Payroll and IMRF expenses of \$26,625
 - May & June health insurance expenses of \$21,780
 - Property tax disbursement of \$1,686,303

- Material Administrative Expenses noted:
 - Audit & Management Services - \$7,760 for CARF Survey
 - Telecommunications – Quarterly Fiber Optic Charge \$2,700
 - Computer Software Support - \$3,683 for Policy Tech subscription renewal.
 - Legal Services - \$1,999 Matters covered included – CB CILA funding, YFC capital funding agreement and review of ACMHAI update.
 - Janitorial Services – in addition to normal services, \$595 was paid to clean windows.
 - Meeting Expenses - \$1,599 for hotel and parking at HCCA conference.
 - Computer Equipment > \$5000 – Final payment for update conference room sound system.

FY24 Budget Adjustments –

- Personnel expenses in total have been reduced by \$27,923 since the draft budget was approved in May. The following changes were made to the personnel budget –
 - Regular wages were adjusted for actual compensation amounts for recently filled positions.
 - Holiday pay was broken out from regular wages on a separate budget line.
 - Merit was reduced from 5% to 4% based on the expected percentage to be approved by the County Board.
 - FICA and IMRF were adjusted to reflect changes to salaries and merit.
 - IMRF was adjusted to reflect an IMRF percentage of 6.02% per County Admin, originally budgeted at 6.08%.
 - Health Insurance expense was adjusted to reflect insurance coverage selected by new staff.
 - Health Insurance was originally budgeted for an expected premium increase of 5%, per County Admin, the increase is 2%. The revised budget amount reflects this change.

- The budget for Network Marketing has been increased by \$10,000.

- The budget for Client Services has been increased by \$17,923.

**McHenry County Mental Health Board
Balance Sheet - Governmental Funds
For the Seven Months Ending 6/30/2023**

Report Date: 7/6/2023
Page 1

	<u>Current Month</u>	<u>Prior Month</u>	
Assets			
Cash	\$5,722,883.70	\$3,721,962.81	A,B,C,D
Petty Cash	150.00	150.00	
Receivables:			
Property Taxes Receivable	6,668,760.75	9,803,800.27	D
Accounts Receivable	5,067.00	5,147.22	
Total Assets	12,396,861.45	13,531,060.30	
Liabilities			
Accounts Payable	90,647.24	3,448.62	
Deferred Inflows of Resources			
Property Taxes	6,668,760.75	9,803,800.27	D
Total Liabilities & Deferred Inflows of Resources	6,759,407.99	9,807,248.89	
Fund Balance			
Nonspendable	5,590.00	5,590.00	
Restricted - Public Health & Welfare	7,337,010.36	7,337,010.36	
Total Beginning Fund Balance	7,342,600.36	7,342,600.36	
Excess Revenue over/(under) Exp	(1,705,146.90)	(3,618,788.95)	A,B,C,D
Total Fund Balance	5,637,453.46	3,723,811.41	
Total Liabilities, Deferred Inflows & Fund Balance	12,396,861.45	13,531,060.30	

MHB Notes -

- A - Report does not include June Interest \$25,163.87
- B - Report does not include May & June Health Insurance \$21,780.12
- C - Report does not include June 23rd Payroll & IMRF \$26,624.75
- D - Report does not include Property Tax Distribution \$1,686,303.49

**McHenry County Mental Health Board
Administrative Expense Report (Division 2500)
For the Seven Months Ending Friday, June 30, 2023**

Report Date 7/5/23
Page 2

	Current Expenses	YTD Expenses	Current Budget	Remaining Budget	Percent of Budget Used	
Salaries	23,410.50	297,422.96	674,306.00	376,883.04	44.11%	B
Holiday Pay	-	13,814.50	-	(13,814.50)	0.00%	B
Overtime Salaries	-	-	5,000.00	5,000.00	0.00%	
Salary Merit Pool	-	-	15,284.00	15,284.00	0.00%	
Social Security	1,790.90	23,809.63	52,754.00	28,944.37	45.13%	B
IL. Municipal Retirement	1,423.36	19,408.49	42,880.00	23,471.51	45.26%	B
Health Insurance	-	52,207.98	171,236.00	119,028.02	30.49%	A
Contractual Services	-	7,418.38	10,000.00	2,581.62	74.18%	
Membership Dues	-	8,980.00	25,000.00	16,020.00	35.92%	
Training - Staff	-	7,978.00	15,000.00	7,022.00	53.19%	
Subscriptions	-	-	2,000.00	2,000.00	0.00%	
Audit & Management Svc (CARF)	7,760.00	8,755.00	8,000.00	(755.00)	109.44%	
Premiums for Specific Insurance	-	37,036.00	39,500.00	2,464.00	93.76%	
D&O Insurance	-	37,752.00	37,000.00	(752.00)	102.03%	
Investigations	-	904.00	1,400.00	496.00	64.57%	
Printing	-	746.62	-	(746.62)	0.00%	
Legal Notices & Advertising	-	266.22	500.00	233.78	53.24%	
Telecommunications	5,566.48	25,987.50	49,100.00	23,112.50	52.93%	
Equipment Rental (Pop Machine)	53.50	428.00	700.00	272.00	61.14%	
Leasing - Office Equipment	738.04	4,175.14	7,500.00	3,324.86	55.67%	
Utilities - Light & Power	3,122.31	15,066.65	35,000.00	19,933.35	43.05%	
Utilities - Heating & Gas	179.81	5,435.10	8,500.00	3,064.90	63.94%	
Utilities - Water & Sewer	94.26	488.91	3,000.00	2,511.09	16.30%	
Maintenance Agreements	718.83	13,030.26	15,500.00	2,469.74	84.07%	
Repairs & Maint - Building & Ground:	1,346.17	13,019.89	40,000.00	26,980.11	32.55%	
Computer Software Support	3,723.04	14,164.26	30,000.00	15,835.74	47.21%	
Legal Services	1,998.75	15,063.75	30,000.00	14,936.25	50.21%	
Consulting	-	500.00	5,000.00	4,500.00	10.00%	
Garbage Disposal	419.98	2,737.65	5,000.00	2,262.35	54.75%	
Snow Removal	-	10,936.16	16,000.00	5,063.84	68.35%	
Lawn Maintenance	1,075.50	4,750.84	10,000.00	5,249.16	47.51%	
Janitorial Services	3,445.00	22,931.75	40,000.00	17,068.25	57.33%	
Contingency	-	2,500.00	3,000.00	500.00	83.33%	
License Charges	-	526.63	1,000.00	473.37	52.66%	
Credit Card Fees	72.40	287.68	-	(287.68)	0.00%	
Office & Cleaning Supplies	1,245.29	5,028.53	9,000.00	3,971.47	55.87%	
Postage	-	91.03	500.00	408.97	18.21%	
Mileage Reimbursement	101.33	1,797.10	4,000.00	2,202.90	44.93%	
Meeting Expenses	1,734.61	10,536.90	15,000.00	4,463.10	70.25%	
Miscellaneous Supplies	(69.99)	1,135.88	2,500.00	1,364.12	45.44%	
Water Delivery Service	35.45	138.19	500.00	361.81	27.64%	
Office Equipment > \$5000	-	799.00	2,000.00	1,201.00	39.95%	
Publications	-	315.00	500.00	185.00	63.00%	
Computer Equipment > \$5000	17,364.50	51,673.45	100,000.00	48,326.55	51.67%	
Debt Service Payments (Computers)	5,735.00	5,735.00	5,735.00	-	100.00%	
Total Administrative Expenses	83,085.02	745,780.03	1,538,895.00	793,402.65	48.44%	

MHB Notes -

A - Report does not include May & June Health Insurance \$21,780.12

B - Report does not include June Payroll & IMRF \$26,624.75

McHenry County Mental Health Board
Revenue & Expense Report
For the Seven Months Ending Friday, June 30, 2023

Report Date 7/5/23
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	Current Rev/Exp	YTD Rev/Exp	Current Budget	Remaining Budget	Percent of Budget Used	
Property Taxes	3,135,039.52	3,781,239.25	10,450,000.00	6,668,760.75	36.18%	D
Interest Income	-	132,777.07	9,400.00	(123,377.07)	1412.52%	A
Building Revenue	14,390.56	78,284.52	114,940.00	36,655.48	68.11%	
Miscellaneous Revenue	-	1,179.00	5,000.00	3,821.00	23.58%	
Opioid Settlement Funds	-	215,392.00	215,392.00	-	100.00%	
UTILIZATION OF FUND BALANCE	-	-	900,000.00	900,000.00	0.00%	
Total Revenue	3,149,430.08	4,208,871.84	11,694,732.00	7,485,860.16	35.99%	
Administration	83,085.02	745,780.03	1,538,895.00	793,114.97	48.46%	B,C
Transfers Out - Debt & Cnty Support	9,884.00	9,884.00	94,475.00	84,591.00	10.46%	
Clinical Supervision ICA	-	340.00	5,100.00	4,760.00	6.67%	
Client Transportation - Agency	-	5,000.00	8,000.00	3,000.00	62.50%	
Client Transportaion - Kaizen	10,711.46	82,163.80	140,000.00	57,836.20	58.69%	
Crisis Line - SPS	12,500.00	75,000.00	150,000.00	75,000.00	50.00%	
Independent Small Contract	-	1,600.00	39,900.00	38,300.00	4.01%	
McHelp App Support (LEAD)	-	10,035.50	20,100.00	10,064.50	49.93%	
Medication Support	-	-	2,500.00	2,500.00	0.00%	
Network Computer Prg Maintenance	1,203.32	1,599.31	2,000.00	400.69	79.97%	
Network Marketing	1,795.00	8,891.40	20,000.00	11,108.60	44.46%	
Network Training	2,600.00	7,833.37	25,000.00	17,166.63	31.33%	
Network Training Materials	-	-	2,000.00	2,000.00	0.00%	
NeuroClinic ICA	-	2,000.00	5,000.00	3,000.00	40.00%	
Psychiatric Loan Program	-	4,100.00	96,660.00	92,560.00	4.24%	
Trauma Informed Care	1,666.67	10,000.02	20,000.00	9,999.98	50.00%	
Translation Support	-	-	3,000.00	3,000.00	0.00%	
Alexian Brothers Behavioral Hlth	21,250.00	127,500.00	255,000.00	127,500.00	50.00%	
Assoc. for Ind. Development	25,145.35	165,305.18	338,000.00	172,694.82	48.91%	
Aunt Martha's Youth Svc Ctr	20,833.33	124,999.98	250,000.00	125,000.02	50.00%	
Children's Advocacy Center	11,250.00	67,500.00	135,000.00	67,500.00	50.00%	
Clearbrook	261,933.91	436,003.44	661,000.00	224,996.56	65.96%	
Comm Hlth Partnership of IL	4,750.00	28,500.00	57,000.00	28,500.00	50.00%	
Consumer Credit Counseling	3,035.82	17,066.11	30,000.00	12,933.89	56.89%	
Crystal Lake Teen Ctr - The Break	3,494.00	20,964.00	41,928.00	20,964.00	50.00%	
Family Health Partnership	10,770.31	61,834.66	127,300.00	65,465.34	48.57%	
Greater Elgin FQHC	17,383.75	116,648.75	327,930.00	211,281.25	35.57%	
Home of the Sparrow	41,516.67	218,856.48	273,800.00	54,943.52	79.93%	E
Horizons	16,666.67	100,000.02	200,000.00	99,999.98	50.00%	
Independence Hlth & Therapy	30,745.29	190,442.19	365,000.00	174,557.81	52.18%	
Live 4 Lali	15,000.00	90,000.00	180,000.00	90,000.00	50.00%	
Mather's CMHC	8,333.33	49,999.98	50,000.00	0.02	100.00%	
Mather's Recovery	6,250.00	37,500.00	75,000.00	37,500.00	50.00%	
McHenry Cnty 22nd Judicial	-	79,749.30	221,208.00	141,458.70	36.05%	
McHenry Cnty Sheriff's Office	25,000.00	150,000.00	300,000.00	150,000.00	50.00%	
NAMI	25,000.00	150,000.00	300,000.00	150,000.00	50.00%	
New Directions	49,320.59	215,987.24	417,000.00	201,012.76	51.80%	
NISRA	7,014.85	14,709.96	54,000.00	39,290.04	27.24%	
Northern Illinois Recovery	17,398.59	85,933.40	100,000.00	14,066.60	85.93%	
Northwest CASA	10,416.67	62,500.02	125,000.00	62,499.98	50.00%	
Northwestern Medicine Woodstock	21,708.34	130,250.04	260,500.00	130,249.96	50.00%	
Options & Advocacy	41,250.00	247,500.00	495,000.00	247,500.00	50.00%	
Pioneer Center	109,735.46	587,270.12	992,500.00	405,229.88	59.17%	
Rosecrance	66,946.61	402,907.50	800,000.00	397,092.50	50.36%	
Service Inc. Of Illinois	7,175.00	31,775.00	66,000.00	34,225.00	48.14%	
Thresholds	30,904.83	178,417.99	350,000.00	171,582.01	50.98%	
Transitional Living Services	13,083.53	110,343.32	170,000.00	59,656.68	64.91%	
Turning Point	88,673.29	495,896.51	645,822.00	149,925.49	76.79%	
Youth & Family Services	19,416.67	116,500.02	233,000.00	116,499.98	50.00%	E
Unallocated Client Service Funds	-	-	409,722.00	409,722.00	0.00%	E
Live 4 Lali (Opioid Funding)	8,657.75	17,315.50	69,262.00	51,946.50	25.00%	
New Directions (Opioid Funding)	5,766.25	11,532.50	46,130.00	34,597.50	25.00%	
NIRC (Opioid Funding)	8,082.10	8,082.10	100,000.00	91,917.90	8.08%	
Total Expenses	1,177,354.43	5,914,018.74	11,694,732.00	5,780,713.26	50.57%	
Revenue Over/(Under) Expenses	1,972,075.65	(1,705,146.90)	-	1,705,146.90		

MHB Notes -

- A - Report does not include June Interest \$25,163.87
- B - Report does not include May & June Health Insurance \$21,780.12
- C - Report does not include June 23rd Payroll & IMRF \$26,624.75
- D - Report does not include Property Tax Distribution \$1,686,303.49
- E - Report does not reflect funding agreements in process for YFC (\$250,000) & HOS (\$176,600)

County Mental Health FFS/Grant Utilization Report
****FY23 - Month Ending 6/30/2023**
FY23 Month 7

Disability	Description					Projected	FY23 Ending	FY22
		Budget	Current Budget	Year to Date	% Used To Date	Remaining	FY23 Year End	Under - (Over) Budget
Revenue								
	Property Taxes	10,450,000.00	10,450,000.00	3,781,239.25	36.2%	6,668,760.75	10,345,500.00	10,429,973.46
	Interest	9,400.00	9,400.00	132,777.07	1412.5%	(123,377.07)	265,554.14	108,647.02
	Building Revenue	114,940.00	114,940.00	78,284.52	68.1%	36,655.48	114,940.00	96,812.28
	Miscellaneous Revenue	5,000.00	5,000.00	1,179.00	23.6%	3,821.00	1,179.00	-
	Opioid Settlement Distribution	215,392.00	215,392.00	215,392.00	100.0%	-	215,392.00	-
	Utilization of Fund Balance	900,000.00	900,000.00	-	0.0%	900,000.00	900,000.00	-
	Total Revenue	11,694,732.00	11,694,732.00	4,208,871.84	36.0%	7,485,860.16	10,942,565.14	10,635,432.76
22nd Judicial Circuit Court								
MI / SA	22nd Drug Court	74,500.00	74,500.00	43,458.33	58.3%	31,041.67	74,500.00	74,499.96
MI	22nd Mental Health Court	150,000.00	128,708.00	66,207.65	51.4%	62,500.35	128,708.00	146,430.00
SA	22nd Wellness Recovery Ambassador (WRA)	18,000.00	18,000.00	10,500.00	58.3%	7,500.00	18,000.00	16,500.00
	Subtotal	242,500.00	221,208.00	120,165.98	54.3%	101,042.02	221,208.00	237,429.96
Alexian Brothers Behavioral Health								
DD	AB Autism & Neurodevelopment Therapist	75,000.00	75,000.00	43,750.00	58.3%	31,250.00	75,000.00	-
MI	AB Youth Partial and Intensive OP Programs	180,000.00	180,000.00	105,000.00	58.3%	75,000.00	180,000.00	180,000.00
	Subtotal	255,000.00	255,000.00	148,750.00	58.3%	106,250.00	255,000.00	180,000.00
Association for Individual Development								
MI	AID BH Recovery Support Services	45,000.00	45,000.00	26,250.00	58.3%	18,750.00	45,000.00	82,636.12
MI	*AID BH Recovery Support Services (FFS)	100,000.00	100,000.00	45,255.08	45.3%	54,744.92	90,510.16	100,000.00
MI	*AID BH Supportive Living Services	15,000.00	15,000.00	8,550.12	57.0%	6,449.88	17,100.24	23,309.96
MI	AID Psychiatric and Tele Health Services	178,000.00	178,000.00	103,833.33	58.3%	74,166.67	178,000.00	177,999.96
	Subtotal	338,000.00	338,000.00	183,888.53	54.4%	154,111.47	330,610.40	383,946.04
Aunt Martha's Health & Wellness, Inc.								
MI	AM Psychiatric and Tele-psych Services	250,000.00	250,000.00	145,833.33	58.3%	104,166.67	250,000.00	500,000.04
	Subtotal	250,000.00	250,000.00	145,833.33	58.3%	104,166.67	250,000.00	500,000.04
Child Advocacy Center								
MI	CAC Secondary Trauma Services	135,000.00	135,000.00	78,750.00	58.3%	56,250.00	135,000.00	135,000.00
	Subtotal	135,000.00	135,000.00	78,750.00	58.3%	56,250.00	135,000.00	135,000.00
Clearbrook								
DD	CB CILA - Woodstock (One Time Payment)	220,000.00	220,000.00	220,000.00	100.0%	-	220,000.00	-
DD	*CB CHOICE Program (FFS)	80,000.00	150,000.00	79,847.90	53.2%	70,152.10	159,695.80	128,734.89
DD	CB CHOICE Program (POP)	242,000.00	222,000.00	119,629.71	53.9%	102,370.29	200,463.04	168,800.01
DD	CB IPS Supported Employment	34,000.00	34,000.00	19,833.33	58.3%	14,166.67	34,000.00	-
DD	*CB Voucher Respite Program	35,000.00	35,000.00	19,692.50	56.3%	15,307.50	39,385.00	39,418.76
	2022 Accounts not Used in 2023						(4,385.00)	35,028.63
	Subtotal	611,000.00	661,000.00	459,003.44	69.4%	201,996.56	653,543.84	371,982.29

*FFS Mth 5 = 41.7%
 Grant Mth 6 = 50.0%

County Mental Health FFS/Grant Utilization Report
****FY23 - Month Ending 6/30/2023**
FY23 Month 7

Disability	Description						Projected	FY23 Ending	FY22
		Budget	Current Budget	Year to Date	% Used To Date	Remaining	FY23 Year End	Under - (Over) Budget	Year End Exp/Rev
Community Health Partnership									
MI	CHP Breaking the Stigma: MH Services for All	57,000.00	57,000.00	33,250.00	58.3%	23,750.00	57,000.00	-	48,750.03
	Subtotal	57,000.00	57,000.00	33,250.00	58.3%	23,750.00	57,000.00	-	48,750.03
Consumer Credit Counseling Service									
MI / SA	*CCC Financial Literacy Workshops	8,000.00	8,000.00	4,620.00	57.8%	3,380.00	9,240.00	(1,240.00)	6,000.00
MI	*CCC MW Thru Financial Hardship Counseling	22,000.00	22,000.00	12,446.11	56.6%	9,553.89	24,892.22	(2,892.22)	15,577.18
	Subtotal	30,000.00	30,000.00	17,066.11	56.9%	12,933.89	34,132.22	(4,132.22)	21,577.18
Crystal Lake Teen Center									
MI	CLTC The Break Circle of Support 2022 Accounts not Used in 2023	41,928.00	41,928.00	24,458.00	58.3%	17,470.00	41,928.00	-	18,499.97
	Subtotal	41,928.00	41,928.00	24,458.00	58.3%	17,470.00	41,928.00	-	9,550.00 28,049.97
Family Health Partnership									
MI	FHP Patient Navigator	47,300.00	47,300.00	27,591.67	58.3%	19,708.33	47,300.00	-	39,999.96
MI	*FHP Therapist FFS	30,000.00	80,000.00	38,184.64	47.7%	41,815.36	76,369.28	3,630.72	27,374.00
	Subtotal	77,300.00	127,300.00	65,776.31	51.7%	61,523.69	123,669.28	3,630.72	67,373.96
Greater Family Health									
MI	GFH Behavioral Health Integration (BHI)	255,000.00	162,930.00	55,398.75	34.0%	107,531.25	161,648.75	1,281.25	240,625.05
SA	GFH Medication Assisted Treatment (MAT)	20,000.00	20,000.00	11,666.67	58.3%	8,333.33	20,000.00	-	-
MI	GFH Psychiatry	145,000.00	145,000.00	84,583.33	58.3%	60,416.67	145,000.00	-	109,837.49
	Subtotal	420,000.00	327,930.00	151,648.75	46.2%	176,281.25	326,648.75	1,281.25	350,462.54
Home of the Sparrow, Inc.									
MI	*HOS Case Management Services	200,000.00	200,000.00	181,956.48	91.0%	18,043.52	363,912.96	(163,912.96)	195,000.00
MI	HOS Quality Improvement Coordinator 2022 Accounts not Used in 2023	73,800.00	73,800.00	43,050.00	58.3%	30,750.00	73,800.00	-	-
	Subtotal	273,800.00	273,800.00	225,006.48	82.2%	48,793.52	437,712.96	(163,912.96)	1,721.00 196,721.00
Horizons Behavioral Health									
MI	HZ Psychiatric Residency Program	200,000.00	200,000.00	116,666.67	58.3%	83,333.33	200,000.00	-	174,999.96
	Subtotal	200,000.00	200,000.00	116,666.67	58.3%	83,333.33	200,000.00	-	174,999.96
Independence Health & Therapy									
MI	IH&T Psychiatric P4P	325,000.00	325,000.00	189,583.33	58.3%	135,416.67	325,000.00	-	300,000.00
MI	*IH&T Supportive and Preventative Services FFS 2022 Accounts not Used in 2023	40,000.00	40,000.00	27,942.21	69.9%	12,057.79	55,884.42	(15,884.42)	48,150.00
	Subtotal	365,000.00	365,000.00	217,525.54	59.6%	147,474.46	380,884.42	(15,884.42)	25,917.00 374,067.00
Live 4 Lali, Inc.									
SA	L4L Harm Reduction & Recovery Program	180,000.00	180,000.00	105,000.00	58.3%	75,000.00	180,000.00	-	174,999.96
	Subtotal	180,000.00	180,000.00	105,000.00	58.3%	75,000.00	180,000.00	-	174,999.96

*FFS Mth 5 = 41.7%
 Grant Mth 6 = 50.0%

County Mental Health FFS/Grant Utilization Report
****FY23 - Month Ending 6/30/2023**
FY23 Month 7

Disability	Description	Budget	Current Budget	Year to Date	% Used To Date	Remaining	Projected	FY23 Ending	FY22
							FY23 Year End	Under - (Over) Budget	Year End Exp/Rev
Mathers CMHC									
MI	MCMHC Psych Express (Program closed May 23)	100,000.00	50,000.00	49,999.98	100.0%	0.02	49,999.98	0.02	150,000.00
	Subtotal	100,000.00	50,000.00	49,999.98	100.0%	0.02	49,999.98	0.02	150,000.00
Mathers Recovery									
SA	MR Medically Managed Opiate Recovery	75,000.00	75,000.00	43,750.00	58.3%	31,250.00	75,000.00	-	-
	Subtotal	75,000.00	75,000.00	43,750.00	58.3%	31,250.00	75,000.00	-	-
McHenry County Sheriff's Office									
MI	MCSO Police Social Worker	300,000.00	300,000.00	175,000.00	58.3%	125,000.00	300,000.00	-	300,000.00
	Subtotal	300,000.00	300,000.00	175,000.00	58.3%	125,000.00	300,000.00	-	300,000.00
NAMI McHenry County									
MI	NAMI Community Education Programs	100,000.00	100,000.00	58,333.33	58.3%	41,666.67	100,000.00	-	-
MI	NAMI Recovery Support & Local Systems	200,000.00	200,000.00	116,666.67	58.3%	83,333.33	200,000.00	-	-
	2022 Accounts not Used in 2023								290,000.04
	Subtotal	300,000.00	300,000.00	175,000.00	116.7%	125,000.00	300,000.00	-	290,000.04
New Directions Addiction Recovery Services									
SA	New Directions Vehicle Purchase (1x pmt)	-	17,000.00	15,987.26	94.0%	1,012.74	15,987.26	1,012.74	-
SA	ND Peer Recovery Support Network of Services	400,000.00	400,000.00	233,333.33	58.3%	166,666.67	400,000.00	-	282,000.01
	Subtotal	400,000.00	417,000.00	249,320.59	59.8%	167,679.41	415,987.26	1,012.74	282,000.01
NIMC - Northwestern Medicine Woodstock									
MI	NIMC Psychiatric ES Operations & Aftercare	201,500.00	201,500.00	117,541.67	58.3%	83,958.33	201,500.00	-	347,444.04
SA	NIMC SA Nurse Educator and Community Liaison	59,000.00	59,000.00	34,416.67	58.3%	24,583.33	59,000.00	-	58,895.04
	Subtotal	260,500.00	260,500.00	151,958.33	58.3%	108,541.67	260,500.00	-	406,339.08
Northern Illinois Recovery Center									
SA	*NIRC SUD Detox & Recovery (ICA)	100,000.00	100,000.00	85,933.40	85.9%	14,066.60	100,000.00	-	-
	Subtotal	100,000.00	100,000.00	85,933.40	85.9%	14,066.60	100,000.00	-	-
NISRA									
DD	*NISRA Day Treatment Program	15,000.00	15,000.00	-	0.0%	15,000.00	-	15,000.00	12,616.64
MI / SA	*NISRA Leisure Education Adventure Program (LEAP)	4,000.00	4,000.00	555.60	13.9%	3,444.40	1,111.20	2,888.80	2,111.28
DD	*NISRA Respite Services	35,000.00	35,000.00	14,154.36	40.4%	20,845.64	28,308.72	6,691.28	40,296.30
	Subtotal	54,000.00	54,000.00	14,709.96	27.2%	39,290.04	29,419.92	24,580.08	55,024.22
Northwest CASA									
MI	NW CASA SA Intervention Program	125,000.00	125,000.00	72,916.67	58.3%	52,083.33	125,000.00	-	74,000.04
	Subtotal	125,000.00	125,000.00	72,916.67	58.3%	52,083.33	125,000.00	-	74,000.04
Options & Advocacy									
DD	O&A Autism Resource Center (ARC)	440,000.00	440,000.00	256,666.67	58.3%	183,333.33	440,000.00	-	428,438.96
DD	O&A Bilingual Liaison Supports	55,000.00	55,000.00	32,083.33	58.3%	22,916.67	55,000.00	-	45,000.00
	Subtotal	495,000.00	495,000.00	288,750.00	58.3%	206,250.00	495,000.00	-	473,438.96

*FFS Mth 5 = 41.7%
 Grant Mth 6 = 50.0%

County Mental Health FFS/Grant Utilization Report
****FY23 - Month Ending 6/30/2023**
FY23 Month 7

Disability	Description	Budget	Current Budget	Year to Date	% Used To Date	Remaining	Projected FY23 Year End	FY23 Ending Under - (Over) Budget	FY22 Year End Exp/Rev
Pioneer Center for Human Services									
DD	PC Autism Day	70,000.00	70,000.00	40,833.33	58.3%	29,166.67	70,000.00	-	86,111.07
DD	*PC Client & Family Services	150,000.00	300,000.00	183,151.12	61.1%	116,848.88	366,302.24	(66,302.24)	154,902.06
DD	*PC Dayton Day Services	420,000.00	420,000.00	206,712.32	49.2%	213,287.68	413,424.64	6,575.36	356,133.86
DD	PC IDD Wellness Nurse	62,500.00	62,500.00	36,458.33	58.3%	26,041.67	62,500.00	-	54,999.96
MI	*PC PADS Case Management	100,000.00	100,000.00	91,156.70	91.2%	8,843.30	182,313.40	(82,313.40)	100,000.00
MI	PC BH Therapists Start-Up (12/1-5/31) 2022 Accounts not Used in 2023	40,000.00	40,000.00	40,000.02	100.0%	(0.02)	40,000.02	(0.02)	-
	Subtotal	842,500.00	992,500.00	598,311.83	60.3%	394,188.17	1,134,540.30	(142,040.30)	777,146.95
Rosecrance, Inc.									
MI	*RC Mental Health FFS	30,000.00	30,000.00	13,707.38	45.7%	16,292.62	27,414.76	2,585.24	24,878.95
MI / SA	*RC Interpreting Services	10,000.00	10,000.00	3,393.69	33.9%	6,606.31	6,787.38	3,212.62	4,813.12
SA	RC Medication Assisted Therapies (MAT)	150,000.00	150,000.00	87,500.00	58.3%	62,500.00	150,000.00	-	-
MI / SA	RC Psychiatry	300,000.00	300,000.00	175,000.00	58.3%	125,000.00	300,000.00	-	300,000.00
SA	RC Recovery Home	280,000.00	280,000.00	163,333.33	58.3%	116,666.67	280,000.00	-	270,844.96
SA	RC Student Assistance Program (Funds Returned)	250,000.00	-	-	0.0%	-	-	-	200,000.04
SA	*RC Substance Abuse FFS 2022 Accounts not Used in 2023	30,000.00	30,000.00	20,806.45	69.4%	9,193.55	41,612.90	(11,612.90)	18,097.17
	Subtotal	1,050,000.00	800,000.00	463,740.85	58.0%	336,259.15	805,815.04	(5,815.04)	1,118,634.24
Service Inc. of Illinois									
DD	SI Educational Advocate Program	45,000.00	45,000.00	26,250.00	58.3%	18,750.00	45,000.00	-	88,203.00
DD	*SI Psych Evals for Preadmission Screenings	21,000.00	21,000.00	9,275.00	44.2%	11,725.00	18,550.00	2,450.00	19,450.00
	Subtotal	66,000.00	66,000.00	35,525.00	53.8%	30,475.00	63,550.00	2,450.00	107,653.00
Thresholds									
MI	*TH NON-Medicaid Community Support FFS	350,000.00	350,000.00	178,417.99	51.0%	171,582.01	356,835.98	(6,835.98)	288,754.20
	Subtotal	350,000.00	350,000.00	178,417.99	51.0%	171,582.01	356,835.98	(6,835.98)	288,754.20
Transitional Living Services dba TLS Veterans									
MI / SA	*TLS Recovery Support and Treatment, NH	100,000.00	100,000.00	75,343.34	75.3%	24,656.66	150,686.68	(50,686.68)	132,971.10
MI	TLS Recovery Support and Treatment, PSG	70,000.00	70,000.00	40,833.33	58.3%	29,166.67	70,000.00	-	80,000.04
	Subtotal	170,000.00	170,000.00	116,176.67	68.3%	53,823.33	220,686.68	(50,686.68)	212,971.14
Turning Point, Inc.									
MI	*TP C/V Advocates	430,000.00	430,000.00	337,316.95	78.4%	92,683.05	674,633.90	(244,633.90)	420,000.00
MI	*TP CVA Outreach Events	25,000.00	25,000.00	25,000.00	100.0%	-	50,000.00	(25,000.00)	22,000.00
MI	TP Nurturing Parenting Program	10,000.00	10,000.00	5,833.33	58.3%	4,166.67	10,000.00	-	10,000.00
MI	*TP Partner Abuse Treatment & Prevention (PATTP)	80,000.00	80,000.00	51,715.72	64.6%	28,284.28	103,431.44	(23,431.44)	72,865.58
MI	*TP Trauma Based Services	85,000.00	85,000.00	61,041.86	71.8%	23,958.14	122,083.72	(37,083.72)	97,983.23
MI	TP Capital Project - Blding Security (1x Pmt)	-	15,822.00	15,822.00	100.0%	-	15,822.00	-	-
	Subtotal	630,000.00	645,822.00	496,729.86	76.9%	149,092.14	975,971.06	(330,149.06)	622,848.81

*FFS Mth 5 = 41.7%
 Grant Mth 6 = 50.0%

County Mental Health FFS/Grant Utilization Report
****FY23 - Month Ending 6/30/2023**
FY23 Month 7

Disability	Description	Budget		% Used		Projected FY23 Year End	FY23 Ending Under - (Over) Budget	FY22 Year End Exp/Rev	
		Budget	Current Budget	Year to Date	To Date				Remaining
	Youth and Family Center of McHenry County								
MI	Y&F Bilingual Service Navigation Program	125,000.00	125,000.00	72,916.67	58.3%	52,083.33	-	96,999.96	
MI	Y&F Family Service Program	108,000.00	108,000.00	63,000.00	58.3%	45,000.00	-	87,999.96	
	Subtotal	233,000.00	233,000.00	135,916.67	58.3%	97,083.33	-	184,999.92	
	Grand Total Agency Support - Levy Funding	9,027,528.00	8,896,988.00	5,424,946.95	61.0%	3,472,041.05	9,568,644.09	(671,656.09)	8,589,170.54
	L4L Mobile Harm Reduction & Peer Support	69,262.00	69,262.00	25,973.25	37.5%	43,288.75	-	-	
	ND SUD PRSS Network of Support Expansion	46,130.00	46,130.00	17,298.75	37.5%	28,831.25	-	-	
	NIRC Opioid Treatment	100,000.00	100,000.00	20,582.10	20.6%	79,417.90	4,417.90	-	
	Grand Total Support for Opioid Funding (Apr-Nov)	215,392.00	215,392.00	63,854.10	29.6%	151,537.90	210,974.10	4,417.90	-
All	Independent Small Contract Services	44,360.00	44,360.00	2,340.00	5.3%	42,020.00	-	14,930.00	
All	Client Transportation Agency Support	8,000.00	8,000.00	5,000.00	62.5%	3,000.00	-	6,635.00	
All	*Client Transportation - Kaizen	140,000.00	140,000.00	82,163.80	58.7%	57,836.20	(24,327.60)	195,706.18	
MI	Psychiatric Loan Reimbursement Program	96,660.00	96,660.00	4,100.00	4.2%	92,560.00	47,460.00	51,977.50	
All	^Translation Support - Agencies	3,000.00	3,000.00	-	0.0%	3,000.00	-	905.72	
All	McHelp App Support (LEAD)	20,100.00	20,100.00	10,035.50	49.9%	10,064.50	-	20,071.00	
All	Network Training	50,000.00	25,000.00	7,833.37	31.3%	17,166.63	9,333.26	28,423.72	
All	Network Training Materials	2,000.00	2,000.00	-	0.0%	2,000.00	-	4,094.10	
MI	Homicide Survivor Support Group	3,240.00	3,240.00	1,000.00	30.9%	2,240.00	-	-	
All	Network Promotion and Marketing	20,000.00	20,000.00	8,891.40	44.5%	11,108.60	2,217.20	20,286.27	
MI	SOS Support Group	2,400.00	2,400.00	600.00	25.0%	1,800.00	-	-	
MI	Crisis Line - SPS	150,000.00	150,000.00	75,000.00	50.0%	75,000.00	-	-	
All	Website Hosting (QPR & ACE)	7,000.00	2,000.00	1,599.31	80.0%	400.69	400.69	1,602.69	
All	Trauma Informed Care	20,000.00	20,000.00	10,000.02	50.0%	9,999.98	-	8,333.35	
All	Medication Support - MHB	2,500.00	2,500.00	-	0.0%	2,500.00	-	36.57	
	Unallocated Client Service Funds ++	216,182.00	409,722.00	-	0.0%	409,722.00	409,722.00	-	
ADM	Administration	1,571,895.00	1,538,895.00	745,780.03	48.5%	793,114.97	47,334.94	1,161,242.18	
ADM	Transfers Out - Cnty IT and Maintenance	94,475.00	94,475.00	9,884.00	10.5%	84,591.00	-	50,368.90	
	2022 Accounts not Used in 2023							-	
	Total All Programs	11,694,732.00	11,694,732.00	6,453,028.48	55.2%	5,241,703.52	11,869,829.70	(175,097.70)	10,153,783.72
	Revenue Over (Under) Expenditures	-	-	(2,244,156.64)		2,244,156.64	(927,264.56)	927,264.56	481,649.04
	*FFS Programs reflects Months of FY23	6		50.0%					
	Grant Programs - reflects Months of FY23	7		58.3%					
	Month	7							
	^FFS - Reimbursement. Program funding reflects agency use.								
	Reimbursement limited to Budget								
	% age Used to Date - Less than 12 months Funding								
	^^ - One Time Payment								
	++ - Does not reflect funding agreements in process YFC Capital (\$250,000) and HOS FFS (\$176,600)								

*FFS Mth 5 = 41.7%
 Grant Mth 6 = 50.0%

McHenry County Mental Health Board
07/25/2023 Board Meeting - Bills for Board Review
Check & ACH Payments through 07/19/2023

Payment Date	Vendor Name	Payment Amount	Main Account	Account Description	Div	Division name
7/19/2023	ABRAHAMS ON SITE SHREDDING	68.50	444900	Garbage Disposal	2500	Administration
6/21/2023	ALEXIAN BROTHERS BH HOSP	15,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	ALEXIAN BROTHERS BH HOSP	6,250.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	ALPHA MEDIA LLC	1,255.00	406000	Network Marketing	2510	Comm Funding MHB Mngd
7/19/2023	ALPHA MEDIA LLC	1,255.00	406000	Network Marketing	2510	Comm Funding MHB Mngd
6/21/2023	ALPHA MEDIA LLC	40.00	406000	Network Marketing	2510	Comm Funding MHB Mngd
7/19/2023	ALPHA MEDIA LLC	40.00	406000	Network Marketing	2510	Comm Funding MHB Mngd
7/12/2023	AMERICAN NATIONAL SPRINKLER	388.20	445100	Lawn Maintenance	2500	Administration
6/21/2023	ASSOC FOR IND DEVELOPMENT	3,750.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	ASSOC FOR IND DEVELOPMENT	6,562.02	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	AT&T	394.12	409600	Telecommunications	2500	Administration
7/12/2023	AT&T	109.93	409640	Internet Service Providers	2500	Administration
7/12/2023	AT&T	109.93	409640	Internet Service Providers	2500	Administration
7/5/2023	AUNT MARTHAS HLTH & WELLNESS	20,833.33	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	AUNT MARTHAS HLTH & WELLNESS	20,833.33	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	BLAIR COUNSELING AND MEDIATION	170.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	CANTEEN REFRESHMENT SERVICES	53.50	410120	Equipment Rental	2500	Administration
7/12/2023	CARF INTERNATIONAL	7,760.00	400115	Outside Audit Services	2500	Administration
7/5/2023	CENTURY SPRINGS	5.99	517010	Food Drinking Water	2500	Administration
7/5/2023	CENTURY SPRINGS	5.99	517010	Food Drinking Water	2500	Administration
7/5/2023	CENTURY SPRINGS	20.00	457000	Contingency	2500	Administration
7/19/2023	CHILD ADVOC CTR OF MCH CNTY	11,250.00	480900	Client Services	2520	Comm Funding Provid Mngd
7/12/2023	CITY OF CRYSTAL LAKE	192.81	410550	Utilities Water & Sewer	2500	Administration
6/21/2023	CLEARBROOK	18,933.91	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	CLEARBROOK	23,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	CLEARBROOK	220,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	COMCAST CORP	385.81	409640	Internet Service Providers	2500	Administration
7/5/2023	CONSTELLATION NEW ENERGY	3,122.31	410500	Utilities Light & Power	2500	Administration
7/19/2023	CONSUMER CREDIT COUNSELING SERVICE OF NORTHERN IL	4,580.94	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	COUNTRYSIDE INDUSTRIES INC	765.00	445100	Lawn Maintenance	2500	Administration
6/21/2023	CRYSTAL LAKE TEEN CENTER NFP	3,494.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	DOBBE MARKETING & PR INC	250.00	406000	Network Marketing	2510	Comm Funding MHB Mngd
6/21/2023	EVOLVE IP LLC	1,782.37	409600	Telecommunications	2500	Administration
7/12/2023	FIRST NATIONAL BANK OF OMAHA	225.00	400600	Staff Training	2500	Administration
7/12/2023	FIRST NATIONAL BANK OF OMAHA	90.78	400600	Network Training	2510	Comm Funding MHB Mngd
7/12/2023	FIRST NATIONAL BANK OF OMAHA	1,239.60	432100	Comp SW Sup & Maint	2500	Administration
7/12/2023	FIRST NATIONAL BANK OF OMAHA	569.96	511400	Office Equipment < \$5,000	2500	Administration
7/12/2023	FIRST NATIONAL BANK OF OMAHA	14.87	505010	Meeting Exp Meal Reimb	2500	Administration
6/28/2023	FRISK KARIN	85.22	504000	Mileage Reimbursement	2500	Administration

McHenry County Mental Health Board
07/25/2023 Board Meeting - Bills for Board Review
Check & ACH Payments through 07/19/2023

Payment Date	Vendor Name	Payment Amount	Main Account	Account Description	Div	Division name
7/19/2023	FRISK KARIN	44.15	504000	Mileage Reimbursement	2500	Administration
7/12/2023	GORDON FLESCH COMPANY INC	565.00	410200	Leasing Office Equipment	2500	Administration
7/12/2023	GORDON FLESCH COMPANY INC	800.03	413000	Maintenance Agreements	2500	Administration
7/19/2023	GREATER FAMILY HEALTH	20,656.25	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	HOME OF THE SPARROW INC	6,150.00	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	HOME OF THE SPARROW INC	6,150.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	HOME OF THE SPARROW INC	35,366.67	480900	Client Services	2520	Comm Funding Provid Mngd
7/12/2023	HORIZONS BH PROF SVCS LLC	16,666.67	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	INDEPENDENCE HEALTH & THERAPY	218.64	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	KAIZEN HEALTH INC	10,711.46	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	LIVE 4 LALI INC	8,657.75	480900	Client Services	2530	Opioid Settlement Funds
7/12/2023	LIVE 4 LALI INC	8,657.75	480900	Client Services	2530	Opioid Settlement Funds
7/12/2023	LIVE 4 LALI INC	15,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	MCHENRY SPECIALTIES	12.50	501000	Office Supplies	2500	Administration
7/19/2023	NAMI OF MCHENRY COUNTY	25,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	NAMI OF MCHENRY COUNTY	25,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	NAVEX GLOBAL INC	3,683.04	432100	Comp SW Sup & Maint	2500	Administration
6/28/2023	NAVEX GLOBAL INC	807.33	432100	Comp SW Sup & Maint	2510	Comm Funding MHB Mngd
6/28/2023	NEW DIRECTIONS ADDICTION RECOVERY SERV	5,766.25	480900	Client Services	2530	Opioid Settlement Funds
6/28/2023	NICOR GAS	179.81	410525	Utilities Heating/Gas	2500	Administration
7/5/2023	NORTHERN IL SPECIAL REC ASSN	333.36	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	NORTHERN IL SPECIAL REC ASSN	6,681.49	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	NORTHERN ILLINOIS MEDICAL CTR	21,708.34	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	NORTHERN ILLINOIS RECOVERY LLC	17,398.59	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	NORTHERN ILLINOIS RECOVERY LLC	10,197.31	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	NORTHERN ILLINOIS RECOVERY LLC	982.16	480900	Client Services	2530	Opioid Settlement Funds
7/5/2023	NORTHERN ILLINOIS RECOVERY LLC	8,082.10	480900	Client Services	2530	Opioid Settlement Funds
6/21/2023	NORTHWEST CENTER AGAINST SEXUAL ASSAULT	10,416.67	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	NORTHWEST CENTER AGAINST SEXUAL ASSAULT	10,416.67	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	NORTHWEST ELECTRICAL SUPPLY	303.23	430500	Repair & Maint B&G	2500	Administration
6/21/2023	OPPORTUNITY FRANCHISING INC	2,850.00	445200	Janitorial Services	2500	Administration
6/21/2023	OPTIONS & ADVOCACY	41,250.00	480900	Client Services	2520	Comm Funding Provid Mngd
7/12/2023	PINNACLE WINDOW CLEANING	595.00	445200	Janitorial Services	2500	Administration
6/21/2023	PIONEER CTR FOR HUMAN SVCS	17,708.33	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	PIONEER CTR FOR HUMAN SVCS	92,027.13	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	PITNEY BOWES GLOBAL FNCL SERVICES LLC	173.04	410200	Leasing Office Equipment	2500	Administration
6/21/2023	QUILL LLC	26.58	501000	Office Supplies	2500	Administration
7/19/2023	RIZZI LEONETTA	208.42	504000	Mileage Reimbursement	2500	Administration

McHenry County Mental Health Board
 07/25/2023 Board Meeting - Bills for Board Review
 Check & ACH Payments through 07/19/2023

Payment Date	Vendor Name	Payment Amount	Main Account	Account Description	Div	Division name
7/5/2023	RIZZI LEONETTA	101.33	504000	Mileage Reimbursement	2500	Administration
7/19/2023	RIZZI LEONETTA	33.80	505040	Meeting Expenses Travel	2500	Administration
6/21/2023	ROSECRANCE INC	6,113.28	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	ROSECRANCE INC	37,500.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	ROSECRANCE INC	23,333.33	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	RUKIN GARY S	1,666.67	480900	Client Services	2510	Comm Funding MHB Mngd
7/19/2023	SANDBERG BRENDA	4.32	504000	Mileage Reimbursement	2500	Administration
6/21/2023	THRESHOLDS	398.32	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	THRESHOLDS	30,506.51	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	TK ELEVATOR CORP	585.00	413000	Maintenance Agreements	2500	Administration
6/21/2023	TRANSITIONAL LIVING SERVICES INC	5,833.33	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	TRANSITIONAL LIVING SERVICES INC	5,833.33	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	TRANSITIONAL LIVING SERVICES INC	7,230.02	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	TRANSITIONAL LIVING SERVICES INC	7,250.20	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	TURNING POINT INC	833.33	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	TURNING POINT INC	87,531.22	480900	Client Services	2520	Comm Funding Provid Mngd
7/5/2023	TURNING POINT INC	308.74	480900	Client Services	2520	Comm Funding Provid Mngd
6/28/2023	WAREHOUSE DIRECT INC	476.87	501000	Office Supplies	2500	Administration
6/28/2023	WASTE MANAGEMENT	351.48	444900	Garbage Disposal	2500	Administration
7/19/2023	YTH & FAM CTR OF MCHENRY CNTY	250,000.00	480900	Client Services	2520	Comm Funding Provid Mngd
6/21/2023	YTH & FAM CTR OF MCHENRY CNTY	19,416.67	480900	Client Services	2520	Comm Funding Provid Mngd
7/19/2023	YOUTH OUTLOOK	900.00	400600	Network Training	2510	Comm Funding MHB Mngd
6/28/2023	ZIMANSKY TYLER	700.00	400600	Network Training	2510	Comm Funding MHB Mngd
6/21/2023	ZUKOWSKI ROGERS FLOOD & MCARDLE	1,998.75	437000	Legal Services	2500	Administration
Grand Total		1,295,245.64				

202307-38 FY24 Mental Health Board Holiday Schedule

McHenry County Mental Health Board Holiday Schedule for 2024

<u>HOLIDAY</u>	<u>DATE</u>	<u>OBSERVANCE (MHB & GOVT. CENTER CLOSED)</u>	<u>COURTS/CIRCUIT CLERK CLOSED</u>
New Year's Day	January 1, 2024	January 1, 2024	January 1, 2024
Martin Luther King Jr. Day	January 15, 2024	January 15, 2024	January 15, 2024
Lincoln's Birthday	February 12, 2024	February 12, 2024 - Building Open**	February 12, 2024
President's Day	February 19, 2024	February 19, 2024	February 19, 2024
Spring Holiday	March 29, 2024	March 29, 2024	March 29, 2024
Memorial Day	May 27, 2024	May 27, 2024	May 27, 2024
Juneteenth	June 19, 2024	June 19, 2024	June 19, 2024
Independence Day	July 4, 2024	July 4, 2024	July 4, 2024
Labor Day	September 2, 2024	September 2, 2024	September 2, 2024
Columbus Day/Indigenous Peoples Day	October 14, 2024	October 14, 2024	October 14, 2024
General Election Day	November 5, 2024	November 5, 2024	November 5, 2024
Veterans Day	November 11, 2024	November 11, 2024	November 11, 2024
Thanksgiving Day	November 28, 2024	November 28, 2024	November 28, 2024
Day following Thanksgiving	November 29, 2024	November 29, 2024	November 29, 2024
Christmas Observed	December 25, 2024	December 25, 2024	December 25, 2024

Please note: *In 2024 all County employees are entitled to two personal days off as prescribed by the McHenry County Government Personnel Handbook.*

****In addition,** *employees working in offices that remain open on the day Lincoln's Birthday is observed (February 12, 2024) will be allowed one Flex Holiday.*

Changes to the Community Mental Health Act

A summary of new provisions in the Community Mental Health Act as passed in House Bill 475 by the 103rd General Assembly effective January 1, 2024.



The new language makes explicit that a community mental health board has the responsibility to set, maintain, and implement the budget. The community mental health board may also fix a fiscal year for the board.

The governmental unit shall appoint all members to its community mental health board within 60 days after the local election authority certifies the passage of the referendum. All Board member terms begin from the 1st day of the month instead of the 1st day of the year of the appointment. Only 1 board member shall be a member of the governmental unit's governing body, with the term of membership on the board to run concurrently with the elected term of the member

Community mental health boards are required to meet within 30 days after members are first appointed and within 30 days after members are appointed or reappointed upon the expiration of a member's term.

Within 30 days after members are appointed or reappointed, every community mental health board shall meet and organize, by the election of one of its number as president and one as secretary and other officers as deemed necessary.

Every community mental health board shall be subject to the requirements under the Freedom of Information Act and the Open Meetings Act.

Information maintained by the Legislative Reference Bureau

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES (405 ILCS 20/) Community Mental Health Act.

(405 ILCS 20/0.1) (from Ch. 91 1/2, par. 300.1)

Sec. 0.1. This Act shall be known and may be cited as the "Community Mental Health Act".

(Source: Laws 1967, p. 3457.)

(405 ILCS 20/1) (from Ch. 91 1/2, par. 301)

Sec. 1. As used in this Act:

"Direct recipient services" means only those services required to carry out a completed individualized treatment plan that is signed by a service recipient or legal guardian. Crisis assessment and stabilization services are excluded, although these services may be anticipated in a treatment plan.

"Governmental unit" means any county, city, village, incorporated town, or township.

"Person with a developmental disability" means any person or persons so diagnosed and as defined in the Mental Health and Developmental Disabilities Code. Community mental health boards operating under this Act may in their jurisdiction, by a majority vote, add to the definition of "person with a developmental disability".

"Mental illness" has the meaning ascribed to that term in the Mental Health and Developmental Disabilities Code. Community mental health boards operating under this Act may in their jurisdiction, by a majority vote, add to the definition of "mental illness".

"Substance use disorder" encompasses substance abuse, dependence, and addiction, not inconsistent with federal or State definitions.

(Source: P.A. 97-813, eff. 7-13-12.)

(405 ILCS 20/2) (from Ch. 91 1/2, par. 302)

Sec. 2. Any county, city, village, incorporated town, township, public health district, county health department, multiple-county health department, school district or any combination thereof, in consultation with and being advised by the Department of Human Services, shall have the power to construct, repair, operate, maintain and regulate community mental health facilities to provide mental health services as defined by the local community mental health board, including services for, persons with a developmental disability or substance use disorder, for residents thereof and/or to contract therefor with any private or public entity which provides such facilities and services, either in or without such county, city, village, incorporated town, township, public health district, county health department, multiple-county health department, school district or any combination thereof.

(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/3) (from Ch. 91 1/2, par. 303)

Sec. 3. Any such county, city, village, incorporated town,

township, public health district, county health department, multiple-county health department, school district, community mental health board or any combination thereof, may accept donations of property and funds for the purposes specified in this Act.

(Source: P.A. 81-898.)

(405 ILCS 20/3a) (from Ch. 91 1/2, par. 303a)

Sec. 3a. Every governmental unit authorized to levy an annual tax under any of the provisions of this Act shall, before it may levy such tax, establish a 7 member community mental health board who shall administer this Act. Such board shall be appointed by the chairman of the governing body of a county, the mayor of a city, the president of a village, the president of an incorporated town, or the supervisor of a township, as the case may be, with the advice and consent of the governing body of such county, city, village, incorporated town or the town board of trustees of any township. Members of the community mental health board shall be residents of the government unit and, as nearly as possible, be representative of interested groups of the community such as local health departments, medical societies, local comprehensive health planning agencies, hospital boards, lay associations concerned with mental health, developmental disabilities and substance abuse, as well as the general public. Only one member shall be a member of the governing body. The chairman of the governing body may, upon the request of the community mental health board, appoint 2 additional members to the community mental health board. No member of the community mental health board may be a full-time or part-time employee of the Department of Human Services or a board member, employee or any other individual receiving compensation from any facility or service operating under contract to the board. If a successful referendum is held under Section 5 of this Act, all members of such board shall be appointed within 60 days of the referendum.

Home rule units are exempt from this Act. However, they may, by ordinance, adopt the provisions of this Act, or any portion thereof, that they may deem advisable.

The tax rate set forth in Section 4 may be levied by any non-home rule unit only pursuant to the approval by the voters at a referendum. Such referendum may have been held at any time subsequent to the effective date of the Community Mental Health Act.

(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/3b) (from Ch. 91 1/2, par. 303b)

Sec. 3b. The term of office of each member of the community mental health board shall be for 4 years, provided, however, that of the members first appointed, 2 shall be appointed for a term of 2 years, 2 for a term of 3 years and 3 for a term of 4 years. All terms shall be measured from the first day of the year of appointment. Vacancies shall be filled for the unexpired term in the same manner as original appointments.

(Source: Laws 1965, p. 1037.)

(405 ILCS 20/3c) (from Ch. 91 1/2, par. 303c)

Sec. 3c. Any member of the community mental health board may be removed by the appointing officer for absenteeism, neglect of duty, misconduct or malfeasance in office, after being given a written statement of the charges and an opportunity to be heard thereon.

(Source: P.A. 77-1500.)

(405 ILCS 20/3d) (from Ch. 91 1/2, par. 303d)

Sec. 3d. The expenses incurred by any community mental health board in the performance of duties imposed upon it or its members shall be a charge on the board and shall be paid out of the "Community Mental Health Fund" hereinafter established. No member shall receive payment, except expenses, for service on the board.

(Source: P.A. 78-574.)

(405 ILCS 20/3e) (from Ch. 91 1/2, par. 303e)

Sec. 3e. Board's powers and duties.

(1) Every community mental health board shall, immediately after appointment, meet and organize, by the election of one of its number as president and one as secretary and such other officers as it may deem necessary. It shall make rules and regulations concerning the rendition or operation of services and facilities which it directs, supervises or funds, not inconsistent with the provisions of this Act. It shall:

(a) Hold a meeting prior to July 1 of each year at which officers shall be elected for the ensuing year beginning July 1;

(b) Hold meetings at least quarterly;

(c) Hold special meetings upon a written request signed by at least 2 members and filed with the secretary;

(d) Review and evaluate community mental health services and facilities, including services and facilities for the treatment of alcoholism, drug addiction, developmental disabilities, and intellectual disabilities;

(e) Authorize the disbursement of money from the community mental health fund for payment for the ordinary and contingent expenses of the board;

(f) Submit to the appointing officer and the members of the governing body a written plan for a program of community mental health services and facilities for persons with a mental illness, a developmental disability, or a substance use disorder. Such plan shall be for the ensuing 12 month period. In addition, a plan shall be developed for the ensuing 3 year period and such plan shall be reviewed at the end of every 12 month period and shall be modified as deemed advisable.

(g) Within amounts appropriated therefor, execute such programs and maintain such services and facilities as may be authorized under such appropriations, including amounts appropriated under bond issues, if any;

(h) Publish the annual budget and report within 120 days after the end of the fiscal year in a newspaper distributed within the jurisdiction of the board, or, if no newspaper is published within the jurisdiction of the board, then one published in the county, or, if no newspaper is published in the county, then in a newspaper having general circulation within the jurisdiction of the board. The report shall show the condition of its trust of that year, the sums of money received from all sources, giving the name of any donor, how all monies have been expended and for what purpose, and such other statistics and program information in regard to the work of the board as it may deem of general interest. A copy of the budget and the annual report shall be made available to the Department of Human Services and to members of the General Assembly whose districts include any part of the jurisdiction of such board. The names of all employees, consultants, and other personnel shall be set forth along with the amounts of money received;

(i) Consult with other appropriate private and public

agencies in the development of local plans for the most efficient delivery of mental health, developmental disabilities, and substance use disorder services. The Board is authorized to join and to participate in the activities of associations organized for the purpose of promoting more efficient and effective services and programs;

(j) Have the authority to review and comment on all applications for grants by any person, corporation, or governmental unit providing services within the geographical area of the board which provides mental health facilities and services, including services for the person with a mental illness, a developmental disability, or a substance use disorder. The board may require funding applicants to send a copy of their funding application to the board at the time such application is submitted to the Department of Human Services or to any other local, State or federal funding source or governmental agency. Within 60 days of the receipt of any application, the board shall submit its review and comments to the Department of Human Services or to any other appropriate local, State or federal funding source or governmental agency. A copy of the review and comments shall be submitted to the funding applicant. Within 60 days thereafter, the Department of Human Services or any other appropriate local or State governmental agency shall issue a written response to the board and the funding applicant. The Department of Human Services shall supply any community mental health board such information about purchase-of-care funds, State facility utilization, and costs in its geographical area as the board may request provided that the information requested is for the purpose of the Community Mental Health Board complying with the requirements of Section 3f, subsection (f) of this Act;

(k) Perform such other acts as may be necessary or proper to carry out the purposes of this Act.

(2) The community mental health board has the following powers:

(a) The board may enter into multiple-year contracts for rendition or operation of services, facilities and educational programs.

(b) The board may arrange through intergovernmental agreements or intragovernmental agreements or both for the rendition of services and operation of facilities by other agencies or departments of the governmental unit or county in which the governmental unit is located with the approval of the governing body.

(c) To employ, establish compensation for, and set policies for its personnel, including legal counsel, as may be necessary to carry out the purposes of this Act and prescribe the duties thereof. The board may enter into multiple-year employment contracts as may be necessary for the recruitment and retention of personnel and the proper functioning of the board.

(d) The board may enter into multiple-year joint agreements, which shall be written, with other mental health boards and boards of health to provide jointly agreed upon community mental health facilities and services and to pool such funds as may be deemed necessary and available for this purpose.

(e) The board may organize a not-for-profit corporation for the purpose of providing direct recipient services. Such corporations shall have, in addition to all other lawful powers, the power to contract with persons to furnish services for recipients of the corporation's facilities, including psychiatrists and other physicians

licensed in this State to practice medicine in all of its branches. Such physicians shall be considered independent contractors, and liability for any malpractice shall not extend to such corporation, nor to the community mental health board, except for gross negligence in entering into such a contract.

(f) The board shall not operate any direct recipient services for more than a 2-year period when such services are being provided in the governmental unit, but shall encourage, by financial support, the development of private agencies to deliver such needed services, pursuant to regulations of the board.

(g) Where there are multiple boards within the same planning area, as established by the Department of Human Services, services may be purchased through a single delivery system. In such areas, a coordinating body with representation from each board shall be established to carry out the service functions of this Act. In the event any such coordinating body purchases or improves real property, such body shall first obtain the approval of the governing bodies of the governmental units in which the coordinating body is located.

(h) The board may enter into multiple-year joint agreements with other governmental units located within the geographical area of the board. Such agreements shall be written and shall provide for the rendition of services by the board to the residents of such governmental units.

(i) The board may enter into multiple-year joint agreements with federal, State, and local governments, including the Department of Human Services, whereby the board will provide certain services. All such joint agreements must provide for the exchange of relevant data. However, nothing in this Act shall be construed to permit the abridgement of the confidentiality of patient records.

(j) The board may receive gifts from private sources for purposes not inconsistent with the provisions of this Act.

(k) The board may receive Federal, State and local funds for purposes not inconsistent with the provisions of this Act.

(l) The board may establish scholarship programs. Such programs shall require equivalent service or reimbursement pursuant to regulations of the board.

(m) The board may sell, rent, or lease real property for purposes consistent with this Act.

(n) The board may: (i) own real property, lease real property as lessee, or acquire real property by purchase, construction, lease-purchase agreement, or otherwise; (ii) take title to the property in the board's name; (iii) borrow money and issue debt instruments, mortgages, purchase-money mortgages, and other security instruments with respect to the property; and (iv) maintain, repair, remodel, or improve the property. All of these activities must be for purposes consistent with this Act as may be reasonably necessary for the housing and proper functioning of the board. The board may use moneys in the Community Mental Health Fund for these purposes.

(o) The board may organize a not-for-profit corporation (i) for the purpose of raising money to be distributed by the board for providing community mental health services and facilities for the treatment of alcoholism, drug addiction, developmental disabilities, and intellectual disabilities or (ii) for other purposes not inconsistent with this Act.

(Source: P.A. 97-227, eff. 1-1-12.)

(405 ILCS 20/3f) (from Ch. 91 1/2, par. 303f)

Sec. 3f. Annually, each community mental health board shall prepare and submit, for informational purposes in the appropriations process, to the appointing officer and governing body referred to in Section 3a: (a) an annual budget showing the estimated receipts and intended disbursements pursuant to this Act for the fiscal year immediately following the date the budget is submitted, which date must be at least 30 days prior to the start of the fiscal year, and (b) an annual report detailing the income received and disbursements made pursuant to this Act during the fiscal year just preceding the date the annual report is submitted, which date must be within 90 days of the close of that fiscal year. Such report shall also include those matters set forth in Section 8 of this Act.

(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/3g) (from Ch. 91 1/2, par. 303g)

Sec. 3g. Purchases made pursuant to this Act shall be made in compliance with the "Local Government Prompt Payment Act", approved by the Eighty-fourth General Assembly.

(Source: P.A. 84-731.)

(405 ILCS 20/4) (from Ch. 91 1/2, par. 304)

Sec. 4. In order to provide the necessary funds or to supplement existing funds for such community mental health facilities and services, including facilities and services for the person with a developmental disability or a substance use disorder, the governing body of any governmental unit, subject to the provisions of Section 5, may levy an annual tax of not to exceed .15% upon all of the taxable property in such governmental unit at the value thereof, as equalized or assessed by the Department of Revenue. Such tax shall be levied and collected in the same manner as other governmental unit taxes, but shall not be included in any limitation otherwise prescribed as to the rate or amount of governmental unit taxes, but shall be in addition thereto and in excess thereof.

When collected, such tax shall be paid into a special fund to be designated as the "Community Mental Health Fund" which shall, upon authorization by the appropriate governmental unit, be administered by the community mental health board and used only for the purposes specified in this Act. Nothing contained herein shall in any way preclude the use of other funds available for such purposes under any existing Federal, State or local statute. Interest earned from moneys deposited in this Fund shall only be used for purposes which are authorized by this Act.

In any city, village, incorporated town, or township which levies a tax for the purpose of providing community mental health facilities and services and part or all of such city, village, incorporated town, or township is in a county or township, as the case may be, which levies a tax to provide community mental health facilities and services under the provisions of this Act, such county or township, as the case may be, shall pay to such city, village, incorporated town, or township, as the case may be, the entire amount collected from taxes under this Section on property subject to a tax which any city, village, incorporated town, or township thereof levies to provide community mental health facilities and services.

Whenever any city, village, incorporated town, or township receives any payments from a county or township as provided above, such city, village, incorporated town, or township shall reduce and abate from the tax levied by the authority of this

Section a rate which would produce an amount equal to the amount received from such county or township.

(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/5) (from Ch. 91 1/2, par. 305)

(Text of Section from P.A. 102-839)

Sec. 5. (a) When the governing body of a governmental unit passes a resolution as provided in Section 4 asking that an annual tax may be levied for the purpose of providing such mental health facilities and services, including facilities and services for the person with a developmental disability or a substance use disorder, in the community and so instructs the clerk of the governmental unit such clerk shall certify the proposition to the proper election officials for submission at a regular election in accordance with the general election law. The proposition shall be in the following form:

Shall..... (governmental
unit) levy an annual tax of not to YES
exceed .15% for the purpose of providing
community mental health facilities and -----
services including facilities and services
for the person with a developmental NO
disability or a substance use disorder?

(a-5) If the governmental unit is also subject to the Property Tax Extension Limitation Law, then the proposition shall also comply with the Property Tax Extension Limitation Law. Notwithstanding any provision of this subsection, any referendum imposing an annual tax on or after January 1, 1994 and prior to the effective date of this amendatory Act of the 102nd General Assembly that complies with subsection (a) is hereby validated.

(b) If a majority of all the votes cast upon the proposition are for the levy of such tax, the governing body of such governmental unit shall thereafter annually levy a tax not to exceed the rate set forth in Section 4. Thereafter, the governing body shall in the annual appropriation bill appropriate from such funds such sum or sums of money as may be deemed necessary, based upon the community mental health board's budget, the board's annual mental health report, and the local mental health plan to defray necessary expenses and liabilities in providing for such community mental health facilities and services.

(c) If the governing body of a governmental unit levies a tax under Section 4 of this Act and the rate specified in the proposition under subsection (a) of this Section is less than 0.15%, then the governing body of the governmental unit may, upon referendum approval, increase that rate to not more than 0.15%. The governing body shall instruct the clerk of the governmental unit to certify the proposition to the proper election officials for submission at a regular election in accordance with the general election law. The proposition shall be in the following form:

"Shall the tax imposed by (governmental unit) for the purpose of providing community mental health facilities and services, including facilities and services for persons with a developmental disability or substance use disorder be increased to (not more than 0.15%)?"

If a majority of all the votes cast upon the proposition are for the increase of the tax, then the governing body of the governmental unit may thereafter annually levy a tax not to exceed the rate set forth in the referendum question.

(Source: P.A. 102-839, eff. 5-13-22.)

(Text of Section from P.A. 102-935)

Sec. 5. (a) When the governing body of a governmental unit passes a resolution as provided in Section 4 asking that an annual tax may be levied for the purpose of providing such mental health facilities and services, including facilities and services for the person with a developmental disability or a substance use disorder, in the community and so instructs the clerk of the governmental unit such clerk shall certify the proposition to the proper election officials for submission at a regular election in accordance with the general election law. The proposition shall be in the following form:

Shall..... (governmental	
unit) levy an annual tax of	YES
(not more than .15%)	
for the purpose of providing	
community mental health facilities and	-----
services including facilities and services	
for the person with a developmental	NO
disability or a substance use disorder?	

(b) If a majority of all the votes cast upon the proposition are for the levy of such tax, the governing body of such governmental unit shall thereafter annually levy a tax not to exceed the rate set forth in Section 4. Thereafter, the governing body shall in the annual appropriation bill appropriate from such funds such sum or sums of money as may be deemed necessary, based upon the community mental health board's budget, the board's annual mental health report, and the local mental health plan to defray necessary expenses and liabilities in providing for such community mental health facilities and services.

(c) If the governing body of a governmental unit levies a tax under Section 4 of this Act and the rate specified in the proposition under subsection (a) of this Section is less than 0.15%, then the governing body of the governmental unit may, upon referendum approval, increase that rate to not more than 0.15%. The governing body shall instruct the clerk of the governmental unit to certify the proposition to the proper election officials for submission at a regular election in accordance with the general election law. The proposition shall be in the following form:

"Shall the tax imposed by (governmental unit) for the purpose of providing community mental health facilities and services, including facilities and services for persons with a developmental disability or substance use disorder be increased to (not more than 0.15%)?"

If a majority of all the votes cast upon the proposition are for the increase of the tax, then the governing body of the governmental unit may thereafter annually levy a tax not to exceed the rate set forth in the referendum question.

(Source: P.A. 102-935, eff. 7-1-22.)

(405 ILCS 20/6) (from Ch. 91 1/2, par. 306)

Sec. 6. Whenever the governing body of any governmental unit has not provided the community mental health facilities and services provided in Section 2 and levied the tax provided in Section 4 and a petition signed by electors of the governmental unit equal in number to at least 10% of the total votes cast for the office which received the greatest total number of votes at the last preceding general governmental unit election is presented to the clerk of the governmental unit requesting the establishment and maintenance of such community mental health

If a majority of all the votes cast upon the proposition are in favor thereof, the governing body of such governmental unit shall establish and maintain such community mental health facilities and services and shall annually levy such tax. Thereafter, the governing body shall in the annual appropriation bill appropriate from such funds such sum or sums of money as may be deemed necessary, based upon the community mental health board's budget, the board's annual mental health report, and the board's plan to defray necessary expenses and liabilities in providing for such community mental health facilities and services.

(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/8) (from Ch. 91 1/2, par. 308)

Sec. 8. The Secretary of Human Services may make grants-in-aid to such county, city, village, incorporated town, township, public health district, county health department, multiple-county health department, school district or any combination thereof in accordance with the provisions of Section 34 of the Mental Health and Developmental Disabilities Administrative Act. However, no such grants shall be made without first considering the review and comments made by the board as set forth in Section 3e and responding thereto. The Department shall make all rules necessary for carrying out the provisions of this Section, including the setting of standards of eligibility for state assistance.

(Source: P.A. 91-357, eff. 7-29-99.)

(405 ILCS 20/8.1) (from Ch. 91 1/2, par. 308.1)

Sec. 8.1. The provisions of the Illinois Administrative Procedure Act are hereby expressly adopted and shall apply to all administrative rules and procedures of the Department under this Act, except that in case of conflict between the Illinois Administrative Procedure Act and this Act the provisions of this Act shall control, and except that Section 5-35 of the Illinois Administrative Procedure Act relating to procedures for rule-making does not apply to the adoption of any rule required by federal law in connection with which the Department is precluded by law from exercising any discretion.

(Source: P.A. 88-45.)

(405 ILCS 20/8.5)

Sec. 8.5. (Repealed).

(Source: P.A. 92-159, eff. 1-1-02. Repealed by P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/9) (from Ch. 91 1/2, par. 309)

Sec. 9. Whenever electors, equal in number to at least 10% of the total votes cast for the office on which the greatest total number of votes were cast at the last preceding general governmental unit election, of a governmental unit which has adopted the taxing provisions of this Act, present a petition to the clerk of the governmental unit, requesting that the levying of a tax annually in such governmental unit for the purpose of providing community mental health facilities and services be discontinued, the clerk shall certify the proposition to the proper election officials for submission at a regular election in accordance with the general election law. The proposition shall be substantially in the following form:

Shall.... (governmental unit)
discontinue the levying of an annual tax for YES
the purpose of providing community mental

health facilities and services including -----
facilities and services for the
person with a developmental disability NO
or a substance use disorder?

If a majority of all the votes cast upon the proposition are for the discontinuance of the levying of such tax, the governing body of the governmental unit shall not thereafter levy such a tax unless a proposition authorizing such levy again receives a majority of all the votes cast upon the proposition as provided in Sections 5 and 7 of this Act.
(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/10) (from Ch. 91 1/2, par. 310)

Sec. 10. Whenever the board and the governing body of a governmental unit by resolution determines that it is necessary to issue bonds of the governmental unit to enable it to provide buildings for or to make permanent improvements in the community mental health facilities, including facilities for the person with a developmental disability or a substance use disorder, the governing body shall so instruct the clerk of the governmental unit. Thereupon, such clerk shall certify the proposition to the proper election officials who shall submit the proposition at a regular election in accordance with the general election law. However, before such resolution is adopted, a report must be filed with the board and the governing body by the Department of Human Services as to the advisability of any proposed building or of any proposed permanent improvements in existing facilities.
(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/11) (from Ch. 91 1/2, par. 311)

Sec. 11. The proposition pursuant to Section 10 shall be in the following form:

Shall the.... (governmental unit) issue
bonds to the amount of.... dollars for the
purpose of enabling the governmental unit YES
to.... (purpose to be stated, which shall
be either to provide buildings for or to -----
make permanent improvements in the community
mental health facilities including facilities NO
for the person with a developmental
disability or a substance use disorder)?

In case a majority of the votes cast upon the propositions shall be in favor of the issuance of such bonds, the governing body of the governmental unit shall issue the bonds of the governmental unit not exceeding the amount authorized at the referendum. Such bonds shall become due not more than 40 years after their date, shall be in denominations of \$100 or any multiple thereof, and shall bear interest, evidenced by coupons, payable semi-annually, as shall be determined by the governing body.
(Source: P.A. 95-336, eff. 8-21-07.)

(405 ILCS 20/12) (from Ch. 91 1/2, par. 312)

Sec. 12. The bonds authorized by this Act shall be sold and the proceeds thereof used solely for the specified purpose. At or before the time of delivery of any bond, the governing body of the governmental unit shall file with the clerk of the governmental unit its certificates, stating the amount of bonds to be issued, or denominations, rate of interest, where payable, and shall include a form of bond to be issued. The governing

body of the governmental unit shall levy a direct tax upon all of the taxable property within the governmental unit sufficient to pay the principal and interest on the bonds as and when the same respectively mature. Such tax shall be in addition to all other taxes and shall not be within any rate limitation otherwise prescribed by law.

The proceeds received from the sale of the bonds shall be placed in a special fund in the governmental unit treasury to be designated as the "Bond Community Mental Health Fund" and thereafter the governing body shall in the annual appropriation bill appropriate from such funds such sum or sums as may be necessary to carry out the provisions of this Section. Interest earned from moneys deposited in this Fund shall only be used for purposes which are authorized by this Act.

(Source: P.A. 78-574.)

(405 ILCS 20/13) (from Ch. 91 1/2, par. 313)

Sec. 13. Both the proposition for the levy of an annual tax pursuant to Section 5 of this Act and the proposition for issuance of bonds pursuant to Section 10 of this Act may be submitted to the electors at the same election.

(Source: Laws 1967, p. 1171.)

(405 ILCS 20/14)

Sec. 14. (Repealed).

(Source: P.A. 97-1170, eff. 3-12-13. Repealed internally, eff. 12-31-18.)

MCHENRY COUNTY MENTAL HEALTH BOARD

POLICY NAME: GENERAL POLICY STATEMENTS

POLICY CODE:

VERSION #: 4

CARF SECTION: SECTION 1: ASPIRE

DOCUMENT CREATOR: Karin Frisk (Compliance & Operations Manager)

DATE CREATED: 03/23/2015

APPROVED BY: Leonetta Rizzi (Executive Director) per Board action

APPROVAL DATE: 8/28/2018

Printed copies are for reference only. Please refer to the electronic copy for the latest version.

IV. A. Annual Review of General Policy Statements (REV)

Introduction:

The McHenry County Mental Health Board was established in accordance with the Community Mental Health Act (HB 708 as amended by HB 1524 and HB 1156), 405 ILCS 20/Section 0.1 et.seq. by the McHenry County Board of Supervisors pursuant to a public referendum. The purpose of the McHenry County Mental Health Board is to make provisions for and coordinate programs of mental health, including those with intellectual and developmental disabilities, substance use disorders, and traumatic brain injury for the citizens of McHenry County directly, or by contract with public and private entities which provide such facilities and services. The McHenry County Mental Health Board is charged with the responsibility for: (1) executing programs and maintaining services and facilities as authorized under the amount appropriated under the County Property Tax for Mental Health services; (2) making rules and regulations concerning the rendition or operation of services and facilities which it directs, supervises or funds; (3) reviewing and evaluating community mental health services and facilities, including services and facilities for the treatment of alcoholism, addictions, and developmental disabilities; (4) developing a written three year plan for a program of community behavioral health services and facilities including programs for the those with intellectual and developmental disabilities, substance use disorders and traumatic brain injury; and (5) reviewing and commenting on all applications for grants by any person, corporation, or governmental unit providing services within the geographical area of the Board which provides mental health facilities and services, when such facilities and services are included in the Board's Three Year Plan.

The McHenry County Mental Health Board was also awarded an initial operations grant from the National Institute for Mental Health under the authority of P.L. 94-63 (Community Mental Health Center Act, as amended) in 1979. This grant authorized the expenditure of federal funds to improve the quality, extent, and scope of mental health services in McHenry County including substance abuse services, but excluding developmental disabilities services as mandated under the federal legislation. Under the provisions of the federal legislation, the McHenry County Mental Health Board utilized these funds specifically for costs related to central administration, planning, research, and evaluation, consultation/education, and training services and for the provisions of the essential mental health services mandated under the CMHC Act, as amended. The essential services were stipulated as follows: inpatient, outpatient, emergency, partial hospitalization (Day Treatment), specialized services for the elderly, specialized services for children, screening assistance to courts, follow-up care (After Care),

transitional half-way house services, alcoholism and drug addiction. Vocational rehabilitation services were mandated under P.L. 94-63 but are not included under the new P.L. 96-598 effective 10/7/80.

Since the NIMH grant ended, the MHB has at various times continued to receive Illinois Department of Human Services, Division of Mental Health contracts that represent federal pass-through funding under the Community Block Grant Award for Crisis Services and Medicaid, non-Medicaid and SASS contract funding, which when received, continued to support the original purposes of the NIMH grant. Additionally the Illinois Department of Human Services, Division of Mental Health was awarded a Substance Abuse and Mental Health Administration (SAMHSA) System of Care grant in collaboration with the McHenry County Mental Health Board to fund a System of Care for Children's Mental Health under an executed Cooperative Agreement. The Illinois Department of Children and Family Services; the Department of Human Services; and the Illinois Department of Education provided additional contracts and funding for specific programs and populations. The Illinois Department of Human Services, Division of Mental Health (DMH) grants, when received, may require the MHB to be certified in accordance with applicable rules.

The Mental Health Board utilized a network structure (Network Council) to coordinate and administer the provisions of these grants and contracts. Additionally, the MHB has at times received contracts from other State code departments to assist in the coordination and delivery of mental health services in McHenry County. To date, the Network Council remains active and represents the funded organizations of the MHB with a purpose to provide an organizational framework for coordination of care; share best practices; enhance the knowledge and accessibility of resources; review and implement Quality Improvement and Utilization Management functions; share resources, training and consultation; and interface with MHB administration regarding funding opportunities, policies and procedures related to funding, contracts, quality improvement, compliance, and access.

As a government entity funding eligible mental health services to Medicaid recipients when applicable, the Mental Health Board has at times entered into intergovernmental agreements with the Illinois Department of Human Services, Division of Mental Health and the Illinois Department of Healthcare and Family Services (the State Medicaid agency) to certify MHB funding for the purposes of Federal Funds Participation under Illinois Medicaid Rule 132.

Purpose of General Policy Statements:

The Mental Health Board is a 9 Member Board appointed by the McHenry County Board in accordance to 405 ILCS 20/Section 0.1 et.seq. This Board represents the authority for the administration of the McHenry County Mental Health Tax Levy, and other federal, state or local grants and contracts awarded to the McHenry County Mental Health Board. The Board represents the highest level of authority for the distribution and use of these funds within the amounts appropriated for this purpose, the promulgation of policy, the delegation of procedural and operating authority to designated individuals, the planning, monitoring, controlling, and evaluation of the operations of the MHB and the behavioral health system of care for the County that is funded through the MHB.

In accordance with the Act, these General Policy Statements are promulgated and periodically reviewed by the Board. Within the direction of these statements, the Board designates the Executive Director to

promulgate, authorize and distribute Rules and Procedures as necessary for the purpose of carrying out the responsibilities contained in the Act and to satisfy all applicable Federal, State, and local laws, rules, and regulations.

Board Authority and Chain of Command:

The Board has the authority to promulgate policy, which govern themselves and the activities of the Mental Health Board. The Board delegates the responsibility for the day to day operations of the MHB to the Executive Director, who is responsible for promulgating Rules and Procedures and implements processes that ensure compliance with the responsibilities of the Act as described above. The Executive Director may delegate specific responsibilities for operations and compliance to designated management staff. The Board hires the Executive Director and has responsibility for the direction and performance evaluation of this position. The Executive Director is the designated agent for the McHenry County Mental Health Board.

The County of McHenry represents the “governmental body” as referenced in the Act. The primary responsibility for the relationship with the governmental body rests with the Mental Health Board. In cases where no policy is stated by the Mental Health Board, the Board will follow policy, rules and procedures as set by the County.

Reference: MHB Bylaws, Executive Director Job Description, Organizational Chart

General Policy Statements:

The Mental Health Board will operate in an ethical, legal, fair, and non-discriminatory manner in all functions utilizing evidenced based practice, current technologies, and best practices; incorporating consumer and public input within an environment of continuous performance improvement.

The Mental Health Board will provide a safe and secure environment in which their employees may fulfill their job responsibilities, engage in continuous performance improvement and participate in evaluation without fear of retaliation and promote the mission, vision and values of the McHenry Mental Health Board. Consumers of behavioral health services, the general public, and constituency will be served in a safe and secure environment, in compliance with confidentiality and privacy regulations and without fear of retribution or loss of service.

The Mental Health Board expects that its vendors, service providers, system partners, and all entities doing business with the Mental Health Board shall adhere to the principles, policies, values, and expectations of the Mental Health Board.

Reference: Personnel Policy, Purchasing Policy, Code of Ethics, Financial Management Procedures; County Budget Policy, Conflict of Interest Policy, Compliance Plan, 3 Year Plans and Annual Reports, Quality Improvement Plan, Agency Contracts, Client Rights, Research and IRB Guidelines

Scope of Authority and Responsibility:

According to 405 ILCS 20/Section 0.1 et. Seq. the MHB may enter into multiple-year contracts through intergovernmental agreements or intragovernmental agreements or both for the rendition or operation of services, facilities and educational programs. The board may arrange for the rendition of services and operation of facilities by other agencies of the governmental unit or county in which the governmental unit is located provided that those other agencies are authorized by the governing body to do so.

The Board may employ such personnel, including legal counsel as may be necessary to carry out the purposes of this Act and prescribe the duties of and establish salaries and provide other compensation for such personnel. The board may enter into multiple-year employment contracts as may be necessary for the recruitment and retention of personnel and the proper functioning of the board.

The Board may organize a not for profit corporation for the purposes of providing direct recipient services. The Board may organize a not for profit corporation for the purpose of raising money to be distributed by the board for providing community mental health services or other purposes not inconsistent with the Act.

The Board shall not operate any direct recipient services for more than a 2-year period when such services are being provided in the governmental unit, but shall encourage, by financial support, the development of private agencies to deliver such needed services, pursuant to regulations of the Board.

The Board may enter into multiple-year joint agreements with other governmental units located within the geographical area of the board. The Board may enter into multiple-year joint agreements with the Department of Human Services whereby the board will provide certain services, the costs of which shall be negotiated between the Department and the Board.

The Board may receive gifts from private sources for the purposes not inconsistent with the provision of the Act.

The Board may establish scholarship programs.

The Board may own, acquire, sell, rent or lease real property for purposes consistent with the Act and borrow money and issue debt instruments, mortgages, purchase-money mortgages and other security instruments with respect to the property and maintain, repair remodel or improve the property.

The Mental Health Board may develop, maintain and provide representation on Committees, Councils, Associations Task Forces, and Panels, which act as administrative, coordinating vehicles within the Behavioral Healthcare service system of McHenry County for the purposes of enhancing planning, evaluation, control, and consumer/ stakeholder input. The Executive Director is designated as the delegated agent for this responsibility and facilitation. The Executive Director is empowered to assign these responsibilities to designated staff as appropriate.

In order to carry out its responsibilities for management, control, audit and compliance, the Mental Health Board interfaces with County of McHenry and specific Code Departments of Illinois and U.S. Government.

The Board shall develop and disseminate a three year plan and annually prepare and disseminate an annual budget and report.

The Board must comply with the Local Government Prompt Payment Act and is subject to the Open Meetings Act.

Process for Establishing and Authorizing Policy and Procedures:

Policy Statements are promulgated and authorized by the Board. The Executive Director may request and draft Policy Statements to be considered by the Board.

Once approved, the Executive Director may promulgate rules, procedures and guidelines using the official format, memorandums to staff, and operating manuals. The Executive Director is responsible for the maintenance of Policy, Rules, Guidelines and Manuals retention and dissemination to staff. The Executive Director ensures that training and accessibility is provided to the staff of all Policies, Rules, and Procedures applicable to the accomplishment of their responsibilities. This may be designated to Management staff as appropriate.

In cases where manuals or procedures outline or note the specific responsibilities of Board members, Officers or the Board, the Executive Director will present this documentation for the Board's review and approval. Examples of this are Personnel policies and Purchasing Policy/Manual.

The Board General Policy Statements are reviewed on an annual basis. The Board has access to all Board policy, procedures, and manuals at all times.

09/27/2018

Approved 09/27/2018
Last Annual Review 04/20/2022

202307-39 Adjustments to FY24 Budget

**McHenry County Mental Health Board
Decision Memorandum**

Background

Since the FY24 budget draft was originally approved by the board at the May meeting, additional information has become available that has resulted in changes to the personnel budget. The following changes are being proposed:

		Current	Revised	Change	Reason for Change
2500-301000	Regular Salaries	\$681,150	\$640,690	(\$40,460)	Adjusted to actual wages for filled positions/Broke out holiday pay
2500-302000	Part Time Wages	\$ 18,678	\$17,745	(\$933)	Broke out holiday pay from regular wages
2500-302510	Holiday Pay	\$0	\$34,118	\$34,118	Holiday pay broken out from regular wages
2500-305010	Merit	\$26,220	\$20,247	(\$5,973)	Merit %age reduced from 5% to 4%, adjusted for change in wages
2500-310510	Social Security/Medicare	\$55,543	\$54,529	(\$1,014)	Adjusted for changes to regular wages & merit
2500-311010	IMRF	\$44,144	\$42,946	(\$1,198)	Adjusted for changes to regular wages & merit, reduced for updated IMRF percentage (6.02% FY24 vs 6.08% FY23)
2500-314610	Health Insurance	\$170,056	\$157,594	(\$12,462)	Adjusted for insurance elections of new staff, originally budgeted a 5% increase, actual increase is 2%
2510-406000	Network Marketing	\$40,000	\$50,000	\$10,000	Increased for excess personnel budget available.
2520-480900	Client Services -Direct to Providers	\$11,738,935	\$11,756,857	\$17,922	Increased for excess personnel budget available
				-	

Recommendation and Motion: The McHenry County Mental Health Board, Board of Directors, hereby approves the FY24 Budget Adjustments as presented in this Decision Memo and directs the Executive Director to update the FY24 budget entry in the D365 system accordingly.

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4													IT Issue - discuss with Eric & IT staff
5	D365 Division	D365 Main Account	Description	FY18 Actual Expenses	FY19 Actual Expenses	FY20 Actual Expenses	FY21 Actual Expenses	FY22 Actual Expenses	FY23 YTD Expenses (6/30/23)	FY23 Approved Budget	FY24 Proposed Budget	2023 Over/ (Under) 2022 Budget	FY24 MHB Budget Notes
6	2500	301010	Regular Salaries	564,509	570,345	567,602	558,362	502,653	297,423	674,306	640,690	(33,616)	Broke out holiday pay, adjusted salary amount for filled positions to reflect actual compensation being paid.
7	2500	302010	Part Time Salaries	16,054	17,574	19,935	21,232	5,135	-	-	17,745	17,745	Proposed part time training assistant - 3N 20 hours per week
8	2500	302510	Holiday Pay	9,730	11,189	10,371	15,768	30,783	13,815	-	34,118	34,118	Broke out holiday pay from regular wages.
9	2500	304010	Over Time Salaries	-	-	-	102	-	-	5,000	5,000	0	
10	2500	305010	Merit Pool - Non-Union Employees	-	-	-	-	-	-	15,284	20,247	4,963	Originally budgeted 5% - County Board expected to only approve a 4% Merit for NonUnion employees
11	2500	306510	Sick Leave Buy Back	1,576	1,576	1,474	1,652	-	-	-	-	0	
12	2500	310510	Social Security & Medicare/Co. Share	45,411	46,026	37,196	37,020	41,354	23,810	52,754	54,529	1,775	Updated for changes to wages and merit
13	2500	310610	Medicare - Co Share			8,676	8,674		-			0	
14	2500	311010	Ill. Municipal Retirement Fund	59,190	48,192	56,256	55,816	40,987	19,408	42,880	42,946	66	Updated for FY2024 IMRF Percentage 6.02%, originally budgeted 6.08%. Updated for changes to wages and merit.
15	2500	317000	Reimb to State Unemployment Ins	-	-	8,692	-	10,290	-			0	
16	2500	314610	HCP Premium	113,001	96,722	92,439	96,743	116,398	52,208	171,236	157,594	(13,642)	Adjusted for actual insurance elected by new staff. Originally budgeted a 5% increase, per county admin increase is only 2%
17			Personnel	809,471	791,624	802,641	795,370	747,600	406,664	961,460	972,869	11,409	Personnel budget approved at May board meeting was \$27,923 higher than updated budget, \$10k added to network marketing/ \$17,923 added to client services budget
18	2500	400100	Contractual Services	1,685	19,742	11,950	2,464	10,473	7,418	10,000	10,000	0	FY22 Contractual - \$6052 Temp Admin Svc/\$2500 annual report design/\$965 Annual report translation/\$955 IT work
19	2500	400115	Audit & Management Services	-	-	995	6,192	-	8,755	8,000	-	(8,000)	Budget for CARF survey in 2023
20	2500	400500	Association Dues/Memberships	20,859	21,013	17,078	17,130	21,657	8,980	25,000	25,000	0	ACHMAI, NATCON, IARF, HCCA, NAHQ, GFOA, IMA - increased for IARF Membership
21	2500	400600	Training	5,475	9,440	5,786	10,743	6,772	7,978	15,000	15,000	0	Budget for 4 to go to NATCON/board development/staff CEU requirements
22	2500	400700	Tuition Reimbursement							3,000	3,000		Per personnel policy - MHB will reimburse up to \$1000 per year for undergrad/\$3000 for graduate program if there is budget. No MHB policy regarding payment of student loans - county policy \$600 per year up to \$4000
23	2500	400800	Subscriptions	1,709	1,779	1,120	371	719	-	2,000	2,000	0	
24	2500	402300	Professional Services (OPEB Valuation)	-	4,700	-	1,650	-	-	-	-	0	No Longer needed as MHB is not doing a separate audit.
25	2500	403034	Premiums for Specific Ins	34,248	34,217	34,611	34,464	37,582	37,036	39,500	40,000	500	23 Actual * 8% (Confirm expected increase with Ins Comp)
26	2500	403050	Insurance Liability Directors	27,472	27,948	30,684	32,208	34,341	37,752	37,000	40,772	3,772	23 Actual * 8% (Confirm expected increase with Ins Comp)
27	2500	405000	Investigations	1,108	1,186	1,132	1,113	948	904	1,400	1,400	0	
28	2500	405500	Contractual Printing	134	-	-	-	577	747	-	1,000	1,000	Printing of annual report - no longer in house
29	2500	406000	Legal Notices & Advertisements	302	428	312	242	140	266	500	500	0	
30	2500	409600	Telecommunications - Phones	44,223	42,680	43,398	40,089	37,154	20,890	41,000	41,000	0	Fiber optic \$11,760 / ATT \$4,680 / Evolve \$24,000, Fiber optic budgeted to Internet in 2021
31	2500	409640	Telecommunications - Internet	-	-	-	6,300	6,694	4,503	7,000	7,000	0	ATT - \$95/mth x 2 lines, Comcast \$350/mth
32	2500	409620	Telecommunications - Cell Phone	-	-	-	276	961	595	1,100	1,100	0	Cell phone KF & LR - \$45 per month per phone

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33	2500	410200	Leasing Office Equipment	7,662	7,092	6,999	6,968	6,445	4,175	7,500	7,500	0	Copier Lease \$525/mth, Postage Machine \$692/year Copier Lease to go to RFP for 2024
34	2500	431100	Computer Maintenance	-	1,452	-	2,885	-	-	-	-	0	New Servers and maintenance agreement in 2024 - follow up with Justin/Erik
35	2500	432100	Computer Program Maint	18,614	14,315	20,188	21,237	20,087	14,164	30,000	25,000	(5,000)	Discuss with Eric / any staff software requests? Karin had been interested in project mgmt. SW
36	2500	432500	Professional Services IT	-	-	3,200	-	-	-	-	-	0	
37	2500	437000	Legal Services	32,485	27,334	20,396	24,050	14,398	15,064	35,000	25,000	(10,000)	Reduced based on history
38	2500	443500	Consultants	8,400	9,000	1,100	7,980	1,000	500	10,000	10,000	0	FY22 & 23 McManus IDD consulting
39	2500	443800	Special Studies	-	-	-	1,500	-	-	5,000	5,000	0	
40	2500	457000	Contingent	1,005	2,548	2,775	3,119	1,405	2,500	3,000	3,000	0	
41	2500	457000	Late Payment Fees	38	10	-	-	-	-	-	-	0	
42	2500	459100	License Charges	591	638	671	373	102	527	1,000	500	(500)	
43	2500	490000	Credit Card Fees						288	-			
44	2500	501000	Office Supplies	8,041	9,204	5,043	2,223	2,540	2,061	3,500	3,000	(500)	
45	2500	511400	Office Equipment Less Than \$5,000	638	3,317	1,428	-	2,929	799	2,000	2,000	0	FY22 Tables purchased
46	2500	503000	Postage	1,019	32	26	1,080		91	500	500	0	
47	2500	504000	Mileage	3,604	3,395	1,360	1,164	4,493	1,797	4,000	5,000	1,000	Increased for higher milage rate & increase in audits.
48	2500	505000	Meeting Expenses	8,246	5,396	1,241	374	5,437	10,537	15,000	12,000	(3,000)	Budget for 4 for NATCON.
49	2500	507000	Miscellaneous Supplies	1,142	1,359	1,399	1,106	81	1,136	2,500	1,500	(1,000)	
50	2500	509900	Miscellaneous Commodities		198	139	-		-	-	-	0	
51	2500	511500	Computer Components Under \$5,000	2,069	25,477	4,596	-		-	-	-	0	
52	2500	512000	Computer software Under \$5,000	10,238	16,900	32,319	16,245		-	15,000	5,000	(10,000)	For initial software purchases only - FY24 needs? FY23 -Leave at \$15k for potential software purchases related to security and sound system upgrades. Future projects - video editing, infographics software, VISEO
53	2500	513510	Furniture & Fixtures > \$5,000	-	-	1,336	964	3,247		-	-	0	
54	2500	517010	Drinking Water Service	-	-	-	202	202	138	500	500	0	
55	2500	521000	Publications	374	201	449	205	382	315	500	500	0	
56	2500	60XXXX	Capital Computer Leases (5 years)	-	-	-	-			-	-	0	
57	2500	660000	Capital Computer Lease Pmts	-	-	-	5,735	5,423	5,735	5,735	5,735	0	FY24 - 4th year of 5 year lease

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58	2500	605000	Computer Technology/Equip Over \$5000	-	-	13,017	38,949		51,673	100,000	270,000	170,000	FY23 projects - security cameras \$47,237, sound system \$34729. FY24 project - door swipes/ada access (entrances/elevator/bathrooms)/tie security system to county - original estimate in 2022 was \$191k per IT budget that plus 30%. Per computer maintenance notes, 2 servers to be replaced in FY24 due to end of life - budget \$20k for servers/related SW/Support and Installation
59	2500	607000	Building Improvements	-	-	-	-	49,768		-	-	0	FY22 Replaced carpet in CRC
60	2500	607700	Land Improvements	73,341	-	-	-			-	-	0	Drainage project
61	2500		Administration	314,722	291,001	264,747	289,603	275,958	247,324	431,235	569,507	138,272	
62	2500	670000	Transfers Out - Cnty Maintenance Support	8,785	9,184	9,413	9,413	9,410	9,884	10,100	10,800	700	Budgeted 7% increase in 2024 - confirm with Tom B.
63	2500	670000	Transfers Out - County IT Systems Analyst	5,200	5,200	5,200	79,530	40,959		84,375	84,500	125	Confirm with IT
64	2500	670000	Op Transfer Out (for Debt Payment)	399,588	2,296,418	-	-			-	-	0	
65			Total Transfers Out	413,573	2,310,802	14,613	88,943	50,369	9,884	94,475	95,300	825	
66	2500	445200	Janitorial Services	21,778	28,740	36,800	35,440	37,588	22,932	40,000	40,000	0	Monthly janitorial \$2850 per month/\$34,200 annual. \$5800 for special cleaning projects - windows, grout, clean lights.
67	2500	410120	Equipment Rental (Pop Machine)	404	467	515	596	678	428	700	800	100	
68	2500	410500	Light & Power	28,330	29,380	29,439	30,964	23,910	15,067	35,000	35,000	0	Increase seen in 2021, avg cost per month so far in 22 is \$2,500, which would be \$30k annually. Increased by \$5000 for potential 23 increase - check with county
69	2500	410525	Heat/Gas	4,926	5,352	4,659	5,430	9,221	5,435	8,500	10,000	1,500	High gas prices in 2022 have resulted in triple the normal monthly cost, over budget after 5 months. Increase budget for 2023.
70	2500	410550	Water & Sewer	3,390	1,946	1,986	2,823	4,545	489	3,000	3,500	500	FY22 cost is high due to an isolated incident
71	2500	413000	Maintenance Agreements	15,529	16,784	14,118	13,373	13,083	13,030	15,500	15,500	0	
72	2500	430300	Repair & Maint Equipment	-	30	-	-			-	-	0	
73	2500	430500	Repair & Maint Bldg & Grounds	17,523	46,870	40,349	16,110	26,315	13,020	40,000	40,000	0	FY23 Regular Maintenance \$16000, Projects in 2023 - Stain Frieze, Fascia & Concrete Spandrel \$7k, Window Caulking \$8k, Painting \$10k FY24 - Projects to be determined - will need to sealcoat parking lot
74	2500	444900	Garbage Disposal	1,968	2,711	4,517	3,348	3,943	2,738	5,000	4,500	(500)	22 Biweekly pickup \$260 per month / Bimonthly Shredding \$360 / Lightbulb recycling \$500 / large item pickup \$1000
75	2500	445000	Snow Removal	7,410	7,910	10,315	17,465	7,495	10,936	16,000	10,000	(6,000)	Fuel surcharge added in 2022, YTD 22 expense \$6045, very mild winter.- Will need new contract in 2023, rates may increase
76	2500	445100	Lawn Maintenance	7,612	8,595	7,123	9,002	6,700	4,751	10,000	10,000	0	2023 Contract Price - \$6120 annually, Irrigation system \$1500, leaves \$2000 for replacing plants/trees/pruning. New contract needed for FY24
77	2500	515000	Cleaning/Building Supplies	-	-	2,387	3,354	4,206	2,967	5,500	5,500	0	
78			Occupancy	108,871	148,786	152,207	137,906	137,685	91,792.32	179,200	174,800	(4,400)	Offset in part by \$128k in rental income
79			Client Services	10,039,527	10,545,925	9,403,032	8,996,616	8,806,442		9,812,970	12,870,923	3,057,952	
80			Less total to split	(10,039,527)	(10,545,925)	(9,403,032)	(8,996,616)	(8,806,442)		(9,812,970)	(12,870,923)	(3,057,952)	

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81	2520	480900	Direct to providers	9,726,725	10,070,378	9,083,068	8,605,938	8,589,171	4,912,861	9,243,710	11,756,857	2,513,146	Amount to be allocated through NOFA / Increased by \$17,923 since May - excess Personnel budget moved.
82			Community Funding (Provider Managed)	9,726,725	10,070,378	9,083,068	8,605,938	8,589,171	4,912,861	9,243,710	11,756,857	2,513,146	
83	2510	406000	Network Marketing Promotion	16,640	18,149	13,108	41,851	20,286	8,891	20,000	50,000	30,000	Increased by \$10,000, excess personnel budget moved
84	2510	480900	Medication Support	2,164	1,408	431	-	37		2,500	2,500	0	
85	2510	480900	Care Trak	789	-	-	-	-		-	-	0	
86	2510	480900	Psych Loan Reimbursement	112,645	111,088	60,990	92,634	51,978	4,100	96,660	32,800	(63,860)	Cost to support agreements as of 3/29/23 only - no budget for new participants. Do we want to increase and encourage usage by providers?
87	2510	400600	Education - Network Training	39,670	78,637	26,773	58,072	28,424	7,833	50,000	50,000	0	
88	2510	480900	Trauma Informed Care McHenry County	-	-	64,284	0	8,333	10,000	20,000	20,000	0	Care coordinator
89	2510	480900	McHelp Mobile App Support	-	-	10,036	20,071	20,071	10,036	20,100	20,100	0	How does 988 impact this?
90	2510	480900	ICA - Network Grant Writer								50,000	50,000	
91	2510	432100	Computer Prg Maintenance - Network	1,241	719	3,559	6,757	1,603	1,599	7,000	3,000	(4,000)	Reduced No ACE website anymore
92	2510	459100	License Charges	-	-	-	13		-	-	-	0	
93	2510	505000	Meeting Expenses - Network	-	211	138	-		-	-	-	0	
94	2510	509900	Training Materials - System Inservices	14,968	10,312	2,670	0	4,094	0	2,000	5,000	3,000	Increased for CPI training books
95	2510	442700	Scholarship Program	1,000	2,000	-	-	-	-	-	-	0	
96	2510		Community Funding (MHB Managed)	189,116	222,525	181,988	219,397	134,825	42,460	218,260	233,400	15,140	
97	2520	480900	Independent Small Contract	17,813	42,257	34,134	52,059.44	14,930	3,940	50,000	50,000	0	
98	2520	480900	Ind. Contracts - Behavioral Perspective	-	64,568	30,850	-			-	-	0	
99	2520	480900	A Way Out	55,425	17,696	4,863	6,650	-		-	-	0	Moved funds to Independent Small Contracts - ICAs for A Way Out program can still be made.
100	2520	480900	Medication Support Agencies	2,432	1,664	334			-	-	-	0	
101	2520	402310	Translation Support - Interpreters	625	3,057	2,375	641	906		3,000	3,000	0	
102	2520	480900	Crisis Line - SPS						75,000	150,000	150,000		Are we continuing this in FY24 - should be transitioning away from crisis line to 988
103	2520	480900	Client Transportation -Kaizen	37,285	114,647	60,110	103,869	195,706	82,164	140,000	140,000	0	Based on Jan&Feb projecting \$194k for 2023 - increase or look to cut back on usage?
104	2520	480900	Client Transportation	10,107	9,133	5,311	8,062	6,635	5,000	8,000	8,000	0	
105	2520		Community Funding (Provider Managed)	123,686	253,021	137,977	171,282	218,176.90	166,103.80	351,000	351,000	-	
106	2530	480900	Client Services - Opioid Settlement						36,930	215,392	529,666		Update if more money received by SAO - amount to be distributed via NOFA
107	2530		Community Funding - Opioid Settlement						36,930	215,392	529,666		
108			Expenditure Budget Total	11,686,164	14,088,136	10,637,241	10,308,439	10,153,784	5,914,019	11,694,732	14,683,399	2,988,667	

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	McHenry County Mental Health Board												More Info Needed from County Admin
2	FY24 Proposed Budget												MHB Staff/Board discussion needed
3	Updated - 7/18/2023												Changed since board approved budget at May Board Meeting
4													IT Issue - discuss with Eric & IT staff
5	D365 Division	D365 Main Account	Description	FY18 Actual Expenses	FY19 Actual Expenses	FY20 Actual Expenses	FY21 Actual Expenses	FY22 Actual Expenses	FY23 YTD Expenses (6/30/23)	FY23 Approved Budget	FY24 Proposed Budget	2023 Over/ (Under) 2022 Budget	FY24 MHB Budget Notes
109	2500	094148	Bld Amer Bnds - Interest Subsidy	49,925	23,814	-	-			-	-	0	
110			Federal/State Source (Bond Subsidy)	\$ 49,925	23,814	\$ -	\$ -			\$ -	\$ -	0	
111	2500	096400	Computer Lease Proceeds (5 years)	\$ -	-	\$ -	\$ -			\$ -	\$ -	0	
112	2500	095000	Interest Income	\$ 165,979	151,777	\$ 33,905	\$ 9,071	\$ 108,647	\$ 132,777	\$ 9,000	\$ 70,000	61,000	Interest rates are still low, higher cash balance than expected due to fund balance not used in 2022
113	2500	095010	Real Estate Tax Distribution	\$ 2,832	1,044	\$ -	\$ 243			\$ 400	\$ 400	0	
114			Interest Income	\$ 168,811	152,822	\$ 33,905	\$ 9,314	\$ 108,647	\$ 132,777	\$ 9,400	\$ 70,400	61,000	
115	2500	096350	Miscellaneous Revenue	2,835	2,129	18,279	20,588	-	1,179	5,000	5,000	0	
116	2500	096300	Auction Proceeds	349	-	-	-			-	-	0	
117	2500	096011	Occupancy Revenue	46,002	88,463	92,085	92,873	96,812	78,285	114,940	128,333	13,393	FY24 - proposed rent increase by \$2 per square foot.
118			Misc Revenue	49,186	90,591	110,364	113,461	96,812	79,464	119,940	133,333	13,393	
119	2500	070000	Property Taxes	10,381,082	10,876,787	10,343,414	10,516,867	10,429,973	3,781,239	10,450,000	12,950,000	2,500,000	
120			Taxes	10,381,082	10,876,787	10,343,414	10,516,867	10,429,973	3,781,239	10,450,000	12,950,000	2,500,000	
121			Local CURE's Covid Funding	-	-	135,660	-			-	-	0	
122	2500	096335	Opioid Settlement Distribution						215,392	215,392	529,666	314,274	Update if more money received by SAO
123	2500	099100	UTILIZATION OF FUND BALANCE	-	-	-	-		900,000	1,000,000	100,000		
124			Utilization of Fund Balance	-	-	-	-		900,000	1,000,000	\$ 100,000		
125			Revenue Budget Total	10,649,004	11,144,014	10,623,343	10,639,642	10,635,433	4,208,872	11,694,732	14,683,399	2,988,667	
126			Budgeted Revenue Over/(Under) Expend	(1,037,160)	(2,944,122)	(13,898)	331,203	481,649	(1,705,147)	-	-		
127			Total Admin Expenses (including debt)	1,646,637	3,542,211	1,234,209	1,311,823	1,211,611	755,664	1,666,370	1,812,476		
128			Admin Percentage (including debt)	14.09%	25.14%	11.60%	12.73%	11.93%	12.78%	14.25%	12.34%		
129			Admin Percentage (excluding debt)	10.67%	8.84%	11.60%	12.73%	11.93%	12.78%	14.25%	12.34%		
130			Client Services Percentage:										
131			Total Client Services Expenses	10,039,527	10,545,925	9,403,032	8,996,616	8,942,173	5,121,425	10,028,362	12,870,923		
132			Total Expenses	11,686,164	14,088,136	10,637,241	10,308,439	10,153,784	5,914,019	11,694,732	14,683,399		
133				85.91%	74.86%	88.40%	87.27%	88.07%	86.60%	85.75%	87.66%		
134			Total Admin & Client	100.00%	100.00%	100.00%	100.00%	100.00%	99.38%	100.00%	100.00%		
135													
136													
137													

McHENRY COUNTY MENTAL HEALTH BOARD

POLICY NAME: BOARD POLICY, RULES AND PROCEDURES
POLICY CODE: I.B.1 **VERSION #:** 6
CARF SECTION: SECTION 1: ASPIRE

DOCUMENT CREATOR: Cathy Garry (Compliance & Quality Assurance Manager)	DATE CREATED: 7/15/2010
DOCUMENT OWNER: Karin Frisk (Compliance & Operations Manager)	DATE REVISED: 3/27/2018
APPROVED BY: Leonetta Rizzi (Executive Director), per Board action	APPROVAL DATE: 11/04/2022

Printed copies are for reference only. Please refer to the electronic copy for the latest version.

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POLICY:

The Mental Health Board (**MHB**) will operate in an ethical, legal, fair, and non-discriminatory manner in all functions utilizing evidenced-based practice, current technologies, and best practices; incorporating consumer and public input within an environment of continuous performance improvement.

PURPOSE:

The **MHB** adopts bylaws that provide the framework for governance. This Policy and Procedures statement identifies additional rules that the Board utilizes for the efficient flow of Board operations and procedures.

PROCEDURE:

The Board reviews all policies for the **MHB**. The Executive Director, in consultation with management, provides the interpretation, procedures and rules. When these procedures and rules reflect the responsibility or role of the Board, these are reviewed and approved by the Board.

The Board and staff revise and/or promulgate policies, rules and procedures as needed and all are subject to review annually.

Ethics and Conduct

The Board adheres to the Ethics and Conflict of Interest Policy of the MHB:

Conflicts of Interest: No MHB member shall directly or indirectly influence a MHB action or decision in a matter in which the member or the member's immediate family has any economic interest distinguishable from that of the general public.

Advice or Assistance: No MHB member shall receive, solicit, or accept anything of value in return for advice or assistance on any matter directly concerning the operation or business of the MHB.

Threats and Intimidation: No MHB member shall knowingly intimidate, threaten, or undermine the personal integrity of a fellow Board member or employee of the MHB or County, or funded agency.

Confidential Information: No MHB member shall breach the confidentiality of privileged information, whether this information is obtained through the MHB or funded agency. Discussions held in executive session are considered privileged and confidential.

Interest in MHB Business: No MHB member shall have a financial interest in any contract work or business or property of the MHB.

Date of next review: 11/07/2023

MHB Owned Property: No MHB member shall knowingly permit or engage in unauthorized use of MHB owned property.

Campaign Ethics: No MHB member shall knowingly suggest, compel, coerce, or intimidate any person to make or refrain from making any political contribution.

The penalty for violation of these specific rules outlined herein shall be determined by the MHB, in consultation with legal counsel consistent with the nature of the violation and the Board's authority to discipline, censure, or sanction its members allowed by law.

Reimbursement: MHB member's attendance on official business for the MHB at public hearings, seminars, workshops, symposium conferences in or out of the county shall be reimbursed by the MHB upon request. Mileage and expense for Board member travel complies with the MHB Travel and Business Expense Policy. Mileage for routine Board meetings or travel to and from the MHB offices are not reimbursed.

Meetings: All meetings of the MHB and its committees are subject to the Open Meetings Act (5 ILCS120/2 et. seq.) and public notice of any meetings must be given at least 48 hours in advance. In the event of a bona fide emergency, an emergency meeting of the MHB may be called by the President at his/her discretion. Notice of an emergency meeting shall be given as soon as possible. Meetings are generally held at the MHB offices. An individual may make a public comment during the "Public Comment" portion of the meeting once the individual is recognized by the presiding officer. Public comments may be made in writing or verbally.

Public Comment Protocol: The MHB encourages transparency and input by the community for actions of the Board. To effectively manage and respond to public comment the Board is adopting the following measures:

1. At all meetings and committee meetings of the Board, visitors will sign in indicating their desire to offer public comment.
2. A person desiring to make a public comment may do so during the "Public Comment" portion of the meeting once recognized by the President or the presiding officer. Public comments can be made in writing or verbally.
3. The Board Agenda for Regular Board meetings and Committee meetings will include a time for public comment at the beginning of each meeting.
4. The person providing public comment will state his/her name, affiliation including identifying funded agency if applicable, and be asked, but not required, to provide his/her full address and subject of public comment.
5. Verbal public comment, on agenda items or otherwise, is limited to three (3) minutes per person and thirty (30) minutes for all public comments, unless otherwise regulated, by the President or presiding officer taking into consideration factors including, but not limited to, anticipated length of all meeting agenda items; repetitiveness of the comment; relevance of the comment to MHB business; disruption to public business of the MHB being caused by the length of the public comment and number of other persons desiring to make a public comment. Members of the public may be asked to avoid repeating comments that have already been made or be given the opportunity to simply state that they agree with comments made earlier. If groups of people are present to address the same topic, the group may be requested to select one speaker for the group.
6. The President or presiding officer shall require that order and decorum be maintained during public comment and throughout the meeting. This includes prohibiting outbursts from the public or other behavior that is actually threatening, disorderly, disruptive to or impeding the meeting. The President or presiding officer may eject from a public meeting any person who, in the sole opinion of the President or presiding officer, disrupts the order and decorum of the meeting or otherwise violates the rules of this section.
7. Questions asked during public comment are usually not responded to by the Board.

Order of Business: The MHB meetings will be called to order at 6:00 p.m. on the assigned date, unless otherwise

Date of next review: 11/07/2023

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posted. The order of business for regular meetings of the MHB shall be:

1. Call to Order/ Roll Call
2. Public Comment (limited to three (3) minutes per person and thirty (30) minutes for all public comments)
3. Approval of Minutes
4. Presentation
5. Reports
 - a. President's Report
 - b. Director's Report
 - c. Committee Reports – are to be listed in order of Committee meeting date (the Finance and Audit Committee Report must include the Treasurer's Report)
6. Consent Agenda
7. Old Business
8. New Business
9. Members' Comments
10. Adjournment

All questions regarding the order and/or priority of business shall be decided by the President, unless otherwise determined by the Board. The Executive Director, in consultation with the President, arranges for the actions to be considered at each Board meeting and the content of the Board packet.

Voting and Roll Call: Votes may be electronically cast.

In the event that electronic voting is not available, the roll call shall be made in alphabetical order that alternates monthly with the President always voting last. It is the expectation that every member of the Board present at the meeting shall vote on all questions, except when excused by the President for cause. In instances where a Member does not vote or responds "abstain", the Member shall state the reason, or the President may inquire as to the reason. A response of "abstain" does not constitute a vote. There shall be no absentee or proxy voting on any question, except as provided for in the Bylaws.

Board information packets: MHB packets will be provided electronically besides being accessible through the County meeting portal at least two business days prior to the meeting. Hard copies can be requested for pick-up at the MHB office.

Presiding Officer of the Board: The MHB President acts as the presiding officer of the Board. In the absence of the President, the Vice President shall serve in the President's stead. If the Vice President is not available, the Treasurer will act in the President's stead; and if the Treasurer is not available, the Secretary will act in the President's stead.

Requests for State's Attorney Opinion or Legal Counsel Opinion: When it is necessary, any Board member may request clarification as to a business or procedural matter. Clarification items will be summarized by the Executive Director and sent to legal counsel. MHB legal counsel will interface and coordinate requests from the State's Attorney, if such matters necessitate a State's Attorney opinion. The MHB identifies and contracts with corporate legal counsel and sets the rate for such reimbursement.

Executive Director Performance Review and Compensation: The MHB, upon the President's approval, shall annually evaluate the performance of the Executive Director, set the coming year's annual performance goals, and review and act on the Executive Director's contract. The Contract includes the level of compensation provided to the Executive Director.

Related Documents:

McHenry County Board Rules, amended 7/7/07, 7/26/16, 5/23/17, 3/27/18

Next Review Date: 11/07/2023

Archived Date: Not Set

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3 of 3

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Presentation

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Deleted: All questions involving an expenditure of funds shall require a roll call vote. A roll call vote on any question may be requested by any Member. When a motion is made, the names of the moving and seconding Member shall be entered in the minutes along with the result of the vote. If a motion fails to receive a second, that motion shall be entered into the minutes with a notation: "motion failed for lack of a second." All motions require a simple majority for acceptance.¶

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